

DRAFT
WELSH ST DONATS COMMUNITY COUNCIL
MINUTES OF COMMUNITY COUNCIL MEETING ON
30th May 2017

PRESENT: Councillors Nick Craddock (in the Chair), Glyn Jenkins, Graham Duffield, Andrew Foyle, Emma Hall, Ann Thomas and County Councillor Michael Morgan. Members of the public: Christine Evans

The Chair welcomed Michael Morgan to the meeting.

1 (31) PUBLIC FORUM: Christine Evans informed the Council that the summer season at Hendrewennol had started on 26th May with strawberry picking only in the mornings and the play area open all day. Two signs to Hendrewennol had been put up. Christine had informed Justina Moss at the Vale Council of these activities. Christine had been told the outcome of the Public Inquiry would be known imminently.

2 (32) RECEIVE APOLOGIES: PC Mark Goulding.

3 (33) DECLARATION OF MEMBERS' INTERESTS: Ann Thomas declared an interest in planning application 2017/00489/FUL Fairfield, Welsh St. Donats, signed a proforma and left the meeting for any discussion.

4 (34) MINUTES AND AGENDA: The minutes of the ordinary meeting and AGM on 9th May 2017 and agenda for current meeting were approved and signed.

1. Glyn Jenkins signed the acceptance of office form

5. (35) POLICE REPORT No report received

6 (36) MATTERS ARISING:

1. **Hendrewennol:** The Inquiry report is awaited – no discussion

2. **Tair Onen:** Nothing to report – no discussion

3. **Castell Talyfan:** No response had been received from Vale Planning following repeated requests for up to date information.

Action: Email correspondence to be forwarded to Michael Morgan at his request

4. **Village Hall Signage:** it was agreed to await a response to Graham Duffield's email, as a member of the Village Hall Committee, to the Vale Council requesting further views on the funding of signage to the Village Hall – no discussion and to be discussed at the next meeting

Glyn Jenkins reported further activities at Cherry Orchard Farm and requested an update on queries raised concerning the mobile home trailer on the site.

Action: Clerk to contact Vale Planning and to put Cherry Orchard Farm on the agenda for the next meeting.

7. (37) REPORT FROM COUNTY COUNCILLOR MICHAEL MORGAN: Michael Morgan introduced himself and said he would be supporting the interests of the rural Vale, in

particular keeping older people in their communities and addressing traffic problems in the narrow lanes.

8. (38) HIGHWAYS AND FOOTPATHS:

Andrew Foyle reported a large pothole in Church Lane at the Sandy Lane end.

Action: Clerk to inform Vale Council

Glyn Jenkins reported hedges overgrowing the walkway at Highgrove.

Action: Clerk to Inform Vale Council

9. (39) REPORTS FROM REPRESENTATIVES: None

10. (40) CHAIR'S CORRESPONDENCE: None

11. (41) CORRESPONDENCE TO CLERK:

FOR POSSIBLE ACTION (Circulation dates in brackets)

*received by mail

Vale of Glamorgan Council:

(Council Meeting and CLC meeting agenda and minutes are available on website)

Standards Committee – Community Council member – approval requested for current representative to continue. (11.5.17) – approval submitted 14.5.17

Standards Committee – applications for dispensations to 24.5.17 (11.5.17)

Village Hall Signage – as requested an approximate costing

Bus changes during UEFA matches in Cardiff

One Voice Wales:

New Financial Regulations, Updated Financial Regulations 2016, Legal Briefing Public Contracts and Legal Topic Note 87 Procurement (9.5.17)

Community Energy Wales newsletter – unsubscribe

Sustain Wales newsletter – unsubscribe

Local Resolution Protocol for Town and Community Councils – model (13.5.17)

Opportunities Bulletin – unsubscribe

Advice on Annual Return forming part of AGM, signatories on the cheques and clerk's gratuity fund

General:

Graham Duffield – copy letter to Kevin Parsons at the Vale Council from the Hall Committee requesting a more helpful approach to funding improved signage.

Andrew Foyle – draft letter to residents of Prisk for approval regarding the seat in Prisk and its future – awaiting comments from Ann Thomas concerning possible funding from the Charity Trust. It was agreed the Clerk should get copies from Glamorgan Archives of any regulations or documentation regarding the Common Land agreement to inform the Council

Action: Ann to provide information and Andrew to circulate for approval. Clerk to go to Glamorgan Archives to copy relevant documentation

Pensions Regulator – declaration of compliance process to start

NO ACTION NEEDED

Vale of Glamorgan Council:

Vale Walking Festival 2017 details

Welsh Government:

One Voice Wales:

CHC Dementia press statement

Details of funding available for food, tourism and small business schemes

May Bulletin

Positions available: Life Sciences Hub Wales Ltd

Sports Wales

Advisory Panel on Substance Misuse

NHS Health Board

Research Ethics Committee professional practitioner

General:

Michael Morgan – confirming attendance on meeting 30.5.17

Diverse Cymru – Advocacy- an opportunity to speak at a forum

CPRW Magazine

Donation requests: Marie Curie

12. (42) TRAINING: No discussion.

13. (43) FINANCES

1. To pay: GreenVenture Lawn and Weed grass cutting in May (£280.00)

2. Signatories: it was agreed that Ann Thomas would be the fourth member of the Council to be a signatory for the bank. It was also agreed that the Clerk should cease being a signatory after approval by Barclays of the three new signatories (Andrew Foyle being an existing signatory)

Action: Clerk to make necessary arrangements for removing the Clerk and authorising Ann Thomas.

Following a telephone conversation with the internal auditor Nick Craddock has requested details of gratuity fund payable to the Clerk on her retirement. This arrangement has now been replaced by a pension scheme

Action: Clerk to go to records office to copy documents relating to the set up of the fund.

The auditor had also raised concerns about online banking and it was agreed that Nick Craddock should contact Barclays to find out about safety checks that could be incorporated into the online payment process.

Action: Nick Craddock to contact Barclays.

14 (44) WEBSITE: No discussion

15 (45) PROJECTS: Maintenance of the pond would be carried out by the Amphibian and Reptile Trust. Work would start in the autumn. The Trust is a charity and donations are welcome.

Action: It was agreed to consider a donation while setting the precept in January

Pond log book signed for May

16 (46) ITEMS FOR COMMUNITY LIAISON COMMITTEE: None

17 (47) DOCUMENTS FOR DISCUSSION

1 .Local Resolution Protocol for Town and Community Councils - it was agreed to adopt this model.

Action: Graham Duffield to upload on to website

2. New Financial Regulations and notes – it was agreed to adopt in principle the new Financial Regulations but as there was some confusion as to which regulations were intended for Welsh Councils, and changes were to be made to bank signatories, it was agreed to wait these changes had come into force and clarification was made.

Action: Clerk to seek clarification on Welsh regulations and add New Financial Regulations to next agenda

18 (48) PLANNING

Applications:

2017/00489/FULFairfield, Welsh St. Donats – no comments

2017/00532/FUL17, Tair Onen, St. Hilary – details are not yet available on the Vale Council Planning website. Discussion will be made by email when details are available in order that any comments can be provided within 21 days.

Action: Clerk to submit comments to Vale Council

Application approved: Planning Application Consultation2017/00331/FUL6, Tair Onen, Welsh St. Donats

There being no other business the Chairman thanked those present for attending and closed the meeting.

ACTIONS:

Clerk

- Update for noticeboards and parish magazine
- Online payments
- Castell Talyfan – forward emails to Michael Morgan
- Cherry Orchard Farm update
- Pothole Church Lane
- Highgrove hedge
- Comments on planning submit
- Contact OVW for clarification of Welsh/English regulations
- New regulations on next agenda
- Unsubscribe in correspondence
- Archived information about Common Land at Prisk
- Ann Thomas as signatory – print forms, remove Clerk after confirmation.

Nick Craddock : contact Barclays bank about online payments

Graham Duffield: to upload Local Resolution Protocol