

Walkington Parish Council

Meeting Minutes

Date of meeting:	8 January 2019
Venue:	Methodist Church Meeting Room, Walkington.
Start time:	19:30
End time:	22:00
Present:	Councillors G Southern (Chairman), C Dixon (Vice Chairman), Mrs C Boyle, T Collinson, D Drew, K Hearne, T Hodgson and Mrs V Swann.
Apologies	Councillors J Drew, Mrs P Pollard (Ward Councillor) and R Taylor.
Absences	None
Also present:	30 members of the public and M Rose (Clerk).

Note: These minutes will require approval at the next meeting of the Parish Council.

19.01.01 Apologies for Absence

Councillors J Drew, Mrs P Pollard (Ward Councillor) and R Taylor.

19.01.02 Declarations of Interest

Councillor Taylor and Councillor Mrs Swann declared potential nonpecuniary interests regarding the planning application received for item 7a(i) Beechborough 40 Little Weighton Road. Councillor D Drew declared a potential nonpecuniary interest regarding the planning application received for item 7a(iii) Chapel House 38 Northgate.

19.01.03 Chairman's Communications

a) Rectory Farm Hedge

The East Riding of Yorkshire Council needed to clear hawthorns left behind on the pavement after the hedge had been cut, this caused several incidences of tyre punctures in the bicycles of the children riding to school. **Resolved:** Rectory Farm will be contacted and asked that in future the area is cleared immediately after hedge cutting.

b) Code of Conduct

The Council has received some unpleasant comments regarding a member of the council. The Councillor concerned is very experienced and fully understands the regulations and behaviours demanded of a Parish Councillor and the Chairman considered the comments made were objectionable.

Resolved: All complaints regarding the conduct of a member of the Parish Council should be addressed to the Clerk who will forward information on the relevant procedure.

19.01.04 Public Participation

Approximately 30 members of the public attended the meeting, all expressing interest in item 7a(i) Beechborough 40 Little Weighton Road.

19.01.05 Community Safety Matters

a) Crime Statistics Report

Resolved: The report was noted

b) Office of Police and Crime Commissioner E Bulletin

The first bulletin of the Office of Police and Crime Commissioner was circulated and the Council has been asked to promote Crime stoppers and Neighbourhood Watch in the community newsletter. Electronic branding is to follow.

Resolved: Promotions will be forwarded when they arrive. The item was referred to the next meeting to discuss the Speed Watch scheme.

19.01.06 Minutes of the Recent Meetings of the Parish Council

a) Parish Council Meeting held on 4 December 2018

Resolved: The minutes were accepted

b) Matters arising from the Minutes

Further to item 18.12.03e regarding traffic calming measures in the village. On further investigation the comments of the East Riding of Yorkshire Council are considered to be correct.

Resolved: The Council would like to apologise for any distress caused by questioning the comments.

19.01.07 Planning Matters

a) Applications Received

i. Application 18/03898/PLF Beechborough 40 Little Weighton Road

Erection of 29 dwellings with associated access, landscaping and infrastructure following demolition of existing buildings.

Resolved: The Chairman welcomed the many members of the public all of whom expressed an interest in this application. He reminded the public that this was not a public meeting but a Parish Council Meeting to which Parish Council procedures would apply. It was also made clear the Parish Council was a "consultee" organisation and that the final decision regarding this planning application would be made by the East Riding Council. Two speakers had been nominated to represent the two Groups who either supported or opposed the application and it was expected that due respect would be given to all expressed points of view. Each spoke for five minutes putting forward their reasons for support or opposition and in addition another resident also made representation concerning the traffic problems experienced in Redgates. The Chairman in his summation of the many issues associated with this development proposal considered the housing needs of the village, the proposed mix of dwellings, the Local Plan regarding WAL D site and the 'windfall site', traffic volumes and the impact on Little Weighton Road and Kirk Lane. Parish Councillors expressed their views and the following resolution was agreed unanimously.

The Parish Council recommends that the application is referred to the relevant East Riding of Yorkshire planning subcommittee to enable a full and open debate to take place and in particular whether or not any material considerations have been satisfied. In addition subject to the above the Council recommends rejection of the application because:

- a. The housing needs of the village are not being met.
- b. The quality of the proposed affordable housing is below national standards.
- c. A planning evaluation of Beechborough 40 Little Weighton Road as a "Windfall" site and the proposed development of seven dwellings therein.
- d. Alternative access routes should be explored to spread and thereby diminish the traffic impact.
- e. There should be a contribution by the developer towards any highway works considered necessary because of this proposed development.
- f. Following the views expressed by the Highways Department Management that they are going to re-examine the highways arrangements and perhaps explore alternative arrangements for access.

ii. Application 18/03969/PLF Coxwold 83A East End

Removal of roof of existing garage, enlarging the garage and constructing a new roof over to provide additional storage and studio space for use with the existing dwelling.

Resolved: The Parish Council raise no objection to the development with the proviso that conditions be imposed requiring the retention of the trees between the garage and the roadway and ensuring that the building is not used for any business purpose or as separate living accommodation.

iii. Application 18/04087/PLF Chapel House 38 Northgate

Erection of single storey extension to rear and replacement of glass balustrade to existing balcony.

Resolved: The Parish Council does not object to the application.

b) Notices of Decision

i. Application 17/03707/PLF Land South Victoria Cottage, 49 West End - Consent Granted

Erection of a dwelling following demolition of existing piggery, chicken sheds and store areas.

Resolved: The decision has been noted.

ii. Application 18/03573/TPO 9 Lodge Cottages, Broadgate - Consent Granted

A1: T1 ACER: FELL - The tree works are proposed to stop the influence of the tree(s) on the soil below building foundation level and provide long term stability.

Resolved: The decision has been noted.

iii. Application 18/03220/PLF Bentley Hall, Bentley Lane - Consent Granted

Erection of single and two storey extensions to infill the existing courtyard incorporating roof terrace, alterations to entrance door and new portico to front, construction of covered decking area to side, erection of detached garage with ancillary accommodation including roof terrace above and other associated alterations (revised scheme of 17/04262/PLF)

Resolved: The decision has been noted.

iv. **Application 18/03658/PLF 4 Meadow Way - Consent Granted**

Erection of single storey extension to rear and replacement of glass balustrade to existing balcony.

Resolved: The decision has been noted.

c) **Other Planning Issues**

No items discussed.

19.01.08 Tree Issues

a) **Applications Received**

No applications received.

b) **Other Tree Issues**

Tree at Common Lane

Quotes have now been received and considered and the work at a cost of £525.00 be awarded to Yorkshire Treecraft. Further investigations are to be made with the contractor regarding a schedule of works.

19.01.09 East Riding of Yorkshire Council Matters

a) **Register of Electors and January Updates**

Resolved: The report was noted

b) **Walkington Playing Fields Grass Cutting Contract**

The Parish Council received a letter from the East Riding of Yorkshire Council asking if the contract for grass cutting on the playing fields at a cost of £708.41 plus VAT was to continue.

Resolved: The contract to be accepted for a further year.

19.01.10 Highway Matters

a) **West End Chicane Island**

The island was not installed on the 10th December as planned

Resolved: To contact the East Riding of Yorkshire Council and ask for an update.

b) **New Sign at West End Crossroads**

The East Riding of Yorkshire Council have moved the sign away from the junction restoring visibility for drivers from Townend Lane to eastbound traffic on the B1230.

Resolved: The report is noted.

c) **Congestion of Leaves on Snicket between West End and Middlehowe Green**

The leaves have been cleared by the East Riding of Yorkshire Council.

Resolved: The report is noted.

d) **Loose Crossbeam on the Pond Bridge**

There is a loose cross beam on the village pond bridge, opposite 34 East End, which has been reported to the East Riding of Yorkshire Council. The repair has not yet been carried out.

Resolved: To contact the East Riding of Yorkshire Council and ask for an update.

e) **Winter Gritting**

A request was sent to the East Riding of Yorkshire Council for inclusion of Autherd Garth, Beech View and Waudby Close in the gritting route. No reply has been received.

Resolved: To contact the East Riding of Yorkshire Council and ask for an update.

19.01.11 Village Improvements

a) **Walkington Pond Renovation Scheme**

A reply has been received from the contractor stating that he hopes to re-start work in January and will be completed at the earliest opportunity before the end of March 2019 and the budget is as quoted.

Resolved: To reply to the contractor and ask for more specific dates.

b) **Proposed Bench on B1230 between Broadgate and Copleflat Lane**

Specifications of the proposed seat have been sent to the East Riding of Yorkshire Council and they have asked for confirmation of the desired location.

Resolved: An image of the desired location was sent to the East Riding of Yorkshire Council and accepted, a marker will be placed at the scene.

19.01.12 Monthly Finance Report and Budget Monitoring

a) **Monthly Finance Report**

The Department for Communities and Local Government Transparency Code for Smaller Authorities was discussed and the regular publication of the full Monthly Financial Report in the minutes. Item 10a of the code states that the Council is required to publish a list of all items of expenditure above £100. Item 13 of the code states that publishing a complete list of expenditure transactions will also meet the requirements.

Resolved: It was agreed that although the full Monthly Financial Report will still be made available to Councillors it will no longer be published in the meeting minutes and the following payments be made.

Accounts for Payment.

08/01/2019	M Rose	December salary	635.16
08/01/2019	M Rose	Expenses	137.75
08/01/2019	K Firth	December wages	70.00

b) Budget 2019/2020

The Parish Council budget and the Council Tax precept was discussed.

Resolved: The Council Tax precept is currently set to £25.35 per dwelling in Band D properties, it was agreed to request the precept be set at £26.00. This is the first time for many years the Council has found it necessary to request a raise.

c) Banking Arrangements

A form has now been received from Barclays bank which will give the new Clerk permission to receive bank statements and transfer funds between accounts.

Resolved: The form will be completed and returned to the bank.

19.01.13 Audit Arrangements

The auditors were contacted to ask how the Parish Council can ensure exercise of public rights is better achieved and were informed that the previous form giving dates of inspection had not been completed correctly and when done correctly this should ensure correct exercise of public rights. They also stated that the Annual Governance and Accountability Return (AGAR) should be displayed on a website for 5-years.

Resolved: The Notice of Conclusion of Audit has been displayed on village notice boards and sent to the village newsletter for publication. The item was deferred to the next meeting to discuss how displaying the AGAR for 5 years on a website can be achieved.

19.01.14 Urgent Matters

a) Parking on Redgates Grass Verge

It has been noticed that a 4-wheel drive vehicle is continually parking on the grass verge opposite the cottages at the bottom of Redgates where spring bulbs have been planted and it is eroding the grass verge.

Resolved: Councillor Mrs Swann is to find out the address of the exact location and inform the Clerk who will contact the East Riding of Yorkshire Council.

b) Large Print Version of the Agenda for the Noticeboards

Large print versions of the Agenda have been requested for the village noticeboards to assist residents with sight impairment.

Resolved: Large print versions will be issued.

19.01.15 Miscellaneous Correspondence and Communications

a) Hornsea 4 Offshore Windfarm Project

The Parish Council has not receive a response to the letter sent by the Council to the Yorkshire Water Authority requesting information regarding the proximity of the proposed pipeline to the sewerage works. The Council has received a Consultation Summary Report from Ørsted and an offer to visit the Council and give an update on the consultation process.

Resolved: To accept the offer of a visit from Ørsted. The Chairman will write an article for the newsletter displaying the contact details for Ørsted.

b) Gregg's Foundation Fund

Grants are available to deliver projects or provide equipment to people in need.

Resolved: Any appropriate village group can approach the Council for copies of the documents.

c) Clinical Commissioning Group, Improving Access

East Riding of Yorkshire Clinical Commissioning Group has launched a new campaign 'Improving Access', to raise awareness amongst residents that appointments with a GP, nurse or other healthcare professional are now available in the evenings and weekends either at a local practice or another nearby NHS service.

Resolved: Posters have been placed on noticeboards and sent to the village newsletter for publication.

d) Christmas Cards

The Council has gratefully received cards from Graham Stuart MP and Margaret Chadwick Chairman of the East Riding of Yorkshire Council.

Resolved: The Council wishes to express thanks.

e) East Yorkshire Motor Services Head Office & Depot Tour

East Riding of Yorkshire Council, in partnership with East Yorkshire Motor Services (EYMS), is offering a unique opportunity for the Parish Council to find out more about the role of a modern bus operator with an invitation to a Head Office & Depot Tour on Friday 18 January 2019.

Resolved: Councillor Hodgson will contact the East Yorkshire Motor Services.

f) **E-mail Communications for Council Members**

Some Councillors complained there were too many attachments sent with the Duchy Homes development email and it blocked their inboxes, they have asked for the files to be put on Dropbox, (a file sharing service).

Resolved: The attachments are now in the Dropbox account and any Parish Councillor can have access.

g) **Walkington Pre-School**

The Pre School have responded to an offer of consideration of financial help made by the Parish Council (Item 18.10.20b).

Resolved: The Council felt that they needed more information regarding the finances of the Charity before making a decision and the Charity will be contacted.

19.01.16 Date and Time of Future Meetings

The next meeting of the Parish Council will be on the 5 February 2019 in the Methodist Church, Walkington at 7:30pm.

Approved: _____ Date: _____
Chairman