



# Brean Parish Council

## **Approved Minutes of the Brean Parish Council Meeting held on Monday 3 October 2016**

### **Present**

Cllr J Harris	Chairman
Cllr T Hicks	Vice-Chairman
Councillors	Mr D Holland, Mr D Scott, Mrs J Jackman, Mrs J Smith, Mr M Chatterton

In attendance:-

Cllr T Grimes, Sedgemoor District Council  
One member of the public  
Mrs Marion Kerby, Brean Methodist Church

Jacqueline Manning, Clerk to the Council.

### **144/16 Apologies**

No apologies had been received.

### **145/16 Declaration of Interests**

Cllr Harris informed the meeting that where members consider they may have a potential interest in any topic for discussion and decision they should declare an interest and withdraw from the discussion and decision making process.

### **146/16 Approval of draft minutes**

The draft minutes of the meeting dated Monday 5 September 2016 were approved subject to an amendment to paragraph 139/16, point 2. This related to Zurich Insurance, and should state "an increase of 1%".

### **147/16 To respond to members of the public**

No issues were raised by members of the public.

### **148/16 Discussion of matters arising from previous minutes**

Crown lease – we had received an e-mail from Ashfords LLP with an updated schedule which was on circulation for members to check.

WW2 memorial – Mrs Marion Kerby gave an update on the memorial. She had visited the stonemason to view the stone and had brought photographs to the meeting for councillors to see. All were pleased with the stone. Marion advised that it was planned to put the stone in place later this month and she was hoping that a dedication service would be held. The cost of the stone was likely to be around £1000.00 and councillors agreed that the Parish Council would be billed. A number of donations were anticipated. Cllr Harris thanked Marion for all her work organising the new memorial.

Re-valuation of rates for Weston Road toilets – the Valuation Tribunal had written to advise that a hearing would be held shortly and that they would confirm a date. The Parish Council was not required to send a representative, but we would need to send a written submission.

Invitation to James Heappey to attend a parish meeting to discuss village issues. The Chairman suggested that we could invite Mr Heappey to the winter business meeting held by the tourist association in the village. A discussion then took place about the best forum for talking to Mr Heappey about issues; should this for example be a parish council meeting where there would be the opportunity to meet residents and councillors? All agreed that we would write to Mr Heappey to invite him to attend a suitable meeting in the village.

**Action:** Clerk to write to Mr Heappey MP.

Winter bus service to Brean. It was noted that the service had now changed to the winter service and that from the end of October, there would be no buses to Brean on Sundays. Action: Clerk to write to the bus company, requesting that the summer bus service be extended, and inviting a representative to visit Brean to talk to the Parish Council.

NHS Health Check sessions – it was noted that a poster was up on the notice-board for residents' information. No further action.

Sedgemoor Citizens Advice Bureau – request for donation. The letter requesting a donation had been on circulation for Councillors to review. After due consideration, members decided not to award a grant.

## 149/16 Current Planning Applications

**Licensing Act 2003. Application for a New Premises Licence** - National Trust Brean Down Cove and Café.

**Noted** that the application was still under consideration by Sedgemoor District Council. Cllr Grimes would check on progress.

**Reference: 06/16/00042/SJH**

**Proposal:** Erection of a conservatory to North West elevation

Location: 1 Wesley Close, Brean, Burnham-on-Sea, TA8 2RX

**Noted:** granted permission on 21/09/2016

## 150/16 New Planning Application

One planning application had been received after the agenda was circulated.

**Reference: 06/16/00043**

**Proposal:** Conversion and extension of lower ground floor garage to form self-contained holiday let, erection of two storey rear extension with balcony, widening of access and formation of four parking spaces (amended scheme)

Location: Ocean Drive, Warren Road, Brean, Burnham-on-Sea, TA6 2RD

**Noted:** under consideration.

## 151/16 Beach Management

Incidents caused by dogs off-lead. We had received an e-mail from a visitor whose dog had been the victim of an attack and had required significant veterinary treatment as a result. A discussion took place and it was noted that a number of dogs had been attacked. The beach safety leaflet was considered to be adequate, but it was agreed that enforcement was a problem. Members suggested that signage could be put in place, requesting visitors to keep dogs on leads at busy times. It was agreed that Cllr Scott would draft some appropriate wording and bring it to the next meeting.

**Action:** Cllr Scott

SWATK events in October 2016 and April 2017. Members noted that SWATK would be holding an event during the weekend of 29/30 October 2016 and again in April 2017.

Cllr Harris reported that a grateful visitor had e-mailed to thank David Furber, Beach Warden, for his assistance when the family had lost their car keys on Brean Beach.

Drone filming of artwork on beach – All agreed that this had been a spectacular event. Cllr Harris reported that we always ask drone pilots to avoid residential areas.

## 152/16 Reports from Councillors on village issues

Cllr Hicks - Footpath to Weston. The footpath was going ahead and the plan was to open on May Day Bank Holiday 2017. The first stage of the Turnbourne Farm to Warren Farm section was scheduled to start in November 2016 with an expected completion date of January 2017.

Traffic congestion – we had received two e-mails from visitors commenting on the difficulty in crossing the road and stating that a pedestrian crossing was needed. Members agreed that traffic all through Brean was a problem. It was agreed that we would send the e-mails with a covering letter to Highways, and send a copy to James Heappey.

**Action:** Clerk to contact Highways and James Heappey.

Annual review of traffic issues with the police – Cllr Harris suggested that we speak to Peter Wills, Police Officer, and ask him to visit for a discussion.

**Action:** Clerk to contact Peter Wills.

Free spring bulbs – the Parish was on the list to receive free spring bulbs this year.

Blocked drains in Warren Road – there were blocked drains at Wyndham Park, Brean Court and Brean Down Inn.

**Action:** Clerk to contact SCC.

Sign maintenance in Weston Road – Councillors reported a number of problems. There were broken chevrons, 30 mph signs covered by hedges, and faded white lines.

**Action:** Clerk to contact Highways.

## 153/16 Feedback from area meetings

Cllr Holland had attended the SALC AGM on 17 September 2016 and had brought notes from the meeting for circulation.

The All Parish meeting on 22 September 2016 – information on cluster meeting arrangements was on circulation for members to consider. There had been a budget presentation at the meeting and a print-out was included on circulation for members' information.

#### **154/16 Report from Kim Wilcox, Village Agent**

Members noted that the report contained the following information:

- A telephone scam purporting to be from HMRC about non-payment of tax
- Dates of visits to Burnham and Highbridge by the Somerset Sight Mobile Resource and Advisory Unit
- Warmer Homes Discount

The report would be displayed on the Parish notice-board for residents' information.

#### **155/16 Approval of cheques for the current month's expenditure**

A schedule of cheques and direct debit expenditure for September 2016 is included at Annex 1.

#### **156/16 Financial matters**

The Chairman received and signed the bank reconciliation statements for 31 August 2016, together with payments and receipts reports for August 2016.

A report on income and expenditure for the period April to August 2016 was circulated to all members for information.

Members received a copy of the audit report from Grant Thornton for approval. There were no areas of concern and the points in the report referred to "Other Matters", mainly relating to the asset register. Members approved the audit report.

Auto-enrolment – the staging date of 1 October 2016 had been reached, and further letters to staff were required by 12 November 2016.

#### **157/16 Adoption of Standing Orders**

The Chairman reported that the draft document would be carried forward to the winter period for further consideration.

#### **158/16 Approval of the updated Parish Council Asset Register**

The updated register had been on the September circulation list. It was noted that fixtures and fittings in the village hall were the responsibility of the Village Hall Management Committee and the current figure of £227,000 would remain for the village hall.

Members approved the asset register.

#### **159/16 Correspondence for review and circulation**

- E-mail from Brean Seasonal Caravaners' representative – Facebook post  
The Clerk read out the e-mail about a post which reflected on the Parish Council. It was agreed that we would invite the person who had submitted the post to e-mail the Parish Council with their concerns or alternatively, attend a Council meeting.
- Government consultation to extend referendum principles to all Councils.  
All Councils had the right to respond to the consultation, which asked for comments on seven questions. The consultation document was on circulation for members' consideration.
- Somerset Libraries Service – withdrawal of Pinewood Estate mobile stop

A letter had been received informing the Parish that the Pinewood Estate mobile library stop was being withdrawn, as it did not meet the criteria for continuing the service. The letter invited comments on this decision.

- Speed Indicator Device reports
- Boundary Commission for England – initial proposals for Parliamentary boundaries  
An extract from the report, relating specifically to the Sedgemoor area, was included for circulation.

#### **160/16 To note the following correspondence on the circulation list**

- Crown Lease – e-mail from Ashfords LLP
- Letter from Gavin Barwell MP – neighbourhood planning bill
- Reports from Kim Wilcox
- E-mail from visitor about traffic congestion and lack of pedestrian crossing
- Complaint forwarded from SCC about traffic congestion and lack of pedestrian crossing
- E-mail from visitor about injuries sustained by his dog on Brean Beach
- Papers from All Parish meeting on 22 September 2016
- Hinkley Point C Look-Ahead October 2016
- 2016 Severn Estuary Strategy Consultation

Items received after the agenda was circulated:

- Letter from Knoll Park Residents Association – problems with lorries unloading
- Letter from Brean Village Hall Management Committee
- Notes from SALC meeting on 17 September 2016

#### **161/16 Members' comments on previously circulated correspondence**

There were no comments to raise.

#### **162/16 Other matters raised by Councillors for discussion at the next meeting in November**

Cllr Smith reported that there had recently been noise coming from Pontins until 3.45 am. It was agreed to keep monitoring this issue.

Cllr Hicks asked if Barry Hunt, the previous Clerk, had received his gift of a clock. Cllr Harris explained that Barry would be visiting the village shortly and would receive his gift then.

Cllr Scott raised the issue of street lighting. A number of comments had been received from residents about the street lights, which were too far apart, and meant that visibility at night was poor. We had raised this issue a number of times before, and it was noted that this would be one of the items for discussion with James Heappey.

Cllr Grimes suggested that it would be helpful to inform Cllr John Denbee of any parish issues.

Cllr Grimes also advised that Parish Council training on planning would take place on 12 and 18 October 2016 at 6.00 pm at Bridgwater House. These sessions were always informative.

Cllr Harris reported that he had chased up the issue of signage for the rocks.

#### **163/16 Date of next meeting**

The next meeting was scheduled for Monday 7 November 2016. However, as this was Burnham Carnival night, it was decided to hold the meeting on Monday 14 November, at 7pm in the village hall.