

**The Minutes of the Meeting of Pendock Parish Council**  
**held via Zoom videoconference at 7.00pm on Wednesday 8<sup>th</sup> December 2020**

**Present:** Cllrs. Trevor Bell (Chair), Sue Giles (Vice-Chair), John Davison, Martin Embley, Simon Fellows and Robin Williams.

**In attendance:** County Cllr. Tom Wells, District Cllr. Bronwen Behan and the Parish Clerk

There were no matters for discussion before the meeting so no adjournment for the discussion of views.

- 1. Election of Interim Chair:** Cllr. Sue Giles was nominated by Cllr. Bell and seconded by Cllr. Embley to act as the interim chair to co-opt Councillors onto the Parish Council.
- 2. Co-option onto the Council:** Simon Fellows and Robin Williams were unanimously co-opted back onto the Council. The Clerk to arrange for Declaration of Office forms to be signed.
- 3. Election of Chair:** Cllr. Bell was proposed by Cllr. Davison and seconded by Cllr. Giles. This was unanimously agreed. The Clerk to arrange for the Declaration of Acceptance of Office of Chair form to be signed. It was agreed to write to John Humphreys thanking him for his services to the council.
- 4. Election of Vice-chair:** Cllr. Giles was proposed by Cllr. Bell and seconded by Cllr. Davison. This was unanimously agreed.
- 5. Apologies:** None.
- 6. Declaration of Interests:** All Councillors were reminded of their duty to keep their register of interests updated.
- 7. Minutes:** The minutes of the Parish Council meeting held on 7<sup>th</sup> October 2020 were approved. The Clerk to send the minutes to the Chair for signature.
- 8. Progress Reports:**
  - a) Litter / Dog Bins in the Parish:** The Lengthsman has installed one of the bins at Pendock Cross. The second bin is waiting for fixings to be delivered and will be installed on the Pendock Sledge bridge.
  - b) Parish Council Website Update:** It was agreed to renew the website for a further 12 months. Where outstanding, Councillors were reminded to send the Clerk their bio

Minutes of Pendock Parish Council 9<sup>th</sup> December 2020

- c) **Speed Control Initiatives:** Cllr. Wells and a member of the Highways department, along with the Clerk, visited Pendock to assess what measures can be taken to help address the issue of speeding:
- a. A new Vehicle Activated Sign has been ordered for delivery in January 2021 and will be used on a rotational basis at hotspots in Pendock and Berrow.
  - b. White gates have been ordered for installation at the northern entrance to Pendock on the B4208.
  - c. White roundels displaying 30mph will be placed on the road surfaces at several places to reinforce the speed limit
  - d. White lining on the edge of the road surface and SLOW markings will be repainted

There is an issue with Worcestershire County Council agreeing to provide 20mph advisory signs and flashing lights outside Pendock school, despite it being County Council policy to install them. The Chair to write to the Council to request that they reconsider their decision. Both the Parish Council and the Cllr. Wells are prepared to contribute funds towards the cost of providing the equipment.

There are concerns regarding the school bus picking up and dropping off children at Pendock crossroads. The Clerk has received an email regarding the bus stop in Pendock and whether it can be cleared of vegetation. It was agreed to approach the lengthsman to do this work. In addition to this:

- a. Confirm that the Parish Council owns the bus shelter.
  - b. Confirm that the bus company is prepared to change the pick-up point.
  - c. Look at replacing the current bus stop with a new one or relocating the one in School Lane that is no longer in use. The current bus stop may have an asbestos roof.
- d) **Neighbourhood Watch:** Several residents have offered to become neighbourhood watch volunteers for their local area. Leaflets are being distributed explaining the scheme and asking for additional volunteers. There is also a notice on the Parish Council notice board and in the Parish Magazine. Signs for the village will be arriving soon. The lengthsman will be asked to put them up.
- e) **Village Hall update:** At the recent Village Hall Committee Meeting it was agreed that the hall will only be cleaned monthly and in advance of any booking. It was agreed that the grant will be spent on renovating the kitchen area. County Cllr. Wells was thanked for his £400 contribution towards the village hall.

9. **Finance Report:** The Council approved the following:

**Pendock Parish Council Financials 2020/21**

**Transactions since last meeting:**

<b><u>Details</u></b>	<b>Current Account</b>		<b>Investment Account</b>	
	<b><u>Income</u></b>	<b><u>Expenditure</u></b>	<b><u>Income</u></b>	<b><u>Expenditure</u></b>
<b>Opening balance: 01/10/20</b> (taken from last reported bank statement)	<b>£1,371.23</b>		<b>£3,738.88</b>	
<b>Actuals</b>				
Interest			£0.06	
Lengthsman	£826.00	-£590.00		
Precept	£950.00			
Salary		-£330.00		
Sub Total:	£1,776.00	-£920.00	£0.06	£0.00
	<b>£2,227.23</b>		<b>£3,738.94</b>	

**Balance per banksheet:**

Current a/c date: 30/10/20	£2,227.23
Investment a/c date: 30/10/20	£3,738.94
	<b>£5,966.17</b>

**Outstanding Transactions:**

(To be reported on in next meeting)

Sub Total:	£0.00	£0.00
------------	-------	-------

**Closing balance: 01/12/2020**

(including outstanding transactions)

Current account:	£2,227.23
Investment account:	£3,738.94
	<b>£5,966.17</b>

- a. The Clerk presented the budget for 2021/22 which showed a forecast surplus of £6,855 at the end of March 2022. The budget was accepted by the Councillors.
- b. It was agreed to increase the Precept from £1,900 to £1,950 for 2021/22 to cover any expenses relating to the speed control initiatives.
- c. The Council agreed to purchase two sets of pads for the defibrillator located at the Pendock stores and two batteries for the existing VAS which need replacing. Cllr. Williams offered to get a quote for the batteries once the battery type was confirmed.

**10. Correspondence:**

- a. **Planning Ref:** 20/01118/LB – Pendock Hall. Application has been approved.
- b. **Planning Ref:** 20/00209/HP – The Paddocks. Application has been approved.
- c. **Planning Ref:** 20/01499/HP – Chiltern Cottage. Application has been approved.
- d. **Planning Ref:** 20/00556/OUT – An appeal has been lodged.
- e. **Grafton Lane:** A complaint has been received regarding the condition of the road at the recycling bins on Grafton Lane. Grafton Lane is an unadopted road and therefore not the responsibility of Worcestershire County Council. The Clerk to investigate ownership of the road and contact them accordingly.
- f. **Pendock Environmental:** A complaint has been raised regarding the mud on Pendock road caused by lorries visiting the Pendock Environmental site. Tyre washing facilities were part of the conditions of the planning approval. The issue has been reported to Worcestershire County Council.
- g. **New Street Name:** Maple Gardens has been submitted as the street name for the new houses being built in Pendock Road. The Parish Council would prefer the name to be more relevant and in keeping with the village and propose alternatives Pendock Gardens, Pendock Close, Pendock Crescent or Pendock Nursery.

**11. District/County Councillors Report:** The District Councillor provided the following report:

District Councillor Behan reported:

- a. The District Council is encouraging shoppers to shop safely by using social media messages, media releases and campaigns. There are also new rules around Christmas events and family gatherings which people need to understand to meet safely.
- b. WCC have launched The Rona Hub- a dedicated web resource aimed at people under 30 to engage with young people about the coronavirus.
- c. So far, the District Council has paid just under £600k. to businesses affected by the National lockdown restrictions and applications for any funding will end on 20 December

Minutes of Pendock Parish Council 9<sup>th</sup> December 2020

2020.

There is also a further £1000 available for a 'wet pub'- those not serving substantial meals.

- d. The Census 2021 takes place in March 2021 and will be done primarily on-line. The District Council will be supporting and assisting with form filling where necessary as well as engaging with hard-to-reach communities.

County Councillor Wells reported:

- a. COVID-19 cases in Malvern Hills District Council for week ending 1<sup>st</sup> December is at 69 per 100,000 which is the lowest in Worcestershire. The Royal Worcestershire Hospital still has capacity but is concerned about the capacity for the flu season.
- b. The Three Counties Showground has been announced as a Vaccine Centre for South Worcestershire. It is expected to have a capacity of 2,000 per day from February 2021.
- c. The Director of Children's Services is leaving Worcestershire County Council. Worcestershire County Council's Children First initiative is run by a private company that provides support for children.

**12. Councillor's reports and items for future agenda:** None requested.

**13. Date of next Parish Council Meeting:** The next meeting will be held on Tuesday 16<sup>th</sup> March 2021 at 7pm. Venue to be determined.

The meeting ended at 8.30pm.

Signed .....

Chair

Date.....

---