

# WALKINGTON PARISH COUNCIL

## Minutes of the Ordinary Meeting

<b>Date of meeting:</b>	5 February 2019
<b>Venue:</b>	Methodist Church Meeting Room, Walkington.
<b>Start time:</b>	19:30
<b>End time:</b>	21:50
<b>Present:</b>	Councillors G Southern (Chairman), C Dixon (Vice Chairman), Mrs C Boyle, T Collinson, D Drew, K Hearne and Mrs V Swann.
<b>Apologies</b>	Councillors J Drew, T Hodgson and Mrs P Pollard (Ward Councillor).
<b>Absences</b>	None
<b>Also present:</b>	5 members of the public and M Rose (Clerk).

*Note: These minutes will require approval at the next meeting of the Parish Council.*

### **19.02.01 Apologies for Absence**

Councillors J Drew, T Hodgson and Mrs P Pollard (Ward Councillor).

### **19.02.02 Declarations of Interest**

Councillors G Southern, D Drew and K Hearne declared potential nonpecuniary interests regarding item 11a(iii), Councillor R Taylor declared potential nonpecuniary interest regarding item 15d

### **19.02.03 Chairman's Communications**

#### **a) Highway Works in the Village**

There has been considerable congestion in the village due to Highway works, notification of the works was not given and alternative routes were not advertised.

**Resolved:** The Chairman has written to the East Riding of Yorkshire Council to ask them for advance warning of future works.

#### **b) East Riding of Yorkshire Council Chairman's Award**

Nominations have been considered for the award and the set criteria examined.

**Resolved:** Steve Thorpe has been nominated for the award for his outstanding work with the silhouettes. The Sherwood and Waudby Trust was considered for nomination for the affordable housing scheme but has been delayed as the set criteria state that all works should be completed.

### **19.02.04 Public Participation**

Approximately 5 members of the public attended the meeting; none expressed a desire to make a presentation.

### **19.02.05 Community Safety Matters**

#### **a) Crime Statistics Report**

**Resolved:** The report was noted

#### **b) Office of Police and Crime Commissioner E Bulletin**

**Resolved:** The Chief Constable will be contacted to express the desire for more up to date information and an explanation of why many crimes are reported as "Investigation complete; no suspect identified" and why in particular the vehicle crime on Northgate where the Parish Council have been advised that a suspect was identified and apprehended?

The Parish Council will reply to the bulletin expressing an interest in the Speed Watch scheme and an advertisement will be placed on the Village Noticeboard and submitted to the Newsletter and Blog asking for volunteers.

The East Riding of Yorkshire Council will be contacted to ask for the criteria to enable a zebra crossing to be considered and to place an advertisement for a School Crossing Patrol Officer.

Contact details will be placed on the Village Noticeboard for Crime Stoppers.

#### 19.02.06 Minutes of the Recent Meetings of the Parish Council

- a) **Parish Council Meeting held on 8 January 2019**  
**Resolved:** The minutes were accepted with the correction of a typographical error.
- b) **Matters arising from the Minutes**  
**Resolved:** No matters arising from the Minutes.

#### 19.02.07 Planning Matters

- a) **Application 18/02995/PLF - Land south of Feoffee Cottage, 25 West End**  
Erection of a detached dwelling and erection of a detached garage following demolition of existing garage (amended plans).  
**Resolved:** The Council strongly objects to the planning application and hopes that the Conservation Officer will continue to oppose this unsuitable development.
- b) **Notices of Decision**
  - Application 18/03298 Dog Walking Field Isbel Lane**  
Display of non-illuminated free standing pole mounted sign. **Permission Granted.**  
**Resolved:** The report was noted.
- c) **Other Planning Issues**
  - i. **Proposed Development of Petrol Station and Shop at Killingwoldgraves Roundabout**  
Bishop Burton Parish Council is keen to hear the views of all those that will be affected by the proposed development.  
**Resolved:** The Parish Council considered that this development might appear to offer some local convenience advantage but a wider consideration of its main aspects would point to the need for extreme caution to be exercised before supporting such a scheme. Views will be forwarded to Bishop Burton Parish Council.
  - ii. **Allerthorpe Neighbourhood Plan Consultation**  
**Resolved:** The report was noted.
  - iii. **Demolition of Walkington House**  
The Parish Council was informed that a notice has been placed outside Walkington House on Townend Road stating that demolition will begin on the 28 February 2019. The Parish Council has had no formal notification from the East Riding of Yorkshire Council.  
**Resolved:** The Parish Council will contact the East Riding of Yorkshire Council for their comments.

#### 19.02.08 Tree Issues

- a) **Applications Received**  
No applications received.
- b) **Notices of Decision**
  - i. Application 18/03844 Woodland West Of Chestnut Lodge Little Weighton Rd - **Consent Granted.**  
**Resolved:** The report was noted.
  - ii. Application 18/03700 27 Lawson Close – **Consent Granted.**  
**Resolved:** The report was noted.
  - iii. Application 18/03845 2 Megson Way – **Consent Granted.**  
**Resolved:** The report was noted.
- c) **Other Tree Issues**
  - Tree at Common Lane (Bluestone Bottoms)**  
The Parish Council is waiting for a reply from the contractor regarding a start date for the works.  
**Resolved:** The contractor will be contacted again.

#### 19.02.09 East Riding of Yorkshire Council Matters

- a) **Public Spaces Protection Order Review 2019**  
East Riding of Yorkshire Council is asking for a review of Public Spaces Protection Orders.  
**Resolved:** The Council has reviewed the existing orders and would like them to remain the same. A notice will be submitted to the Newsletter and the Blog with details of existing orders.
- b) **Elections 2019**  
The date for submission of nominations is 3 April 2019. Nomination packs will be available on the East Riding of Yorkshire Council website in the next couple of weeks.  
**Resolved:** Advertisements will be placed on the Village Noticeboard and submitted to the Newsletter and the Blog.

### 19.02.10 Highway Matters

#### a) West End Chicane Island

East Riding of Yorkshire Council stated on the 7 January that the island would be installed in the next few weeks.

**Resolved:** To contact the East Riding of Yorkshire Council and ask for an update expressing disappointment that the island has not yet been installed and requesting the area be tidied in the meantime. They will also be asked how the forthcoming Tour de Yorkshire visit will affect the island.

#### b) Loose Crossbeam on the Pond Bridge

East Riding of Yorkshire Council informed the Parish Council that the repair to the bridge was carried out on 7 December 2019.

**Resolved:** The report is noted.

#### c) Winter Gritting

East Riding of Yorkshire Council has reported that the request for inclusion of Autherd Garth, Beech View and Waudby Close in the gritting route has been forwarded to the Winter Team.

**Resolved:** The report is noted. A notice will be submitted to the Village Newsletter and the Blog to remind residents that the grit in the bins is for use on public highways only and not private use.

### 19.02.11 Village Improvements

#### a) Walkington Pond Renovation Scheme

- i. The period for seeking the Commuted Sums Funding grant of £3494.00 has now been extended to 31 March 2019.

**Resolved:** The report was noted.

- ii. Work on the pond has started and the Parish Council was given an update by the Pond Committee. Concerns were expressed regarding the actual work being undertaken versus the work quoted for.

**Resolved:** To contact the contractor expressing concerns.

- iii. A motion was put forward requesting that the Parish Council provide a new water pump.

**Resolved:** The motion was voted on by those Councillors who had not declared an interest and was passed.

- iv. The policies of the Council when placing Official Orders was discussed.

**Resolved:** The Parish Council will review its policy for placing orders and consider the addition of steps to ensure the schedule of works is satisfactory prior to placing an Official Order.

#### b) Proposed Bench on B1230 between Broadgate and Copleflat Lane

The Parish Council has now received notification from the East Riding of Yorkshire Council that the installation of the bench can proceed.

**Resolved:** The East Riding of Yorkshire Council will be contacted to ask who is responsible for installing the bench.

#### c) Defibrillator

The defibrillator at the Village Playing Field has now been installed. Training for the use of the defibrillator was discussed.

**Resolved:** The Playing Field Committee will be written to and be given the contact details of the trainer.

### 19.02.12 Monthly Finance Report and Budget Monitoring

#### a) Monthly Finance Report.

##### i. Accounts for Payment

Date	Item	Description	Amount £
08/01/2019	Plantscape Ltd	Christmas trees	1284.00
05/02/2019	Methodist Church Hall	Room hire	45.00
05/02/2019	K Firth	January wages	70.00
05/02/2019	M Rose	January salary and expenses	665.82
05/02/2019	SLCC	Membership subscription	132.00
05/02/2019	SLCC	Course fees	118.80

##### ii. HMRC Employer Returns

The new Clerk has now gained access to the HMRC account and discovered incidences of non-submission of returns and non-submission warnings dating back to 2016. All returns have now been completed and the Clerk will ensure returns are submitted each month. In order that the Parish Council can see returns have taken place submissions will now be recorded on the Monthly Financial Statement.

c) **Banking Arrangements**

The bank issued a letter to the new Clerk at the previous Clerk's address regarding online banking. The new Clerk has not requested the facility for online banking and queried the letter but the bank could not ascertain why it had been written. On further investigation the bank revealed that one person has the facility to do online banking for the Parish Council but would only reveal details to a signatory. The form to request powers for the new Clerk to receive bank statements and transfer funds between accounts has been submitted at the bank.

**Resolved:** The bank will be contacted by a signatory to request an update.

**19.02.13 Audit Arrangements**

Discussions took place on how displaying the Annual Governance and Accountability Return (AGAR) for 5 years on a website can be achieved. The web service offered by parish-council.com was evaluated by Councillor Hodgson and deemed satisfactory for the basic needs. The service offered is a free service for Parish Councils that incurs an annual cost of £29.99 to remove advertising, it was agreed that although this is a basic service it meets the need of the council at a competitive rate.

**Resolved:** The AGAR will be displayed on a website offered by parish-council.com and the address (URL) of the website will be published in due course.

**19.02.14 Urgent Matters**

a) **Speeding Traffic Copleflat Lane**

Request received from resident asking for support for a speed survey to be carried out on Copleflat Lane.

**Resolved:** The Parish Council support the request and will contact the East Riding of Yorkshire Council and notify the resident.

b) **Speed Bumps**

Request from a resident asking for clarification of events in 2011 when a vote was taken to remove the speed bumps.

**Resolved:** The Parish Council recalled that the East Riding of Yorkshire Council refused to remove the speed bumps and the resident will be notified.

c) **Tree on Kirk Lane affecting 23 Lawson Close**

A village resident has requested assistance with a tree on Kirk Lane (Parish Council land) that is overhanging the property of 23 Lawson Close.

**Resolved:** To inform the resident to make a planning application to East Riding of Yorkshire Council.

d) **Congestion of Leaves on Snicket between West End and Middlehowe Green**

A village resident has requested that the leaves on this snicket be cleared and that this is a reoccurring problem.

**Resolved:** The East Riding of Yorkshire Council cleared the leaves on 7 December 2018 and have now raised the issue again and logged the problem as reoccurring.

e) **Congestion of Leaves on Church Walk**

It was reported that Church Walk is congested with leaves and needs clearing.

**Resolved:** The East Riding of Yorkshire Council will be notified and this will be reported as a reoccurring problem.

**19.02.15 Miscellaneous Correspondence and Communications**

a) **Hornsea 4 Offshore Windfarm Project**

The Parish Council accepted an offer for Ørsted to visit and give an update on the consultation process; Ørsted have decided instead to form a consultation group and invite two Councillors to attend.

**Resolved:** Two Councillors will attend the consultation group and report back.

b) **Walkington Pre-School**

The Pre-school has provided further information to help the Parish Council determine if financial support is appropriate.

**Resolved:** The Pre-school cannot claim for reimbursement of lost funds from the insurance company until the court case is settled. Therefore the matter will be deferred until the court case and insurance claims are settled and a there is a clearer picture regarding the recovery of funds.

c) **Information request regarding Code of Conduct and Standing Orders**

There has been a request for information from a resident, the initial questions have been answered by the Clerk, the resident then asked further questions.

**Resolved:** The Parish Council answered the questions and the resident will be notified. The Parish Council intend to display the Code of Conduct and Standing Orders on its website in due course.

d) **Red Yats Paddock Request for Planting**

There has been a request from a resident to plant trees or bushes on the boundary of Red Yats Paddock.

**Resolved:** The Parish Council has contracted for the planting of hedges in the Paddock and once this is

completed will survey the Paddock to determine what trees or plants are needed. The Resident's comments have been noted.

e) **East Yorkshire Advanced Riders and Drivers (E-YARD)**

The Parish Council have been approached for a contribution to the Charity.

**Resolved:** The Charity is not specific to the village and therefore the Parish Council will not be giving a donation and they will be notified.

f) **R-evolution Tour De Yorkshire 2019**

The Parish Council has been approached by the Charity who collects unused bicycles and spray paint them for the Tour de Yorkshire visit.

**Resolved:** The letter will be forwarded to the Village Blog.

g) **Scaffolding on The Cottages 31-33 East End**

It has been reported to the Parish Council that the night time illumination on the scaffolding is insufficient.

**Resolved:** The Parish Council will write to East Riding of Yorkshire Council and request the contractors be asked to better illuminate the scaffolding at night.

h) **Cycle Path on B1230 between Autherd Garth and the Traffic Lights**

It has been reported to the Parish Council that the Cycle Path is uneven due to repairs and requires re-surfacing.

**Resolved:** The matter will be reported to the East Riding of Yorkshire Council.

### 19.02.16 Date and Time of Future Meetings

The next meeting of the Parish Council will be on the 5 March 2019 in the Methodist Church, Walkington at 7:30pm.

Approved: \_\_\_\_\_

Chairman

Date: \_\_\_\_\_