

# SCALDWELL PARISH COUNCIL MEETING

## 18<sup>TH</sup> NOVEMBER 2020

### MINUTES

Chairman: Councillor Eugene O’Leary

Clerk: Katrina Jones, 77 High Street, Naseby, Northants NN6 6DD

Email: [scaldwellpc@gmail.com](mailto:scaldwellpc@gmail.com) Website: [scaldwellparishcouncil.org.uk](http://scaldwellparishcouncil.org.uk)

#### Minutes of the Scaldwell Parish Council Meeting Held on **Wednesday 18<sup>th</sup> November 2020 at 7.30pm** Online via Zoom

**Present:** Cllrs E O’Leary (Chairman), D Cross (Vice Chairman), M Vinton, D Masterson Jones, P Long, R Wilson and E Amirak.

**In attendance:** Katrina Jones (Clerk) and one member of the public.

20/155	<b>To receive apologies and to approve reasons for absence:</b> District Cllr Kevin Parker had given apologies.
20/156	<b>To receive any dispensations or declarations of interest under the Council’s Code of Conduct related to business items on the agenda:</b> None.
20/157	<b>To resolve that the minutes of the Parish Council Meeting on 21<sup>st</sup> October 2020 are a true and accurate record, and then signed by the chairman:</b> It was <b>RESOLVED</b> to confirm the minutes of the Parish Council Meeting held on 21st October 2020 as a true and accurate record and they were duly signed by the Chairman. Prop. Cllr Vinton, Sec. Cllr Amirak.
20/158	<b>Public address</b> A member of the public spoke regarding item 20/160: They expressed their concern regarding vehicles mounting the pavement and encouraged the Parish Council to take steps to manage the risk to pedestrians.
20/159	<b>Progress of resolutions requiring actions from the last meeting/s minutes</b> The clerk asked for confirmation as to which councillors agreed to be signatories with Unity Trust for online banking. This was agreed by a show of hands and it was <b>RESOLVED</b> that the following councillors would be added as signatories: Cllr Wilson, Cllr Amirak and Cllr Long. Cllr Wilson reported that the Christmas Tree had been ordered and was due to be delivered at the end of November. It was agreed that Cllr Wilson would put a notice in the village newsletter about the Christmas tree.
20/160	<b>Feedback from meeting with Northamptonshire Highways Officer:</b> Cllr Masterson Jones reported on her meeting with the officer from Northamptonshire Highways and the possible courses of actions suggested, each of which was discussed and considered in turn. It was <b>RESOLVED</b> that the parish council would like to purchase speed display signs. Prop. Cllr Long, Sec. Cllr Masterson Jones. It was agreed that Cllr Masterson Jones would meet with a representative from Northamptonshire Highways to discuss possible locations. It was <b>RESOLVED</b> that the parish council would like road markings outside the Old Fox. Prop. Amirak, Sec. Cllr

	<p>Cross. <b>In favour:</b> Cllr O’Leary, Cllr Vinton, Cllr Amirak and Cllr Cross. <b>Abstain:</b> Cllr Masterson Jones and Cllr Wilson. It was agreed that Cllr Masterson Jones would notify the officer from Northamptonshire Highways and also contact the resident affected to advise them of the parish council’s decision.</p> <p>It was <b>RESOLVED</b> that the parish council would like to further explore the options for preventing vehicles from mounting the pavement such as bollards or a raised kerb. It was agreed that Cllr Masterson Jones would discuss this further with the Northamptonshire Highways officer and ask about possible grant funding available. It was agreed that the clerk would ask the district councilors about any funding available from Daventry District Council.</p> <p>It was agreed that an item would be included on the next agenda to consider instructing an expert to advise on possible road safety measures.</p>
20/161	<p><b>To agree permission for work to begin on the well:</b> It was <b>RESOLVED</b> to give permission for work to begin on the well project.</p>
20/162	<p><b>To consider response to consultation on council tax</b> <a href="https://futurenorthants.citizenspace.com/lctrs-west/2021-22">https://futurenorthants.citizenspace.com/lctrs-west/2021-22</a> :It was <b>RESOLVED</b> that councilors would respond individually if they wished.</p>
20/163	<p><b>PLANNING –</b></p> <p><b>i. Application No: DA/2020/0862</b></p> <p><b>Description: Removal of tree within a conservation area</b></p> <p><b>Location: Stonebarne, Old Road, Scaldwell, Northamptonshire, NN6 9JZ</b></p> <p>It was <b>RESOLVED</b> that there were no comments on this application.</p> <p><b>ii. Application No: DA/2019/0611 (Amended)</b></p> <p><b>Description: Vehicular access</b></p> <p><b>Location: 2, Old Road, Scaldwell, Northamptonshire, NN6 9LA</b></p> <p>It was <b>RESOLVED</b> that there were no comments on this application.</p> <p><b>iii. Update on DA/2019/1037: shepherd huts:</b> No update had been received.</p>
20/164	<p><b>Parish Assets</b></p> <p>a) <b>Playing Field Report and Working Party Updates</b></p> <p>i. <b>To receive an update from the Playing Field Working Party and agree actions accordingly:</b> Cllr O’Leary provided an update on the work carried out on the play area and reported that this was ongoing.</p> <p>b) <b>Kiosk and Defibrillator</b></p> <p>i. <b>Update of project:</b> Cllr Vinton advised that the contractor, Mark Draper, had the paint and was waiting for the weather to improve to carry out the work. It was agreed that quotes would be obtained for repairing the broken glass pane and damaged hinge on the kiosk. It was agreed that Cllr Cross would put a notice in the village newsletter about the defibrillator.</p> <p>c) <b>Village Green and grass maintenance works</b></p> <p>i. <b>Update and Discuss any further works:</b> Cllr Vinton advised that the contractor, David Deacon, is going to carry out the tree works and install the bollards.</p>

- d) **Tree Management**
  - i. **Update:** No further update to the above.
- e) **Highways and Grit Bins**
  - i. No further update
- f) **Well Project update:** covered in item 20/161.
- g) **Email addresses**
  - i. To receive update on dedicated parish council email addresses: It was **RESOLVED** that the clerk would raise the problems experienced, particularly by iPad users, with the email provider and this would be considered further at the next parish council meeting.

20/165	<p><b>Finance &amp; Administration</b></p> <p>a) To report bank balances</p> <table border="1" style="width: 100%;"> <tr> <td style="width: 80%;">Current Account</td> <td style="text-align: right;">500.00</td> </tr> <tr> <td>Savings Account (30<sup>th</sup> October 2020)</td> <td style="text-align: right;">23086.82</td> </tr> </table> <p>b) To authorise Payments (two Cllrs to sign cheques) as per below:</p> <table border="1" style="width: 100%; border-collapse: collapse;"> <thead> <tr> <th style="width: 20%;">Payee</th> <th style="width: 40%;">Purpose</th> <th style="width: 10%;">VAT</th> <th style="width: 10%;">Cost</th> <th style="width: 10%;">Total Amount</th> </tr> <tr> <td></td> <td></td> <td style="text-align: center;">£</td> <td style="text-align: center;">£</td> <td style="text-align: center;">£</td> </tr> </thead> <tbody> <tr> <td>Gravelmaster Ltd</td> <td>Bark for play area</td> <td style="text-align: right;">29.66</td> <td style="text-align: right;">148.34</td> <td style="text-align: right;">178.00</td> </tr> <tr> <td>DM Payroll Services Ltd</td> <td>Administration of payroll for 2020/21. Second half of year and extra payroll services</td> <td style="text-align: right;">0.00</td> <td style="text-align: right;">80.00</td> <td style="text-align: right;">80.00</td> </tr> <tr> <td>Katrina Jones</td> <td>Clerk Salary (30 November payroll)</td> <td style="text-align: right;">0.00</td> <td style="text-align: right;">286.80</td> <td style="text-align: right;">286.80</td> </tr> <tr> <td>HMRC</td> <td>PAYE for Katrina Jones (31 October payroll)</td> <td style="text-align: right;">0.00</td> <td style="text-align: right;">71.60</td> <td style="text-align: right;">71.60</td> </tr> <tr> <td>Eugene O’Leary</td> <td>Play area purchase</td> <td style="text-align: right;">0.00</td> <td style="text-align: right;">6.99</td> <td style="text-align: right;">6.99</td> </tr> </tbody> </table> <p>It was <b>RESOLVED</b> to approve all of the above payments.</p>	Current Account	500.00	Savings Account (30 <sup>th</sup> October 2020)	23086.82	Payee	Purpose	VAT	Cost	Total Amount			£	£	£	Gravelmaster Ltd	Bark for play area	29.66	148.34	178.00	DM Payroll Services Ltd	Administration of payroll for 2020/21. Second half of year and extra payroll services	0.00	80.00	80.00	Katrina Jones	Clerk Salary (30 November payroll)	0.00	286.80	286.80	HMRC	PAYE for Katrina Jones (31 October payroll)	0.00	71.60	71.60	Eugene O’Leary	Play area purchase	0.00	6.99	6.99
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20/166	<p><b>To Note Next Parish Council Meeting Date on Wednesday 16th December 2020 at 7.30pm and raise any items for inclusion on the next agenda:</b> Noted and no additional agenda items were raised.</p>
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20/167	<p><b>CLOSE:</b> The meeting closed at 8.39pm</p>
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