

WALKINGTON PARISH COUNCIL

Minutes of the Ordinary Meeting

Date of meeting:	5 March 2019
Venue:	Methodist Church Meeting Room, Walkington.
Start time:	19:30
End time:	21:45
Present:	Councillors G Southern (Chairman), Mrs C Boyle, T Collinson, D Drew, J Drew, K Hearne and Mrs V Swann
Apologies	Councillors C Dixon (Vice Chairman), T Hodgson, Mrs P Pollard (Ward Councillor) and R Taylor
Absences	None
Also present:	7 members of the public, Hamish Stewart (prospective Councillor) and Ms M Rose (Clerk).

Note: These minutes will require approval at the next meeting of the Parish Council.

19.03.01 Apologies for Absence

Councillors C Dixon (Vice Chairman), T Hodgson, Mrs P Pollard (Ward Councillor) and R Taylor.

19.03.02 Declarations of Interest

None

19.03.03 Chairman's Communications

a) Highway Works in the Village

The Chairman has written to the East Riding of Yorkshire Council to ask them for advance warning of future works. They replied saying notification of the works had been sent to the previous Clerk, these were not passed forward.

Resolved: The Chairman will respond to the East Riding of Yorkshire Council thanking them for their response and ensuring they have the correct contact details for the current Clerk.

b) Village Hall Defibrillator

The defibrillator has yet to be installed.

Resolved: The Parish Council will write to the Village Hall Committee and ask them to expedite the electricity supply to the point that is most suitable for the cabinet to be installed.

19.03.04 Public Participation

Approximately 7 members of the public attended the meeting; none expressed a desire to make a presentation. Hamish Stewart (prospective Liberal Democrat Councillor) introduced himself to the Councillors.

19.03.05 Community Safety Matters

a) Crime Statistics Report

Resolved: The report was noted.

b) Office of Police and Crime Commissioner E Bulletin

A reply has been received to the email written to the Chief Constable expressing the desire for more up to date information and an explanation of why many crimes are reported as "Investigation complete; no suspect identified". The reply offered a visit by a local representative to attend at Parish Council meetings where possible.

Resolved: The Parish Council will reply to the offer and request quarterly visits to update the Councillors on developments.

19.03.06 Minutes of the Recent Meetings of the Parish Council

a) Parish Council Meeting held on 5 February 2019

Resolved: The minutes were accepted.

b) Matters arising from the Minutes

Resolved: No matters arising from the Minutes.

19.03.07 Planning Matters

a) Applications Received

i. Application 18/03898 Beechborough, 40 Little Weighton Road

Erection of 29 dwellings with associated access, landscaping and infrastructure following demolition of existing dwelling (AMENDED PLANS).

Resolved: After a discussion the Parish Council agreed that the following comments be forwarded to the East Riding of Yorkshire Council planning department: "The following is an addendum to the previous comments submitted by the Parish Council.

1. Highways - That the proposed highway improvements do not cater for more vehicle use of Kirk Lane. With an estimated additional 40 children living on the new development it is inevitable that peak hour traffic will increase significantly as all Walkington & Beverley schools lie to the east of the site.
2. Hedge - The present hedge complements the rural nature of Little Weighton Road. To maintain this, any part of the existing hedge which is removed should be replaced with the appropriate hedging plants.
3. Footpath - That a footpath be provided linking the site to West End."

ii. Application 19/00484 8 West End Road

Erection of single storey extension and installation of Velux roof light to side of existing detached garage.

Resolved: The Parish Council raise no objection to this application.

iii. Application 19/00609 40 West End

Variation of Condition 5 (Risk Assessment/Contamination), Condition 6 (Scheme of Remediation), Condition 7 (Verification Report), Condition 16 (Approved Materials), Condition 18 (Plot 4 Materials) and Condition 23 (Approved Plans) of planning permission 18/01214/PLF (Erection of 5 dwellings) to allow variation of materials to Plots 1 and 4, amendment to North Elevation of Plot 4 and submission of further details.

Resolved: The Parish Council raise no objection to this application.

b) Notices of Decision

Application 18/04087 Chapel House, 38 Northgate

Erection of single storey extension to rear and replacement of glass balustrade to existing balcony -

Permission Granted

Resolved: The decision is noted.

c) Other Planning Issues

i. Walkington House Demolition

The Parish Council was notified that the demolition notice has been withdrawn.

Resolved: The report is noted.

ii. Draft Planning Enforcement Plan

The plan was discussed.

Resolved: The East Riding of Yorkshire Council will be contacted and asked what action they are going to take regarding:

1. The prospect of demolition of 97 East End.
2. The gate into the field from Townend Road that was put in place without planning permission.
3. It has been noted that 31 East End does not have a roof and the Parish Council wanted to ensure that the building is retained and renovated in accordance with the Enforcement Plan.

iii. Woodmansey Neighbourhood Plan

The Plan was discussed and the effectiveness of implementing a Neighbourhood Plan.

Resolved: To reply to the communication and wish them well with the plan and to ask them to report on the Neighbourhood Plan experience once the project is complete.

19.03.08 Tree Issues

a) Applications Received

No applications received.

b) Notices of Decision

No decisions received.

c) Other Tree Issues

Tree at Common Lane (Blue Stone Bottoms)

The contractor had previously set a date of 2nd March to complete the work however due to illness of crew members did attend. He will rearrange the date as soon as possible.

Resolved: The report is noted.

19.03.09 East Riding of Yorkshire Council Matters

a) **Town and Parish Council Communication Review Panel Report**

Resolved: The report is noted.

b) **Republication of Electoral Register**

The Clerk has now received the Republication of the Register dated 1st February 2019. Councillors are allowed to view this register in the presence of the Clerk but not make copies; Councillors can apply to electoral.services@eastriding.gov.uk for their own copies.

c) **Elections**

Nomination forms are now available on the East Riding of Yorkshire Council website and from the Clerk. The final date for submission of the forms is 3rd April 2019 at 4:00pm. Forms must be hand delivered to the East Riding of Yorkshire Council Offices at County Hall, Beverley by hand. Appointments can be made for forms to be checked by ringing 01482 393311/3202/3207/3208. Publication of Statement of Persons Nominated will be published on Thursday 4th April at 4:00pm and will be displayed on the Village Hall noticeboard and the Parish Council website www.parish-council.com/walkington as soon as possible. Polling day is 2nd May 2019. Results will be published by Tuesday 7th May. The Annual Meeting of the Parish Council will be the first meeting of the new Parish Council and will be followed by an Ordinary Meeting. It is hoped this can take place on the 14th May but this is to be confirmed.

d) **Tour de Yorkshire Fund**

The fund was discussed and the occurrence of Polling Day and Tour de Yorkshire being on the same day.

Resolved: No application will be made to the fund.

19.03.10 Highway Matters

a) **West End Chicane Island**

East Riding of Yorkshire Council stated that the island will be installed the week after the Tour de Yorkshire race and are arranging to have the area swept by the Environment team and temporary signage reinstated until just before the race and again after the cyclists go through. They will then install the island and priority signage.

Resolved: The report is noted.

b) **Congestion of Leaves on Church Walk**

East Riding of Yorkshire Council has been contacted and no reply has been received.

Resolved: East Riding of Yorkshire Council will be contacted again.

c) **The Cottages Scaffolding Night-time Illumination**

East Riding of Yorkshire Council has been contacted and no reply has been received.

Resolved: East Riding of Yorkshire Council will be contacted again.

d) **Speed Bumps**

There has been a complaint by a resident who believes the recording of the minutes of December 2018 item 18.12.03e to be an incorrect account of previous proceedings.

Resolved: The minutes of December 2018 item 18.12.03e are clear as to the decision that was taken and was verified at the following meeting as to its accuracy and records the decision taken in 2012. The Parish Council have revisited the issue several times to request that the East Riding of Yorkshire Council remove the speed bumps but they refuse to do so and deem them part of the safety of the highway through the village. The East Riding of Yorkshire Council will be contacted again detailing the recent major accident in the village where a lorry shed its load on the main street and ask for improved safety measures.

e) **Speed Survey Copleflat Lane**

Response has been received from East Riding of Yorkshire Council regarding the request for a speed survey on Copleflat Lane made by a resident. The East Riding of Yorkshire Council explains the limitations that prevent a survey from taking place despite recording a head-on collision in 2018.

Resolved: To reply to the East Riding of Yorkshire Council emphasising that placing double white lines in the centre of Copleflat Lane would be a good measure to help prevent any further head-on collisions.

19.03.11 Village Improvements

a) **Walkington Pond Renovation Scheme**

An amended invoice has been received from the Contractor.

Resolved: Members of the Parish Council will meet at the pond and discuss the work taken place, a response will be sent to the Contractor and a meeting will be proposed to discuss the matter.

b) **Proposed Bench on B1230 between Broadgate and Copleflat Lane**

The Parish Council has now been notified that it is their responsibility to install the bench.

Resolved: The Parish Council will seek quotes for the work.

c) **Hanging Baskets**

A quote has been received for the hanging baskets of £3420.00 which includes £570.00 VAT.

Resolved: The quote was accepted by the Parish Council.

19.03.12 Monthly Finance Report and Budget Monitoring

a) **Monthly Finance Report.**

The Monthly Financial Report was circulated.

Resolved: The report is noted.

Accounts for Payment

Date	Item	Description	Amount £
05/03/2019	PKF Littlejohn	AGAR ending 31 March 2018	360.00
05/03/2019	Mr K Firth	February wages	70.00
05/03/2019	Ms M Rose	February salary & expenses	790.50

b) **Banking Arrangements**

The Clerk has now received a bank statement but the bank still refuse to speak to her on the telephone and she is unsure if she has the powers to transfer money between funds.

Resolved: The Clerk will contact the bank and attempt to transfer £500 between accounts.

c) **Audit**

The AGAR is now published on the Parish Council website at www.parish-council.com/walkington

Resolved: The report is noted.

19.03.13 Policies and Procedures

The Contract section of the Standing Orders was discussed.

Resolved: Councillors will review the existing section of the Standing Orders and propose changes to be discussed at the next meeting. The importance of making any changes user friendly and in Plain English was emphasised.

19.03.14 Urgent Matters

a) **Joint Local Access Forum**

The next meeting of the Joint Local Access Forum is 13th March 2019, 2:00pm at Bishop Burton College.

Resolved: The report is noted.

b) **Fly Tipping at Far Forty**

It was reported that the chain and lock has been removed from the gate at Far Forty (Blue Stone Bottoms) and fly tipping has taken place.

Resolved: Councillors will provide contact details of the tenant and he will be informed of this action.

c) **Uneven Footpath at West End Garage**

It was reported that due to construction work the footpath is now uneven and the bus stop has been moved.

Resolved: As these are temporary measures while construction work is taking place the Parish Council will not take any action.

19.03.15 Miscellaneous Correspondence and Communications

a) **Hornsea 4 Offshore Windfarm Project**

The Consultation Group will meet on 12th March 2019.

Resolved: Two Councillors will attend the consultation group and report back.

b) **Walkington Village Hall Committee**

The Committee has written to the Parish Council to request support for their application for a Commuted Sums Fund grant.

Resolved: The Parish Council will respond supporting the application, giving contact details of the Fund Officer and the website address for East Riding 4 Community that lists other grants they may wish to consider.

c) **Liberal Democrat Candidates for Beverley Rural**

This item was recorded under Public Participation.

d) **Clerks and Councils Direct**

The annual subscription for the newsletter and magazine is due for renewal, the price is £100.

Resolved: The Parish Council agreed to renew the subscription.

19.03.16 Exclusion of the Public

19.03.17 Staffing Contract, Hours and Rates of Pay

a) **Cleaner**

The employment contract for the Cleaner was discussed.

Resolved: The Parish Council agreed to amend the employment contract for the Cleaner that if agreed will come into effect on 1st April 2019. The Parish Council will contact the Cleaner with the details. This contract will be reviewed annually.

b) **Clerk**

The contracted hours for the Clerk was discussed.

Resolved: The Parish Council agreed to an increase in contracted hours that will come into effect on 1st April 2019 and agreed to quarterly retrospective honorarium payments for any additional hours provided a brief summary of work carried out is produced. The employment contract will be amended and reviewed annually.

19.03.18 Date and Time of Future Meetings

The next meeting of the Parish Council will be on the 2 April 2019 in the Methodist Church, Walkington at 7:30pm.

Approved: _____ Date: _____
Chairman