

# SCALDWELL PARISH COUNCIL MEETING

## 21<sup>ST</sup> OCTOBER 2020

### MINUTES

Chairman: Councillor Eugene O’Leary

Clerk: Katrina Jones, 77 High Street, Naseby, Northants NN6 6DD

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#### Minutes of the Scaldwell Parish Council Meeting Held on **Wednesday 21<sup>st</sup> October 2020 at 7.30pm** Online via Zoom

**Present:** Cllrs E O’Leary (Chairman), D Cross (Vice Chairman), M Vinton, D Masterson Jones, P Long and E Amirak.

**In attendance:** Katrina Jones (Clerk) and Kevin Parker (District Councillor)

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| 20/141 | <b>To receive apologies and to approve reasons for absence:</b> It was <b>RESOLVED</b> to accept apologies from Cllr Wilson. District Cllr Jonathan Harris also gave apologies.  |
| 20/142 | <b>To receive any dispensations or declarations of interest under the Council’s Code of Conduct related to business items on the agenda:</b> None.   |
| 20/143 | <b>To resolve that the minutes of the Parish Council Meeting on 16<sup>th</sup> September 2020 are a true and accurate record, and then signed by the chairman:</b> It was <b>RESOLVED</b> to confirm the minutes of the Parish Council Meeting held on 16 <sup>th</sup> September 2020 as a true and accurate record and they were duly signed by the Chairman.   |
| 20/144 | <b>Public address</b><br>No members of the public were in attendance. District Cllr Kevin Parker spoke during item 20/150. ii. to explain why the planning application’s timescale had been extended (which he advised was due to waiting for feedback from Northamptonshire Highways) and certain documents had been made public (which he advised was at the discretion of the planning officer) .   |
| 20/145 | <b>Progress of resolutions requiring actions from the last meeting/s minutes</b><br>Cllr Wilson’s update on the purchase of a Christmas tree together with the risk assessment he had completed was noted and it was agreed that this should proceed. It was also agreed that Cllr Amirak would liaise with him regarding Christmas tree lights and delivery of the tree.  |
| 20/146 | <b>To agree a date for a Village Tidy Up:</b> It was <b>RESOLVED</b> that this would be deferred until next year.  |
| 20/147 | <b>To agree any actions required and receive update on Welcome Pack:</b> Cllr Cross provided an update and it was agreed that this item would be on the next agenda.   |
| 20/148 | <b>To agree any items to be included in the Parish Council budget for the next financial year (2021/22):</b><br>Recurring items from last year’s budget were noted and it was also noted that additional reserves may be required due to the change in unitary councils. Additional items of expenditure for the defibrillator, elections, further work to the green, playing field maintenance and online banking costs were also noted. It was |

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|        | <b>RESOLVED</b> that the Clerk would prepare a draft budget to be agreed by the council.  |
| 20/149 | <b>To consider request for permission to hold carols on the village green:</b> It was <b>RESOLVED</b> to approve the use of the village green for a carol service provided that a risk assessment is completed by the organisers and all government guidelines in force at the time are complied with. It was <b>RESOLVED</b> to agree the use of the village green to mark Remembrance Sunday provided that the same requirements are adhered to.  |
| 20/150 | <p><b>PLANNING –</b></p> <p><b>i. Application No: DA/2020/0700</b><br/> <b>Description: Listed Building Consent for installation of secondary windows.</b><br/> <b>Location: The Old Thatch, West End, Scaldwell, Northamptonshire, NN6 9JX</b></p> <p>It was <b>RESOLVED</b> that there was no objection to this application.</p> <p><b>ii. Update on planning application no. DA/2019/1037:Change of use of the land for the siting of 5 no Shepherds Huts and associated works to be used for short stay holiday accommodation (Retrospective): High Hedge Farm, Old Road, Scaldwell, Northamptonshire, NN6 9JZ:</b></p> <p>It was noted that the applicant had made changes to the planning application in line with the Parish Council’s suggestions which was welcomed. It was also noted that there remained a concern which had been expressed by a number residents regarding noise nuisance and concern as to the safety of the track and exit point from the track onto the public highway. There was also some concern that the applicant’s response to the Parish Council’s comments had been published and appeared out of context given that the Parish Council’s response itself had not been published. It was <b>RESOLVED</b> that Cllr Cross would prepare a further response to this application.</p> <p><b>iii. To Agree Response to Government Consultation on Proposals for reform of the Planning System in England: <a href="https://www.gov.uk/government/consultations/planning-for-the-future">https://www.gov.uk/government/consultations/planning-for-the-future</a>:</b> It was <b>RESOLVED</b> that the Parish Council would not submit a response to this application but would support Brixworth Parish Council’s response which had been circulated to councillors ahead of the meeting.</p> |
| 20/151 | <p><b>Parish Assets</b></p> <p>a) <b>Playing Field Report and Working Party Updates</b></p> <p>i. <b>To receive an update from the Playing Field Working Party and agree actions accordingly:</b><br/> Cllr O’Leary advised that weekly risk assessments continued to be carried out. He thanked Cllr Amirak for his repair work to the fence. He also advised that the Clerk had placed orders for materials and repair work with the preferred contractors in line with what had been agreed at the previous meeting. Cllr O’Leary advised that he planned to retire from the Parish Council and another councillor would therefore need to take over as the playing field representative.</p> <p>ii. <b>Update on the Scaldwell PC’s playground upgrade project:</b> Report given as part of the above item.</p> <p>b) <b>Kiosk and Defibrillator</b></p> <p>i. <b>Update of project :</b> The parish councillors expressed their thanks to Cllr Wilson for cleaning the kiosk. Cllr Cross reported on the defibrillator and it was agreed that he would include an item on it in newsletter. It was <b>RESOLVED</b> that Cllr Vinton would make contact with the contractor, Mark Draper, to obtain a quote for painting the kiosk.</p> <p>c) <b>Village Green and grass maintenance works</b></p> <p>i. <b>Update and Discuss any further works :</b> Cllr Vinton advised that the contractor, David Deacon, will carry out the required works to the green in November. Cllr Cross advised that he would contact the contractor, Spendloves, regarding trimming the base of the lime tree.</p> <p>d) <b>Tree Management</b></p> <p>i. <b>Update :</b> It was <b>RESOLVED</b> that Cllr Cross would provide Cllr Vinton with the relevant details in</p>   |

order to obtain a quote for the tree works needed.

e) **Highways and Grit Bins**

- i. **Update:** The Clerk reported that a representative from Northamptonshire Highways had suggested two possible meeting dates and it was **RESOLVED** that the Clerk would agree to the meeting on 10<sup>th</sup> November, subject to checking the availability of Cllr Wilson in case he wished to also attend.

- f) **Well Project update:** no update.

g) **Email addresses**

- i. **To receive update on dedicated parish council email addresses:** Feedback was given by councillors on the new email addresses and it was **RESOLVED** that this item would be on the next agenda to be reviewed again. It was agreed that any councillors that wished to, would continue using their personal email addresses whilst there were difficulties with the new email accounts.

20/152

**Finance & Administration**

- a) To note receipt of income: to be noted at the next meeting.  
 b) To approve bank reconciliation (signature required on bank statements) and report bank balances

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| Current Account                                   | 500.00   |
| Savings Account (15 <sup>th</sup> September 2020) | 18045.10 |

To authorise Payments (two Cllrs to sign cheques) as per below:

| Payee                | Purpose   | VAT<br>£ | Cost<br>£ | Total<br>Amount<br>£ |
|----------------------|---|----------|-----------|----------------------|
| Royal British Legion | Remembrance wreath                                  | 0.00     | 19.25     | 19.25                |
| Gravelmaster Ltd     | Bark for play area                                  | 14.83    | 74.17     | 89.00                |
| SSE                  | Electricity supply for street lights                |          |           | 206.27               |
| Northants CALC       | Off to a flying start course (Cllr Amirak)          | 0.00     | 44.00     | 44.00                |
| Hayley Cawthorne     | Backdated pay due to national payrise               | 0.00     | 40.68     | 40.68                |
| HMRC                 | PAYE for Hayley Cawthorne                           | 0.00     | 10.00     | 10.00                |
| Katrina Jones        | Clerk Salary (31 October payroll) including backpay | 0.00     | 303.40    | 303.40               |
| HMRC                 | PAYE for Katrina Jones (31 October payroll)         | 0.00     | 76.00     | 76.00                |

It was **RESOLVED** to approve all of the above payments subject to the SSE invoices being verified as correct by the Clerk and the Chairman.

20/153

**To Note Next Parish Council Meeting Date on Wednesday 18<sup>th</sup> November 2020 at 7.30pm and raise any items for inclusion on the next agenda:** Noted and no agenda items were raised.

20/154

**CLOSE:** The meeting closed at 8.48pm.