East Dean Downlands (Roads) Ltd

GDPR Statement

Introduction

EDDR is committed to ensuring the security and protection of the personal information that it processes, and to provide a compliant and consistent approach to data protection.

The company takes the privacy and security of individuals and their personal information very seriously. Our principles for processing personal information are:-

- we will process all personal information fairly and lawfully
- we will only process personal information for specified and lawful purposes
- where practical, we will keep personal information up to date
- we will not keep personal information for longer than is necessary

Responsibility

The overall and final responsibility for data protection within EDDR lies with the Directors who are responsible for overseeing activities and ensuring the policy below is upheld. All volunteers supporting EDDR are responsible for observing this policy, and any related procedures, in all areas of their support work for the company.

Overall policy statement

EDDR needs to keep personal data about shareholders, residents, volunteers and others to carry out its activities. The company will:-

- collect, store, use, amend, share, destroy or delete personal data only in ways which protect individuals' privacy and comply with the GDPR and other relevant legislation

- only collect, store and use the minimum amount of data that it needs for clear purposes, and will not collect, store or use data it does not need

- only collect, store and use data for:-
    i) purposes that are in the company's legitimate interests or
    ii) to comply with legal obligations or
    iii) purposes for which the individual has given explicit consent

- provide individuals with details of the data it has about them if requested by the relevant individual

- endeavour to keep personal data up-to-date and accurate

- not share personal data with third parties without the consent of the relevant individual, unless legally required to do so

Data Held

Primary data stored for households on the Downlands Estate consists of (but not limited to) names, postal and email addresses and phone numbers; total payments received in the current and previous years, and outstanding balances requested. Other data may be held which is in the legitimate interest of the company to enable it to fulfil its activities.

Website

EDDR maintains a website (www.eastdeanroads.co.uk). Details provided on the *Contact Us* form are passed to EDDR by email and are **not** stored on the website. The website does collects visitor information through Google Analytics; this information is anonymised and does not personally identify visitors to the website.

Contact Us

Any questions about this GDPR Compliance Statement, or our privacy or security practices, should be sent to us via the *Contact Us* form on our website or by email to eastdeanroads@hotmail.co.uk

Review

This GDPR Statement will be reviewed/updated at least every two years by the Directors. It was last reviewed in October 2026

Date 01 November 2026