

SCALDWELL PARISH COUNCIL MEETING

17TH FEBRUARY 2021

MINUTES

Chairman: Councillor Dudley Cross

Clerk: Katrina Jones, 77 High Street, Naseby, Northants NN6 6DD

Email: scaldwellpc@gmail.com Website: scaldwellparishcouncil.org.uk

Minutes of the Scaldwell Parish Council Meeting Held on **Wednesday 17th February 2021 at 7.30pm** Online via Zoom

Present: Cllrs D Cross (Chairman), M Vinton, D Masterson Jones and J Monk.

In attendance: Katrina Jones (Clerk), Kevin Parker (District Councillor) and four members of the public.

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| 20/211 | To receive apologies and to approve reasons for absence: It was RESOLVED to approve apologies from Cllrs E Amirak and P Long. Cllr Jonathan Harris (District Councillor) also gave apologies. |
| 20/212 | To receive any dispensations or declarations of interest under the Council's Code of Conduct related to business items on the agenda: None. |
| 20/213 | To resolve that the minutes of the Parish Council Meetings on 20th January and 27th January 2021 are a true and accurate record, and then signed by the Chairman: It was RESOLVED to confirm the minutes of the Parish Council Meetings held on 20th January 2021 and 27th January 2021 as a true and accurate record and they were duly signed by the Chairman. |
| 20/214 | Public address: District Cllr Kevin Parker reported that the planning application concerning the land west of Mercedes was being appealed. A member of the public who will be standing in the elections for the new unitary authority gave a report in place of District Cllr Jonathan Harris with updates regarding Daventry District Council and the shadow authority. It was noted that there will be a Zoom meeting for candidates for West Northamptonshire Council, Town Councils and Parish Councils on 3rd March 5.30 pm. |
| 20/215 | To elect a Vice Chairman: It was RESOLVED to defer this item. |
| 20/216 | To appoint a Village Hall Representative: It was RESOLVED to appoint Cllr Cross as the Parish Council's Village Hall Representative. |
| 20/217 | To consider highway issues and agree any actions such as adopting terms of reference for working party: Cllr Masterson Jones provided an update and reported that, following expressions of interest from 14 members of the public, a meeting will be held. It was also RESOLVED that terms of reference for the working party would be drafted by the Clerk and Cllr Masterson Jones to be approved by the Parish Council. |
| 20/218 | To agree asset register: It was RESOLVED to defer this item until the next meeting pending further review of the asset register. |
| 20/219 | To discuss Welcome Postcard for new residents: It was RESOLVED that Cllr Masterson Jones would draft a welcome postcard for new residents and circulate a copy to all councillors. |

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| 20/220 | To note correspondence regarding Census 2021: Noted. |
| 20/221 | <p>PLANNING –</p> <p>i. Application No: DA/2021/0063</p> <p>Description: Works to and removal of trees within a conservation area</p> <p>Location: Peters Green, Back Lane, Scaldwell, Northamptonshire, NN6 9JU</p> <p>It was RESOLVED that there were no comments to the above application.</p> <p>ii. Application No: DA/2020/1088</p> <p>Description: Listed Building Consent for demolition of stone and brick outbuilding and alterations to stone boundary wall including widening of existing vehicular access. Replacement of existing bay window on east elevation of house with single storey garden room extension.</p> <p>Location: The Rectory Farmhouse, High Street, Scaldwell, Northamptonshire, NN6 9JS</p> <p>It was RESOLVED to object to this application for the following reasons:</p> <ul style="list-style-type: none"> • The size and scale of the garage; • The removal of aspects of the listed wall; and • The detrimental visual impact on the high street which is at the centre of the conservation area. <p>iii. Application No: DA/2020/1087</p> <p>Description: Demolition of stone and brick outbuilding and alterations to stone boundary wall including widening of existing vehicular access. Construction of new garage. Replacement of existing bay window on east elevation of house with single storey garden room extension.</p> <p>Location: The Rectory Farmhouse, High Street, Scaldwell, Northamptonshire, NN6 9JS</p> <p>It was RESOLVED to object to this application for the same reasons as the objection to DA/2020/1088.</p> <p>iv. Application No: DA/2021/0023</p> <p>Description: Listed Building Consent for replacement of side door.</p> <p>Location: The Old Thatch, West End, Scaldwell, Northamptonshire, NN6 9JX</p> <p>It was RESOLVED that there were no comments to the above application.</p> <p>v. Application No: DA/2021/0022</p> |

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| | <p>Description: Listed Building Consent for reconfiguration of ground floor w.c.</p> <p>Location: The Old Thatch, West End, Scaldwell, Northamptonshire, NN6 9JX</p> <p>It was RESOLVED that there were no comments to the above application.</p> <p>vi. Application No: DA/2021/0021</p> <p>Description: Listed Building Consent for insertion of bathroom on first floor.</p> <p>Location: The Old Thatch, West End, Scaldwell, Northamptonshire, NN6 9JX</p> <p>It was RESOLVED that there were no comments to the above application.</p> | | | | | | |
| 20/222 | <p>Parish Assets</p> <p>a) Playing Field Report and Working Party Updates</p> <p>i. To receive an update and to agree any actions: It was RESOLVED to appoint Cllr Monk as the Parish Council’s Playing Field Representative. It was agreed that Cllr Cross would pass on the relevant information to Cllr Monk.</p> <p>b) Kiosk and Defibrillator</p> <p>i. Update of project and to agree any actions: Cllr Cross reported that he had carried out the most recent inspection of the defibrillator and submitted the online report. Cllr Vinton reported that the kiosk would be painted at the end of February or early March dependent on the weather conditions.</p> <p>c) Village Green and grass maintenance works</p> <p>i. Update and to agree any further works and quotes: Cllr Vinton reported that the works are due to be carried out when the weather improves.</p> <p>d) Tree Management</p> <p>i. Update and to agree any actions: No update.</p> <p>e) Highways and Grit Bins</p> <p>i. Update and to agree any actions: Cllr Vinton reported that all of the grit bins were full.</p> <p>f) Well Project update</p> <p>i. Update and to agree any actions: Cllr Vinton provided an update on the relocation of the plaque.</p> | | | | | | |
| 20/223 | <p>Finance & Administration</p> <p>a) To report bank balances – at 29 January 2021</p> <table border="1" data-bbox="305 1682 1401 1766"> <tr> <td>Current Account</td> <td>500.00</td> </tr> <tr> <td>Savings Account</td> <td>20971.29</td> </tr> </table> <p>b) To note receipts</p> <table border="1" data-bbox="305 1850 1409 1890"> <tr> <td>Interest (31.12.2020)</td> <td>0.21</td> </tr> </table> | Current Account | 500.00 | Savings Account | 20971.29 | Interest (31.12.2020) | 0.21 |
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| Interest (31.12.2020) | 0.21 | | | | | | |

c) To authorise Payments (two Cllrs to sign cheques) as per below:

| Payee | Purpose | VAT £ | Cost £ | Total Amount £ |
|----------------|---------------------------------|----------|-----------|----------------------|
| Katrina Jones | Clerk Salary (February payroll) | 0.00 | 316.80 | 316.80 |
| HMRC | PAYE | 0.00 | 41.60 | 41.60 |
| PKF Littlejohn | External audit fee | 40.00 | 200.00 | 240.00 |
| Spendloves | Grass cutting | 446.40 | 2,232.00 | 2,678.40 |

It was **RESOLVED** to approve all of the above payments.

d) To cancel cheque to datacenta (cheque number 1204 dated 21/5/20) for £60.00 and write a new cheque to datacenta for £60.00 to be sent to their new address: It was **RESOLVED** to approve cancelling the cheque to datacenta and issuing another cheque.

e) To agree any actions needed in transferring banks and moving to online banking:

It was **RESOLVED** to add Cllr Christiana Jane Monk as a signatory to the parish bank account in addition to Cllr Pam Long, Cllr Margaret Vinton and Cllr Emre Amirak.

It was **RESOLVED** to agree to the resolution required by Unity Trust Bank plc as follows:

We wish to open an account with Unity Trust Bank plc ('Unity') and have read the account opening Terms and Conditions.

We accept Unity's Terms and Conditions and appoint them as our Bankers.

We acknowledge that Unity's Terms and Conditions may vary from time to time and we agree to be bound by them.

We will provide Unity with instructions and changes in line with the mandate.

Unity should rely on this Mandate until we send future amends.

We will send Unity a copy of the Memorandum and Articles of Association, a copy of the Company's Rules, our Trust Deeds or our registration documents. We will inform Unity of any changes to these in writing.

We will also notify Unity in writing of any change in Directors/Trustees/Officers and membership.

Committee members/Trustees of unincorporated entities acknowledge that they shall be jointly and severally liable for any liabilities incurred by individuals authorised to give instructions.

It was **RESOLVED** to agree to deposit £500 in the parish council's Unity Trust Bank plc account which is required to open the account.

20/224 **To note next meeting date of 17th March 2021 and raise any items for inclusion on the next agenda:** Noted and no items were raised.

20/225 **CLOSE:** It was **RESOLVED** to close the meeting at 8.11pm.