

ESKDALE PARISH COUNCIL

DRAFT MINUTES OF THE MEETING OF THE PARISH COUNCIL HELD VIA TELEPHONE CONFERENCE CALL ON TUESDAY 9 JUNE 2020 COMMENCING AT 7.30PM

Present: Cllr M Shaftesley(Chair), Cllr A Vicars, Cllr R Brown, Cllr I Kirby, Cllr L Hunt, and Cllr C Ashall

1/20 Apologies, Cllr M Watson,

2/20 Exclusion of Press and Public
None

3/20 Declarations of Interest
Cllr Kirby and Agenda item 9.3 Planning applications

4/20 To Approve the Minutes of the meeting held on 14 January 2020
The minutes of the meeting held on 14th January 2020 were approved and will be signed by the Chair at the next appropriate meeting. Proposed by Cllr Kirby and Seconded by Cllr Ashall

5/20 Police Liaison Report
None received

6/20 Progress Reports
6/20.1 Verge Cutting
It was resolved that the specification be sent out to a number of contractors requesting quotations with a view to the verges being cut either late June/early July or September.

7/20 Public Participation
None present

8/20 County Councillor/District Councillor reports
None received

9/20 Applications for Development
9/20.1 To examine applications for development and submit observations to the Planning Authority

None Received

9/20.2 To ratify the observations submitted by the Clerk under devolved powers since last meeting.

7/2020/4036 Woodbank, Eskdale, Holmrook,
Construction of a detached, single-storey outdoor store.
The council resolved to support this application

9/20.3 To note the decisions of the statutory planning authority with regards to recent applications:

7/2019/4110 Whillan Beck Hydro, Boot
Approval of details reserved by condition no 8 (method statement) of planning ap
Confirmation of compliance with condition attached to planning permission

7/2019/4042 Youth Hostels Association, Eskdale Youth Hostel, Boot, Holmrook
Erection of demountable land pods and the mobile showers/wc at YHA Eskdale
Refused

7/2019/4118 Fisherground Campsite, Eskdale

Proposed extension of existing campsite for the months of July and August only.

Withdrawn

7/2020/4027 Eskdale Mill, Boot

Installation of 2 no. external bulkhead lights

Listed Building Consent Granted

9/20.4 Planning Application Policy

It was resolved to formalize the procedure for discussing planning applications which arrive mid meetings.

10/20 FINANCIAL RECORDS

10/20.1 To approve the following payments:

L Cooper	Clerks salary & expenses	£269.40
HMRC	PAYE	£ 67.20

To approve the following payments made under Financial Standing Orders

BHIB	insurance – renewal	£271.85
V Falconer	internal audit	£ 40.00
CALC	subscription renewal	£118.85

Proposed by Cllr Hunt, Seconded by Cllr Kirby

10/20.2 To note the receipt of payments

Precept	£7500.00
---------	----------

10/20.3 To receive and note the bank reconciliation statements

It was resolved that the bank reconciliation statements would be forwarded to Cllr Kirby for verification

10/19.4 To consider the Budget Comparison Report as at 31 May 2020 and determine action need to address deviations from the budget

No action required

10/20.5 To approve the Risk Assessment/Risk Register

A copy of the Risk Register/Risk Assessment had been previously circulated to all Councillors

It was resolved to approve the document.

Proposed by Cllr Ashall, Seconded by Cllr Kirby

Cllr Ashall volunteered to inspect the condition of the benches at the war memorial and report any faults. Cllr Kirby queried the ownership of another bench located within the Parish.

10/20.6 To approve the Asset Register

The Asset Register had previously been circulated to all Councillors

It was resolved to approve the document

Proposed by Cllr Shaftesley. Seconded by Cllr Hunt

10/20.7 To Approve the Annual Governance Statement

A copy of the Governance Statement had been previously circulated to all Councillors. The Chair read out each statement which was approved by all councillors

It was resolved that the council complied with all statements and met all criteria.

Proposed by Cllr Brown, Seconded by Cllr Vicars

10/20.8 To receive and note the accounts for the year ending 31 March 2020 have been submitted and approved by the internal auditor and that they are a true and correct record.

A copy of the accounts and accounting statement had been previously circulated to all councillors. It was noted that the Internal Auditor report recommended that reserves be increased as they were inadequate at the time of the audit.

Proposed by Cllr Shaftesley, Seconded by Cllr Kirby

10/20.9 To determine that the Parish Council has met the qualifying criteria to certify them as exempt from a limited assurance review.

A Copy of the document had been previously circulated to all Councillors.

It was resolved that the Council met all the qualifying criteria and would certify them exempt from a limited assurance review.

Proposed by Cllr Hunt, Seconded by Cllr Ashall

10/20.10 For information only: VAT reclaim submission made for £189.80

11/20 Parish Matters

11/20.1 Parish Plan

Cllr Vicars reported that the plan is on hold until meetings can be held

11/20.2 Septic Tank

Cllr Shaftesley reported that residents at Randlehowe have expressed concerns that the septic tank located at the rear of their properties is leaking or not functioning correctly. The Clerk was instructed to report to United Utilities..

11/20.3 Councillor Vacancies

Deferred

11/20.4 Footway Lighting

Awaiting further information

11/20.5 Community Rail Projects

Deferred

11/20.6 Fred Whitton Challenge

This event has been cancelled

11/20.7 Coast to coast in a day cycle event 20th June 2020

This event has been cancelled

12/20 To receive reports from representatives on outside bodies

None

13/20 Correspondence

To discuss any correspondence received for open discussion:

None

14/20 Councillor Matters

- Cllr Shaftesley requested that Eskdale Open, who donate money to local projects be placed on the Agenda for the next meeting
- Cllr Kirby asked that the Emergency Plan be placed on the next Agenda
- Cllr Ashall reported that there was an increase in road side littering. Some residents had been out collecting litter.

15/20 Date of Next Meeting

The next meeting of the Parish Council to be held on 14 July 2020 via telephone conference call commencing at 7.30pm.

There being no other business the meeting closed at 20.24