



Brean Parish Council

Clerk to the Council Hazel Brinton, clerk@breanparishcouncil.org

Minutes of the Brean Parish Council Annual Meeting held on 15th May 2023 at Brean Village Hall

Present

Chairman Cllr M Chatterton
Councillors Cllrs N McCoy and M Ford

Also present: the clerk and Somerset Council Councillor Tony Grimes

01/23 Chairman for the Municipal Year 2023-24

Resolved: to elect Cllr Martin Chatterton as Chairman of the parish council for the municipal year 2023-24.

Cllr Chatterton signed his Declaration of Acceptance of Office as Chairman.

02/23 Apologies

Apologies were received from Cllr Day (appointment)

03/23 Vice-Chairman for Municipal Year 2023-24

The clerk advised that it was not necessary to elect a Vice-Chairman at this time. It was agreed to defer the item.

04/23 Declarations of Interest

None declared.

05/23 Minutes

Resolved: that the minutes of the meeting held on 3rd April 2023 were approved as a correct record of the meeting.

06/23 To respond to members of the public

There were no members of the public present but members briefly discussed the matter of the toilet block rebuild as this has been brought up by a resident with a member.

07/23 To hear from Somerset Council councillors and the police

Councillor Bob Filmer had sent his apologies.

Councillor Grimes asked if residents had been experiencing any issues with Pontins. He was aware of the issues being brought up by local businesses and also the issue of the buses being unable to turn into and out of the entrance currently being used. He also asked if any issues had been experienced with the beach. He was aware of the recent submerged vehicle whose occupants had ignored the warning signs and leaflet given to them. Members brought up the matters of a missing mud warning sign by the Seagull pub; fires being lit on the beach and asked Cllr Grimes to check who had paid for the submerged vehicle to be recovered. The clerk mentioned an email she had received regarding fish hooks that had been left on the beach.

Councillor Grimes drew members' attention to the new policy at Somerset Council where communities were requesting a reduction in speed limits. He noted that the parish council would have to pay for this to happen and this would likely be around £20k per request.

Signed by Chairman.....

10th July 2023

Councillor Grimes reported on the following from Somerset Council:

- Somerset Council Planning meeting changes – the referral mechanism to the Planning Committee is no longer automatic in the face of parish council or ward member opposition. The Chairman and Vice-Chairman of the committee will decide what now comes to committee for a decision by members.
- Recycling – a pilot around soft plastics recycling in Frome
- Primary school places offered
- Alternative energy payments entitlement for those using alternative sources of energy
- Covid19 boosters

Members asked questions on the introduction of Local Community Networks and the take on of services by parish and town councils including how often the meetings would take place. A question was asked on the Somerset Council budget deficit and how this would be covered (from reserves).

Councillor Grimes would also chase up a decision on the car parking application currently undecided.

08/23 Representatives for Municipal Year 2023-24

This item was deferred until more members had been co-opted.

09/23 Documentation and policies of the Council

The clerk advised that there had been no changes in legislation which affected the Standing Orders or Financial Regulations. The clerk confirmed that the parish council whilst owning the Village Hall, did not insure it as it was managed by the Village Hall Management Committee.

Resolved: that the Standing Orders, Financial Regulations, asset register and insurance schedule had been reviewed and were re-adopted by the council.

10/23 Summons, notices and other such documentation to be sent to councillors via email

Resolved: that all summons, notices and other such documentation would be sent to councillors via email

11/23 Planning and premises licenses' applications

The current status of applications was noted:

Application No	Address	Decision
06/22/00014	Brean Farm, Brean Down Road, Brean, Burnham On Sea, Somerset, TA8 2RR - Change of use of land to use as a car park	Application under consideration – to be decided at a meeting of the area planning committee
06/22/00017	Warren Farm, Warren Road, Brean, Burnham On Sea, Somerset, TA8 2RP - Erection of 1no. dwelling with integral double garage, formation of new access and landscaping	Application under consideration
06/22/00007	Sea Mist, Grass Road, Brean, Burnham On Sea, Somerset, TA8 2SE - Retrospective application for the erection of a bungalow, on site of existing bungalow (to be demolished)	Granted permission

	(revised scheme for 06/21/00002).	
06/23/00001	Ocean Holiday Park, South Road, Brean, Burnham On Sea, Somerset, TA8 2RD - Erection of two storey extension to the West elevation, single storey extensions to the East and West elevation, to allow for 4no. tourist accommodation units	Application is under consideration
06/23/00003	Burrows, Warren Road, Brean, Burnham On Sea, Somerset, TA8 2RR - Erection of a carport with new electric gates.	Granted permission

12/23 New planning and premises licenses applications.

There were no new planning and premises licenses applications to consider.

13/23 Nomination for the Somerset Council's Chairman's Awards for service to the community

Resolved: not to forward a nomination.

14/23 Finance Matters

- i. **Resolved:** to approve payments for the current month's expenditure as presented by the clerk
- ii. **Resolved:** to note and agree the bank reconciliation for April 2023 as circulated by the clerk
- iii. **Resolved:** to note and agree the income and expenditure statement as at 30th April 2023 as provided by the clerk
- iv. **Annual Internal Audit Report for year ending 31st March 2023**
Resolved: that the council noted the Annual Internal Audit report from the council's internal auditor for the year ending 31st March 2023.
- v. **Exemption from External Limited Assurance Review**
Resolved: that the council was exempt from the External Limited Assurance Review for the financial year ending 31st March 2023 as it had both income and expenditure of less than £25,000 during the year in question.
- vi. **Annual Governance Statement (s.1 of the Annual Governance and Accountability Return 2022-23)**
Resolved: that the council had considered, agreed and that the Chairman sign the Annual Governance Statement (s.1 of the Annual Governance and Accountability Return 2022-23)
- vii. **Annual Accounts for the year ending March 31st 2023 (s.2 of the Annual Governance and Accountability Return 2022-23)**
Resolved: that the council had considered, agreed, accepted and that the Chairman sign the Annual Accounts (s.2 of the Annual Governance and Accountability Return 2022-23)
- viii. **Internal Auditor Appointment for 2023-24**
Resolved: to appoint Richard Young as the council's internal auditor for year ending 31st March 2024
- ix. **Amendments to council's bank signatories**
Resolved: none required at this time.

15/23 Matters of interest to the village

- i. **Toilet Block** – Cllr Ford reported that the electricity had now been disconnected so the council could go ahead and demolish the building including the bus shelter. Cllr Ford would proceed as agreed by the parish council. The clerk reported on the offer via Somerset Council to support the parish council with a bid to the EDF Community Fund to fund project costs. The clerk would contact the Somerset Council officer to find out more.
- ii. **Village Hall management** – the Chairman updated members on the following for the village hall:
 - a. Works completed – new fuse box; stage lights removed; smart meter installed; boiler serviced and all work has been certificated.
 - b. Ongoing bookings for the Brownies but bookings are low
- iii. **Speed Indicator Device**

The clerk updated the members with the updated quotation from Elan Cite of £2250 for the new mobile device. The moving of the device and downloading of data by Nichols Facilities Management would be £15 every two weeks for three locations.

Resolved: that the parish council wished to go ahead with the purchase of a unit and contract Nichols to move the device and download data every two weeks across three locations throughout the village.

The clerk would contact the Somerset Council Traffic Engineer, Elan Cite and Nichols to progress.

16/23 Future agenda items

Co-option.

17/23 Date of next meeting

The next parish council meeting would be on 10th July 2023 at 19.00 at the Village Hall.

The Chairman declared the meeting closed at 20.10.