



CROMARTY AND DISTRICT COMMUNITY COUNCIL

MINUTES
APPROVED 25th
MARCH 2013

Minutes of meeting held on Monday 25th February 2013 in the Hugh Miller Institute

Community Councillors Vivienne Plampton (chairing), Anne Short, Gabriele Pearson, Andrew Hulse, Diane Brawn
Highland Councillors: Craig Fraser, David Alston
Community Council Minute Secretary: Jeremy Price

Item	Details	Action
1	<p><u>Chairman's Welcome</u></p> <p>Vivienne welcomed everyone present to the meeting and said as Ronald could not be here she would chair.</p> <p>Apologies were received from Ronald Young</p>	
2	<p><u>Approval of previous minutes</u></p> <p>There were two sets of minutes.</p> <p>2.1 The first was from the last regular meeting on 28th January. These were agreed as accurate and approved.</p> <p>Proposed: Anne Short Seconded: Gabriele Pearson</p> <p>2.2 The second set was from the additional meeting called on 13th February. These were agreed as accurate subject to a minor amendment and approved.</p> <p>Proposed: Anne Short Seconded: Gabriele Pearson</p>	
3	<p><u>Youth issues</u></p> <p>3.1 There was no youth representative present and no report had been received.</p>	
4	<p><u>Police Report</u></p> <p>4.1 There was no police representative present and no report had been received.</p>	

<p>5</p> <p>Minutes of 28th January 2013:</p> <p>5.1</p> <p>5.2</p> <p>5.3</p> <p>5.4</p> <p>5.5</p> <p>5.6</p> <p>5.7</p> <p>5.8</p> <p>5.9</p> <p>5.10</p> <p>5.11</p> <p>5.12</p> <p><u>Minutes of 13th February:</u></p> <p>5.13</p>	<p><u>Matters arising from previous minutes</u></p> <p>(3.10 – Bus services during Kessock Bridge roadworks) This had been done and the timetable published.</p> <p>(6.2 – lights on multi-court) Paige has not reported back on this matter yet.</p> <p>(6.3 – catch on gate on Links) Ronald is still to fit the new spring.</p> <p>(6.5 – gates to walled garden) David said this had been passed to the planning department and was in their hands.</p> <p>(6.5 – gates to walled garden) Anne had not heard from David yet.</p> <p>(6.7 – railing in Bayview Road/Townlands Park) Craig said this had been passed to TEC Services but nothing had been heard yet.</p> <p>(6.13 – Links management agreement) David said he was chasing this up but nothing had been heard from Highland Council.</p> <p>(9.2 – spreadsheet on reports to Highland Council) Vivienne said she was prepared to take over the running of the spreadsheet.</p> <p>(9.4 – Trees in Kirky Brae) Jeremy had spoken to Rachel Robertson and passed on details of previous actions. David to meet with tree officer from Highland Council to discuss.</p> <p>(12.7 – White lining at Learnie Red Rock) Craig following up with Highland Council.</p> <p>(13.8 – Childcare centre) David said following the first meeting with Julie Penwright, he was now setting up a meeting with the childcare officer Isaac Williamson and Julie was emailing CALA independently of this.</p> <p>(14.2 – Facebook page for CCC) Jeremy said he had not yet explored this in any depth and would follow up in due course.</p> <p>(3.6 – damaged fence and equipment, Victoria Park) Anne is meeting with Ricky McNabb and will report back.</p> <p>(3.12 – dog bin for Burnside) – Vivienne to arrange installation.</p> <p>All other actions had been dealt with.</p>	<p>PS</p> <p>RY</p> <p>CF</p> <p>DA</p> <p>DA</p> <p>CF</p> <p>DA</p> <p>JP</p> <p>VP</p>
<p>6</p> <p>6.1</p> <p>6.2</p>	<p><u>Gaelic Chapel</u></p> <p>Craig reported that BBC Alba had broadcast a programme about the chapel and would be updating the report in about six months.</p> <p>David said that there had been some new developments in terms of new types of legal bodies and these were being explored at present to see if this type of legal entity was more appropriate than a trust.</p>	

7	<u>Review and update on Councillors' portfolios</u>	
7.1	Members looked at the list of responsibilities and approved the changes in roles since the last meeting to take account of Julie's resignation. The new list is attached at appendix A.	
8	<u>Victoria Hall report</u>	
8.1	Vivienne went through the report (attached at appendix B).	
8.2	She drew members' attention to item 4 relating to insurance and said a full insurance review would take place to determine responsibilities, especially in relation to public liability and ownership of the items installed on Highland Council ground, by Highland Council but funded jointly from other sources.	
8.3	David said that the council's insurance officer, Colin McKenzie, could give a comprehensive answer about ownership and public liability. He suggested that as HC inspects the equipment it was therefore their responsibility.	
8.4	Vivienne said she would speak with Colin McKenzie.	VP
9	<u>Treasurer's report</u>	
9.1	Vivienne went through the report (attached at appendix C).	
9.2	She drew members attention to the outstanding amount of 382 for the insurance for the snow plough/tractor.	
9.3	Vivienne also brought to members' attention the Seaplane Plinth Fund which had been set aside many years ago for a project which has never materialised. She felt that this might be better ring-fenced for a different but more relevant project in the future. She suggested writing to John Nightingale and asking if he'd consider this as it was unlikely the original project would ever be launched.	VP
9.4	Anne reminded members that there was an annual opportunity to obtain funds from the Cromarty Trust for individual projects. She suggested members put some thought to opportunities, for example, tidying up the Kirkie Brae prior to the anniversary of World War 1.	
9.5	Vivienne to draft a letter to John Nightingale about this.	VP
10	<u>Highland Councillors' reports</u>	
10.1	Craig said he would assist Andy with the dog fouling issues around town and arrange a meeting between the dog warden, Andy and himself. He said it needed two people to evidence an incident to get action from the dog warden and this needed encouraging.	CF
10.2	Craig reported on the lights around town, especially at the harbour that were the responsibility of Highland Council, being fixed.	
10.3	He also said he was chasing up the repairs to the roof and getting seats for the road side of the bus shelter at Victoria Hall. He had been promised this would be receiving attention.	

<p>10.4</p> <p>10.5</p> <p>10.6</p> <p>10.7</p> <p>10.8</p> <p>10.9</p>	<p>Craig reported on the action he was taking to try and get a cost/benefit analysis done by Highland Council on the gullies along Shore Road towards Jemimaville as they were being blocked by soil and grass, causing pools of water to collect and also damaging the road surface.</p> <p>Craig also reported that he was raising awareness in the town about strokes and drew members' attention to a 13,000 signature petition across Scotland.</p> <p>David gave feedback from the Cromarty Promotion Group meeting and reported on progress to pursue a leaflet for businesses. There had been a request by the group to have a matching format with the Community Council leaflet and it was agreed that when the CC leaflets ran out the next print run would change design to the business leaflet so there was a consistency between them.</p> <p>David also reported on the Middleton Trust meeting and the two project that had been agreed to receive funding.</p> <p>The first was to get young people under a trust set up by Simon Simms to obtain and restore a yacht to a working condition which might then provide interest in sailing and possibly a sea cadets group.</p> <p>The second project was to run a childrens' opera – Noye's Fludde by Benjamin Britten in the late summer.</p>	<p>CF</p>
<p>11</p> <p>11.1</p> <p>11.2</p>	<p><u>Correspondence</u></p> <p>A letter had been received from Highland Council about an application for an off-sales licence at Davidston from Cromarty Brewery. There were no comments made by members.</p> <p>Another letter has been received from Inverness Leisure looking for a trustee for the board of Caledonia Community Leisure Limited. Full details can be found at www.invernessleisure.co.uk/join-us/vacancies/</p>	
<p>12</p> <p>12.1</p> <p>12.2</p>	<p><u>Black Isle Community Councils Forum</u></p> <p>Gabriele reported the newly established group was hoping for another meeting towards the end of March. She asked members what they felt they wanted from the group and whether they would like to be involved in any decision making that came from it.</p> <p>After a short discussion it was agreed that Gabriele would have the authority to make any decisions on behalf of Cromarty Community Council unless it was a contentious or unusual issue that she felt would be better discussed by members of this council.</p>	

<p>13</p> <p>13.1</p> <p>13.2</p> <p>13.3</p>	<p><u>Community Council Evaluation Document</u></p> <p>The above document had been received and circulated. Originally, Julie Penwright was going to contact Di Agnew to find out what was required but as she was no longer on the council, it needed to be responded to.</p> <p>After a brief discussion it was agreed to carry the item over to the next meeting to give members an opportunity to read the document and make comments.</p> <p>David made a general comment about the nature of the questions as he had his own evaluation document to answer. He said there were some technical questions but there was also space for other more general comments which was useful. For example, members might want to comment on the make-up of councils in terms of numbers or officers.</p>	
<p>14</p> <p>14.1</p> <p>14.2</p> <p>14.3</p> <p>14.4</p> <p>14.5</p> <p>14.6</p> <p>14.7</p> <p>14.8</p> <p>14.9</p>	<p><u>Any other business</u></p> <p>Treatment works area below Little Vennel: Following a suggestion to brighten up the area, members discussed the options based on the nature of the area, the fact that Scottish Water owned it, the construction of it and the existing seating and rocks placed on it. It was generally accepted that it was not appropriate for a playing area for children because of safety issues and concerns from residents nearby.</p> <p>One suggestion was for a telescope to be obtained, perhaps from a grant from the Cromarty Trust.</p> <p>Anything done to the area would need permission from Scottish Water. Vivienne will write to obtain their views about whether it could be livened up a little, but not the extent of turning it into a children's play area.</p> <p>Anne brought up the subject of promoting Cromarty when it looked rather scrappy and untidy at present. She wondered if the business community and residents might have a 'tidy-up day' and how would this be brought about. Members cited examples of boats abandoned in Hospital Road, pallets in Allen Square, the wooden posts and notice board in Burnside – just some of the items which could become eyesores.</p> <p>David said he would raise this at the next promotions group meeting.</p> <p>Anne said it would be good to compile a list of things that were needed and which could possibly receive funding from somewhere like the Cromarty Trust. Another suggestion was that a business could 'adopt' the area around it to ensure it remained tidy.</p> <p>It was suggested that the snow plough/tractor could be fitted with attachments to help tidy up areas. Ronald to follow this up to see if it could be utilised more in these kinds of capacities.</p> <p>Anne said that the new point of contact for Cromarty for issues such as grass cutting was now Euan Marsh rather than Ricky McNabb.</p> <p>Anne had emailed Iam Hay again about the potholes and had only received an out of office reply. There was a discussion about the state of the road in Bank Street and how houses were being drenched by the water in potholes which was thrown up by passing cars.</p>	<p>VP</p> <p>DA</p> <p>RY</p>

<p>14.10</p> <p>14.11</p> <p>14.12</p> <p>14.13</p> <p>14.14</p> <p>14.15</p>	<p>Andrew raised an issue with Stagecoach buses and their poor maintenance. He cited examples of his four recent journies when one bus had to get buckets of water from a nearby house as the radiator was empty. Another bus was stuck in reverse gear in North Kessock for 15 minutes. He said he was emailing Steve Walker about these concerns.</p> <p>Gabriele and Anne attended the Ward Forum in February:</p> <p>The subject was Adult Health and Social Care. Since 2012 the Highland Health and Social Care Committee oversees the delivery of services across northern Highlands. There are two operational units. Each Unit is split into two Areas and each Area is split into Districts. The Black Isle is part of the Mid Area and comes under the Mid-Ross District.</p> <p>All services will be managed within the District, which hopefully will ensure greater co-ordination. Each District will have a District Manager who will be responsible for the services.</p> <p>District Partnership Forums have been set up which are formal meetings held in public.</p> <p>Also mentioned was the newly created Dementia Cafe in Fortrose, which will provide support to those affected.</p>	<p>AH</p>
<p>15</p> <p>15.1</p>	<p><u>Date of next meeting</u></p> <p>The date of the next meeting was agreed as Monday 25th March 2013 at 7.30pm.</p>	
<p>16</p> <p>16.1</p> <p>16.2</p>	<p><u>Planning</u></p> <p><i>Please note: the Highland Councillors did not participate in any planning related discussions and left the meeting for this agenda item.</i></p> <p>Gabriele said the shed by the Old School House in Braehead was currently subject of a planning application.</p> <p>She also said that it appears that the signs on the large sheds at Nigg are replacements signs and therefore no adverts or consents are required.</p>	
	<p>The meeting concluded at 20.41 hrs. Vivienne thanked everyone for their attendance.</p>	

<u>Appendix A - Community Councillor portfolios</u>		
Item	Lead Role	Supported By
Dog Fouling	Andy Hulse	
Sea Defences	Ronald Young	
Environmental Issues The Links	Anne Short	Gabriele Pearson
Transport Issues (Bus routes)	Andy Hulse	
Litter on Links/Beaches	Ronald Young	Andy Hulse
Black Isle - Actions for Older Folk	Anne Short	
Cromarty Leaflets & Booklets	Vivienne Plampton	Ronald Young
Community Land Ownership	ALL	
Community Energy Scheme	ALL (Sheila Currie reports)	
Improvement to Road Surfaces	Anne Short	Ronald Young
Victoria Hall	Vivienne Plampton	
Community Events	Ronald Young	(Georgia Macleod)
Planning	Gabriele Pearson	(Lynne Sproull)
Outlying districts	Gabriele Pearson	Diane Brawn
Police Liaison	Gabriele Pearson	
Maintenance of green areas	Anne Short	Diane Brawn
Local business information/tourism	Andy Hulse	

**Cromarty & District Community Council
Committee Meeting 25th February 2013
Agenda Item – Victoria Hall Report**

1. Victoria Hall finances remain stable and bookings for the winter period continue to look healthy. Annual accounts will be prepared for audit after 31st March and it is expected that a full financial statement will be presented at the April meeting.

ACTION – Information only, no action required.

2. The Youth Cafe continues to thrive with continuous activities on three week days. A new sailing project is to commence shortly.

ACTION – Information only, no action required.

3. The Victoria Hall boiler has been serviced and repairs to the downstairs toilets have been completed.

ACTION – Information only, no action required.

4. A complete review of the Hall's insurance responsibilities will be completed during March in time for the renewal on 1st April 2013. Although not directly the responsibility of the Hall, concern has been expressed as to who bears insurance responsibility for the Play Equipment in Victoria Park, especially as one of the new children's swings has now remained unrepaired for nearly three months

ACTION – C&DCC to urgently establish insurance responsibility for Victoria Park Play Equipment.

Vivienne Plampton

Finance Report – Cromarty & District Community Council

Agenda Item No 9 - Treasurer’s Report

Period: 29th January to 19th February 2013

General Income

Highland Council - Dog Poo Spray Paint Grant	£	117.46
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Less:

General Expenditure

Secretarial Services - Extra February meeting	£	50.00
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Juli Penwright - Dog Poo Spray Paint	£	63.50
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Printing & Stationery - Minute Secretary	£	25.50
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Increase/(Decrease) in Accumulated Fund		£(21.54)
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Fund Income

Less:

Fund Expenditure

Splash & Dash - Plexus Website Update	£	19.50
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Cromarty Arms Inn - January lunches	£	149.50
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Increase/(Decrease) in Other Funds		£(169.00)
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Net Assets

Accounts Receivable @ 19.02.2013	£	382.00*
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Accounts Payable @ 19.02.2013	£	-
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Bank & Cash in hand balances as @ 19.02.2013	£	9,902.60
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Total Net Assets at 19th February 2013	£	10,284.60
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Comprising:

Community Council Accumulated Fund	£	1,874.82
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Provision for Guide Book reprinting	£	425.00**
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Seaplane Plinth Fund	£	820.13
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Bonfire Night Fund	£	468.84
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Splash & Dash (formerly Cromarty 2007) Fund	£	742.42
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Dr Forth’s Bequest Fund	£	0.00
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Monday Club Fund	£	749.80
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Play Equipment Fund	£	-
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Lonna's Lights Fund	£	3.19
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Gala Day Fund	£	300.40
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Homes & Heritage Project Fund	£	4,900.00
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£	10,284.60
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* Highland Council insurance refund

** 170 sold at £2.50 cost = £425

Vivienne Plampton 19.02.2013

