

BREAN PARISH COUNCIL PLANNING APPLICATION PROCEDURES

The following procedures are followed for all planning applications notified to Brean Parish Council by Sedgemoor District Council.

On a weekly basis the parish council receives, by e mail, details of new applications received by Sedgemoor District Council and details of decisions made by Sedgemoor District Council.

These details are recorded on the next available agenda under items new applications” and “applications decided” respectively.

The details of new applications notified by Sedgemoor are emailed to the Chairman on the day of receipt by the clerk.

If the response date is BEFORE the next meeting, the clerk will request that an extension to the deadline for comments be given to Sedgemoor.

The Chairman will organise a prompt review of the application by TWO Councillors who will report their findings at the next council meeting at which the council agrees its response to the consultation. If the application is likely to be controversial, all members will be called to review the applications.

If an extension to the submission deadline for comments is not approved by Sedgemoor, an extraordinary meeting of the council will be called to agree the council's response.

The clerk will submit the council's response via email before the closing date for comments or by the extension date granted by Sedgemoor District Council.

All councillors retain the right to review the application for themselves should they wish to; not solely the two councillors allocated to review the application by the Chairman.