

# WALKINGTON PARISH COUNCIL

## Minutes of the Ordinary Meeting

<b>Date of meeting:</b>	4 June 2019
<b>Venue:</b>	Methodist Church Meeting Room, Walkington.
<b>Start time:</b>	19:00
<b>End time:</b>	21:30
<b>Councillors Present:</b>	Councillors D Drew (Chairman), Mrs V Swann (Vice Chair), Mrs C Boyle, T Collinson, K Hearne and N Waudby
<b>Ward Councillors Present</b>	Councillors B Gateshill and Mrs P Greenwood (both left after item 19.06.03)
<b>Absences</b>	None
<b>Also present:</b>	Two members of the public and Ms M Rose (Clerk)

*Note: These minutes will require approval at the next meeting of the Parish Council.*

### **19.06.01 Apologies for Absence**

None

### **19.06.02 Declarations of Interest**

None

### **19.06.03 East Riding of Yorkshire Council Matters**

#### **a) Amended Application 03/06008/PLF 97 East End, Walkington.**

Erection of dwelling with attached double garage, Condition 5 of the Notice of Decision states "The existing dwelling shall be demolished within 1 month of the occupation of the new dwelling". This has been followed up with East Riding of Yorkshire Council with confusing results.

#### **b) Community Led Housing**

The minutes of 3 April 2018 item 18.04.02 Chairman's annual report for 2017/18, Section 3 Community Led Housing states "David Siddle of East Riding Council had explained his proposals to the Parish Council and had subsequently undertaken a housing need survey in Walkington. This had confirmed a need for bungalows and starter homes". The Parish Council would like to know how these views have been enforced especially with regard to the proposed Beechborough development.

#### **c) Planning notices**

Planning notices are often placed in obscure places and the Parish Council would like to see them sited in more obvious places for residents to read.

#### **d) Drainage to the Village Pond**

Concern was raised regarding the drainage pipe to the pond and Councillors would like confirmation that the contents only include rain water.

**Resolved:** Ward Councillors will investigate the above issues and report back.

### **19.06.04 Public Participation**

None

### **19.06.05 Chairman's Communications**

Ward Councillors reported that the site visit for inspection of the proposed Beechborough development will be at 10am on 10 June 2019, the Eastern Area Planning Sub Committee will be considering the application at County Hall, Beverley on 10 June 2019. Available Councillors will attend the meetings.

### **19.06.06 Community Safety Matters**

#### **a) Crime Statistics Report**

**Resolved:** The report was noted.

#### 19.06.07 Minutes of the Recent Meetings of the Parish Council

- a) Parish Council Meeting held on 11 April 2019  
**Resolved:** The minutes were approved.
- b) Annual Parish Council Meeting held on 14 May 2019  
**Resolved:** The minutes are approved pending a small amendment.
- c) Parish Council Meeting held on 23 May 2019  
**Resolved:** The minutes were approved.
- d) Matters Arising from the Minutes  
19.05.18 Hanging Baskets, there appears to be a basket missing, the contractor had an issue with parked cars and this will be rectified.

#### 19.06.08 Planning Matters

- a) **Applications Received**
  - i. **Application 19/00843/PLF Land West of 17 Saunders Croft**  
Erection of two storey dwelling with attached garage and associated access and parking following demolition of existing outbuilding (amended plans).  
**Resolved:** The Parish Council will reiterate comments previously made, minute reference number 19.04.07a (i).
  - ii. **Application 19/01571/PLF Northlands Stables**  
Erection of two story detached building incorporating triple garage and store room, construction of boundary wall, replacement of dwelling houses.  
**Resolved:** The Parish Council does not oppose this application.
- b) **Notices of Decision**  
**Permission has been granted for application 19/01042/VAR Northlands Stables**  
Variation of application to convert former stables and grooms accommodation to form a single dwelling.
- c) **Other Planning Issues**  
No other planning issues.

#### 19.06.09 Tree Issues

- a) **Applications Received**  
**Application 19/01682/TCA Squirrels Leap 16A East End**  
Fell 2No Leylandii to front of property.  
**Resolved:** The Parish Council does not oppose this application.
- b) **Notices of Decision**  
No decisions received
- c) **Other Tree Issues**  
**Liability for Trees Advice Note**  
**Resolved:** The Parish Council will perform a tree inspection identifying high risk trees, which will then be booked for inspection every two years. Records will be kept and maintained.

#### 19.06.10 Highway Matters

It was reported to the Parish Council that the chicane at West End has now been installed.

#### 19.06.11 Village Improvements

##### **Walkington Pond Renovation Scheme**

The Parish Council has received a reply from the contractor to the letter dated 28 May 2019 and a revised invoice for £19,687.80 including VAT.

**Resolved:** The Parish Council noted that the contractor is no longer attempting to relate the revised figure to the materials and labour used. The Parish Council agreed to make payment of £19,000 including VAT in full and final settlement of all accounts. If this offer is rejected details of an appropriate independent dispute resolution mechanism to which the contractor is willing to submit in order to resolve this matter were requested.

### 19.06.12 Monthly Finance Report and Budget Monitoring

a) **Monthly Finance Report**

The Monthly Financial Report was circulated.

**Resolved:** The report is noted.

**Accounts for Payment**

Date	Item	Description	Amount
04/06/2019	BHIB	Insurance	709.26
04/06/2019	Walkington PCC	All Hallows Church Graveyard	1500.00
04/05/2019	Rackhams Accountants	Internal audit	360.00
04/05/2019	East Riding Group Ltd	Pest Control	78.00
04/06/2019	Plantscape	Hanging baskets	3420.00
04/06/2019	Mr K Firth	Wages	70.00
04/06/2019	Ms M Rose	Wages and expenses	1046.99
04/06/2019	HMRC	National Insurance	70.07
03/04/2019	Pensions	Workplace pensions	57.23
04/06/2019	Environments for people	Pond renovation scheme	19000.00

b) **AGAR Section 1 Annual Governance Statement**

**Resolved:** The Parish Council considered the findings of the review and approved the Annual Governance Statement.

c) **AGAR Section 2 Accounting Statement**

**Resolved:** The Parish Council considered and approved the Accounting Statement.

### 19.06.13 Policies and Procedures

The Parish Council accepted adoption of the East Riding of Yorkshire Council Code of Conduct as amended 21 February 2018.

### 19.06.14 Urgent Matters

a) **Village Noticeboard**

There has been a complaint that the Village Noticeboard is too high for small people and people in wheelchairs.

**Resolved:** Councillors will inspect the noticeboard to see if anything can be done.

b) **Joint Local Access Forum.**

Next meeting is at Thornton Village Hall, Walker Street Hull on 12 June 2019.

**Resolved:** Available Councillors will attend.

c) **Town and Parish Councils Meeting**

A report was given on the recent meeting. The leaflet provided by the East Riding of Yorkshire Council advertising new library services for planning applications will be placed on the noticeboard. A link to the East Riding of Yorkshire Council Public Access service will be put on the Parish Council website.

d) **Welcome Letter from Ward Councillors.**

The Parish Council received a letter from Ward Councillors including their contact details. Ward Councillors will be attending Parish Council meetings and have requested that matters for their attention are placed first on the agenda.

**Resolved:** The Parish Council would like to welcome Ward Councillors and are happy to add the agenda item.

e) **Wildlife Photographer of the Year Exhibition**

Representatives from the Parish Council have been invited to attend the Exhibition on the 20 June 2019

**Resolved:** Councillor Mrs V Swann and guest will attend.

f) **Co-option**

Mr J Whistler was interviewed and co-opted by the Parish Council as a new Councillor.

g) **Playing Field Association**

The Association is looking for promotion of its Great Get-together/Sports Day on 29 June 2019.

**Resolved:** Mat Benson will be asked to post a notice to Councillor Mrs V. Swann for placement on the village noticeboard or alternatively email the notice to the Clerk.

**19.06.15 Miscellaneous Correspondence and Communications**

a) **Hornsea 4 Offshore Windfarm Project**

A report was presented to Councillors on the last consultation meeting.

**Resolved:** Questions will be forwarded to the liaison officer regarding the cable route.

b) **Walkington Newsletter Donation Application**

Application for a donation was received which included annual accounts.

**Resolved:** The Parish Council is happy to donate £2000.

c) **Walkington Village Hall Committee Donation Application**

Application for a donation was received.

**Resolved:** Further details will be requested from the Village Hall Committee.

**19.06.16 Date and Time of Future Meetings**

The next ordinary meeting of the Parish Council will be on the 2 July 2019 in the Methodist Church, Walkington at 7:00pm.

Approved: \_\_\_\_\_ Date: \_\_\_\_\_  
Chairman