

CAMUSCROSS & DUISDALE INITIATIVE

Note of meeting held on 2nd November 2016 at Barabhaig, Cruard 8:00pm

ITEM	NOTES	ACTION
1	Present: Mark Wringe (MW) (chair); Rory Flyn (RF); Innes Grant (IG); Laura Stephen (LS) Susan Walker (SW); Apologies: Elaine Smith (ES); In Attendance: David Collins - Company Secretary (DC); Fiona Begg - Project Development Officer (FB)	
2	Minutes and Matters Arising: The minutes were formally approved. Following the issue of the draft minutes, board members should make comments to the secretary within 5 days. All other matters arising, other than those listed below, are covered in the agenda: i. (4iii) Flat Ground: It was confirmed that the area of flat ground to the front of An Crùbh will be maintained and the Architect's will amend information accordingly. ii. (4iv) Wood Chip: FB confirmed that the initial delivery of woodchip for the An Crùbh boiler had been arranged for 3 November. There will be monthly deliveries from SCT until a longer term contract is signed in January 2017. iii. (4vi) Catering Supplies: A number of catering items and supplies were purchased from SCT following the closure of the Trading Post. The board wished to thank Sharon Campbell at the trust for facilitating this.	
3	Financial: i. Treasurer's report on funds: - The amount in the bank on 02/11/16 is £146,491.78 - Of this total, the unrestricted funds were £1,659.76 - The restricted funds were £144,832.02. The restricted funds relate to the An Crùbh project. ii. Annual Accounts: The audit of the accounts for 2015 has been completed by Donald Rankin and copies have been submitted to Companies House and the Office of the Scottish Charity Regulator. iii. Annual Accounts Invoice: Invoice received from Donald Rankin; IG queried breakdown as it seemed a lot IG higher than previous years. IG to follow -up. iv. Transfer of funds to RBS: FB informed directors that the new RBS account has been set up for going forward FB and operating An Crùbh – transfer from Cooperative Bank.	

- v. VAT Update:
Funding from Revenue funding, required for VAT Review + 5yr Cashflow Projection (updating PO income/VAT position etc.), to be confirmed by BLF. FB to update board on response. The board agreed to commission the work from Campbell Stuart Maclennan. FB
- 4 Annual General Meeting**
- i. Date Postponement:
The date of the AGM has been postponed. It will not be on 10 November due to the scheduling of the contractor. New date to be arranged ASAP in consultation with Sleat events calendar and contractor. FB/Board
Facebook update: RF. Email notice to members: IG. Letter to prepare: SW. Email about guests to invite: MW RF IG SW MW
 - ii. Parking:
Parking will be limited as the car park will be partially complete and An Crùbh will still be a building site. Members to be notified prior to AGM.
- 5 An Lianag**
- i. Latest Issue:
This has now been prepared and will be issued with the confirmed date of the AGM.
 - ii. Items:
Anyone with any news / events / story items to be included should contact Susan Walker on malcolm.skye@phonecoop.coop.
- 6 Project Development Officer / An Crùbh Update**
- i. Power Supply and Costs:
Additional costs have been incurred through the late installation of the elec. meter by SSE. Morham + Brotchie have notified CDI of the likely costs but will prepare a report on the mitigation of these. FB
 - ii. Hub Costs + Associated Funding:
FB prepared a list of likely costs to be incurred over the next few weeks. Board reviewed start-up costs and the allocation of funding to these.
Revised fixtures + fittings list to be compiled by FB. Separate group to work on that with FB (RF/LS). FB RF LS
 - iii. Post Office:
A public consultation exercise by PO is currently underway as part of PO application process. This process runs until 7 December. Costs for PO equipment will be required to be spent in the coming weeks to ensure that contractor can install during contract.
 - iv. Fencing:
Email received from FEI regarding deer accessing hub site over construction fence. FB to query with FEI. FB
 - v. DTAS/Visit Sleat
FB to arrange membership DTAS representative to attend board meeting soon. FB
FB to arrange membership/participation in Visit Sleat. FB
 - vi. Second Hand Items:
FB in discussion with Hampstead Norry Community Shop regarding items for sale, following closure of their shop. There was considerable discussion regarding costs, delivery etc. FB to confirm further details for decision by board. FB

- vii. Heating Demonstration Day:
This is to be held by Compass in mid-December, prior to handover. FB
Pre-opening Operational Plan to be prepared by FB for first few months.
- viii. Branding:
Steve McKenzie at Cànan has prepared draft information for a logo for An Crùbh. RF
Some further drafts to be completed and forwarded to the board for comment.
- ix. Window Manifestations:
It was decided that the names of all townships of Sleat would be included in the
manifestation graphics on the full-height glazing in An Crùbh. A list of Gaelic and
English spellings was compiled by RF on advice from SMO. MW to check over. RF RF
to draft example for issue. FB to discuss with Architects. FB
- x. HIE Update:
FB to prepare information on possible additional funding required. FB to arrange a FB
meeting with HIE officers.

7 Events + Fundraising:

- i. December 1 Ceilidh:
It is possible that the ceilidh will be cancelled due to its proximity to another similar Board
event. More information to follow.

8 50:50 Club:

- i. Lottery:
The lottery is growing steadily with more people signing up each month. If you are
able to "donate", in the form of buying monthly lottery tickets, you not only help to
fund our community activities, you could also be in with a chance of winning the
monthly prize.

If you can, please set up a Standing Order with your bank into our Lottery account
00298597, sort code 83-26-19, every £1 gets you a ticket in the draw and half our
takings is prize money. It is important to put your name as the reference number
when setting up the standing order and contact Elaine (833305 or
elainemith99@btopenworld.com) so she knows who has bought tickets.

The next draw will be at the next board meeting. Good luck.

9 AOCB:

None.

10 Date of Next Meetings:

AGM: To be confirmed ASAP – end November / Start December

Board Meeting: Thursday 8 December 7:30 PM at 1 Camuscross.

Board meetings every second Wednesday of month @ 7:30 PM.

Time Meeting Concluded:

11:35pm