

**DRAFT**

**The Minutes of the Meeting of Pendock Parish Council  
held via Zoom videoconference at 7.00pm on Wednesday 22<sup>nd</sup> July 2020**

**Present:** Cllrs. Trevor Bell, John Davison, Martin Embley, Sue Giles and Robin Williams.

**In attendance:** The Parish Clerk

There were no matters for discussion before the meeting so no adjournment for the discussion of views.
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- 1. Apologies:** Apologies were received from Cllr. Simon Fellows.
- 2. Declaration of Interests:** All Councillors were reminded of their duty to keep their register of interests updated.
- 3. Minutes:** The minutes of the Parish Council meeting held on 11<sup>th</sup> December 2019 and the End of Year Financial Sign Off meeting held on the 11<sup>th</sup> June 2020 were approved. The Clerk to send the minutes to the Chair for signature.
- 4. Progress Reports:**
  - a) M50 bridge works / Severn Trent Water:** The Queens Arms Bridge fully reopened on the 12<sup>th</sup> July 2020. Bury Court bridge is due to reopen on the 24<sup>th</sup> July 2020 and Pendock Sledge on the 7<sup>th</sup> August 2020. The work on the M50 is due to be completed by the end of August 2020. Both Netherley Lane and School Lane (with the exception from Netherley Lane to B4208, to be completed once Pendock Sledge bridge has reopened, and by Underhill Farm due to water leakage) have been resurfaced. The Severn Trent Water works has been completed.
  - b) Litter / Dog Bins in the Parish:** Two new bins have been purchased and are scheduled to be installed in August. The Clerk to inform Worcestershire County Council to get them added to the regular bin collection route. The Clerk to also request for the bin on Pendock Sledge bridge to be emptied once the bridge has reopened.

It has been noted that the litter bin on the corner of School Lane and Grafton Lane has been stolen.
  - c) Website update:** Councillors were reminded to provide a short bio of themselves to the Clerk. Cllr. Bell offered to provide photos of the Parish to upload onto the site. Background information of Pendock is still required.

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**d) Speed issues in the Parish:** Complaints of speeding in the village has increased. The Police has set up radar traps on four times recently and all those caught speeding have been contacted. The Council agreed to:

- i) Investigate purchasing and installing an additional Vehicle Activated Sign so that there's a sign on both the B4208 and A438.
- ii) Explore the possibility of installing gates at the 30mph entries into the village.
- iii) Look into obtaining 30mph stickers that residents can put on their bins.
- iv) Community Speedwatch – need 6 people to volunteer. Courses are currently on hold due to COVID-19.
- v) Contact the Police to see if they can do radar traps on the A438 in Upper Pendock.

**5. Finance Report:**

The Council approved the following:

**Pendock Parish Council Financials 2020/21**

**Transactions since last meeting:**

<u>Details</u>	<u>Current Account</u>		<u>Investment Account</u>	
	<u>Income</u>	<u>Expenditure</u>	<u>Income</u>	<u>Expenditure</u>
<b>Opening balance:</b> <b>12/12/19</b> (taken from last reported bank statement)	<b>£1,365.93</b>		<b>£2,898.46</b>	
<b>Actuals</b>				
Interest			£1.32	
Lengthsman	£944.00	-£885.00		
Precept	£950.00			
The Moors		-£43.90	£1,838.82	
Admin		-£322.80		
Salary		-£660.00		
Berrow & Pendock PCC		-£250.00		
Website		-£53.95		
Insurance		-£233.67		
Litter bins		-£134.38		
Other	£350.00			
Transfer	£1,000.00			-£1,000.00
<b>Sub Total:</b>	<b>£3,244.00</b>	<b>-£2,583.70</b>	<b>£1,840.14</b>	<b>-£1,000.00</b>
	<b>£2,026.23</b>		<b>£3,738.60</b>	

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**Balance per banksheet:**

Current account no. 6	£2,026.23	£548.23	£1,478.00
Investment account no: 82	£3,738.60	£4,738.60	£1,000.00
	<b>£5,764.83</b>		

**Outstanding Transactions:**

(To be reported on in next meeting)

Cheque number: 681	-£30.00	
Cheque number: 682	-£295.00	
Cheque number: 683	£0.00	Cancelled
Cheque number: 684	£0.00	Cancelled
Cheque number: 685	-£264.00	
Cheque number: 686	-£66.00	
Sub Total:	-£655.00	

**Closing balance:**

**21/7/2020**

(including outstanding transactions)

Current account:	£1,371.23
Investment account:	£3,738.60
	<b><u>£5,109.83</u></b>

**6. Village Hall update:** Following its closure in March 2020 due to COVID-19, the Village Hall reopened on the 18<sup>th</sup> July 2020. The regular groups who hire the hall have no plans to return until September at the earliest, however the Church will use the hall for attendees wishing to use the facilities.

**7. Revised Code of Conduct:** Agreed to be adopted by the Parish Council.

**8. Correspondence:**

- a. **Berrow with Pendock PCC:** A letter has been received thanking the Parish Council for the £250 donation towards the upkeep of the churchyard.
- b. **Midlands Air Ambulance Charity:** A letter has been received thanking Berrow Parish Council and Pendock Parish Council for the £20 donation resulting from the Christmas Wreath Competition.
- c. **Planning Application:** 19/01527/FUL – Mulberry Cottage. Application has been approved.
- d. **Planning Application:** 19/01835/HP – Lailah House. Application withdrawn.

- e. **Planning Application:** 19/00270/FUL – Pendock Garage. Planning appeal in progress.
- f. **Planning Application:** 20/00556/OUT – Van Der Hills Nurseries. Planning refused. The Clerk to contact the planning department regarding consultations received.

**9. District/County Councillors Report:** The District Councillor provided the following report:

Covid-19. The District is slowly moving from a Rescue and Response stage to Recovery but it is a slow process. The Council has received funding to try and welcome back the High Street and make shoppers feel safe. Part of this has been to open up the water front at Upton to encourage restaurants and pubs to spill out into the roadways. We are still a long way from returning to any form of normality but the weekly street market in Malvern has begun again and shops have reopened albeit with a short supply of stock. Regulatory Services have also been out assisting food and beverage businesses to make sure compliance's are met and that all is safe for us to eat out again.

Malvern Splash and Tenbury Pool remain closed for refurbishment and will not reopen until the end of the year.

The District Council is a member of the Rural Services Network and they are seeking views on Revitalising Rural:Realising the Vision campaign.

Parishes are being encouraged to contribute to this. The consultation covers a wide range of issues from digital connectivity to village schools

<https://rsnonline.org.uk/rsn-launches-revitalising-rural-consultation>

And finally, the annual canvas which checks details of everyone registered to vote in the District is back. Letters go out for homeowners to complete and any that are not filled in are visited. Visits will not happen this year so if you are aware of new people in the Parish who may have not received the form they will need to register on-line

[www.gov.uk/register-to-vote](http://www.gov.uk/register-to-vote)

**10. Councillor's reports and items for future agenda:** None requested.

**11. Date of next Annual Parish Meeting:** The next meeting will be held on Wednesday 7<sup>th</sup> October 2020. Venue to be determined.

The meeting ended at 8.00pm.

Signed .....

Chair

Date.....