

## Pendock Parish Annual Meeting – 25<sup>th</sup> May 2021

**Minutes of the Annual Parish Meeting held on 25<sup>th</sup> May 2021 at 7.00pm at Berrow and Pendock Village Hall.**

**Present:** 5 Members of the Parish, the Chair and the Clerk of Pendock Parish Council

- 1. Apologies:** Apologies were received from Bronwen Behan.
- 2. Minutes:** The minutes of the Parish meeting of 22<sup>nd</sup> May 2019 were confirmed as correct and signed by the Chair of the meeting, Trevor Bell.
- 3. Statement of Accounts:** The Clerk presented the Statement of Accounts for the year to 31<sup>st</sup> March 2021 which showed a surplus of £770.08 at year end. Parish Council funds on 31<sup>st</sup> March 2021 amounted to £5,667.76 of which £3,000 is reserved for renovations to the bus shelter and the road safety scheme. The statement of receipts and payments is attached at Appendix A to these minutes.
- 4. Chair's Report:** The Chair reported that:
  - Due to COVID-19 restrictions, all Parish Council meetings have been held by Zoom until now.
  - The M50 bridge works finally completed in early 2020.
  - There has been an issue in the Parish of litter bins and dog mess bins not being emptied and going missing. The Parish Council has purchased and installed 2 new bins.
  - A new web site [www.pendockparishcouncil.org.uk](http://www.pendockparishcouncil.org.uk) has been developed and is work in progress.
  - Various Speed and Road Safety issues in the Parish have been addressed:
    - Additional Vehicle Activated Signs for Pendock Cross
    - White gates at the 30mph entries into the village from the Queens Arms Bridge.
    - 30mph roundels have been painted on the roads.
    - Urging the Police to schedule radar traps
    - Agreement to implement a 20mph zone by Pendock CofE School.
    - The refurbishment of the Bus stop for use as a school pick up/drop off point.
  - Along with Berrow Parish, a Neighbourhood Watch scheme has been established
  - There have been complaints of noise disturbances from properties let via AirBnB and of breaking lockdown which has resulted in visits by the police.
  - Cllrs. John Humphreys and Sue Giles have resigned from the Council and were thanked for their service to the parish.
  - Cllr. Ernest Platt was welcomed to the Council
  - Ongoing, the Parish Council is going to concentrate on matters that it can deliver against or influence
- 5. Pendock Primary School:** A written report had been provided by the Head Teacher, Hannah Gilroy, and is attached to these minutes at Appendix B.
- 6. Berrow & Pendock Village Hall:** Due to COVID-19 restrictions, there has been barely any usage of the Village Hall since February 2020. Government grants totalling £20.5k have been received during the

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lockdowns plus a donation of £400 from CClr. Wells, and the Village Hall committee is looking into how best to spend the money with the current preference being to improve the kitchen facilities with the hope that this in turn will increase the appeal and usage of the hall. Base running costs is approximately £1.8k per annum, so ways of increasing efficiency are also being considered.

It is not clear if the Craft and Lace Group and the Art Group are going to resume use of the hall. Fundraising is a major issue and the Committee will engage with the community to understand what will bring people to the hall.

The balance at the bank on 31<sup>st</sup> March 2021 is £22,307.19

**7. Pendock Moors:** The AGM was held on the 28<sup>th</sup> April 2021. The Grass Keep was let out in 2020 for £250. Payment for the water usage has been received and Miss. Philipson-Stow reimbursed. The Moors contributed £1,658.46 to the Parish Council during the financial year 2020/21. Concerns that the gate may be broken to be investigated.

**8. Any Other Business:** There was no further business.

The meeting closed at 7.18pm.

Signed: .....

Chair

Date: .....

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### Appendix A

### Pendock Parish Council Receipts and Payments Account - For the Year Ended 31st March 2021

	2019/20	2020/21
Receipts	£	£
Precept	1,900.00	1,900.00
Grant	250.00	0.00
Interest	1.58	1.05
VAT Recovered	0.00	0.00
Moors Rent	787.41	250.00
Moors Single Farm Payment	1406.41	1408.46
Other	100	0
Lengthsman	1888.00	1770.00
<b>Total Receipts</b>	<b><u>£ 6,333.40</u></b>	<b><u>£ 5,329.51</u></b>
<b>Payments</b>		
Staffing costs	1,380.00	1,320.00
Insurance	232.57	233.67
Audit fees	30.00	30.00
Administration	241.65	197.41
Grant Section 137	0.00	0.00
Moors Costs	42.48	43.90
VAT recoverable	54.98	168.23
Contribution to upkeep of Churchyard	250.00	250.00
Repairs and Goods	0.00	619.26
Litter bins (contingency)	111.98	0.00
Lengthsman (to be refunded)	1,770.00	1,652.00
Election	36.00	0.00
Website	53.95	44.96
<b>Total Payments</b>	<b><u>£ 4,203.61</u></b>	<b><u>£ 4,559.43</u></b>
Surplus/Deficit for the year	£2,129.79	£770.08
General Fund B/Fwd	<u>2,767.89</u>	<u>4,897.68</u>
General Fund C/Fwd	<b><u>4,897.68</u></b>	<b><u>5,667.76</u></b>
<b>Represented by:</b>		
Lloyds Bank Current Account	409.60	1,520.17
Lloyds Bank Deposit Account	<u>4,488.08</u>	<u>4,147.59</u>
	<b><u>4,897.68</u></b>	<b><u>5,667.76</u></b>

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### APPENDIX B - Report for the Parish Council Annual Meeting 2021



**Pendock CE Primary School**  
Be the best that you can be

We aim to enable and encourage all those connected with Pendock school to be the best that we can be. By living out our Pride in Pendock values, we strive to inspire children, parents, staff and our wider community to fulfil their potential and enjoy life in all its fullness.

#### Head Teacher Report for the Parish Council – May 2021

Firstly, thank you for inviting me to update you all on the latest news from the school. It is always a pleasure to get involved in the local community and share our achievements.

As you can imagine, it's been an abnormal school year with a lot of changes and adaptations having to be made due to the changing Covid-19 situations. I've certainly become used to writing risk assessments and updating them as the latest guidance comes out!

I am very proud of the way our school community has responded both in school and outside of school and we've certainly adopted the mantra of 'One Step at a Time' as we've adjusted and coped with the ever-changing guidelines and requirements.

During the lockdown periods, parents, children and staff have embraced the split learning sites with some children learning from home through our remote education provision and some children learning in school in very different circumstances. We've all learnt new skills, maintained a positive attitude as well as shown a lot of patience. It has been nice to receive the messages of good will from members of the local community – it is always a reminder of how supportive the community is and how much the school and the children and staff within it are thought of.

Since lockdown has eased, life in school has very much been one of bubbles! (unfortunately, not the alcoholic type!) The school has been split into 3 bubbles; Class 1, Class 2 (Years 3, 4, 5) and Class 2 (Year 6). Each bubble has had the same staff in them (where possible) and daily life takes place within that bubble. Drop off, pick-ups, playtimes, lunchtimes have all been staggered as we try to keep as much distance between everyone as possible. We've been unable to get together as a school, apart from on the playground for our celebration assembly – even the rain doesn't dampen out spirits there!

Apart from the daily logistics, we have tried to keep everything as normal as possible. The curriculum has stayed the same, we've pursued as many online extra-curricular activities as possible to give the

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children the 'extras'! To name a few of the projects that we have continued to enjoy: we've joined forces with Tewkesbury Fields Care Home on World Poetry Day; we enjoyed a virtual Pantomime courtesy of Upton Baptist Church; we've liaised with Countryside Day Nursery through a sunflower growing project as well as taking part in the Pepperpot Christmas tree display.

We are looking forward to finishing this Summer term with a sports day and graduating the children in Year 2 and Year 6. Numbers in the school are looking healthy for next year. The intake for this year (2020-2021) was 8 (we were full!!!) and this year, 2021-2022 is 7. We will continue to drive our push into the community and surrounding areas to ensure that Pendock is on the map – so many people just don't know that we are here! In terms of our Y6 leavers this year – the majority are off to Hanley Castle High School, with one child going to The Crypt and another child going to Malvern St James.

We are thankful to the work of the Parish Council and Councillor Tom Wells for the recent push around Road Safety – we are very much looking forward to the road markings and safety zone being marked over the summer. We're hoping that this will help to publicly show that there is a school on the road and help to curb the speed of some of the cars! We will continue to campaign to ensure that those children waiting for buses for Secondary Schools have a safe place to wait!

We are also having our Sewage Treatment plant upgraded over the summer holidays. This will make the systems we have more effective. There should be minimal disruption to the community in the immediate area and should only take a couple of weeks.

As you can imagine, our ability to fundraise has been completely limited which has meant that we've reached out to as many 'pots' as we can to provide the extras that some of our families need. We have seen the number of families who qualify for Free School Meals rise by nearly 50%. We have needed to provide other families with technology and food to ensure that they can access school provision as well as feed their children as times became tougher. We are very much looking forward to hosting the Spring Chicken Run this year – Sunday 27<sup>th</sup> June – and we will be doing our normal leaflet drops and litter pick in the surrounding area nearer the time. It is always a good event and we're hoping to raise some vital funds to support our families further. If anyone is able to help/volunteer or would like to bake any cakes/biscuits/sweet treats for us to sell on the day – please do let me know. Any help and support would be very much welcome. Thank you to those members of the community who are already supporting the event through access to their land.

If anyone ever has any questions or would like to come and look around the school then please do let me know – I am more than happy to show off our little but great school where the children, adults and community are encouraged to be the best that they can be!

Best Wishes

Hannah Gilroy

Head Teacher