

Bank reconciliation – pro forma

This reconciliation should include **all** bank and building society accounts, including short term investment accounts. It **must** column headed “Year ending 31 March 20xx” in Section 2 of the AGAR – and will also agree to Box 7 where the accounts are receipts and payments basis. Please complete the highlighted boxes, remembering that unpresented cheques should be in figures.

Name of smaller authority: Scaldwell Parish Council

County area (local councils and parish meetings only): Northamptonshire

Financial year ending 31 March 20xx

Prepared by (Name and Role): Katrina Jones, Clerk and RFO

Date: 27/04/21

	£	£
Balance per bank statements as at 31/3/21:		
RBS Reserve account	22,045.48	
RBS Current account	500.0	
	22,545.48	22,545.48
Petty cash float (if applicable)		-
Less: any unpresented cheques as at 31/3/21 (enter these as negative numbers)		
1204	(60.00)	
1249	(279.71)	
	(321.00)	
1252	(41.60)	
[add more lines if necessary] 1256	(316.60)	
1257	(41.80)	
1258	(60.00)	
	(1,120.71)	
Add: any un-banked cash as at 31/3/21	-	
	-	
Net balances as at 31/3/21 (Box 8)		21,424.8