

# WALKINGTON PARISH COUNCIL

## Minutes of the Extraordinary Meeting

<b>Date of meeting:</b>	11 April 2019
<b>Venue:</b>	Village Hall, Walkington.
<b>Start time:</b>	17:00
<b>End time:</b>	18:00
<b>Present:</b>	Councillors G Southern (Chairman), C Dixon (Vice Chairman), Mrs C Boyle, D Drew, K Hearne, R Taylor and Mrs V Swann.
<b>Apologies</b>	Councillor Mrs P Pollard (Ward Councillor).
<b>Absences</b>	Councillors T Collinson, J Drew, T Hodgson.
<b>Also present:</b>	Ms M Rose (Clerk).

*Note: These minutes will require approval at the next meeting of the Parish Council.*

### **19.04.19 Apologies for Absence**

Councillor Mrs P Pollard (Ward Councillor).

### **19.04.20 Declarations of Interest**

None

### **19.04.21 Public Participation**

No members of the public attended the meeting.

### **19.04.22 Pond Renovation Scheme**

#### **Discussion and resolution regarding invoice and payment**

The Parish Council sent a letter to the contractor in reply to his invoice detailing issues with the work carried out on the pond and proposing a 'fair payment' of £16399 for work carried out. The contractor replied with a revised invoice.

The contractor sent an email to the Parish Council saying that the invoice is now overdue, that he can charge interest on any value outstanding; and that he will, if need be look to the County Court to recoup the unpaid invoice.

The Parish Council do not believe that the work carried out on the pond is of a good standard and that the contractor has not fulfilled the conditions of his quote. The Parish Council do not believe that the invoice is overdue, the original invoice was dated 28 February but after the Parish Council expressed concerns regarding the work done the contractor amended the invoice totals but not the date and sent it with a cover letter dated 21 March 2019.

The contractor was asked to attend a meeting with the Parish Council to discuss matters but declined.

The Parish Council understands that the contractor has amended the invoice to include a discount after concerns were expressed but feel that the discount given is not sufficient.

Circulated prior to the meeting was a draft response to the contractor prepared by the Chairman which proposed a reluctant acceptance of the completed works on the path and steps and of the discounts offered by the contractor for not installing the pipe extension or poured concrete. The draft response explained a calculation of estimated cost reductions associated with the non-installation of 18 metres of piling and proposed a payment on account of £15,000 (including VAT) to recognise the work carried out.

Making a payment was discussed and although it was previously agreed that £16399 would be a fair price to offer for work carried out the Parish Council noted that the figure quoted for 'Bankworks' includes other items apart from the piling and does not include a detailed breakdown making any calculations difficult.

**Resolved:** It was proposed to ask the contractor for a further breakdown of costs and for the contractor to attend a meeting to present his figures and negotiate a suitable price for work carried out. The Parish Council would accept a representative of the contractor being sent to present the figures providing he/she has sufficient knowledge of the project and has the authority to carry out financial negotiations.

A letter will be drafted and approved by the Parish Council and then sent to the contractor.

**19.04.23 Date and Time of Future Meetings**

The next ordinary meeting of the Parish Council will be on the 14 May 2019 in the Methodist Church, Walkington at 7:30pm.

Approved: \_\_\_\_\_ Date: \_\_\_\_\_  
Chairman