

WALKINGTON PARISH COUNCIL

Minutes of the Ordinary Meeting

Date of meeting:	3 March 2020
Venue:	Methodist Church Meeting Room, Walkington
Start time:	19:00
End time:	22:15
Councillors present:	Councillors Drew (Chairman), Mrs Swann (Vice Chair), Mrs Boyle, Hearne, Waudby and Whistler
Ward Councillors present:	Councillors Beaumont and Mrs Greenwood
Absences without apologies:	
Also present:	5 members of the public and Ms Rose (Clerk)

Note: These minutes will require approval at the next meeting of the Parish Council.

20.03.01 Apologies for Absence

Councillors Collinson and Mrs Holdorf.

20.03.02 Declarations of Interest

Councillor Mrs Boyle expressed an interest in item 20.03.08a(i) Planning Application 20/00385/VAR Land South of Feoffee Cottage, 25 West End.

20.03.03 Matters for Ward Councillors

a) Drains on Kirk Lane

Councillor Drew met with a representative of Yorkshire Water Authority and was informed that the drain was adopted by the authority seven years ago and is classed as a 'joint drain' which means that sewage can be joined (butted) into the drain. Yorkshire Water has cleared the drain and made investigations with an internal camera.

Resolved: Residents are urged to contact Yorkshire Water each time there is an issue with this drain and to obtain photographic evidence where possible. Ward Councillors are investigating the classification of this drain when it was handed to the Yorkshire Water Authority. The Clerk is to make enquiries with the Environment Agency regarding regulations for septic tanks.

b) Flooding

Questions were raised by a resident regarding the gully cleansing schedule and the availability of sandbags.

Resolved: Ward Councillors asked for a transcript of the points made to be forwarded to them for consideration.

c) Northgate Corner

There is sludge on the road at the corner of Northgate and West End. The Clerk has previously reported this to East Riding of Yorkshire Council.

Resolved: Ward Councillors asked for a copy of the correspondence.

d) Slurry on Pavements

Work was carried out in November 2019 during which a form of slurry was poured onto paths and due to heavy rainfall and consequential flooding the slurry has not set and is now in lumps. The Clerk has reported this to East Riding of Yorkshire Council on several occasions who said they are aware of the matter and are dealing with it.

Resolved: Ward Councillors asked for a copy of the correspondence.

20.03.04 Public Participation

Questions were raised by residents at the meeting regarding the East Riding Local Plan, traffic restrictions for lorries and flooding in the village. Councillors responded to the questions in a full and informative manner but would like to remind residents of the Public Participation in Meetings Policy. It is important that items are added to the agenda to give all members of the public and press notice of items being raised. A copy of the policy can be found on the Parish Council website www.walkingtonpc.co.uk.

20.03.05 Chairman's Communications

Unfortunately, several long-standing members of the community have passed away in the recent weeks and the Chairman would like to express his condolences to all who have lost loved ones. He would also like to congratulate Doris Teal on her 100th birthday.

20.03.06 Minutes of the Recent Meetings of the Parish Council

- a) Approval of meeting minutes 3 December 2019
- b) Approval of meeting minutes 7 January 2020
- c) Approval of meeting minutes 4 February 2020
Resolved: All the above minutes were approved.
- d) Matters arising from the minutes
None

20.03.07 Community Safety Matters

Crime Statistics were read and noted.

20.03.08 Planning Matters

- a) **Applications**
 - i. **20/00385/VAR Land South of Feoffee Cottage, 25 West End**
Variation of condition 14 of planning permission 18/02995/PLF (approved) for the erection of a detached dwelling and erection of a detached garage for 25 West End following demolition of existing garage.
Resolved: The Parish Council has no objections to this application.
 - ii. **20/00343/PLF 9 Oriel Close**
Extension of two storey and first floor extensions to sides and single storey extension to rear following removal of existing conservatory.
Resolved: The Parish Council has no objections to this application.
 - iii. **20/00332/VAR Land and buildings south of Manor Cottage, 44 Northgate**
Variation of condition 12 (approved plans) of application reference 19/03272/VAR.
Resolved: The Parish Council is in agreement with the findings of the Conservation Officer.
- b) **Notices of Decision**
Permission Granted: 19/04289/PLF 35 Manor House Lane.
- c) **Other Planning Matters**
None

20.03.09 Tree Issues

a) **Applications**

None

b) **Notices of Decision**

None

c) **Dangerous Tree – Lawson Close**

Due to the recent storms a resident of Lawson Close reported a Parish Council tree which overhangs their property as an ‘immediate’ danger. In such circumstances and with photographic evidence and a report from an Arboriculturalist the Parish Council can apply for an exemption against the tree protection order and carry out necessary work to make the tree safe.

Resolved: The tree was made safe and the Parish Council approved the cost of £250 to Yorkshire Treecraft. The Parish Council also approved amendment of the Financial Regulations to include powers for the Clerk to authorise expenditure in exceptional circumstances.

20.03.10 East Riding of Yorkshire Council Matters

The Parish Council has been asked to participate in a survey regarding the East Riding of Yorkshire Council Town and Parish Council Charter.

Resolved: Powers were delegated to the Clerk to respond on behalf of the Parish Council.

20.03.11 Village Improvements

a) **Taylor's Rise Boundary Hedge**

East Riding of Yorkshire Council advised that it inspected the work as soon as it was complete and that there is no further work necessary to the hedge at this time.

Resolved: The Parish Council will monitor the situation.

b) **Kirk Lane Hedgerow and Trees (Lawson's Paddock)**

A complaint was received regarding the state of the trees in general on Kirk Lane, none were classed as an ‘immediate’ danger and the resident was informed that the appointed Arboriculturalist has applied for planning permission and will undertake the work as soon as possible.

c) **Hanging Baskets**

This item was deferred to the next meeting.

20.03.12 Delegation Reports

None

20.03.13 Finance

a) **Monthly Finance Report**

The Monthly Finance Report was noted.

b) **Payments**

i. Staff costs

£1155.29

ii. Administration

£59.75

c) **Purchases**

Approval was given for the purchase of a copy of Local Councils Administration book for £112.00

d) **Banking Arrangements**

The remaining funds in Barclays Bank was transferred to HSBC and Councillors thanked Councillors Hearne and Mrs Swann for their efforts.

e) **Insurance Policy**

The Parish Council is responsible for the insurance policy which is due for review, copies were circulated to all Councillors for their consideration with the asset register. During the review it was discovered that the Parish Council could be liable for any issue caused by the use of the weir to lower water levels in the pond.

Resolved:

- i. The Pond Committee will be notified of this liability and asked to seek Parish Council permission before the weir is used and any person using the weir without permission will be liable for any damages caused.
- ii. A list of questions regarding the policy will be forwarded to the insurance company.
- iii. The asset register will be updated.

20.02.14 Policies and Procedures

a) **Non-pecuniary interest**

The current Parish Council Standing Orders prohibit delegated representatives of the Parish Council on other committees from voting on related issues with the Parish Council.

Resolved: An excerpt from the National Code of Conduct will be inserted in the Standing Orders to allow and clarify voting in these circumstances.

b) **Draft Financial Regulations**

The latest draft of the regulations and suggested amendments were discussed including the provision for incidental items up to the value of £100 to be reimbursed to Councillors on production of a receipt.

Resolved: The regulations were approved pending amendments.

20.03.15 Miscellaneous

a) **Hornsea Four Windfarm**

Hornsea Project Four Offshore Wind Farm has announced consultation dates for 17 February to 18 March 2020 for the proposed adoption of an alternative Export Cable Corridor route.

Resolved: The Parish Council has no objections to the proposal.

b) **Village Hall Trustee Status**

The Village Hall Committee are investigating trustee status.

Resolved: This item was deferred until the next meeting when more information may be available.

c) **Parish Council Drop-in Session**

The Parish Council drop-in session on Saturday 29th February was well attended.

Resolved: In light of responses received the Parish Council will be looking at further action regarding the Local Plan Review. The Parish Council would in particular like to thank Shirley and Joyce for their efforts with the refreshments.

20.03.16 Urgent Matters

a) **A164/Jock's Lodge Junction**

Details of the improvement scheme were discussed and can be found on the website: <http://a164jockslodge.co.uk>

Resolved: The Parish Council is not submitting comments at this time.

b) **Planning application: 20/00509/PLF Samples Farm Hunsley Road**

Change of use of agricultural building to general industry (B2).

Resolved: The Parish Council has no objections to this application.

c) **Planning permission granted: 20/00125/TCA Dove Cote, 39 West End**

d) **Planning permission granted: 19/04292/PLF 28 Megson Way**

e) **Annual Parish Meeting**

The Annual Parish Meeting will be held on 7 April 2020 at 7:00 in the Methodist Church Rooms.

f) **Paddock View**

The Parish Council received a complaint that Duchy Homes are leaving the West Mill Rise boundary of the site untidy. It was also reported to the Parish Council by another resident that the roads are swept at the end of each working day.

Resolved: Councillors will investigate and monitor the situation.

g) **7 West End**

It was reported to the Parish Council that the owners of 7 West End have planted bushes on the highway verge.

Resolved: East Riding of Yorkshire Council will be notified.

20.03.17 Exclusion of the Public

The public and press were excluded from the meeting for discussions on confidential staffing matters.

20.03.18 Staff Wages

An increase to wages was discussed.

20.03.19 Co-option

The Parish Council received an application for co-option and has invited the candidate to the next meeting for an informal discussion.

20.03.20 Date and Time of Future Meetings

The next Parish Council meeting will be on 7 April 2020, Methodist Church, 7:30pm.

Approved: _____ Date: _____
Chairman