

MEETING OF SCALDWELL PARISH COUNCIL

6TH SEPTEMBER 2023

DRAFT MINUTES

of the Scaldwell Parish Council Meeting
Held on **Wednesday 6th September 2023 at 7.30pm**
at Scaldwell Village Hall

Chairman: Margaret Vinton

Clerk: Katrina Jones, 77 High Street, Naseby, Northants NN6 6DD

Email: scaldwellpc@gmail.com Website: scaldwellparishcouncil.org.uk

Present: Cllrs M Vinton (Chairman), J Monk (Vice- Chairman), S Dodds-Smith, J Randell, R Thorne and P Long.

In attendance: Katrina Jones (Clerk), WNC ward councillor Kevin Parker and ten members of the public.

Page no: 2023/24/13	
1	To receive apologies and to approve reasons for absence: It was RESOLVED to approve apologies from Cllr M Kelly. WNC ward councillors Cecile Irving-Swift and Jonathan Harris also gave apologies.
2	To confirm minutes of meeting: It was RESOLVED to confirm the minutes of the Parish Council Meeting held on 9 th August 2023 as a true and accurate record and they were duly signed by the Chair.
3	To receive any dispensations or declarations of interest under the Council’s Code of Conduct related to business items on the agenda: None.
4	Public address: The Chair agreed to allow members of the public to speak during item 5 and item 11.
5	To receive update on meeting with West Northants Council Highways regarding traffic issues on High Street and to agree actions: The Chair provided an update and reported that, at the site meeting held, the Highways officer recommended that double yellow lines on High Street be used to prevent parking near the junction of Back Lane to improve the sight line, and a short section further up High Street to create a pull in area. The Chair advised that additional measures such as bollards could be considered by Highways once the effect of the double yellow lines was reviewed. Six members of the public spoke during this item. Some of those present insisted that they wished for bollards to be installed and would expect a full written report from Highways with their findings. It was also alleged by one member of the public that the Parish Council would be responsible for any accidents as a result of not having bollards. The public were advised that West Northamptonshire Highways were responsible for the adopted roads and pavements in the village, such as High Street and the Parish Council did not have any powers or liability in this matter but could pass on the concerns of residents, which Parish Councillors had done at the site meeting. It was RESOLVED to follow the recommendation of the Highways officer and apply for double yellow lines. It was also agreed that the Clerk would ask the Highways officer for a written report of their visit.
6	To consider whether to have a Neighbourhood Development Plan: It was RESOLVED not to pursue a neighbourhood plan at the present time.
7	To receive update on broken sign post: The Clerk advised that this had been reported on ‘Fix My Street’ and that West Northants Council would be repairing it.
8	To consider kiosk repair quotes and agree any actions: It was RESOLVED to accept the quote from Country Treasures for the refurbishment of the kiosk.

	<p>Page no: 2023/24/14</p>
<p>9</p>	<p>To note dead and dangerous tree to be removed by owner on Back Lane: It was noted that the Parish Council had been informed of a dead tree on Back Lane and that WNC had also be notified by the owner.</p>
<p>10</p>	<p>To receive update on ‘The Patch’: The Clerk reported that there had been no update from WNC regarding the planning enforcement case lodged by the Parish Council to investigate the installation of utilities on the land without planning permission.</p>
<p>11</p>	<p>PLANNING –</p> <p>a) Application No: 2023/6432/FULL</p> <p>Proposal: Erection of a single dwelling</p> <p>Location: Land to the rear of Truffell House High Street Scaldwell NN6 9JP</p> <p>Members of the public spoke unanimously in opposition to the application.</p> <p>It was RESOLVED to object to this application for the following reasons: the site is an important open space in the conservation area; the size and scale of the property; the materials are not suitable for being a conservation area; highways concerns and access to the site; impact on trees and wildlife; and the impact on neighbouring properties. It was also queried as to whether there were covenants on the land to prevent development. It was agreed to refer to the village design statement in the objection and to request that the application be considered by the planning committee.</p> <p>b) To consider response to any applications received between the date of the agenda and date of the meeting. (Details of all planning applications can be found on the West Northants Council website): None.</p>
<p>12</p>	<p>Parish Assets</p> <p>a) Playing Field Report and Working Party Updates</p> <p>i. To receive an update from the Playing Field Working Party and agree actions accordingly: Cllr Monk provided an update and confirmed that the new play equipment had been installed, inspected and any issues arising had been addressed. She also reported that the annual play inspection had been carried out and the Parish Council was awaiting the inspection report. It was also agreed that a ‘tidy day’ was needed. Correspondence from users of the play area was discussed regarding the gates being kept closed. It was agreed to continue to keep the gates locked for safety reasons.</p> <p>b) Kiosk and Defibrillator</p> <p>i. Update and agree actions accordingly: It was agreed that Cllr Dodds-Smith would carry out the defibrillator check for September.</p> <p>c) Village Green and grass maintenance works</p> <p>i. Update and agree actions accordingly: It was agreed to include an item on the next agenda to consider the purchase of a ride on mower</p> <p>d) Tree Management</p> <p>i. Update and agree actions accordingly: It was agreed that the Clerk would apply for permission for work to be carried out to the Beech tree and Lime tree.</p> <p>e) Highways, Speed Sign and Grit Bins</p> <p>i. Update and agree actions accordingly: Cllr Thorne reported that there had been another</p>

incident of fly tipping on Mill Lane, which involved asbestos. The Clerk reported that she had contacted WNC regarding the use of signage to deter fly tipping and was awaiting a response.

f) **Well Project update**

- i. **Update and agree actions accordingly:** No update.

g) **Street lights**

- i. **Update and agree actions accordingly:** The Clerk reported that the street light contractor was coming back to repair the street light outside 'Three Steps'.

13 Finance & Administration

- a) To report bank balances – at 31st August 2023

RBS Current Account	500.00
RBS Savings Account	10,185.44
Unity Current Account	21,902.18

- b) To note receipts

Interest on RBS account	10.50
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- c) **To receive list of payments and receipts and to approve bank reconciliation:** The list of payments and receipts was noted. It was **RESOLVED** to approve the bank reconciliation.

- d) To authorise Payments (two Cllrs to sign cheques) as per below:

Payee	Purpose	VAT £	Cost £	Total Amount £
Katrina Jones	Clerk salary (August payroll)	0.00	407.05	407.05
Katrina Jones	Working from home allowance – August	0.00	26.00	26.00
Hostworld Internet Limited	Website – SSL certificate	4.80	24.00	28.80
The Play Inspection Company Ltd	Post installation inspection	60.00	300.00	360.00
Kompan	Supply and installation of play equipment	2,225.68	11,128.43	13,354.11
Information Commissioners Officer	Data Protection Fee Renewal	0.00	40.00	40.00

It was **RESOLVED** to approve all of the above payments.

- 14 To note next meeting date on 4th October and raise any items for inclusion on the next agenda:** The date of the next meeting was noted and it was agreed to include an item to consider the purchase of a mower.

- 15 To close the meeting to the press and public to discuss confidential staff matters:** It was **RESOLVED** to close the meeting to members of the press and public to discuss confidential staff matters.
It was noted that the Clerk's annual appraisal had been carried out. It was **RESOLVED** to increase the Clerk's salary and a new pay point was agreed.

Meeting closed at 9.05pm.