

WALKINGTON PARISH COUNCIL

Minutes of the Ordinary Meeting

Date of meeting: 3 September 2019
Venue: Methodist Church Meeting Room, Walkington
Start time: 19:00
End time: 21:45
Councillors Present: Councillors D Drew (Chairman), Mrs V Swann (Vice Chair), Mrs C Boyle, T Collinson, K Hearne, N Waudby and J Whistler
Ward Councillors Present: Councillors B Gateshill and Mrs P Greenwood (both left after item 19.09.03)
Absences:
Also present: 1 member of the public and Ms M Rose (Clerk)

Note: These minutes will require approval at the next meeting of the Parish Council.

19.09.01 Apologies for Absence

None.

19.09.02 Declarations of Interest

Councillor D Drew declared an interest relating to item 19.09.08a(iii), planning application 19/02814/PLF Chapel House, 38 Northgate.

19.09.03 Matters for Ward Councillors

- a) **Amended Planning Application 03/06008/PLF 97 East End**
East Riding of Yorkshire Council has stated that the new property is vacant; the conditions of the planning application are that the old house must be demolished within one month of the new house being occupied.
Resolved: Further investigations will be made regarding the occupancy of the new house and to determine if Council Tax is being paid on both properties.
- b) **Community Led Housing**
Ward Councillors are continuing with this enquiry.
- c) **Planning Application 18/03898/PLF Beechborough 40 Little Weighton Road**
It was verified that any traffic exiting from the site would have to turn right and any traffic wishing to access the site will have to enter from Little Weighton Road.
- d) **East Riding Bus Service**
Planned changes to bus services 63 and 180 affect Walkington. East Riding of Yorkshire Council confirmed both services are operated by East Yorkshire Motor Services and neither receives any subsidy from East Riding of Yorkshire Council. East Yorkshire Motor Services confirmed that the changes are a commercial decision.
Resolved: The matter is now in the hands of the East Riding of Yorkshire Council.
- e) **Retrospective Planning Application 19/02683/PLF 40 West End**
Concerns were raised regarding the increased scale of the development compared to the original plans and why the difference was allowed by the building inspector while the work was in progress. The Parish Council feel that if this retrospective application is granted that it will set precedent for future developments.
Resolved: Ward Councillors will investigate and recommended that this application goes before the Planning Committee (see item 19.09.08(ii)).

19.09.04 Public Participation

None.

19.09.05 Chairman's Communications

a) **Condolences**

The Chairman expressed condolences on behalf of the Parish Council to the Clerk for the recent loss of her mother.

b) **No Dog Fouling Signs**

The Parish Council would like to thank the children of the village who volunteered and stamped the 'no dog fouling' signs on pavements in the village.

c) **Weed Clearing of Pond Banks**

The Parish Council has been contacted by the donor of the trees at the pond asking if it would be possible for the Parish Council to budget for the weed clearing of the pond banks in the coming year. The donor paid for this in the current year.

Resolved: This will be on the agenda in the budget discussion at the next meeting.

d) **Horse Riding on Beech Walk**

A resident reported horse riding on the footpath which is illegal and a possible hazard.

Resolved: The Parish Council will send a letter to the livery stable asking them to remind riders of their responsibilities.

19.09.06 Community Safety Matters

a) The monthly Crime Statistics Report was read and noted.

b) The PCC E-bulletin was read and noted

19.09.07 Minutes of the Recent Meetings of the Parish Council

a) **Parish Council Meeting held on 2 July 2019**

Resolved: The minutes were approved.

b) **Matters Arising from the Minutes**

19.07.03 Public Footpaths

It was reported that many of the footpaths have been cleared by the East Riding of Yorkshire Council since this issue was raised.

19.09.08 Planning Matters

a) **Applications Received**

i. **Application 19/02485/PLF The Small House Beverley Road**

Erection of single storey extension and construction of pitched roof over porch to front.

Resolved: The Parish Council has no objections to this application.

ii. **Application 19/02683/PLF 40 West End**

Erection of a dwelling (Plot 4 only). Retrospective application to retain dwelling as built.

Resolved: The Parish Council strongly objects to this application on the grounds that it is much more than a minor variation to the original planning application. It also feels that to allow permission for this retrospective application would set precedence for other builders/developers. The Parish Council officially requests that this retrospective application is submitted to the Planning Committee.

- iii. **Application 19/02814/PLF Chapel House, 38 Northgate**
Erection of glazed link extension to outbuilding and creation of balcony with glass balustrade to existing flat roof extension.
Resolved: The Parish Council has no objections to this application.
- b) **Notices of Decision**
 - i. **Application 19/02124/TCA Land to the rear of 23 Lawson Close**
Removal of branches from Sycamore Tree overhanging rear boundary fence.
Permission Granted
 - ii. **Application 19/02390/TCA 4 Little Weighton Road**
Fell Apple trees (T1,T2,T3,T4) and replace with smaller mixed fruit trees. Fell Norway Spruce (T5) and crown reduce Willow tree (T6) by 3m in height to create balanced shape.
Permission Granted
 - iii. **Application 19/02533/TCA 6 Taylors Rise**
Fell self-seeded Greengage, Sycamore and x1 Elm tree on the bank side; due to being overgrown and overhanging the adjacent highway. Reduction in height of Thorn, Greengage and Sycamore trees on the bank from 5m to 2.5m (approximately) due to growing too close to the dwelling and to allow greater daylight to property. Removal of x1 self-seeded Willow tree adjacent to dwelling to prevent damage to property.
Permission Granted
- c) **Other Planning Issues**
 - i. **Full Area Planning Committee Requests**
The Parish Council was reminded that if it wishes a planning application to be reported to the Planning Committee then this should be done on the normal Parish Council response to the application.
 - ii. **Application Withdrawn 19/01571/PLF Northlands Stables**
Erection of a two storey detached building incorporating triple garage to the ground floor and store room to the first floor, construction of a 2.06m high boundary wall with steel rails to front and side and replacement of existing windows in the northern elevation from white to black aluminium frames.
 - iii. **Application Withdrawn 19/02482/TCA 34a East End**
Reduce height of trees: 5 Leylandii, 1 Cherry, 1 unknown Fir, 1 Scots Pine; Removal of side branch on Scots Pine in middle of garden and reduce in height.
 - iv. **East Riding Local Plan Review**
East Riding of Yorkshire Council is undertaking a 'fact checking' exercise in order to ensure they have assessed sites correctly. All information is published on the East Riding of Yorkshire Council website; users can search for 'East Riding Local Plan Review'.
Resolved: The Parish Council will check the documents and submit comments to the East Riding of Yorkshire Council.

19.09.09 Tree Issues

a) Applications Received

i. Application 19/02718/TCA 34 East End

Reduce crown on Plum (T1); fell small Cypress (T2); fell Bay tree (T3); crown lift (remove lowest 3 branches) on Oak (T4); reduce height of Cypress hedge/shrubbery (G1) by 0.5m; all works to improve light into the garden.

Resolved: The Parish Council would like the Tree Officer to make the decision on this application taking into account that this is a Conservation Area. The Parish Council believes that if the tree(s) are dead and need to be removed they should be replaced by similar species that are in sympathy with the conservation area and planted in the same position as the removed tree(s).

ii. Application 19/02680/TCA Feoffee Cottage 25 West End

Fell Leylandii to rear of garage and fell Silver Birch to rear of summerhouse due to safety issues as both trees have died.

Resolved: The Parish Council would like the Tree Officer to make the decision on this application taking into account that this is a Conservation Area. The Parish Council believes that if the tree(s) are dead and need to be removed they should be replaced by similar species that are in sympathy with the conservation area and planted in the same position as the removed tree(s).

iii. Application 19/02477/TPO Red Yats Paddock (Amended description)

Reduce back to boundary up to 6m over hanging branches - T1 to T4 x4 trees in total Sycamores & Maple - due to shadowing to garden and damage to lawn and hedgerow at Red Yats Paddock.

Resolved: The Parish Council still has concerns about this application, the amended description again refers to damage to lawn and hedgerow which is not evident on inspection. The Parish Council would like to meet with the Tree Officer at the site to consider these proposals.

iv. Application 19/02917/TCA Bramley Cottage 37A East End

Cut back branches on an Acacia tree (1) and a self-seed Sycamore tree (2) due to the branches overhanging the neighbouring public house and to reduce leaves falling on to their property causing a slip hazard (when wet) for customers.

Resolved: The Parish Council has no objections to this application.

b) Notices of Decision

No decisions received

c) Other Tree Issues

Northern Power Grid Vegetation Management

The Parish Council has received a request from Northern Power Grid requesting permission to trim trees away from powerlines.

Resolved: The Parish Council has given approval for the work to go ahead.

19.09.10 East Riding of Yorkshire Council Matters

a) Street Naming and Numbering, Name bank

The developer of Beechborough, 40 Little Weighton Road has chosen the name 'Paddock View' from the Parish Council Approved Name Bank. East Riding of Yorkshire Council would welcome any new suggestions to supplement the current name bank.

Resolved: Councillors will bring forward suggestions at the next meeting.

- b) **Joint Minerals Plan**
The inspector's report on the examination into the Joint Mineral Local Plan is now available to view on the East Riding of Yorkshire Council website and is also available to view in hard copy at the council office Beverley, main libraries in the East Riding, the Guildhall History Centre and Wilson Centre in Hull.
Resolved: The report was read and noted.
- c) **Little Weighton Road Closure**
Little Weighton Road is to be closed between Risby Lane and Townend Road commencing 1st October 2019 to allow carriageway widening works to take place. The expected completion date is 1st December 2019.
Resolved: Notices have been placed on the noticeboards and the Parish Council website.
- d) **Festive Lighting Permit**
The need for a permit for the Christmas lights on the pond was discussed.
Resolved: An application will be made for a permit.
- e) **Street Lights**
The Parish Council has been contacted by a resident requesting more streetlights on Townend Road. East Riding of Yorkshire Council had informed the resident that it is a Parish Council matter.
Resolved: Councillors believe the East Riding of Yorkshire Council are responsible for street lighting and will contact them to verify the procedure and inform the resident of any findings.

19.09.11 Highway Matters

Village Task Force Walkabout

The schedule of issues has been released.

Resolved: The Parish Council has no objections to the findings.

19.09.12 Village Improvements

Walkington Pond Renovation Scheme

The contractor has not responded to the request for a VAT receipt.

Resolved: A VAT receipt will be requested from the company of the contractor showing that a copy will be sent to HM Revenue and Customs.

19.09.13 Monthly Finance Report and Budget Monitoring

a) Monthly Finance Report

The Monthly Financial Report was presented.

Resolved: The report was noted and items to be included in the budget for next year will be discussed at the next meeting.

Accounts for Payment

Date	Item	Description	Amount
01/09/2019	East Riding Group Ltd	Pest Control	78.00
01/09/2019	Methodist Church	Room Hire	67.50
01/09/2019	Mr K Firth	Wages	70.00
01/09/2019	Ms M Rose	Wages and expenses	1104.03
01/09/2019	NEST Pension	Workplace pension	57.23
01/09/2019	HMRC	PAYE	93.67

- b) **Banking Arrangements**
Councillor Mrs V Swann visited the bank and found that the instructed changes to signatories had not taken place and raised a formal complaint with the bank.
Resolved: Councillors Mrs V Swann and Mrs C Boyle will investigate services provided by alternative banks.
- c) **Commuted Sums**
The Parish Council has received £3493 from East Riding of Yorkshire Council Commuted Sums towards the cost of improvements to the village pond.

19.09.14 **Policies and Procedures**

East Riding of Yorkshire Council has developed a new template for the Emergency Plan and is asking for plans to be updated.

Resolved: Although an Emergency Plan is not mandatory Councillor Mrs V Swann expressed her wish for one and would like to read the template and discuss it at the next meeting.

19.09.15 **Miscellaneous**

- a) **Parish Council Noticeboard**
Lowering of the noticeboard has previously been requested.
Resolved: Councillors D Drew and N Waudby will attempt to lower the board if possible. A new sign will be created giving the Parish Council website address.
- b) **Walkington News Website**
Pages referring to the Parish Council on the Walkington News website are showing out of date information.
Resolved: Councillor N Waudby will contact the editor and give details of up to date information.
- c) **Playing Field Access**
The Parish Council received an email from a resident regarding the ownership of the grassed area on Megson Way next to the playing field.
Resolved: Councillors will take a look at the area and investigate further.
- d) **Memorial Silhouettes**
The Parish Council has received a request for permission to erect the memorials from last year's remembrance event around the pond this year.
Resolved: The Parish Council is pleased to accept the proposal.
- e) **Walkington Remembers Commemoration Book**
This book will be a lasting tribute to the men from this Parish who died in both world wars and in the Korean conflict. It will be placed on permanent display in All Hallows Church and a donation of £365 has been requested to pay for the commissioning.
Resolved: The Parish Council approves the donation.

19.09.16 **Urgent Matters**

- a) **Planning Decision 18/02995/PLF Land South of Feoffee Cottage 25 West End**
Erection of a detached dwelling and erection of a detached garage for 25West End following demolition of existing garage.
Permission Granted
- b) **Joint Local Access Forum**
The next meeting of the Joint Local Access Forum will be at Sewerby Hall, Sewerby on 11th September 2019.

- c) **Community Led Housing**
The next event will take place on 5 October 2019, Parish Rooms, Beverley.
Resolved: Places will be booked for two Councillors.
- d) **PCC Meet the Commissioner Event 2019**
The latest event dates for Councillors to meet the Commissioner have been released.
- e) **31 East End**
There are four drainpipes on the front of the property directing water onto the pavement which may cause a hazard in icy weather.
Resolved: East Riding of Yorkshire Council will be contacted for advice.

19.09.17 **Confidential Matters**

- a) **Exclusion of the Public**
- b) **Hornsea Four Offshore Wind Farm**
Orsted sent a confidential information update, this was discussed and Orsted have now released the information to the public along with consultation dates.
Resolved: Available Councillors will attend the consultation and the August leaflet sent by Orsted, which includes consultation dates, will be placed on the Parish Council website.
- c) **Co-option**
Permission has been received from East Riding of Yorkshire Council allowing the Parish Council to co-opt.
Resolved: Gail Holdorf will be contacted and offered a position on the Parish Council.

19.09.18 **Date and Time of Future Meetings**

The next ordinary meeting of the Parish Council will be on the 1 October 2019 in the Methodist Church, Walkington at 7:00pm.

Approved: _____ Date: _____
Chairman