

**WELSH ST DONATS COMMUNITY COUNCIL**  
**CYNGOR CYMUNED LLANDDWUDD**  
**MINUTES OF COMMUNITY COUNCIL MEETING ON**  
**1<sup>st</sup> October 2019**

**PRESENT:** Councillors Ann Thomas (in the Chair), Mark Hastings, Emma Hall, Peter Castle and Graham Duffield.

**1 (457) PUBLIC FORUM:** No member of the public attended the meeting.

**2 (458) RECEIVE APOLOGIES:** Councillors Glyn Jenkins, Nick Craddock and Andrew Foyle. County Councillor Michael Morgan.

**3 (459) DECLARATION OF MEMBERS' INTERESTS:** None

**4 (460) MINUTES AND AGENDA:** Minutes of the meeting on 3<sup>rd</sup> September 2019 and the agenda for the current meeting were approved and signed.

**5. (461) POLICE REPORT:** No representative of SW Police was present. Contact details for PCSO Sion Summers are [Sion.Summers@south-wales.pnn.police.uk](mailto:Sion.Summers@south-wales.pnn.police.uk) 07970 008935. He is based at Penarth Police station.

**6 (462) REPORT FROM COUNTY COUNCILLOR MICHAEL MORGAN:**

Michael Morgan was not present at the meeting but informed the Clerk he would send in a report for circulation shortly.

**7. (463) MATTERS ARISING:**

**(1) Castell Talyfan:** The Clerk had sought an update from Vale Planning regarding the planning application (16/00335/FUL) for a change of use, which was submitted in 2016 but had not yet been determined. No reply had been received. Michael Morgan had agreed to take this up with the Vale Council at the last meeting and his response is awaited.

It was agreed to take no further action until Councillors had heard from Michael Morgan.

**(2) Overgrown hedges obstructing footway on A4222:** The hedges had been cut and the debris removed from the footway.

**(3) NALC LTN Financial Assistance to Churches:** this document was considered carefully by members and it was **RESOLVED** that the annual grant to maintain the churchyard should continue as before.

**(4) Financial Regulations:** it was **RESOLVED** to adopt amendments.

**(5) Amendment to Standing Orders and Vexatious and Complainants Policy:** it was agreed to postpone further discussion until after further consideration at the next meeting.

**Action:** Clerk to add to agenda.

**8. (464) HIGHWAYS AND PUBLIC RIGHTS OF WAY:**

Glyn Jenkins had informed the Clerk that a car had been immobilised in a deep pothole opposite Bryn-y-Ddafad. The Clerk reported this to the Vale Council on 30.9.19. The Clerk reported that a hinge on the notice board at Highgrove had broken and was in need of repair. It was noted that two of the other six notice boards also showing signs of wear and weathering. Replacing or repairing notice boards is costly, so it was suggested that this might be the time to disseminate all Council information solely through the website. It was agreed to discuss this at the next meeting and get feedback for the suggestion by posting a notice on the boards to this effect.

**Action:** Clerk to put up notices in boards.

#### **9. (465) REPORTS FROM REPRESENTATIVES:**

Nick Craddock provided a report that was circulated to all members regarding a meeting held at the Alps by the Vale Council. The meeting was an overview of present plans for the A4 to M4 Link. It was noted that the Parkway station project would go to review before Christmas. A third option to the M4 to A48 link would be added to a further public consultation. This option would provide improvements to the existing route.

#### **10. (466) CORRESPONDENCE TO THE CHAIR: None**

#### **11. (467) CORRESPONDENCE TO CLERK:**

See attached list.

FOI request from the Vale Council regarding our request for crime statistics for fly tipping in WSD – it was agreed to await the quotation for the cost before committing to accessing the information.

#### **12. (468) TRAINING: No discussion**

#### **13. (469) FINANCES:**

**(1) Payment approved:** Allan Williams for mowing in September (£318.00) invoice 2222

**(2) To note:** - approval, conducted by email in September, of Bryan Hicks quotation (£40) to repair the bench at Prisk.

- approval without comments of accounts 18-19 by Wales Audit.

**(3) It was RESOLVED** to set up a direct debit for ICO GDPR annual fees (£35) commencing in 2020

**Action:** Clerk to process payment online and set up direct debit

#### **14. (470) WEBSITE:** The introductory section requires updating.

**Action:** Chair, with assistance from Clerk, to review the text for consideration at next meeting.

#### **15. (471) PROJECTS:**

The pond Log Book for September was signed.

#### **16. (472) ITEMS FOR COMMUNITY LIAISON COMMITTEE: None**

#### **17. (473) DOCUMENTS FOR DISCUSSION:**

**1. Environment Wales Act 2016** – the requirement to prepare and publish a plan for

proposals to comply with the duty to maintain and enhance biodiversity within the current work areas was discussed. It was resolved that Emma Hall would draft a plan using the template provided by One Voice Wales and the Clerk would provide background information.

**Action:** Emma Hall to draft a plan

**18. (474) PLANNING:**

2019/00385/FUL 16 Tair Onen, Welsh St Donats – refused

2019/00696/FUL Hensol Cottage, Welsh St Donats - approved

2019/00734/FUL 3, Heol Y Mynydd, Welsh St Donats - refused

There being no other business the Chairman thanked those present for attending and closed the meeting. (20.45 hrs)

**CORRESPONDENCE RECEIVED BETWEEN 3.9.19 and 1.10.19**

**FOR POSSIBLE ACTION:**

\*received by mail

**Vale of Glamorgan Council:**

Rural House Enabler (Katherine Partridge) – request to address CC – n/a

Freedom of information request – regarding fly tipping in WSD

**NO ACTION NEEDED:**

**Vale of Glamorgan Council:**

Valeways Walks October – December 2019

**One Voice Wales:** Older Peoples Commissioner for Wales – launch of facebook page

A More Equal Wales from the Wellbeing for Future Generation – Event

Training sessions

Bulletin

Chief Executive – on compassionate leave.

Fields in Trust

**Welsh Government:**

Notice of proposed electoral reform

Ystadau Cymru Conference 3.1019

**General:**

IRP – Payments to members 18-19 - submitted

ICO GDPR Certificate to 9.9.20

20s Plenty – conference

Resident - confirming he had reported to NRW Japanese knotweed grid ref  
ST037765

PMSA September update

**Advertising:** Proludic - designer of play and sports areas, Carnegie Trust Talk of Town initiative, Understanding ModernGov 0 Effective Responses to Complaints in the Public Sector, NRW Workshops Swansea

**Donation requests:** Victim Support

