

EXTRAORDINARY SCALDWELL PARISH COUNCIL MEETING MINUTES

Thursday 4th June, 2020. 6 pm

VENUE: Remote meeting via zoom

Chairman: Mr Eugene O'Leary

Parish Clerk: Hayley Cawthorne; **Address:** Rose Cottage, Station Road, North Kilworth, Lutterworth, LE17 6ER

Email: scaldwellpc@gmail.com

Website: <http://www.scaldwellvillage.org/council/>

Councillors present: Cllr E O'Leary (Chairman)
Cllr D Cross (Vice Chairman)
Cllr M Vinton
Cllr D Masterson Jones
Cllr S Thorne
Cllr P Long

Clerk to the Parish Council: Hayley Cawthorne

20/051	Explanation given of how the virtual meeting would proceed						
20/052	Public address None						
20/053	To receive apologies and to approve reasons for absence None						
20/054	To receive any dispensations or declarations of interest under the Council's Code of Conduct related to business items on the agenda None						
20/055	SSE contract RESOLUTION to renew the contract between SSE and Scaldwell Parish Council for the Parish Council's electricity supply based on the quote given						
20/056	Insurance RESOLUTION to appoint BHIB as the new insurer for the Parish Council, and to agree the contract for a three year term						
20/057	RESOLUTION to authorise and pay the payments below						
	Chq	Payee	Purpose	VAT	Cost	Total Amount	Powers
	001206	BHIB Ltd	Insurance June 2020 – May 2021	£74.95	£624.55	£699.50	S.101 LGA 2000
20/058	DEFERRED: To receive the 'Scaldwell Parish Council Policies and Procedures Schedule' and review and agree the amendments to the suggested policy documents						
20/059	Update on Casual Vacancy and co-option process The notice of casual vacancy has been placed on the village noticeboard and the Daventry Elections Team have						

	<p>been informed of our vacancy There has been interest from residents to fill the councillor roles. Co-option planned for the June meeting</p>																				
20/060	<p>RESOLUTION to allocate the following Parish Councillor Responsibilities</p> <table border="1"> <thead> <tr> <th>Area</th> <th>Lead Councillor</th> </tr> </thead> <tbody> <tr> <td>Finance</td> <td>Cllr Cross</td> </tr> <tr> <td>Planning</td> <td>Cllr Masterson-Jones</td> </tr> <tr> <td>Open Spaces</td> <td>Cllr Cross</td> </tr> <tr> <td>Assets and Insurance</td> <td>Cllr Long</td> </tr> <tr> <td>Crisis Coordinator</td> <td>Cllr O'Leary</td> </tr> <tr> <td>Policy</td> <td>Cllr O'Leary</td> </tr> <tr> <td>Environment Warden</td> <td>Cllr Thorne/ Cllr Masterson-Jones</td> </tr> <tr> <td>GDPR and Data Protection</td> <td>Cllr O'Leary</td> </tr> <tr> <td></td> <td></td> </tr> </tbody> </table>	Area	Lead Councillor	Finance	Cllr Cross	Planning	Cllr Masterson-Jones	Open Spaces	Cllr Cross	Assets and Insurance	Cllr Long	Crisis Coordinator	Cllr O'Leary	Policy	Cllr O'Leary	Environment Warden	Cllr Thorne/ Cllr Masterson-Jones	GDPR and Data Protection	Cllr O'Leary		
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20/061	<p>Confirm date for the next Parish Council Meetings Annual Parish Meeting – Monday 29th June 6 pm Annual Parish Council Meeting – Monday 29th June 6.30 pm Parish Council Meeting – 22nd July, 6 pm</p>																				
20/062	<p>Meeting closed at 6.41 pm</p>																				

Signed: Hayley Cawthorne
Signed: Eugene O'Leary

Clerk to Scaldwell Parish Council
Chairman to Scaldwell Parish Council

Dated: 29/06/2020
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