

**WELSH ST DONATS COMMUNITY COUNCIL**  
**CYNGOR CYMUNED LLANDDWUDD**  
**MINUTES OF COMMUNITY COUNCIL MEETING ON**  
**3 September 2019**

**PRESENT:** Councillors Ann Thomas (in the Chair), Nick Craddock, Mark Hastings, Emma Hall, Peter Castle, Graham Duffield and County Councillor Michael Morgan.

**1 (439) PUBLIC FORUM:** No member of the public attended the meeting.

**2 (440) RECEIVE APOLOGIES:** Councillors Glyn Jenkins and Andrew Foyle and Inspector Andrew Rice (SW Police). Clerk Vicki Pearce was also unable to attend.

**3 (441) DECLARATION OF MEMBERS' INTERESTS:** None

**4 (442) MINUTES AND AGENDA:** Minutes of the meeting on 16 July 2019 and the Agenda for the current meeting were approved and signed.

**5. (443) POLICE REPORT:** No representative of SW Police could be present. PC Stuart Elson had emailed to let us know that Penarth PCSO, Sion Summers, would be our contact in future.

**6 (444) REPORT FROM COUNTY COUNCILLOR MICHAEL MORGAN:**

On planning matters, Cllr Morgan shared our concern about the lack of a decision on the retrospective planning application for Castell Talyfan. He would press for some resolution of the case, although Justina Moss was no longer in post. He told us that he had spoken in Committee in support of the 16 Tair Onen proposal because he felt it would increase the number of homes available for older people, but the application had since been refused. Community Councillors felt refusal was the right decision in that case, especially as there was nothing in the proposal to restrict occupation only to older residents. Generally the Council supports the Vale's policy of resisting new dwellings in the countryside unless there is a specific justification (such as agricultural business need) because of the risk of incremental development in unsuitable locations. Cllr Morgan was intending to meet Victoria Robinson soon to discuss the Vale's planning policy in relation to encouraging the development of more smaller homes for older people, in suitable, accessible locations. He also intended to go to the site visit for the application for an extension at 3 Heol Y March. All present agreed that the proposal was quite reasonable and it was hard to understand why it had been refused a number of times. It was resolved that the Chair would also attend the site visit and, if possible, convey that the local community had no objection to the proposal.

The Chair suggested that it would be helpful if in future Cllr Morgan sought the views of the Community Council, or at least keep us informed of his interest in a particular case, before he took a stance on any planning applications within our area.

On Highways issues, Cllr Morgan was meeting Mike Clogg later in the week and agreed to raise our concerns about the lack of repairs to the edges of the highway. Mr Clogg had originally told us these were not repaired because they were within the soft verges but

had subsequently defined the verge as being the non metalled part, which would suggest that any area which was previously tarmac ought to be repaired.

On Recycling, it was acknowledged that communication about the planned changes had been poor, although the new system was welcomed. Cllr Morgan had no information about the exact date of rollout.

## **7. (445) MATTERS ARISING:**

**(1) Castell Talyfan:** The Clerk had sought an update from Vale Planning regarding the planning application (16/00335/FUL) for a change of use, which was submitted in 2016 but had not yet been determined. No reply had been received.

It was agreed to take no further action for the time being.

**(2) Overgrown hedges obstructing footway on A4222:** These had been reported to the Vale and the hedges had now been trimmed but not sufficiently to fully clear the footway. It was agreed to ask Andrew Foyle at the next meeting if he wished a further report to be made.

**Action:** Agenda item for next meeting.

Hedges at Highgrove, opposite the passing point had been trimmed but trees on the bend near Penffordd-fawr Cottage were still in need of attention. Uncertainty about the ownership of the land made it unlikely that a report to the Vale would result in action.

**(3) Recycling changes:** Topic discussed under Cllr Morgan's report.

**(4) Amendment to Standing Orders:** Cllrs **resolved** to adopt the amendments which had been circulated.

**Action:** Clerk to put revised text of Standing Orders on the website.

**(5) Vexatious and Complaints Policy:** Cllrs **resolved** to adopt the policy which had been circulated as an attachment to the main Complaints Policy

**(6) Reporting fly-tipping:** The Clerk had requested information from the Vale about numbers of fly-tipping reports and any prosecutions in Welsh St Donats and the wider Vale area, but had had no response yet.

**Action:** Clerk to follow up with a view to reporting back at next meeting.

## **8. (446) HIGHWAYS AND PUBLIC RIGHTS OF WAY:**

Peter Castle pointed out that the visibility at the Tair Onen bus stop was made even worse by overgrown hedges.

**Action:** Clerk to request the Vale Council to trim the hedges.

## **9. (447) REPORTS FROM REPRESENTATIVES:** None

Nick Craddock will attend an update meeting in late September about the M4/Pendoylan corridor road.

(Emma Hall apologised and left the meeting, at around 8.40pm)

## **10. (448) CORRESPONDENCE TO THE CHAIR:** None

## **11. (449) CORRESPONDENCE TO CLERK:**

See attached list.

It was **resolved** that there was no need for the full list to be read out at meetings.

Councillors felt there was a need to discuss the NALC Legal Topic Note Financial

Assistance to Churches and that it should therefore be put on the Agenda for the next meeting.

**Action:** Clerk to include this document on the next Agenda

**12. (450) TRAINING:** No discussion

**13. (451) FINANCES:**

**(1) Payment approved:** Allan Williams for mowing in July and August plus pond clearance (£900.00) invoice 2189

One Voice Wales Training (£20)

ICO Data Protection fees (£40)

**Action:** Clerk to process payments online

**14. (452) WEBSITE:** The introductory sections required updating.

**Action:** Chair, with assistance from Clerk, to review the text for consideration at next meeting.

**15. (453) PROJECTS:**

The pond Log Book for August was signed.

**16. (454) ITEMS FOR COMMUNITY LIAISON COMMITTEE:** None

**17. (455) DOCUMENTS FOR DISCUSSION:**

**Financial regulations** The minor amendments were accepted but there was some discussion about paras 10.3 and 11.1 g which did not make it very clear when 3 quotations or 3 estimates were required and what should be done if such quotes could not be obtained.

**Action:** Graham Duffield to review and Clerk to include on the next Agenda.

Vale of Glamorgan LDP SPG consultation Cardiff Airport Enterprise Zone – no comments.

Cardiff and Vale University Health Board consultation – no comments.

**18. (456) PLANNING:**

2019/00708/FUL Cherry Orchard Farm had been refused. Councillors noted that the Vale website had been corrected to include WSD CC objections to the proposal.

2019/00734/FUL 3 Heol Mynydd, Welsh St Donats – Chair to attend site meeting and if possible convey that there were no objections from the community to this proposal.

There being no other business the Chairman thanked those present for attending and closed the meeting. (21.15 hrs)

## **CORRESPONDENCE RECEIVED BETWEEN 16.7.19 TO 3.9.19**

### **FOR POSSIBLE ACTION (Circulation dates of documents in brackets):**

\*received by mail

#### **Vale of Glamorgan Council:**

Volunteering in the Vale – Civic Service – request guest

Site Visit 3 Heol y Mynydd 10.15am 4.9.19

Review of poling districts, places and stations to 27.9.19

#### **Welsh Government:**

##### **One Voice Wales:**

Training Sessions September to December 2019

Long Forest – survey and app

WG Social media/website survey – Clerk completed

SLCC Governance and Accountability for Local Councils in Wales with user notes

##### **General:**

Natural Resources Wales – outlining responsibility for dealing with

Japanese Knotweed in Heol y March reported by WSDCC

Allan Williams – quotation for clearing the pond (£220 plus vat) – following an email consultation it was agreed to go ahead.

Highways – clarification of ‘soft verge’:- [a soft verge along the side of any road is an area which does not benefit from metalled surface and comprises a soft edge or material along the side of a road that is unsuitable for vehicles to drive on.](#)

Wales Audit – external audit complete – no comments

Cardiff University and Queen’s Belfast survey on planning systems to 30.9.19

SW Police – PCSO Sion Summers in now in charge of PSE area – contact details

Follow

Cardiff and Vale UHB proposals for improving care for frail older people in the Vale

### **NO ACTION NEEDED:**

#### **Vale of Glamorgan Council:**

Site Visits (including 16 Tair Onen) – email received after visit

Monitoring Officer Meeting for Clerks – 10.10.19 Clerk unable to attend

Protocols for marking the death of the Sovereign and Others

Standards Committee applications for dispensation by 9.9.19

**Michael Morgan:-** notice of night closures at Sycamore Cross, Tredodridge and changes to recycling

##### **One Voice Wales:**

Welsh Senate of Older People – public toilet provision survey

July and August Bulletin

Legal Topic Note – Financial assistance to Churches

Minutes AGM 22.7.19

##### **Welsh Government:**

National Development Framework for Wales – newsletter

Jane Hutt AM – annual report and surgery dates

**General:**

Planning Aid Wales – National Development Framework – 17 questions answered

Penarth Town Council Charity Halloween Masquerade Ball 28.10.19

Zurich Insurance – LCAS risk assessment guidance

GVS – mapping Western Vale community projects - survey

Penarth Mayor – charity strawberry tea

Car Clubs survey

Older Peoples' Commission for Wales – impact and reach report 18-19

Planning Officers' Society for Wales town and community council survey – survey response

Wales Audit – good practice – shared learning events, webinars and podcasts

20s Plenty - conference

**Advertising:** Broadway Partners – broadband for the 5%, Scribe, TWM Traffic Control Systems

**Donation requests:** Shelter

**Phone calls:**

Llantwit Major Police Station – notice of burglary at WSD Village Hall 16.8.19