

WALKINGTON PARISH COUNCIL

Minutes of the Ordinary Meeting

Date of meeting: 4 February 2020
Venue: Methodist Church Meeting Room, Walkington
Start time: 19:00
End time: 22:00
Councillors Present: Councillors Drew (Chairman), Mrs Swann (Vice Chair), Mrs Boyle, Collinson, Hearne, Mrs Holdorf, Waudby and Whistler
Ward Councillors Present:
Absences without apologies:
Also present: 1 member of the public and Ms Rose (Clerk)

Note: These minutes will require approval at the next meeting of the Parish Council.

20.02.01 Apologies for Absence

Councillors Beaumont, Gateshill and Mrs Greenwood.

20.02.02 Declarations of Interest

Councillors Drew and Waudby expressed an interest in item 20.02.08a(i) Planning Application 19/03424/PLF Land to rear of Village Hall.

20.02.03 Matters for Ward Councillors

- a) **Amended Planning Application 03/06008/PLF 97 East End**
East Riding of Yorkshire Council was asked if council tax is being paid on both properties and it was confirmed that until the second property is completed, council tax cannot be billed.
- b) **Drains on Kirk Lane**
East Riding of Yorkshire Council advised that the drains on Kirk Lane are 'soakaways' with no connection to drainage and any sewage surcharge should be reported to the Yorkshire Water Authority.
Resolved: Yorkshire Water Authority will be contacted to arrange an appointment.
- c) **Bishop Burton School Bus**
East Riding of Yorkshire Council advised that it is aware of the problem regarding parking and has suggested to the highways team that the yellow lines on the road be extended.
- d) **Flooding**
Ward Councillors are continuing with their investigation.

20.02.04 Public Participation

None

20.02.05 Chairman's Communications

The Chairman expressed concern regarding the amount of traffic in the village due to the temporary closure of Walkington Heads and urged residents to take extra care.

20.02.06 Minutes of the Recent Meetings of the Parish Council

a) Approval of meeting minutes 3 December 2019

The minutes were approved subject to minor amendments.

b) Approval of meeting minutes 7 January 2020

The minutes were approved subject to minor amendments.

c) Matters Arising from the Minutes

i. Councillors agreed that minutes approved subject to minor amendments can be released for publication after amending and before signing to avoid delays.

ii. Draft Financial Regulations

Councillors discussed amendments to the Draft Financial Regulations and the following decisions were made:

- The Financial Regulations will be a separate document from the Standing Orders and procurement regulations will be included rather than in a separate Procurement policy.
- Orders for values over £500 shall require a minimum of three quotes.
- Orders for values over £10,000 will be advertised locally.
- The tender limit will be set at £25,000 in accordance with SLCC advice.

Resolved: The draft document will be amended and presented to the Parish Council for further discussion and/or approval.

20.02.07 Community Safety Matters

Crime Statistics were read and noted.

20.02.08 Planning Matters

a) Planning Applications

i. Application 19/03424/PLF Land to rear of Village Hall

Erection of 16 dwellings with associated access, parking and infrastructure (AMENDED PLANS).

Resolved: The Parish Council strongly objects to this application and requests that it goes before the Planning Committee. The main points of concern were detailed in comments to the planning authority.

ii. Application 19/04292/PLF 28 Megson Way

Erection of a single storey extension to the rear.

Resolved: The Parish Council has no objections to this application.

iii. Application 19/04106/PLF 6 The Haven

Erection of a single storey extension to the front.

Resolved: The Parish Council does not wish to comment on this application as it is subject to enforcement action.

iv. Application 19/04343/PLF Woodlands House 77a East End

Erection of first floor extension to rear with external iron staircase, Juliet balcony and glazed link and construction of table top roof to replace existing flat roof by existing extension.

Resolved: The Parish Council has no objections to this application.

v. Application 19/03739/PLF 28 Autherd Garth

Alterations and extensions including erection of two storey extension to side and construction of two storey and single storey extension to rear.

Resolved: The Parish Council objects to this application on the grounds that the design is not in keeping with the rest of the area.

- b) **Notices of Decision**
 - i. Permission Granted: 19/03807/PLF The Cowshed, 18 East End
 - ii. Permission Granted: 19/03891/VAR Old Rectory 8 East End
 - iii. Permission Granted: 19/04076/PLB The Old Rectory 8 East End
 - iv. Permission Granted: 19/04000/PLF 14 Westfield Garth
- c) **Other Planning Matters**
None

20.02.09 Tree Issues

- a) **Applications Received**
 - i. **Application: 20/00125/TCA Dove Cote 39 West End**
Remove a sycamore tree.
Resolved: The Parish Council objects to this application on the grounds that with the current legislation on climate change it is vital to preserve as many trees as possible.
 - ii. **Application: 20/00172/TPO 26 West End**
Side reduce blue atlas cedar tree by reducing limb to the east by four metres back to suitable growth point due to branch overhanging the driveway of neighbouring property, remove broken limbs and major deadwood due to storm damage and remedially prune.
Resolved: The Parish Council has no objections to this application.
- b) **Notices of Decision**
Permission Granted: 19/03983/TPO 9 Lodge Cottages, Broadgate
- c) **Other Tree Issues**
None

20.02.10 East Riding of Yorkshire Council Matters

- a) **Grass Cutting Contract**
East Riding of Yorkshire Council quoted £729.67 plus VAT for mowing the playing fields during the 2020 season.
Resolved: The Parish Council would like to continue with this contract for a further year but will consider quotes from alternative suppliers in the future.
- b) **Slurry on pavements**
East Riding of Yorkshire Council advised that it is dealing with the matter and will keep the Parish Council informed.

20.02.11 Village Improvements

- a) **Taylor's Rise Boundary Hedge**
East Riding of Yorkshire Council advised that maintenance of the highway verge has been arranged and once completed will be inspected to ascertain any outstanding work. The Parish Council was asked to put any action on hold until after the inspection.
Resolved: East Riding of Yorkshire Council will be contacted to ask if Councillors can attend the inspection.
- b) **Kirk Lane Hedgerow (Lawson's Paddock)**
Yorkshire TreeCraft (the approved contractor) is applying for planning permission to carry out the work.
- c) **Hanging Baskets**
The Parish Council would like to thank the anonymous donor for previous funds towards the hanging baskets and the donor will be contacted regarding the display for this year.

20.02.12 Delegation Reports

- a) **PSPO Training**
Councillors were notified that East Riding of Yorkshire Council Public Spaces Protection Orders (PSPO) department has offered training on several subjects.
- b) **Village Hall Opening Event**
The Parish Council has been invited to the Opening Event of the toilets at the Village Hall, which will be combined with a 100th Birthday Party for Doris Teal.
Resolved: The Parish Council would like to congratulate Doris on her 100th Birthday and thank her for being a valued member of the community. Available Councillors will attend.
- c) **Village Hall Committee**
The Village Hall Committee expressed an interest in meeting the Parish Council Chairman to discuss management of the Village Hall.
Resolved: The Parish Council is a corporate body and therefore any discussions need to take place with the Parish Council as a whole.

20.02.13 Finance

- a) **Monthly Finance Report**
The Monthly Finance Report was noted.
- b) **Payments**
- | | |
|--|----------|
| i. Staff costs | £1118.31 |
| ii. Administration | £16.30 |
| iii. Walkington PCC, donation | £228.00 |
| iv. Walkington Methodist Church, room hire | £45.00 |
| v. Spanglefish, website hosting | £29.95 |
| vi. Village Hall, room hire | £50.00 |
| vii. G. Foster, flailing Townend Pit | £192.00 |
- All the above payments were approved. Due to General Data Public Regulations (GDPR) individual staff payments will no longer be publicised.
- c) **Banking Arrangements**
Direct debits have now been transferred to HSBC and the remaining funds in Barclays Bank will also be transferred.
- d) **Clerks Duties and Hours**
The Clerk clarified the conditions of her working hours, which was especially helpful to new Councillors and has accepted a further year of free training by the SLCC.
Resolved: The Parish Council congratulated the Clerk on passing her recent Clerk's qualification.
- e) **Pest Control Quotes**
Three quotes were received for the pest control contract for the year commencing April 2020.
Resolved: The Parish Council would like to remain with The East Riding Group (the existing supplier).
- f) **Administration**
The Parish Council approved the purchase of two data pens for storage of council records and backing up procedures.

20.02.14 Policies and Procedures

Non-pecuniary Interests.

The Parish Council discussed regulations regarding voting issues with non-pecuniary interests.

Resolved: This item was deferred to the next meeting.

20.02.15 Miscellaneous

a) Litter Bin Request

A litter bin for Little Weighton Road has been requested by a resident as it is believed the new housing development will cause an increase in dog-fouling. East Riding of Yorkshire Council supply the bins at an approximate cost of £377.16 for a small bin and £521.24 for a larger one (not including VAT).

Resolved: As there is already a litter bin further down Little Weighton Road the Parish Council could not justify the cost of an additional bin.

b) Hornsea Four Windfarm

Hornsea Four Windfarm has released an amended map which has been circulated throughout the village and is available on their website.

c) Village Hall Trustee Status

Records were investigated and discussed to try and ascertain any trustee status of the Village Hall by the Parish Council. Records from the Charity Commission show members of the Village Hall Committee as trustees.

Resolved: More information will be researched and discussions will continue at the next meeting.

d) Parish Council Drop-in Session

A drop-in session has been arranged for Saturday 29th February 10:30am to 1:30pm at the Village Hall for Councillors to discuss the Local Plan with residents.

20.02.16 Urgent Matters

a) Planning Application: 20/00273/TPO Belvoir 30 Waudby Close

Crown reduce one sycamore tree by approximately four meters due to excessive height.

Resolved: The Parish Council would like the Tree Officer to make a decision on this application.

b) Planning Application: 20/00251/PLF 20 Ferguson Road

Erection of a two-storey extension to side following removal of existing garage and erection of a single storey extension to rear following removal of existing conservatory (resubmission of 19/02038/PLF).

Resolved: The Parish Council has no objections to this application.

c) Crake Wells Salt Bin

Councillors reported that the bin is sitting on the footpath instead of the flag stones.

Resolved: Councillors will investigate and rectify.

20.02.17 Date and Time of Future Meetings

The next Parish Council meeting will be on 3 March 2020, Methodist Church, 7:00pm.

Approved: _____ Date: _____
Chairman