

# ANNUAL SCALDWELL PARISH COUNCIL MEETING

## 19<sup>TH</sup> MAY 2021

### MINUTES

Chairman: Councillor Dudley Cross

Clerk: Katrina Jones, 77 High Street, Naseby, Northants NN6 6DD

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#### Minutes of the Annual Scaldwell Parish Council Meeting Held on **Wednesday 19<sup>th</sup> May 2021 at 7.30pm** Online via Zoom

**Present:** D Cross (Chairman), D Masterson Jones, J Monk and M Vinton.

**In attendance:** Katrina Jones (Clerk) and three members of the public.

1.	<b>Election of Chairman:</b> It was <b>RESOLVED</b> to elect Cllr Dudley Cross as Chairman.
2.	<b>Election of Vice Chairman:</b> It was <b>RESOLVED</b> to defer this until the next meeting.
3.	<b>To receive apologies and to approve reasons for absence:</b> It was <b>RESOLVED</b> to approve apologies from Cllr P Long and Cllr S Joyner. Apologies were also received from the new Councillors for West Northamptonshire Council: Cllrs C Irving Swift, K Parker and J Harris.
4.	<b>Signing of Acceptance of Office Form by Chairman:</b> The acceptance of office form was duly signed.
5.	<b>To confirm minutes of meetings:</b> It was <b>RESOLVED</b> to confirm the minutes of the Parish Council Meeting held on 28 <sup>th</sup> April 2021 as a true and accurate record and they were duly signed by the Chairman.
6.	<b>To receive any dispensations or declarations of interest under the Council's Code of Conduct related to business items on the agenda:</b> None.
7.	<b>Public address:</b> An update was provided by a member of the public regarding plans to move the war memorial.
8.	<b>To approve insurance renewal:</b> It was <b>RESOLVED</b> to approve the insurance renewal which was an ongoing three year long term agreement.
9.	<b>To agree Scheme of Delegation:</b> It was <b>RESOLVED</b> to approve the scheme of delegation as circulated.
10.	<b>Update on welcome postcards:</b> Cllr Masterson Jones reported that the postcards had been printed and would be distributed to councillors to give to new residents. The payment to the printers was approved.
11.	<b>To agree site of war memorial:</b> The site of the war memorial and the frame was agreed. It was agreed that a quote for the frame would be provided to the parish council.
12.	<p><b>PLANNING –</b></p> <p>i. <b>Application No:</b>           <b>DA/2021/0160 (Amended)</b></p> <p><b>Description:</b>               <b>Reconfiguration of fenestrations, replacement of all existing windows and installation of bi-fold doors.</b></p>

**Location: Barn Cottage, High Street, Scaldwell, Northamptonshire, NN6 9JS**

It was **RESOLVED** that there was no objection to the above application and the parish council appreciated the efforts by the applicant to amend the application.

**13.**

**Parish Assets**

a) **Playing Field Report and Working Party Updates**

- i. **To receive an update from the Playing Field Working Party and agree actions accordingly:**  
 Cllr Monk provided an update and reported that a tidy up event was planned on 6<sup>th</sup> June at 10am at the playing fields. It was agreed that the clerk would look at any funding available.

b) **Kiosk and Defibrillator**

- i. **Update of project and agree actions accordingly:** Cllr Cross reported that the kiosk had been painted and the most recent check of the defibrillator had been carried out.

c) **Village Green and grass maintenance works**

- i. **Update and agree actions accordingly:** It was agreed that the growth on the lime trees needed cutting back.

d) **Tree Management**

- i. **Update and agree actions accordingly:** It was agreed that Cllr Cross would look into any actions needed.

e) **Highways and Grit Bins**

- i. **Update and agree actions accordingly:** It was agreed that the Clerk would write to the resident who had written regarding speeding traffic and parking issues.

f) **Well Project update**

- i. **Update and agree actions accordingly:** no update.

**14.**

**Finance & Administration**

a) To report bank balances – at 30 April 2021

Current Account	500.00
Savings Account	22739.57

b) To note receipts

Interest (1.04.2021)	0.20
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c) To authorise Payments (two Cllrs to sign cheques) as per below:

Payee	Purpose	VAT	Cost	Total Amount
		£	£	£
Katrina Jones	Clerk salary (May payroll)	0.00	316.80	316.80
HMRC	PAYE for Clerk salary	0.00	41.60	41.60
SSE	Electricity supply	1.45	29.20	30.65

	Mark Draper	Redecoration of defibrillator kiosk	0.00	305.00	305.00
	BHIB Ltd	Insurance renewal	0.00	707.19	707.19
	RTW Printers Ltd	Welcome postcards	7.60	38.00	45.60
	It was <b>RESOLVED</b> to approve all of the above payments.				
	<b>d) To receive list of payments, list of receipts and approve bank reconciliation up to 31 March 2021:</b> It was <b>RESOLVED</b> to agree the list of payments, receipts and bank reconciliation as circulated.				
	<b>e) To Consider Internal Audit Report and To Approve Annual Governance and Accountability and Supporting Documents, Including Notice of Exercise of Public Rights – To Be Signed By Chairman and Clerk:</b> It was <b>RESOLVED</b> to approve the Annual Governance and Accountability, Certificate of Exemption and supporting documents, including the Notice of Exercise of Public Rights. The internal auditor’s report was also noted.				
<b>15.</b>	<b>To note next meeting date of 16<sup>th</sup> June 2021 and raise any items for inclusion on the next agenda:</b> The date of the next meeting was noted, subject to change depending on government guidelines. The following items were agreed to be included: <ul style="list-style-type: none"> <li>• Caretaker for the village green</li> <li>• Parish council roles including path warden and police liaison.</li> </ul>				
<b>16.</b>	<b>CLOSE:</b> The meeting closed at 8.06pm.				