



Brean Parish Council

Clerk to the Council Hazel Brinton 35 Hannah Drive, Locking, Weston s Mare BS24 7JS

Minutes of the Brean Parish Annual Council Meeting held on 5th May 2021 via Zoom Virtual Meeting software

Present

Chairman Cllr T Hicks
Councillors M Chatterton, T Legg, P Wright

Also in attendance Hazel Brinton (clerk), Craig Marshall (Beach Manager), District Cllr Tony Grimes

01/21 Election of Chairman for municipal year 2021/22

Resolved: that Cllr Trevor Hicks be elected Chairman for the municipal year 2021/22.

02/21 Chairman's Statutory Declaration of Acceptance of Office

Cllr Hicks as newly appointed Chairman signed the Statutory Declaration of Acceptance of Office.

03/21 Election of Vice Chairman for municipal year 2021/22

Resolved: that Cllr Chatterton be elected as Vice Chairman for the municipal year 2021/22.

04/21 Co-option

Resolved: that Mark Ford be co-opted to fill the casual vacancy afforded by the resignation of Nikki McCoy. The clerk would make arrangements for Mr Ford to sign his declaration of acceptance of office form in front of her as required by legislation. She would also start the casual vacancy process occasioned by the resignation of Tony Legg.

05/21 Apologies

Apologies were received from Cllr Augustus (standing), Cllr Baker and County Cllr Filmer.

06/21 Declaration of Interests

There were no declarations of interest.

07/21 Approval of minutes

The minutes of the meetings held on 12th and 26th April 2021 were approved as a correct record of the proceedings.

08/21 To respond to members of the public

The Chairman reported on emails from residents which he proposed to answer under the relevant items on the agenda.

09/21 To hear from the District and County councillors and the police

District Cllr Grimes reported on the following matter at Sedgemoor District Council:

Signed by Chairman.....

26 July 2021

- A referendum of Somerset electors on their preferred option of one or two unitary authorities for Somerset would take place. The county council had indicated its disagreement with the poll.

The Chairman thanked Cllr Grimes for his support with beach management and liaising with SDC.

10/21 Election of representatives for municipal year 2021/22

Resolved: to defer the item until the council was back to full strength and present at a meeting.

11/21 Review of documentation and policies

Resolved: to adopt the revised Standing Orders as circulated by the clerk.

Resolved: to adopt the revised Financial Regulations as circulated by the clerk.

Resolved: to adjust the asset register with the disposal of the beach hut and that the Chairman would speak to the brokers in respect of his queries on the coverage of the council's insurance policy.

12/21 Summons, notices and other documentation via email

Resolved: that councillors would continue to receive all council-related documentation via their council email addresses.

13/21 Council meeting for municipal year 2021/22

Resolved: to agree the meeting dates as per the schedule circulated by the clerk. The dates would generally be the first Monday of the month except August (no meeting) and when there were bank holidays. The date of the meeting in June was discussed and the clerk advised that the return to face to face meetings at the village hall before the 21st June would be problematic and would depend in any event on the hall management committee having a risk assessment in place.

14/21 Progress with on-going planning applications and applications for premises licences

Noted:

- **Application No: 06/20/00011 for Hardacre Investments Limited at:**
Krackers Bar, South Road, Brean, Burnham On Sea, Somerset, TA8 2RD
For erection of a first floor extension.

Application being consulted on at date of agenda

- **Application No: 06/20/00009 for Mr Smith**
Location: 4 Church Road, Brean, Burnham On Sea, Somerset, TA8 2SF
Proposal: Retrospective application for the erection of a wooden lodge with chimney to house internal BBQ.

Application is under consideration

- **Application No: 06/21/00002 for Mr Tilley at Sea Mist, Grass Road, Brean, Burnham On Sea, Somerset, TA8 2SE** for the erection of a bungalow on site of existing bungalow to be demolished.

Application being consulted on at date of agenda

- **Application No: 06/21/00003 for Mr Parfrey at Lazy Days Holiday Park, South Road, Brean, Burnham On Sea, Somerset, TA8 2RD** for retrospective application for the erection of a single storey building for use as

an outdoor bar, confectionary shop and snack bar and the proposed erection of a 2m fence to the southern boundary (amendment and resubmission).

Granted permission under delegated authority to planning officer

- **Licensing Act 2003**

Application for a New Premises Licence

Northam Farm Caravan Park Takeaway, South Road, Brean, Burnham On Sea, Somerset, TA8 2SE

Application is under consultation

- **Licensing Act 2003**

Application to Vary a Premises Licence

Brean Leisure Park, Coast Road, Brean, Somerset, TA8 2QY

Application is under consultation

15/21 Review of new planning applications and Licensing Act Premises Licences

Noted: none to review

16/21 Beach Management Update

The beach manager gave his verbal report to councillors.

17/21 Village Matters

- Village Hall public toilets – Cllr Baker was not present so the item was deferred until he was available.
- Village Hall – Cllr Chatterton reported that the hall would be used for the PCC election the following day; the burger van was up and running in the hall car park and various maintenance inspections were being carried out.

18/21 Approval of cheques, online payments and Direct Debits for the current month's expenditure

Resolved: to approve the payments for the month.

19/21 Financial matters

- Resolved:** to note the bank reconciliations as presented by the clerk.
- Resolved:** to note the income and expenditure report from the clerk to 30th April 2021.
- Resolved:** to note the Annual Internal Audit Report for financial year ending 31st March 2021.
- Resolved:** to approve the Annual Governance Statement (s.1 of the Annual Return 2020-21) noting the negative assertion to item 4 due to a miscalculation on the working days required for the exercise of public rights resulting in one less working day than required by statute. This would be corrected for the financial year ending 20/21.
- Resolved:** to approve the Annual Accounts for the year ending March 31st 21 (s.2 of the Annual Return 2020-21)
- Resolved:** to appoint Richard Young as the council's internal auditor for year ending 31st March 2022 and to thank Mr Derek Petrie for all of his past internal audit work at no charge to the council.

- vii. **Resolved:** to agree the addition of Cllr Wright as the third signatory and to remove Cllr Legg after his resignation from council on the council's Unity Trust bank account.

The Chairman noted the council's thanks to the clerk as the Responsible Financial Officer for her work on the council's finances during the past year.

20/21 Future agenda items

None noted.

21/21 Date of next meeting

The date of the next meeting would be determined in light of ongoing restrictions due to Covid19.

22/21 Exclusion of press and public

Resolved: that members of the press and public be excluded from the meeting during consideration of the following agenda items by reason of the confidential nature of the items of business to be transacted, in accordance with section 1(2) of the Public Bodies (Admission to Meetings) Act 1960

23/21 Update on beach management strategy

Members received an update on the beach management strategy from the Chairman.

There being no more business the Chairman closed the meeting at 20:35