

DRAFT
WELSH ST DONATS COMMUNITY COUNCIL
CYNGOR CYMUNED LLANDDWUDD
MINUTES OF COMMUNITY COUNCIL MEETING ON
5th June 2018

PRESENT: Councillors Andrew Foyle (in the Chair), Nick Craddock, Glyn Jenkins, Graham Duffield, Mark Hastings, Emma Hall and Peter Castle .
From South Wales Police: PC Mark Goulding.

1 (217) PUBLIC FORUM: No member of the public was present.

2 (218) RECEIVE APOLOGIES: Councillor Ann Thomas and County Councillor Michael Morgan

3 (219) DECLARATION OF MEMBERS' INTERESTS: Emma Hall declared an interest in 17/00844/FUL Glanffawydd, WSD (amended) and signed a proforma stating she would leave the meeting for any discussion.

4 (220) MINUTES AND AGENDA: The minutes of the AGM and Ordinary Meeting on 1st May 2018 and agenda for current meeting were approved and signed.

5. (221) POLICE REPORT: No crimes had been reported in the last 30 days, but PC Mark Goulding warned drivers to take extra care when passing horses in the lanes. Even when the rider beckons a driver to overtake, make sure there is plenty of room to pass. There had been a recent incident where a rider had, allegedly, damaged a car after it had, allegedly, hit a horse.

PC Goulding also asked everyone to report to him any incidents of cruelty to horses.

Action: Clerk to include report in Community Update

6 (222) REPORT FROM COUNTY COUNCILLOR MICHAEL MORGAN:

Michael Morgan did not attend the meeting but sent in a report.

A48/M4 Link. The consultation period has been extended to 17th July 2018. Michael has concluded that the general opinion of those in the Ward is to object to both the consultation process and the road proposals in general. He will make a formal submission to the Council expressing these views and will table a formal question concerning the consultation process at a full Council meeting on 18th July.

A48 Bus Stop. Michael had consulted Vale Highways about concerns of visibility for those waiting at the bus stop. Michael report that Highways would be getting in touch with the bus company to inquire whether they have concerns over safe use and arrange for an inspection at the bus stop.

Action: Clerk to clarify with Highways that the issue is not with the buses but the safety of the passengers hailing the bus at this stop. The approach to the bus stop from the west is obscured by overgrown trees so passengers have to walk out into the highway to hail a bus.

Overgrown Hedges. Michael had consulted Highways who confirmed that hedge cutting is the responsibility of the landowner. Highways will inspect any reported concerns

regarding overgrown hedges that might cause potential obstruction to the highway. This may include the Council cutting back or serving notice on the landowners in some cases.

7. (223) MATTERS ARISING:

(1) Health and Safety Risk Assessment: the assessment had revealed that the low knee rail around the pond was rotting in places and will need replacing.

Actions: Clerk to inquire if Alan Williams would be willing to do the maintenance work.

(2) General Data Protection Regulations: It was noted that, in the case of town and community councils, a Data Protection Officer was not required. A data protection policy from Glamorgan Archives had been received and it was agreed to seek advice when the time came to archive any further documents. The Community Council was not yet registered as a Data Controller due to the number of applications being dealt with by the ICO.

Action: Clerk to monitor

(3) Castell Talyfan: Emma Hall (as a resident) had reported a low loader bound for Castell Talyfan to the Vale Council as it had completely blocked Watery Lane on 9th May at 8.37am causing disruption to school buses and other road users. Photos included.

Action: Emma Hall to copy letter to Clerk for records

(4) Financial regulations and additional regulations: Postponed to the next meeting as these required further amendments.

Action: Clerk to add to agenda.

(5) Charity Trust Report 17-18: Postponed to next meeting

Action: Clerk to add to agenda

(6) Broadband: No further progress had been made. Many households in Welsh St Donats, Prisk and Maendy remain unconnected. It was therefore agreed to contact the CEO of OpenReach.

Action: Clerk to contact.

(7) Clerk's job description and contract of employment: Further information was required to update these. Postponed to next meeting.

Action: Clerk to add to agenda

(8) Dedicated email addresses: It was agreed to explore the possibility of using the website to have dedicated email addresses for individual Councillors and Clerk.

Action: Graham Duffield, as website manager, to find out cost and more details.

8. (224) HIGHWAYS AND PUBLIC RIGHTS OF WAY:

Potholes: were noted in Welsh St Donats at Heol Mynydd and along the lane to the Village Hall and in Heol y March along the entire lane passing Hendrewennol.

Action: Clerk to report

Public Rights of Way: No progress had been made on repairing stiles or footpath maintenance since a report had been sent in last year. It was agreed to prepare a further progress report for the PRO Officer, cc Valeways.

Action: Glyn Jenkins to prepare draft for approval

9. (225) REPORTS FROM REPRESENTATIVES: None

10. (226) CHAIR'S CORRESPONDENCE:

Information about Merchant Navy Day

**11. (227) CORRESPONDENCE TO CLERK:
FOR POSSIBLE ACTION (Circulation dates in brackets):**

*received by mail

Vale of Glamorgan Council:

CRC newsletter

Highways – response to request for information about installing speed signs in
WSD – no evidence of requirement for speed signs*. It was agreed the
query about erecting speed signs on verges was not answered.

Action: Clerk to follow up.

One Voice Wales:

NALC report: confirmation that T &CCs will not have to appoint a Data Protection
Officer under GDPR Bill

Natural Resources Bulletin Issue 28 – under GDPR in was agreed to remain
subscribed

Welsh Government:

General:

Department of Business, Energy & Industrial Strategy: Public Sector

Mapping: sign up to Aerial Photography Great Britain Agreement –
approved, awaiting licence (11.5.18)

‘20’s Plenty for Us’ – information details forwarded to Emma Hall

research and 20 for us info. A public meeting is to be held on 13.6.18.

Action: Clerk to circulate details from Emma Hall

Glamorgan Records – copy of data protection policy

Cllr Michael Morgan declares an interest in 2018/00330/FUL The Stables,
Redway Road, Bonvilston and is unable to present a case on behalf of
WSDCC for this application to be determined by the Planning Committee.

Cllr Michael Morgan - report

Cllr Jonathan Bird – requests opportunity to address Community Councillors at
an informal meeting arranged prior to the main meeting on 5.6.18
regarding application 18/00330/FUL

Cowbridge Mayor – Civic Service invitation to Chair and Guest – declined

Action: Clerk to respond

NO ACTION NEEDED:

Vale of Glamorgan Council:

Electoral Register – GDPR regarding inspection of electoral register

Michael Morgan – confirming the M4 Link consultation has been extended to
31.5.18 and a further consultation session will be held on 21.5.18

Child Burial and Cremation fees - Memorandum of Understanding

New Mayor (Leighton Rowlands) and Deputy (Christine Cave)

M4 Link consultation – period now extended to 17.7.18

Data Protection Policy

Making Sense of Food Event - invitation

One Voice Wales:

Bulletin for May

Guide to services of OVW

Innovative Practice Conference 4.7.18

IHSC News letter

Ageing Well in Wales – impact and progress reports

Sustainable Drainage Newsletter

Welsh Government:

Independent Review Panel – pop-in sessions

Jane Hutt AM – acknowledging M4 Link email – also has concerns

Ken Skates – M4 Link email acknowledgement – response to follow

Stay Connected bulletin

Report on reflecting on year – how public bodies responded to the Well-being of Future Generations Action 2015

Vacancies: Business support x2

IRP CTC Review – April newsletter

Alun Cairns MP – acknowledgement of M4 Link CC comments

Data Protection Policy

Andy Felleyn (Infrastructure Delivery) – comments regarding M4 Link circulated

General:

Wales Audit – good practice exchange – events and outputs

Google Privacy Policy and Privacy Controls

Diverse Cymru: co-producing engagement

Energy Saving Trust – Power UP

Older People's Commissioner for Wales – Ageing Well in Wales - reports

Advertising:

Haggs playground equipment*, Primary Care supplies – public defibrillators,

Conservative Party, Websites created for T & CCs

Donation Requests:

Marie Curie

12. (228) TRAINING: No discussion.

13. (229) FINANCES:

(1) Payments approved:

- Allan Williams – grass cutting May (£318 inc vat)

(2) VAT: as from 2018 VAT submissions are made online only. It was noted WSDCC refundable vat for 17-18 would be added to the next submission in 2019

Actions: Clerk to process payment

14. (230) WEBSITE: No action.

15. (231) PROJECTS:

The Log Book for May was signed.

16. (232) ITEMS FOR COMMUNITY LIAISON COMMITTEE: None.

17. (233) DOCUMENTS FOR DISCUSSION:

1. Vale Council – Planning Guidance to supplement policies in LDP to 19.6.18

2. Welsh Government – Changes to consenting of infrastructure 23.7.18

Action: Clerk to re-circulate for comments

18. (234) PLANNING:

2018/00582/FUL 25, Tair Onen, Nr. Cowbridge – no comments

2017/00844/FUL Glanffawydd, WSD – it was agreed to reiterate concerns over proportions, overlooking other neighbouring properties and reducing their light

Actions: Clerk to submit comments

There being no other business the Chairman thanked those present for attending and closed the meeting.

ACTIONS:

Clerk

- Update for noticeboards and parish magazine - police report
- Payments - process
- Prepare declaration of interests rolling form for website
- Submit comments on documents after re-circulating (6.6.18)
- Vale Safety Event Group letter request response
- Report potholes
- Check annual return received
- A48 bus stop – clarify – ask PC 6.6.19
- H & S knee rail repair pond
- ICO – register as data controller
- Next agenda – add financial regs, charity trust, contract/job description
- Broadband – write to CEO Open Reach
- Report potholes
- Follow up speed signs
- 20s plenty – public meeting circulate meeting
- decline Civic Service invitation

Nick Craddock –

Graham Duffield

- to find out about website email addresses for Councillors

Glyn Jenkins

- draft letter to Vale PRO – lack of maintenance progress

Emma Hall - forward details of public meeting for circulation