



WORPLESDON PARISH COUNCIL

Terms of Reference Health, Safety & Welfare Committee

Policy

The role of the Parish Council in this respect is to ensure that all possible measures are taken to ensure that the Council's activities are undertaken with full consideration being given to the safety of the public and the staff.

Constitution of Committee

The Committee shall comprise eight members, with at least one member from each ward. The Chairman and Vice-Chairman to be ex-officio members. The Chairman of the Committee to be appointed by members of the Committee annually at the June meeting. The term of office of Members shall be for twelve months, expiring on the day of the Annual Meeting of the Council.

Functions of the Committee

To ensure that risk assessments are in place for all the Council's property and activities and that these comply fully with the Health and Safety at Work Act 1974 and all other legal requirements.

To review annually the risk assessments, to carry out any inspections required, to ensure that procedures defined in the risk assessments have been carried out, and to submit recommendations to the full Council for any further action.

The committee will meet twice a year.

Approved and adopted at the Annual Meeting held 25.5.2017