

DRAFT

**The Minutes of the Meeting of Pendock Parish Council
held at Berrow and Pendock Village Hall at 7.30pm on Wednesday 11th December 2019**

Present: Cllrs. John Humphreys (Chair), Martin Embley, Simon Fellows, and Sue Giles.

In attendance: 2 members of the public and the Parish Clerk

There were no matters for discussion before the meeting so no adjournment for the discussion of views.

1. **Apologies:** Apologies were received from Cllrs. Trevor Bell, John Davison and Robin Williams
2. **Declaration of Interests:** All Councillors were reminded of their duty to keep their register of interests updated.
3. **Minutes:** The minutes of the Parish Council Meeting held on 2nd October 2019 were approved and signed.
4. **Cheltenham Motor Club – Three Shires Stage.** A representative of the Club briefed the Parish Council on plans for the rally planned for 6th September 2020, subject to approval from Motorsport UK. The rally will run alongside part of the Parish Boundary which means some local road closures. The Club will liaise with residents once approval has been granted for the rally to go ahead.
5. **Progress Reports:**
 - a. **M50 bridge works:** The latest weekly bulletin from Kier states that the Queens Arms Bridge is on target to open with 2-way traffic lights by Christmas 2019. Concern has been raised by residents on the condition of Netherley Lane with potholes and soft verges following the recent rainfall and the increased traffic due to the Queens Arms Bridge closure. It was agreed that the Parish Council will raise with Worcestershire County Council Highways Department once the roadworks and the waterworks have completed. If any residents complain, they should be encouraged to raise the issue on Worcestershire County Council's "Report it" website. The Clerk to put a notice in the Parish Magazine advising of the "Report It" website and encouraging residents to use it. The notice also to include information on what the Parish Council is doing to address the issue of the roads.
 - b. **Litter / Dog Bins in the Parish:**
 - i. The Clerk confirmed that the emptying of the litter / dog bins has been added to the regular bin collection route. However, the bin on Pendock Sledge Bridge is

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currently overflowing, the Clerk to contact the Council to arrange for it to be emptied.

- II. The Clerk to contact the District Councillor to discuss the purchase of 2 new bins to be sited in Pendock Road opposite Pendock Cross Church and at the bus shelter in School Lane.

- c. **Speed issues in the Parish – Community Speedwatch.** The Clerk confirmed that the Community Speedwatch initiative is not available in Worcestershire.

- I. The Clerk to investigate getting 2 new poles installed, in School Lane and Pendock Road, so the VAS can be displayed in these roads.
- II. The Clerk to investigate if the area by Pendock School can be changed to a 20mph zone;
- III. Cllr. Embley to write a notice on speeding for the Parish Magazine.

- d. **Feedback from South Worcestershire Development Plan Briefing:** No Councillors were able to attend the briefing.

- e. **Feedback from Parish Conference:** No Councillors were able to attend the conference.

6. **Website Development Update:** The Clerk presented the options for developing a Parish Council website. The Parish Council agreed to the recommendation to proceed with the development costing £29.95. It was agreed that the Clerk can pay for the site on her personal card and claim back from the Parish Council.

7. **Defibrillator Parts Ordering Process:** Process is now in place and the Guardian of the defibrillator has been provided with a copy.

8. Finance Report:

The Council approved the following:

Pendock Parish Council Financials 2019/20

<u>Details</u>	<u>Income</u>	<u>Expenditure</u>
Opening balance: 01/10/19		
Current account	£863.93	
Investment account	£2,898.20	
	<u>£3,762.13</u>	

Actuals

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Interest	£0.26
Lengthsman	£472.00
Cancelled Cheque no. 651	£30.00
Audit (re-issue)	
Sub Total:	£502.26

Balance per banksheet:

Current account no. 98	£1,365.93
Investment account no: 74	£2,898.46
	£4,264.39

Outstanding Transactions:

Cheque number: 666		-£30.00
Cheque number: 667		-£354.00
Cheque number: 668		-£264.00
Cheque number: 669		-£66.00
Worcs CC	£236.00	
Sub Total:	£236.00	-£714.00

Closing balance: 11/12/19

Current account:	£887.93
Investment account:	£2,898.46
	<u>£3,786.39</u>

- a. The Clerk presented the budget for 2020/21 which showed a forecast surplus of £1,634 at the end of March 2021. The budget was accepted by the Councillors.
 - I. The Clerk to liaise with Malvern Hills District Council Finance team to obtain information on how much the Parish Council can contribute towards the business rates of the Pendock shop.
 - b. It was agreed to keep the Precept at £1,900 for 2020/21.
- 9. Amendment to Parish Council Standing Orders:** The proposed amendment to paragraph 3d of the Pendock Parish Council Standing Orders was agreed.

10. Correspondence:

- a. **Parish Christmas Wreath Competition:** The Competition closed on 9th December. £20 has been raised for the Air Ambulance service, which Cllr. Giles will send to the charity on behalf of Pendock and Berrow Parish Councils. There were 6 entries – 4 from Pendock and 2 from Berrow. The winners will be presented with their voucher at the Pendock shop by Cllr. Humphries and Cllr. Coates (Berrow Parish Council) at a date and time to be arranged. It was agreed that the Councillors will fund the £25 voucher themselves.
- b. **Severn Trent Water works / Progress / Exhibition:** The exhibition was well attended by residents. The work in Chadds Lane is progressing slower than expected, but the work is on target to complete on time.
- c. **Flooding / Flood Warden:** There are sandbags available at the Pendock shop should any residents require them to protect their properties during floods. Sand is available at the bus stop on the corner of Netherley Lane and School Lane. It is the residents' responsibility to get the sandbags and fill them.
 - I. The Clerk to ask the Lengthsman to check the sand levels in the sand bin;
 - II. The Clerk to put a notice in the Parish Magazine to raise awareness of the availability of the sandbags.
- d. **Planning Application:** 19/00751/HP – Lane End Cottage. Application has been approved.

11. District/County Councillors Report: The District Councillor provided the following report:

- a. The District Councillor provided the following report. There are two District matters to report.

The South Worcestershire Development Plan (SWDP) was formally adopted in 2016 to cover the period until 2030. The Government want development plans reviewed every 5 years and our review plans to take the current SWDP to 2041. The latest public consultation are the Issues and Options. These set out a growth requirement for South Worcestershire (Worcester City, Malvern Hills and Wychavon) for an additional 14,000 additional homes by 2041 and an additional 295 hectares of land for new employment.

To précis the proposal:

Worcester Parkway, close to the new railway station near to the M5 Worcester, 5,000 houses with potential for another 5000 post 2041.

Throckmorton airfield would have a large garden town (similar to the proposal at Ashchurch)

Rushwick, on the edge of Worcester, 1,000 houses and the reopening of the rail station.

Upton, Tunnel Hill, behind the current development, 50 houses

This leaves a further requirement of 1,274 to go to Category 1-3 villages based on

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services.

This will not exclude houses being built in smaller villages and hamlets it is just that there will be no target numbers.

Climate Change Commitment

A number of Parish Councils are looking to declare their own Climate Emergency and the District Council are seeking good examples to share with other Parishes and Towns. Some have already included their commitments in Neighbourhood Plans.

There is funding available for projects such as solar panels.

A good link for this is:

<https://policy.friendsoftheearth.uk/reports/20-actions-parish-and-town-councils-can-take-climate-and-nature-emergency>

12. Councillor's reports and items for future agenda:

- a. **Land adjoining Brookmead development:** It was reported that a wall has been built along the ditch between properties on the site. The Clerk to raise with Malvern Hill District Council Planning Office to confirm if the wall is compliant with the planning approval.
- b. **Mulberry Cottage:** The planning application for changes to the original planning decisions has been submitted to Malvern Hills District Council.

13. Date of next Annual Parish Meeting: The next meeting will be held on Wednesday 18th March 2020 at 7:30pm at Berrow and Pendock Village Hall.

The meeting closed at 9.00pm.

Signed

Chair

Date.....
