

THE LENNOX HERITAGE SOCIETY

CONSTITUTION

Revision April 2011

PRELIMINARY

The Society takes its name from the old Earldom of Lennox, one of the ancient medieval Earldoms of Scotland, the boundaries of which can still be traced in the parishes and reconstituted council areas.

The “Lennox” area now within West Dunbartonshire, has been the location of major developments and events over a long period of time. Although much is now recorded and researched, much remains to be done to make this available to the wider public.

The main objective of this Society, therefore, must be to bring to light such records as exist, to secure for present and future generations the materials and artefacts which reflect mankind’s relationship to his environment and, by preservation and conservation, to contrive that the products of research are made available for study and reference.

It should be an important by-product of this activity that community involvement is stimulated and encouraged, the members of the Society holding in common the view that self-help and personal participation in the creation of a worthy sense of local pride will encourage the preservation, development and improvement of features of general public amenity and will be reflected in our attitude to our surroundings.

1. **NAME**

The name of the Society shall be “THE LENNOX HERITAGE SOCIETY”.

2. **OBJECTIVES**

The objectives of the Society shall be to promote and encourage, by charitable means but not otherwise, the following objectives:-

- a) To stimulate the public interest in the history, antiquities, lore and traditions of the area, and the geography and natural history thereof;
- b) To encourage the preservation, development and improvement of features of general public amenity or historical interest;
- c) To encourage high standards of architecture and town planning;
- d) To encourage the study of our local heritage and to stimulate research;
- e) To aid in the preservation of archival materials, artefacts, books, documents, manuscripts, etc. by arranging for and encouraging the deposition of such material in the custody of appropriate local or national bodies;
- f) To affiliate to, or otherwise associate with, any bodies which have similar objectives;
- g) To pursue these ends by means of meetings, exhibitions, lectures, publications, conferences and publicity and the promotion of schemes of

charitable nature.

3. MEMBERSHIP

Membership shall be open to all who are interested in the aims of the Society.

Individuals collecting materials for their own purposes should not use the name of the Society.

4. SUBSCRIPTION

The rates of subscription shall be as determined by the Committee subject to the approval of the members of the Society at the Annual General Meeting.

The subscription will be for the year from 31st August and shall be reassessed at each AGM. This will be clearly stated on the membership form and programme for the ensuing year.

5. MEETINGS

The Committee shall decide when and where ordinary meetings of the Society shall be held and shall give at least 14 days noticed of such meetings by such means as may from time to time be determined by the Committee.

The Annual General Meeting shall be held in April to receive the report of the Committee and audited accounts, and to elect Office-bearers and members of the Committee, who will retire Annually, but be eligible for re-election. Notice and date of the Annual General Meeting shall be deemed to have been formally called by being included in the programme of events.

A quorum for the AGM shall be not less than 20% of members of the Society whose subscriptions are paid up and who are personally present.

Special General Meetings of the Society shall be held at the written request, addressed to the secretary, of not less than 6 members, specifying the business to be conducted.

A quorum for the transaction of the business at an ordinary meeting of the Society shall be not less than 20% of the membership.

6 AUDITORS

Two members of the Society shall be appointed at the AGM to audit the accounts of the Society. They shall not be members of the Committee.

7 COMMITTEE

The affairs of the Society shall be administered by a Committee comprising Chairperson, Vice Chairperson, Secretary, Treasurer and Members not exceeding five. The Chair shall have a deliberative and casting vote.

In addition, further members may be co-opted to the Committee in an advisory and non-voting capacity, as the need arises.

A quorum for meetings of the Committee shall be five voting Members.

The Committee may appoint sub-committees for any specific purpose and with such powers as may seem warranted by the occasion: any such sub-committee shall be composed of not less than three members of the Society and shall have co-optive powers. The Chairperson and Secretary are ex officio members of all Committees of the Society.

Casual vacancies in office bearers and committee members may be filled at the discretion of the Executive Committee, pending elections to be held at the next annual or special General Meeting.

8 **HONORARY MEMBERS**

The Society may appoint Honorary members and may appoint Honorary Office Bearers.

9 **APPEALS**

The Committee shall have the power to make appeals, solicit donations and canvass monies for carrying out the objects of the Society.

10 **EXPENSES OF ADMINISTRATION**

The Committee shall, out of the monies received by the Society, pay all proper expenses of administration and management of the Society and shall use the residues of such monies as it thinks fit for or towards the objects of the Society.

11 **INVESTMENT**

All monies at any time belonging to the Society and not required for immediate application for its objects shall be invested by the Committee as it may deem appropriate.

13 **AMENDMENTS**

The Constitution may be amended by a two-thirds majority of Members present at an Annual or Special General meeting provided that ten days notice of the amendment has been sent to all Members, and provided that nothing therein contained shall authorise any amendment permitting the expenditure of funds of the Society on any object which is not charitable.

14 **DECLARATION OF INTEREST**

Nominees for election as committee members shall declare at the AGM at which their election is to be considered any financial or professional interest known, or likely to be of concern to the Society.

It shall be the duty of every member of the Committee or sub-committee who is in any way directly or indirectly interested financially in any item discussed at any Committee meeting at which he/she is present to declare such interest, and he/she shall not vote thereon.

15 **WINDING UP**

In the event of the winding up of the Society the available funds of the Society shall be transferred to such one or more charitable bodies having objects similar to those herein before declared as may be chosen by the committee.

In the case of any collected items, these will be donated under the guidance of the Director of the Council for Museums and Galleries in Scotland (or its successors) to a body or bodies having objectives similar to those of the society.