

WELSH ST DONATS COMMUNITY COUNCIL
CYNGOR CYMUNED LLANDDWUDD
MINUTES OF COMMUNITY COUNCIL REMOTE MEETING ON
23rd June 2020

PRESENT: Councillors Emma Hall (Vice Chair), Mark Hastings, Nick Craddock and Graham Duffield.

1 (547) PUBLIC FORUM: No member of the public attended the meeting and no requests for items for the agenda had been received.
It was agreed to consult OVW for advice on possible ways of including members of the public in remote meetings.

2 (548) RECEIVE APOLOGIES: Councillors Ann Thomas, Peter Castle and Glyn Jenkins

3 (549) DECLARATION OF MEMBERS' INTERESTS: Mark Hasting declared a potential conflict of interest in reported concerns over possible business activities at a farm in Prisk (see Item 11). A proforma had been circulated with the agenda to all members. Mark Hastings would sign the proforma and leave the meeting for any discussion. The Clerk, as a neighbour to the farm, also declared a potential conflict of interest and, on advice from One Voice Wales, would leave the meeting for any discussion and request the Chair record the minutes of any discussion and any decision taken.

ACTION: Mark Hastings to return the completed proforma to the Clerk.

4 (550) MINUTES AND AGENDA: Minutes of the meeting on 3rd March 2020 and the agenda for this meeting were approved and signed.

5. (551) POLICE REPORT: No report had been received, but it was agreed to invite a representative of SW Police to future remote meetings and request, if possible, a report if no one was able to attend.

ACTION: Clerk to invite SW Police to next meeting

6 .(552) REPORT FROM COUNTY COUNCILLOR MICHAEL MORGAN:

No report had been received, but it was agreed to extend an invitation Michael to attend future remote meetings and request a report if he was not able to attend.

ACTION: Clerk to invite to next meeting.

7. (553) MATTERS ARISING:

(1) APPOINT A COUNCILLOR TO THE CHAIR:

All members present thanked Ann Thomas for her contribution as Chair over last fourteen months.

After discussion amongst those present, it was **RESOLVED** that Emma Hall should take the Chair until the AGM.

ACTION: Emma Hall signed the acceptance form and will return it to the Clerk

(2) CASTELL TALYFAN: No further information had been received and it was agreed the Clerk should contact Michael Morgan to ask if there had been any developments

ACTION: Clerk to Contact Michael Morgan

(3) FLY TIPPING: Nick Craddock agreed to draft a response to the Head of Visible Services at the Vale Council following the Community Council's FOI request and fly-tipping concerns.

ACTION: Nick Craddock to draft response for circulation and approval

(4) HENSOL FOREST - DAMAGE TO VERGES AND TRACKS: A response from NRW concerning the surfaces of the tracks in the Forest and damage to lanes and verges following tree- felling works included an invitation to meet Councillors and residents when current regulations permitted. It was agreed to accept the invitation for later in the year.

Nick Craddock suggested that rather than continually filling small parts of the tarmac on our lanes, the Vale Council should consider a programme to resurface certain lanes. It was agreed this should be suggested to Vale Highways in the first instance and possibly an item for discussion at a Community Liaison Committee meeting at some later date.

ACTION: Clerk to contact NRW , Vale Highways and find out next scheduled CLC meeting.

(5) Mirror at junction of Prisk Road and A4222: drivers turning from Prisk lane on to the A4222 are entirely dependent on mirror which becomes obscured by a hedge to the right of the mirror. Even slight growth can partially obscure the mirror and cause problems for drivers. Currently the hedge trimming is done by residents however clarification as to who is responsible for ensuring the mirror is constantly visible would be appreciated.

ACTION: Clerk to write to Vale Highways to ask for clarification.

(6) Defibrillator for Welsh St Donats: it had been previously agreed that if possible this would be an asset to the village and the preferred location would be inside the porch of the Church. After discussion it was agreed to ask Welsh Hearts to for an assessment of the location in the first instance and to discuss financing at the next meeting.

ACTION: Clerk to arrange assessment.

(7) Enforcement Unit website: it was noted that the Vale Council's website had not been updated with the latest information regarding earth moving activities at Pwyll y Darren Farm which would have been helpful to both Council members and residents It was agreed the Unit should be urged to keep their website up to date, while understanding that the current crisis could be causing delays.

ACTION: Clerk to contact Enforcement Unit

(8) Date of next meeting: it was agreed that the next remote meeting would be held on 4th August, then the first Tuesday of each month until a date is fixed for the AGM.

8. (554) HIGHWAYS AND PUBLIC RIGHTS OF WAY:

Nick Craddock reported an outbreak of japanese knotweed in Heol y March. It was agreed he should report location.

ACTION: Nick Craddock to contact Vale Council

9. (555) REPORTS FROM REPRESENTATIVES: none

10. (556) CORRESPONDENCE TO THE CHAIR: none

11. (557) CORRESPONDENCE TO CLERK:

See attached list., the following were discussed:

- NALC Legal Topic Note 5

ACTION: Clerk to forward model job description and contract to Emma Hall.

- Model/example Covid-19 workspace safety risk assessment – Graham Duffield informed the meeting it was unlikely the Village Hall would be open for self distanced meetings for some time.

- Concerns over FaceBook post advertising a local farm as a location of events

As the Clerk had a potential conflict of interest with this issue, the Chair took over recording the minutes:

'2 residents raised concerns about potential activities at Prisk Farm. It was determined that the Community Council would await in due course any further developments regarding this matter, and these could be drawn to the attention of the Council in the standard way during the Public Forum'

The Clerk resumed recording the minutes.

12. (558) TRAINING: No discussion

13. (559) FINANCES:

(1) Payments recorded since 3.3.20:-

3.4.20 A Williams (£306.00) – grass cutting

7.5.20 A Williams (£306.00) – grass cutting

5.6.20 AD Williams (£250.00) – audit fees 19-20

A Williams (£306.00) – grass cutting

16.6.20 Zurich Insurance (£257.60) – insurance 20-21

(These payments were approved online with a minimum of three Councillors' approval)

(2) Approve and sign accounts (19-20): after a brief discussion the accounts were approved and signed by the Chair.

(3) Complete the Annual Governance Statement in the Annual Return: the Annual Governance Statement for the Annual Return for Wales Audit (external audit) was completed and signed.

The Internal Auditor had approved the accounts for 19-20 and had no comments to make.

Action: Clerk to submit Annual Return and all documents to Wales Audit for External Audit. Notices for the public concerning the audit to be displayed as required.

Councillors noted:

- Zurich Insurance request 'that risk assessments, maintenance and inspection routines are in place and documented' for the pond, notice board and benches.
- No PAYE was due in 19-20
- IRP annual return was submitted

14. (560) WEBSITE: No discussion

15. (561) PROJECTS:

The pond Log Book was signed for June

Emma Hall noted that a section of the knee rail had very recently come adrift. It was agreed the Clerk should ask Allan Williams for an estimate to repair it and, as in previous years, a quotation for cutting back vegetation at the rear of the pond and bushes around the mown area when required.

16. (562) ITEMS FOR COMMUNITY LIAISON COMMITTEE: None

17. (563) DOCUMENTS FOR DISCUSSION: None

18. (564) PLANNING:

1. To record planning applications received since 3.3.20 (comments were submitted following online consultations):

20/00223/FUL Glanffawydd, Heol y Mynydd, WSD

2020/00344/FUL Ton Yr Deryn, Welsh St Donats

2020/00323/FUL Crosslands, Welsh St Donats and amendments

2020/00361/FUL Ty Mynydd Farm Bryn y Ddafad, Welsh St Donats

2019/01432/FUL Greenland Farm, A48 Bonvilston and amendments

2. To discuss:-

2020/00578/FUL 27, Tair Onen, St. Hilary – it was agreed to request further clarification from Vale Planning and submit comments following further online consultation.

ACTION: Clerk to contact Planning Officer

Applications approved by the Vale Council since 3.3.20:

20/00022/FUL Parc Newydd, Tair Onen, St Hilary

20/00178/FUL 3 Heol y Mynydd, WSD

20/00223/FUL Glanffawydd, Heol y Mynydd, WSD

2020/00344/FUL Ton Yr Deryn, Welsh St Donats

2020/00069/FUL Loos House, Watery Lane, Welsh St. Donats

There being no other business the Chairman thanked those present for attending and closed the meeting. (8.54pm)

CORRESPONDENCE RECEIVED BETWEEN 3.3.20 to 23 .6.20

FOR POSSIBLE ACTION:

*received by mail

One Voice Wales:

NALC Legal Topic Notice 5 – relating to employment law changes for terms of employment

Model/example Covid-19 General workspace safety risk assessment

General:

Resident 2 of Prisk reporting concerns over FaceBook post of local farm

advertising as location for events

Phone Call:

13.6.20 Resident 1 of Prisk reports concerns over FaceBook post of a farm in the neighbourhood advertising the farm as a location for events, etc.

NO ACTION NEEDED:

Vale of Glamorgan Council:

Draft Delivery Plan 20-21 consultation to 1.4.20

Rob Thomas Covid-19 Update 13.3.20

Local Housing Strategy Planning invitation – 14.2.20 – Chair declined

Application ENF/2020/0093/PC - Pwll y Darren Farm – ground engineering works and stockpiling of waste materials – response sent 3.4.20.

Enforcement Unit – response to email 3.4.20 regarding Pwll y Darren Farm

Grants for Vale Businesses – on website

Suspension of Electoral Review

Covid-19 survey

Volunteering Guidance for Local Authority Contact Staff

Valeways – newsletter

Covid-19 updated guidance from Leader and MD

Public Services Ombudsman for Wales – guidance for current crisis

Electoral Registration – during crisis no casual vacancies will be advertised no elections till 1.2.21 – and guidelines

CRC Vale for Heroes Crisis grant – details

*Footpaths Officer – maps of footpaths WSD – to be distributed

Advice for Businesses in Vale during crisis

Remote meetings – what other T &CCs are doing in the Vale 21.5.20

PROW Sandra Thomas – removal of hedgerow by village pond has been forwarded to NRW and Vale Planning for comment

Prisk sign – VoGC reference No. 7444090.

Michael Morgan:

Report – circulated 9.4.20

One Voice Wales

Remote meeting guidance 22.4.20

Briefing 27.4.20

Surveys requesting information on how OVW is responding to crisis – completed by Clerk

National Awards results

Future Generations 2020 feedback conference – cancelled

Protocol for Memorial Masons – forwarded to Sian Evans

Blaenavon Covid-19 leaflet for information

Guidance for Memorial Masons – forward to Sian Evans

Bulletins

Update from GPO and Post Office Payout Service information

Arrangement for funerals and cremation during crisis

Funding for Local Places for Nature

Future of Volunteering – online event 21.5.20

Grants for funding seed planting post crisis

Plans to advise those with specific serious health conditions 19.3.20

Financial and Governance Arrangements 19.3.20

Area meeting postponed to 27.7.20

Welsh Government:

Covid-19 Statements 19.3.20 regarding school closures and testing health workers

Latest update bulletin 27.4.20

Constitutional Change – to Welsh Parliament/ Senedd Cymru or Senedd

Equality. Local Government and Communities Committee report on the Local Government and Elections (Wales) Bill

Welsh Government's approach to legislation in light of CV-19

Arrangements for Local Authority meetings (Wales)

Ordnance Survey – temporary OS Licence information

Covid Related Developments 27.4.20

Accessing food parcels

Land Release Fund 20-21

Amendment to Sustainable Drainage Order

Jane Hutt AM – updates

General:

Wales Audit – guidance for auditing accounts 19-20 and update 21.4.20 during crisis

Grant Thornton – annual return for 19-20

Emma Hall (as a resident) objections to 2020/00223/FUL Glanffawydd, Heol y Mynydd, Welsh St Donats

Lloyds Bank – changes in terms and conditions

Resident reporting major works bringing in earth and possible rubble between footpaths 56 and 57. Concerns for possible nearby aquifers.

Resident from Maendy providing details of accident on A4222 on 29.5.20 between tractor and lorry.

Natural Resources Wales - responding to CC concerns regarding condition of tracks in Hensol Forest. NRW are satisfied with condition following assessment but suggests meeting with interested parties to discuss further later in the year.

Bro Radio – request for contributors

South Glamorgan Healthwatch Newsletter

Sian Evans – approves occasional cuts of the Churchyard and Church cannot afford a defibrillator

Wales Council for Voluntary Action: Local Places for Nature

Keep Britain Tidy – dog fouling

20's Plenty - updates

SW Police Commissioner Elections – postponed

Power for the People – request for support for Local Electricity Bill

Local Democracy and Boundaries Commission consultation period cancelled and opportunity to review initial comments – notices displayed

Glamorgan Voluntary Services – information displayed on website and notice board

PMSA – survey - forwarded to Andrew Foyle

Resident of WSD – stating objections to application Ton yr Deryn, WSD

Natural Resources Wales – clarification of work in the Forest and virus guidance – now complete 5.5.20

Natural Resources Wales – newsletter, response to fly tipping in car park near WSD

CPRW April Bulletin*

GVS – CV19 small grants

Planning Aid Wales – awards

Graham Duffield – fly tipping and cars in Hensol car park – NRW informed

Cowbridge TC – request for volunteer to deliver prescriptions

Independent Remuneration Panel – Principles in respect of Reimbursement of costs of care – supplementary report

Pensions Regulator – acknowledgement of re-declaration of compliance

HMRC VAT claim confirmation

Zurich Insurance – risk guidance and support during crisis

Resident of WSD – burning and destroying hedgerows in field behind pond

Ann Thomas – standing down as Chair

Advertising: Greenways Ground Maintenance (noted), Creative Play, Welsh Hearts (Defibrillators), Royal Individual (PPE), Utility Aid, Astra Broadband Group, Hugo Fox websites for Parish Councils,

Donation requests: Llangollen 2020, Tenovus, Vale Heroes Crisis Fund, Tarian Cymru. NSPCC

Phone calls: Resident reporting large amounts of earth and possible rock and tarmac with heavy plant working from 7am to 6pm west of Maes y Ward Farm and south of Penfawffordd on land owned by Pwll y Darren Farm

Alan Williams/Contractor for grass cutting - he is now working alone and will be cutting less frequently. PCC contacted.

Resident from Maendy reporting concerns over collision at junction of Prisk Road and A4222.