

WALKINGTON PARISH COUNCIL

Minutes of the Ordinary Meeting

Date of meeting: 5 November 2019
Venue: Methodist Church Meeting Room, Walkington
Start time: 19:00
End time: 22:00
Councillors Present: Councillors D Drew (Chairman), Mrs V Swann (Vice Chair), Mrs C Boyle, T Collinson, K Hearne, Mrs G Holdorf, N Waudby and J Whistler
Ward Councillors Present: Councillor B Gateshill (left after item 19.11.03)
Absences:
Also present: Ms M Rose (Clerk)

Note: These minutes will require approval at the next meeting of the Parish Council.

19.11.01 Apologies for Absence

None.

19.11.02 Declarations of Interest

Councillors Drew and Waudby expressed their interest in items 19.11.03e and 19.11.08a(ii) Planning application 19/03424 Land to rear of Village Hall, 21 East End.

Councillor Drew expressed his interest in item 19.11.03a Planning application 03/06008/PLF 97 East End.

19.11.03 Matters for Ward Councillors

a) Amended Planning Application 03/06008/PLF 97 East End

Ward Councillors discussed the issue further with the enforcement officer who confirmed the new property is still under construction and that he has spoken to the owner.

Resolved: Councillors believe that the owner is living in a retirement home, Ward Councillors will discuss the issue further with the enforcement officer.

b) Community Led Housing

Ward Councillors advised that there is no current Community Led Housing Plan for Walkington, however two homes for rent have been completed through the Sherwood and Waudby Charity to which East Riding of Yorkshire Council have contributed.

Resolved: A copy of the report from the Community Led Housing workshop will be forwarded to Ward Councillors who will determine if any actions can be taken.

c) Commuted Sums

Ward Councillors are continuing with this investigation.

d) Retrospective Planning Applications

Councillors raised concerns again regarding retrospective planning applications as it enables developers to build and then risk consent through a retrospective application.

Resolved: Ward Councillors confirmed that although the majority of developers seek planning consent prior to building, retrospective applications are allowed.

- e) **Planning Application 19/03424/PLF Land to rear of Village Hall, 21 East End**
This application was brought to the attention of the Ward Councillors and comments from a resident were read. See item (19.11.08a(ii))
Resolved: Ward Councillors will ensure the application is submitted to the Planning Committee.
- f) **Village Footpaths**
There is an ongoing problem in the village each winter with leaves falling on footpaths, resulting in hazardous conditions especially in wet and icy weather. The problem is often reported to the East Riding of Yorkshire Council who deal with the matter. Councillors asked if the leaves could be cleared on a more regular basis.
Resolved: Ward Councillors will investigate.
- g) **Drains on Kirk Lane**
The drains on Kirk Lane are blocked with grit from flooding and now excess water cannot get down the drains, this is believed to involve rain water and sewage.
Resolved: Ward Councillors will investigate.

19.11.04 Public Participation

None.

19.11.05 Chairman's Communications

The Chairman requested that Councillors remain respectful when discussing issues with the Clerk.

19.11.06 Minutes of the Recent Meetings of the Parish Council

- a) **Minutes from the meeting held on 1st October 2019 were approved.**
- b) **Matters Arising from the Minutes**
 - i. 19.10.07b(iii) The name 'Heritage Walk' on the Duchy Homes website is for marketing purposes only.
 - ii. 19.10.11b East Riding of Yorkshire Council advised that they cannot justify recommending waiting restrictions on Redgates.
 - iii. 19.10.15a Councillors confirmed that the playing field fence has been repaired and residents are encouraged to use the correct entrance to the field at all times.
 - iv. 19.09.16e The drains on 31 East End have been dug out and therefore the drain pipes no longer discharge onto the pavement.

19.11.07 Community Safety Matters

The Crime Statistics and Antisocial Behaviour reports were read and noted.

19.11.08 Planning Matters

- a) **Applications Received**
 - i. **Application 19/03272/VAR Land and buildings south of Manor Cottage**
Variation of Condition 13 (Approved Plans) of planning permission 17/03636/VAR (Variation of conditions 2 (access, parking and turning), 8 (hard landscaping works), and 13 (approved plans) of planning application 16/00041/PLF)
Resolved: The Parish Council has no objections to this application.

- ii. **Application 19/03424/PLF Land to rear of Village Hall, 21 East End**
Erection of 17 dwelling with associated access, parking and infrastructure.
Resolved: The Parish Council strongly objects to this application and requests that this application goes before the Planning Committee.
The main points of concern are:
- The traffic will come out near the shop creating a potential hazard and the road on the plans is not wide enough for 2-way traffic.
 - The development will include 3-storey houses that will tower above the village hall and dominate the skyline, this is not in keeping with the village scene and will be in a conservation area.
 - There are currently walls behind the shop and the village hall shoring up land, if the walls are breached due to vibration or additional stress this could cause a disaster, is there a report from a structural engineer?
 - The village already suffers from drainage problems and this development could exacerbate matters.
 - Application was previously denied for 10 dwellings on this land, there are 17 dwellings on this application.
 - Developments in the village already exceed the number stated on the Local Plan.

b) Notices of Decision

- i. **Application 19/00843/PLF Land west of 17 Saunders Croft**
Erection of two storey dwelling with attached garage and associated access and parking following demolition of existing outbuildings.
Permission Granted
- ii. **Application 19/02814/PLF Chapel House, 38 Northgate**
Erection of glazed link extension to outbuilding and creation of balcony with glass balustrade to existing flat roof extension.
Permission Granted

c) Other Planning Issues

Community Led Housing Meeting Report

A report of the recent meeting was presented to the Council and will be forwarded to Ward Councillors.

19.11.09 Tree Issues

a) Applications Received

- i. **Application 19/03394/TCA Dove Cote, 39 West End**
Remove storm damage and fallen Hawthorne Tree (T1). Dismantle Elderberry tree (T2). Remove lower 2 limbs to T3 and T4. Remove 1 lower limb to T5. Dismantle Sycamore (T6). Dismantle split stem to Sycamore (T7) on roadside and remove group of saplings from embankment (G1).
Resolved: The Parish Council would like the Tree Officer to make a decision on this application.

19.11.10 East Riding of Yorkshire Council Matters

- a) **Rough Sleeper Survey**
The date for the survey this year is the evening of the 19th and the morning of the 20th November. Councillors were asked to report if they are told of any rough sleepers on this night.
- b) **Overview and Scrutiny**
Councillors were asked to suggest topics to the committee, which can include advice on policies, budgets and service delivery.
- c) **Review of Member Allowances**
The Members Allowances Panel is currently reviewing the allowances for town and parish councils and have circulated the advice that allowances must be submitted through payroll and treated as earnings.

19.11.11 Village Improvements

19.11.12 Monthly Finance Report and Budget Monitoring

- a) **Monthly Finance Report**
The Monthly Financial Report was presented and approved by Councillors. Budget predictions were discussed and essential projects for 2020-2021. The possibility of assisting the Clerk to sort the records stored in the Village Hall was discussed with a view to saving expenses.
Resolved: Councillors voted to increase the precept rate by 7½% for the year 2020-2021 and appreciate this will mean spending from the reserves.
- b) **Payments for Approval**
Sherwood and Waudby Charity, Allotment and Bus Shelter Rental, £175.00
Resolved: The payment was approved.
- c) **Banking Arrangements**
The application to open an account was submitted to HSBC and is awaiting approval.
Resolved: The Parish Council approved the transfer of £15,000 to HSBC when the account opens.
- d) **Donation Application**
The Parish Council received a request from a resident for a donation towards the cost of tidying the trees in Red Yats Paddock that overhang his garden.
Resolved: The Parish Council declined the request as the work was proposed at the owner's expense.
- e) **Stationary Account**
The Clerk carried out a review of stationery companies that would allow invoicing in the name of the Parish Council, enabling the reimbursement of VAT costs. Prices were compared on several regularly used consumables.
Resolved: The Parish Council approves the opening of an account with Viking Direct and the ordering of consumables necessary for administration purposes.

19.11.13 Policies and Procedures

a) **Public Bodies (Admissions to Meetings) Act 1960**

The public and press must be invited to all council meetings (Public Bodies (Admissions to Meetings) Act 1960). Councillors whose interests normally forbid them from speaking on a matter, can speak during public participation (to give them equal rights as members of the public) if this is agreed by council and included in Standing Orders.

Resolved: The Parish Council approved the amendment of the Standing Orders.

b) **Code of Conduct**

East Riding of Yorkshire Council has published an amended Code of Conduct; which Councillors will review for the next meeting.

19.11.14 Miscellaneous

a) **Publication of Contact Details**

Further to an information enquiry Councillors reviewed their published contact information.

Resolved: Councillors would like their information reviewed annually.

b) **Scattering of Ashes**

The Parish Council received a request seeking permission to scatter the ashes of a late resident on the village pond.

Resolved: The Parish Council expresses its condolences and gives permission for the ashes to be scattered at the back of the pond rather than in the water.

19.11.15 Urgent Matters

a) **East Riding Local Plan**

The Parish Council received a suggestion that details of the Local Plan be circulated in a manner that is accessible to residents who do not have internet connections.

Resolved: The Parish Council believes it would be beneficial to hold a meeting for residents where the Local Plan can be presented and discussed.

b) **Planning Decision 19/02999/PLF Plots 1,2,3 and 5, 40 West End**

Erection of four dwellings (amended application 18/01214/PLF).

Permission Granted

c) **Planning decision 19/03059/PLF Coupled Cottage, 54 West End**

Erection of two storey and single storey extension to rear following demolition of existing rear extension.

Permission Granted

d) **Street Naming and Numbering Bank**

The developers of 31 East End have chosen the name 'Farrow Drive' from the Parish Council approved name bank.

e) **Acknowledgement to the Clerk**

Councillors acknowledged that the Clerk has now been in position for a full year and expressed thanks for her continued efforts and extra hours worked.

19.11.16 Date and Time of Future Meetings

The next ordinary meeting of the Parish Council will be on the 3 December 2019 in the Methodist Church, Walkington at 7:00pm.

Approved: _____ Date: _____
Chairman