

MINUTES

Camuscross & Duisdale Initiative

Meeting of Directors

Monday 13th April 2020 7.30pm held via Webex

1.	Present: Mark Wringe (MW), Innes Grant (IG), Euan MacDonald (EM), Donnie MacKinnon (DM), Michael Rossi (MR), Jeana Wilkinson (JW) In Attendance: Sharon Campbell (SC) for part, David Collins (DC), Rhona Campbell (RC) Apologies: Keith MacKenzie (KM)	
2.	Approval of Previous Minutes The minutes of the previous meeting were agreed and will be distributed to the membership.	IG
3.	Matters Arising From the Previous Minutes Due to the covid-19 pandemic resulting in the closure of the café and hall at An Crùbh most ongoing matters are on hold whilst the focus is now on how to maintain the services provided to the community through the shop and on any new services or initiatives which could be of benefit in the current circumstances.	
4.	Business Development Managers Report SC provided a general update on the current situation and reported that i. The skeleton workforce is working well in the kitchen and shop with additional baking and ready meals well recieved. Some café staff have been re-deployed to the shop and others have been furloughed under the government job retention scheme. The delivery system is working well and deliveries are being made throughout Sleat. ii. All hall hires have been cancelled during lockdown to adhere to the guidelines and this year's wedding bookings have been postponed. iii. The successful application to the Rural Tourism Infrastructure Fund resulting in the award of £1,500 enabling the application to progress to the next stage is now on hold due to the lockdown as the design contractors are not able to visit the site.	

	<p>iv. The applications for support and advice relating to renewable energy options to Resource Efficient Scotland and to SSE for funding towards solar panels and electric vehicles were unsuccessful.</p> <p>v. The application for 50% funding of a graduate placement has been successful and a number of applications received however that is now on hold due to the pandemic.</p> <p>vi. The result of the application to the Robertson Trust for funding the general manager post is still awaited.</p> <p>vii. The holders of the new loyalty card which has proved very popular now receive email updates from ACL via mail chimp..</p> <p>viii. The leaflet detailing charges for hire of the hall is still outstanding but will be reviewed by MW and SC.</p> <p>ix. The baby changing facility has been moved to the disabled toilet.</p> <p>x. The loss of earnings from the closure of the café and bar sales at evening events during the lockdown will clearly have a major impact on finances which is being kept under constant review. There are a number of emergency funding applications which are ongoing and which, if successful, will help alleviate the situation to some extent. The shop sales have grown during March however that increase is relatively minor in comparison to the losses incurred from the closure of the café and the cancellation of events.</p> <p>The board is very grateful to SC for all her work and congratulated her on these considerable achievements in such difficult circumstances.</p>	MW/S C
5	<p>Finance Officer</p> <p>It was agreed that SC would be appointed to the position of Finance Officer in order to facilitate her ongoing work in the preparation of management accounts and financial reporting to the board.</p>	
6	<p>Registered Office</p> <p>It was agreed that the registered office of the company (currently DC's home address) would be changed to An Crùbh.</p>	DC
7.	<p>Treasurer's Report</p> <p>i. The RBS account balance is £2,547.30 which is after payment to ACL of the recent award of £6,400 for the redesign of the disabled parking area.</p> <p>ii. The Co-op account balance is £3,128.16 which</p>	

	comprises the contingency fund for which the target balance is £5,000.00 by the end of 2020.	
8.	<p>New Directors and Election of Office Bearers</p> <p>i. DM was welcomed back to the board following his election at the AGM.</p> <p>ii. It was reported that sadly Penny Hardie has had to step down from the board for personal reasons.</p> <p>iii. It was agreed that MW would continue as chair and that IG who wishes to resign as treasurer by the end of 2020 will continue as membership secretary after that.</p> <p>iv. Short training workshops for directors provided by DTAS will be pursued for both new and current board members.</p> <p>v. RC was attending the meeting to allow her to consider being co-opted to the board.</p>	
9.	<p>Website</p> <p>The website is badly in need of updating and the board would be very grateful to anyone who could help with the technical aspects of this. In the meantime DC and RC will see what can be done without technical expertise.</p>	DC + RC
10	<p>Community response to Covid-19</p> <p>A wide-ranging discussion covered services to the community during the current Covid 19 crisis. Susan Walker and Penny Hardie have been in discussion with HIE who are co-ordinating community responses and funding under the Supporting Communities Fund, and have also been working on an application to the Community Response Recovery and Resilience Fund. Both promise a quick decision and fast turn around. It is hoped a co-ordinator can be appointed as a temporary part-time post to administer the provision of ready meals free to those in need throughout Sleat, shop deliveries and volunteer mileage, the establishment of a 'virtual community hall' with on-line activities, and a telephone support service to relieve the isolation for members of the community who don't have or are not comfortable with computers. MW has been in touch with SCT and Sleat Community Council .</p>	
11	<p>Future Meetings</p> <p>4th May 1st June</p>	

The next scheduled meeting will be held on 4th May 2020 at 7.30pm