



CROMARTY AND DISTRICT COMMUNITY COUNCIL

**Minutes of meeting held on Monday 27 April 2015
in the Hugh Miller Institute**

MINUTES
APPROVED
25.5.2015

Present

Community Councillors: Jeremy Price (JP) Chair, Gabriele Pearson (GP) Secretary, Vivienne Plampton, Treasurer (VP), Andrew Hulse (AH), Estelle Quick (EQ)

Youth Representative: Niamh McCann (NM)

Highland Councillors: Cllr David Alston(DA), Cllr Craig Fraser(CF)

Police Scotland:

Member(s) of the public: Sarah Jane Wilson (SJW), Chairperson CRAC

Community Council Minute Secretary: Gillian McNaught

1	<p><u>Chairman's Welcome</u> JP welcomed everyone to the meeting.</p>	
1.1	<p><u>Apologies:</u> Diane Brawn (DB), PC Calum Reid(CR), Police Scotland.</p>	
2	<p><u>Approval of previous Minutes 23rd March 2015</u></p>	
2.1	<p>Approved by GP and seconded by EQ.</p>	
3	<p><u>Youth Issues</u></p>	
3.1	<p>(Ref 3.3, 23.2.15 minutes). Fortrose Academy have donated a replacement basketball hoop which will be fitted by Alan Shaw once a new backboard has been prepared.</p>	
3.2	<p>NM reported several problems experienced by residents with Stagecoach buses, with travellers being stranded and buses taking wrong routes. Members asked if NM could gather specific dates and times so that these incidents can be reported to Steve Walker at Stagecoach who can then follow up accurately on their tracking system.</p>	
3.3	<p>Complaint has been made of the potholes on the road into Townlands Park, causing vehicle damage and loose debris affecting braking. CF has sent photographs (see Point 10 in Appendix E) and residents are encouraged to report any problems direct to HC.</p>	
3.4	<p>There was concern about cars speeding on the Denny and buses speeding along Bayview. The C&DCC is doing what they can about cars speeding (see item 4.1) but members of the public can report concerns about buses as mentioned in 3.2.</p>	

3.5	<p>NM asked members about the closure of the links as she was often asked in the Bakery about it. JP had posted a detailed explanation on Cromarty Live but it was agreed that an explanatory notice for the C&DCC noticeboard on Bank Street would also be helpful.</p> <p>NM was thanked for her input and left the meeting.</p>	JP
4	<p><u>Police Report</u></p> <p>Police Report from PC Calum Reid. Circulated prior to the meeting via email. Appendix (A).</p> <p>4.1 GP had a meeting with PC Calum Reid and several items were discussed:</p> <ul style="list-style-type: none"> • the unexpected removal of the data box on the Denny to record vehicle speeds after 10 days instead of the 12 weeks agreed. CR was unable to say why this had happened so JP will contact the original inspector who dealt with the data box. • GP requested access to the data and although this is not within CR's remit, he couldn't see why it could not be made available to C&DCC. It was agreed it would be more helpful to be able to analyse the information gathered over the longer period of 12 weeks. Once the full monitoring period was complete, then discussions could follow about possible traffic calming measures. • GP discussed the Natal commemorations in Cromarty on 30th September. Due to scale of the event, there will be no requirement for extra police presence but GP has agreed to contact CR nearer the time to remind any officers in the area that day. There will be road closures and HC will automatically notify the Police of this. • The monthly Police Report occasionally lists incidents where witnesses or further information is sought from the public. It was agreed GP will now post this information on CL website. <p>4.2 GP reported several instances of mobile phones being used by drivers of farm vehicles. It was noted that Police are currently targeting drivers using their phones as it is an ongoing and widespread problem.</p>	JP GP GP
5	<p><u>Matters Arising from 23rd March 2015 minutes</u></p> <p>5.1 (5.1 Confirm quote for replacement basketball hoop. See also 3.1). Work underway. Ongoing.</p> <p>5.2 (5.2 Follow up with David Summers out of date bus timetable at Victoria Hall and damaged notice board). EQ reported the timetable was now up to date but the perspex cover was still not repaired. CF will raise this with HC. Ongoing.</p>	VP CF

5.3	(5.3 Follow up on repairs to damaged links bus shelter). JP had been in contact with Steve Walker of Stagecoach. The materials have been ordered and repairs should be carried out this week. Discharged.	
5.4	(5.4 Report on the monitoring of cleanliness of High St bus shelter). VP has been checking and it has been okay. Discharged.	
5.5	(5.5 Follow up on concerns about build up of sand on ramps). This has been noted. Discharged.	
5.6	(5.6 Look at and report unsafe verges at Farness). CF will take photographs and report to HC, as well as some uprooted trees. Discharged.	CF
5.7	(5.8 Send details of SCIOs to Sarah Jane Wilson). Done. Discharged.	
5.8	(5.9 Follow up community funding from Global). Ongoing.	JP
5.9	(5.10 Follow up with Transition Black Isle to discuss energy saving on street lights). JP has made contact but no reply. Ongoing.	JP
5.10	(5.14 Report on complaint to BT about PO service interruption). EQ had been offered £39 compensation from BT which she rejected and will be taking the matter further. Since then, the PO experienced more internet and phone problems caused by work being carried out near the exchange on Allan Square. Discharged.	
5.11	(5.16 David to mention to Tom Henderson about material at the slipway.). Discharged.	
5.12	(5.17 compile list of list of jobs to run the hall smoothly). This will be included in this year's final Victoria Hall Report. Discharged.	
5.13	(5.20 Contact RSPB about removal of dead trees at the Fairy Glen banking). Discharged.	
5.14	(5.22 Compile news item and include link to HC planning for CL website as discussed). Ongoing.	GP
6	<u>Gaelic Chapel</u> Ongoing.	DA & CF

<p>7</p> <p>7.1</p> <p>7.2</p>	<p><u>Community Councillors' Portfolios-review/update</u></p> <p><u>Vivienne Griffiths</u></p> <ul style="list-style-type: none"> VP suggested the Cromarty leaflet and booklet portfolio held by DB may be difficult to fulfil simply due to the practicalities of distribution etc. EQ stepped forward to take the lead with support from DB and EQ was thanked for offering. The portfolio list will be updated. <p><u>Replacement of Hospital Road Sign</u></p> <p>This sign recently disappeared and a temporary wooden sign has been made and put in place. VP will search the archives for information about where the original sign was made and will report back.</p>	<p>GM</p>
<p>8</p> <p>8.1</p> <p>8.2</p>	<p><u>Victoria Hall and Youth Cafe Reports</u></p> <p>VP presented the Victoria Hall report. (Appendix B). JP asked if the refurbishment to the electrics (item 3) can also include replacing worn microphone leads which had been brought to his attention. VP noted this and added that the PA and induction loop systems may also require upgrading.</p> <p><u>Youth Cafe Report</u></p> <p>VP presented the YC Report. (Appendix C).</p>	<p>VP</p>
<p>9</p> <p>9.1</p>	<p><u>Treasurer's Report</u></p> <p>VP presented the Finance report, (Appendix D) and also circulated the Draft Accounts, with comprehensive explanations of the figures. She requested several changes to the Titles within the Draft Accounts format, namely that:</p> <ol style="list-style-type: none"> The Homes & Heritage Project Fund should now be deleted, as there has been no movement in the last 2 financial years. The Lonna's Lights Fund should be renamed as the Community Christmas Fund. The Splash & Dash Fund should have "(prev. Cromarty 2007 Fund)" removed. These amendments were all agreed by the Members present. <p>VP also reported that the Monday Lunch Club is running out of funds more quickly than anticipated, due to a higher level of take up. It was agreed that JP would inform Kenny McFarlane that there were only funds available for 2 more weeks. DA asked VP to provide previous year's figures. In addition:</p> <ul style="list-style-type: none"> VP thanked HC for funding the purchase of biodegradable dog mess spray. There are 38 copies of the Cromarty booklet left and a reprint will be due soon. VP will highlight any possible content changes but members were also asked to browse and make any suggestions. It is agreed the Natal Committee, set up to coordinate this year's commemorative events, becomes a sub committee of the C&DCC for the purposes of administration and insurance. <p>John Nightingale has still to give formal agreement to the Sea Plinth memorial funds being assigned to the Natal projects. Once this is confirmed, VP will update the accounts to reflect this. (ref minutes 23.2.15, 10.2).</p>	<p>All</p>

9.2	(Ref minutes 23.315, 7.1). VP & EQ have had conversations about EQ taking on the financial role for the Victoria Hall and the Treasurer role for the C&DCC. VP confirmed she will not be standing for re-election in November. However, C&DCC <i>Officers</i> are appointed at the AGM in June, so VP will stand down then as Treasurer and EQ will stand for election in that role. Both members will work closely together in this hand over period until November.	
9.3	VP sought approval for the purchase of two single user Quickbooks updates in order to continue and transfer the accounts in the same format to EQ. The cost is approximately £200. As this is a direct and essential C&DCC administrative cost it was agreed that VP would submit an application to the Black Isle Ward Fund.	VP
10	<u>Highland Councillors' Reports</u>	
10.1	<u>Craig Fraser</u> CF circulated his Environmental Update to members (Appendix E). Items in red are an update and those in blue refer to subsequent updates.	
	<ul style="list-style-type: none"> • CF suggested a 30/30 team of volunteers (see minutes 12.1.2015, 12.4) could help with items 2 & 3 on the report and clear litter and stones from the links to help with the grass cutting. 	JP & CF
	<ul style="list-style-type: none"> • CF suggested a mirror positioned at the Braehead end of Barkly Street would help traffic emerging from the junction and wondered if the school contractors would donate the one currently at the school gates once the build is complete. 	CF
	<ul style="list-style-type: none"> • CF proposed that the red dog bin that was removed from Marine Terrace after damage in a storm should be replaced with a green bin suitable for both rubbish and dog waste. 	CF
	<ul style="list-style-type: none"> • JP said that Miller Road gets overlooked in the strimming schedule. CF will pass this on to HC. 	CF
10.2	<u>David Alston</u>	
	<ul style="list-style-type: none"> • DA reported that the Common Good Fund (the accounts are online) is now in a stable financial footing and can make up to £1000 available to support local projects. The Monday Lunch Club has been one of many groups supported by these funds and discussion took place about how the future of the Club can be secured, especially in the light of its increasing popularity and importance to the older members of the community. VP will email members the income and expenditure for the Monday Club from the last few years for further discussion. 	VP
	<ul style="list-style-type: none"> • The Middleton Trust require proof that JP is Chair of C&DCC. VP will write a letter which EQ will countersign. 	VP

Summary of Action Points from meeting

Reference	To whom allocated	Notes
3.5	Jeremy	Compile notice about Links closure for C&DCC noticeboard
4.1	Jeremy	Contact Police Inspector regarding data box on the Denny
4.1	Gabriele	Remind PC Calum Reid in September about Natal event
4.1	Gabriele	Post on CL website appeals for information from Police Reports.
5.1	Vivienne	Report back on progress of replacement basketball hoop
5.2	Craig	Follow up with damaged bus timetable notice board
5.6	Craig	Take photographs of verges and uprooted trees at Farness
5.9	Jeremy	Follow up community funding from Global
5.10	Jeremy	Follow up with Transition Black Isle to discuss energy saving on street lights
5.14	Gabriele	Compile news item and include link to HC planning for CL website as discussed
7.1	Gillian	Update Portfolio List
7.2	Vivienne	Research replacement Hospital Road sign
8.1	Vivienne	Note suggested upgrades to leads and PA at Victoria Hall
9.1	All	Browse Cromarty Booklet for suggested changes
9.1	Jeremy	Inform Kenny MacFarlane of Lunch Club figures
9.3	Vivienne	Apply to Ward Budget for Quickbooks accounts updates funding
10.1	Jeremy and Craig	Look at a 30/30 group to help tidy up links
10.1	Craig	Look at possible re-use of traffic mirror for junction at Barkly Street
10.1	Craig	Follow up on new bin at Marine Terrace
10.1	Craig	Follow up with HC on strimming on Miler Road
10.2	Vivienne	Email members with figures from Monday Lunch Club
10.2	Vivienne & Estelle	Draft a letter to confirm Jeremy as Chair of C&DCC
12.1	Jeremy	Contact Ronald Young about a defibrillator for Cromarty
12.5	Estelle	Attend the meeting on Whitedykes.

Appendix A
Agenda item no 4

Police report since last meeting to current date.

05/04/15 Vandalism reported to greenhouse at an address in Cromarty. - Police enq's still ongoing to identify a suspect.

09/04/15 Vandalism reported to 8 vehicles parked in Cromarty. Scratches to side panels of vehicles with a sharp implement. - Police enq's still ongoing to identify a suspect.

09/04/15 Theft of miniature greenhouse reported from an address in Cromarty - Police enq's are ongoing to identify a suspect for this incident. May be linked to the vandalism's to the vehicles on the same evening.

Speed checks have been carried out in Denny Road by Road Policing officers and are continuing to be carried out. At present only two drivers have been found to be exceeding the 3M limit but were below prosecution level. This means that their speeds were above 30mph but did not exceed 35mph.

In relation to the vandalism to the greenhouse, the vandalism's to the parked vehicles and the theft of the miniature greenhouse. Could you please input the following on the website as a plea for information from the local residents.

NE/6153/15 refers

Between 2200 hours on 08/04/15 and 1000 hours on 09/04/15 eight parked and un-attended vehicles were damaged on Church Street and High Street, Cromarty. The damaged consisted of various panels on the vehicle's being scratched with the use of an unknown sharp implement. Enquiries are on-going to identify the culprit(s). Anyone with any information in relation to this incident is urged to contact the enquiry officer PC 356 Jones at Dingwall P.S on telephone number 101.

NE/6154/15

Between 1700 hours on 08/04/15 and 0830 hours on 09/04/15 a miniature greenhouse was stolen from the garden of an address near Forsyth Place in Cromarty. Enquiries are on-going to identify the culprit(s). Anyone with any information in relation to this incident is urged to contact the enquiry officer PC 680 Holling at Dingwall P.S on telephone number 101. This incident may be linked to NE/6153/15.

NE/5860/15

Between 1800 hours on 04/04/15 and 1100 hours on 05/04/15 a greenhouse within a garden on Allan Square, Cromarty was vandalised. Three windows in the greenhouse were smashed by unknown means. Enquiries are on-going to identify the culprit(s). Anyone with any information in relation to this incident is urged to contact the enquiry officer PC 313 Flemming at Dingwall P.S on telephone number 101.

PC Calum Reid

Prepared by Gillian McNaught

Appendix B
Agenda item 8.1

Cromarty & District Community Council

Committee Meeting 27th April 2015

Agenda Item 8 - Victoria Hall Report

1. Draft Annual Accounts tabled.

ACTION - Information only, no action required.

2. No further news on the Licence to Occupy renewal. Currently with the Di Agnew.

ACTION - Information only, no action required.

3. The next phase of refurbishment will be the Electrics and the Stage area including new lighting and the possibility of an electronic screen.

ACTION - Information only, no action required.

4. Youth Café Report - Attached

ACTION - Information only, no action required.

Vivienne Plampton

Appendix C

Agenda Item 8.2

Fraser Thomson's Report for The Middleton Trust

February 2015 – April 2015

Junior Youth Café

Cromarty Jnr Youth Café is very busy on a Monday night with up to 26 young people attending each week. Jnr Youth Café has been very busy with a range of activities being provided, such as, Bootylicious Dancing with Steve, Arts & Crafts, Card making, Decorating Easter Egg Laura's Crafty Corner –Planning & decorating Paper Bag tea light holders, making Handmade fleecy Cushion's, Planning & Multi sports, Dodgeball, Badminton, Football, Hockey, Circle Games, Ruby, Running races.

Rugby and football with Youth Coaches that are taking part in Saltire award. All of the Jnr really enjoy working with Matty & Angus, the boys teach the Jnr different skills for football and rugby.

Snr Youth Café

Each week the young people turn up to the Snr youth café and take part in a range of activities such as, PS3 or Xbox Night, Badminton, Football, Baking & Cooking

Wanda's Diamond Divas

Around 8 young girls & 5 Young boys attend weekly, taking part in learning new routines with Libby from Eden Court. All of the group are having great fun taking part in the class.

This project was able to still run as the group received funding from the Highland Youth Arts Hub The group will carry on dancing with Libby up until summer. Potential for a qualification be discussed now with Wanda and various partners.

Cromarty Cook Well Project

Following on from the successful cooking class that The Calman Trust provided for us, Vicky is now running the cooking class for snrs on a Monday night 8 snrs each week with a good mix of both boys and girls. Cookwell is about enabling young people to cook on a budget and make quick but healthy meals, each week they make 4 different courses, a Bread, Starter, Main Course & a Dessert. This class is to help increase confidence and social skills, learning the basics about cooking from what different measurements are to cooking the food completely. The food that the group are producing is amazing. And being able to try different food and deciding as a group the menu for the following week.

The Cookwell class for 4 weeks made baking for the guys working on Cromarty Primary school new build.

Employability –

Highland Council have been working with 2 young people from Cromarty, helping them to build CV's, Apply for Jobs, how to present themselves at interview.

Work Experience – a young lad from Cromarty got the opportunity to take part in 2 weeks work Experience with Morgan Sindall working on the Cromarty Primary New build, this young lad has had an eye opener to all the different trades on a building site.

Cromarty Chanter Class –

All of the pipers are coming on really well. Father Mel is really impressed with the group and how well they are all coming on.

Dodgeball Class

There was a dodgeball class running from January – April, There are around 20 young people that turn up each week and they are all learning new skills and how to play the games properly. This class is ran by myself and Vicky

Badminton Sessions

Each week there are about 5 young people at the badminton. All of the young people that are attending are coming on really well with their skills and some of the young people couldn't hit the shuttle over the net and now they are able to play proper games.

Easter Programme

During the Easter holidays there was a range of activities provided for young people:

Representing Cromarty Project – this project is about connecting Cromarty with other rural communities over the UK.

The group learned how to become reporters, how to use the video cameras properly, using voice recorders, and the group wrote out messages in a bottle as well, introducing themselves to the different groups

In the Kitchen some young people were cooking up a storm creating some delightful home baking to take to the Fourways club.

The group went along to **Fourways** and discussed with the older people what they used to get up to when they were younger, what they used to eat, and how things have changed since they were young.

The group also helped the Fourways with their messages in the bottles to send to the different community's.

Some of the messages were brilliant

Everyone that attended the Fourways session had so much fun and really enjoyed talking to all the older people and listening to their stories.

Dancing with Antonia Dicarlo – over 30 young people took part in a break Dancing class with Antonia. Antonia was amazed at the talent in Cromarty
The group have requested for Antonia to come back

Nerf Wars – There were over 30 young people took part in this session with EQ sports in the Victoria Park. All of the young people that took part in this session had great fun

Bubble Ball Football – around 10 young people took part in this session and they all had great fun. Towards the end of the session they stopped playing football and wanted to do Sumo Wars.

Committees:

In Cromarty we have young people on various different forums and Committees:

Young girl on Ross & Cromarty Youth Forum
Young girl on The Community Council
Community Residents Association of Cromarty

Volunteer & Training

Running all the sessions that are run in Cromarty would not be possible without the help of all the Volunteers that we have, especially Wanda at the Youth café, if Wanda wasn't there the youth café wouldn't happen as there is such a range of additional support needs and various at all ages.

Vicky Benjamin has now passed her Level 1 Tennis Coaching Award – we look forward to Vicky coaching the young people during Youth Café Sessions

All of the young people that help at the different clubs are all gaining hours towards their Saltire award.

Sailing –

The sailing project with Simon Simms is resuming on Tuesday 28th April – looking forward to getting this project underway again

Over the next few months we have lots of exciting activities coming up:

Dancing with Antonia

Tennis coaching with a coach from Inverness Tennis club

Week long Tennis Coaching in the summer

Exciting summer programme full of activities

Representing Cromarty project will carry on throughout the rest of the year.

Fraser Thomson
Assistant Youth Worker
Victoria Hall
Cromarty
IV118YR
01381600542

Appendix D
Agenda Item 9.1

<u>Finance Report – Cromarty & District Community Council</u>			
<u>Agenda Item No 9 - Treasurer's Report</u>			
<u>Period: 23rd March to 25th April 2015</u>			
<u>General Income</u>			
Publications Income - Guide Book Sales	£	77.00	
General Cleanup - HC funding for sprays	£	212.40	
Less:			
<u>General Expenditure</u>			
Secretarial Services - March meeting	£	50.00	
Storage Rental - Garage	£	65.00	
Printing Post Stationery - Printer Ink	£	30.60	
Publications Reprinting Fund - Provision for year	£	405.00	
Increase/(Decrease) in Accumulated Fund		£(261.20)	
<u>Fund Income</u>			
Less:			
<u>Fund Expenditure</u>			
Monday Lunch Club - Cromarty Arms March	£	301.00	
Increase/(Decrease) in Other Funds		£(301.00)	
<u>Net Assets</u>			
Accounts Receivable @ 25.04.15	£	42.00	Guide Book Sales
Accounts Payable @ 25.04.15			
Bank & Cash in hand balances as @ 25.04.15	£	10,392.52	
Total Net Assets at 25th April 2015		£10,434.52	
<i>Comprising:</i>			
Community Council Accumulated Fund	£	1,296.99	
Provision for Guide Book reprinting	£	1,122.50	449 sold at £2.50 cost = £1,122.50
Seaplane Plinth Fund	£	820.13	
Bonfire Night Fund	£	1,685.52	
Splash & Dash Fund	£	739.72	
Monday Club Fund	£	360.80	
Community Christmas Fund	£	9.53	
Gala Day Fund	£	4,399.33	
		£10,434.52	
Vivienne Plampton 25.04.15			

Appendix E

Agenda item 10.1

Meeting 21st April 2015

Location - Cromarty

Topic - Update on outstanding issues from meeting held 12th July 2013, 26th March 2014 and 15th July 2014 2nd October 2014 **21st April 2015**

In attendance - **Ricky McNab (Highland Council), Ewan Marsh (Highland Council), Councillor Craig Fraser ward 10**

Apologies - Sam Lowe (DLO)

This meeting was arranged to discuss, **report and update** on ISS grounds maintenance contractor performance and future grounds maintenance in Cromarty to end 2015. The baseline of the report is the overview of meeting dated 15th July 2014.

1. **Scruffy area next to the ice house** - Initial action required to prune, dig out unwanted shrubs and self-seeded trees to give basic structure for future planting and ongoing maintenance also using original work plan from 1992. Reinstatement path at side of ice house (ISS to price this initial work). DLO to liaise with relevant departments and ISS to achieve low maintenance focal area. Commitment required from DLO or community to maintain simplified planting scheme. **Not started - tidy and thin as meeting note 2nd October 2014**
2. **Bank** - that runs along Braehead to fenced area - Scrub to be cleared and cut back to base of bank. Initial works to be costed and subject to acceptable rates, works completed by ISS. Details with ISS finance team. **Not started - flail mower and strim - Alder tree to be tidied at its base to allow ease of mowing.**
3. **Links** - Shore side looking a great deal better and manageable ISS to continue to cut grass to shoreline. **CF to arrange stones that have been thrown up from the beach to be removed - Update 24th April 2015 both sides of Links now cut, strimmed looks lot better. Agreement now in place with ISS to continue this work.**
4. **Links** - Full area on contact maps to be maintained by ISS. Braehead sloped side grass to cut to line up with trees initial cutting has started. Extended area to be added (at minimal cost) to ISS contract for maintenance - Details with ISS finance team - **Not started - Links grass out of specification. Contractor will need key and or post removed to allow access to Links for cutting - Update 24th April 2015 Links to be recut to uniform length as specified.**
5. **Signage to Allen Square loos** - Indicative costs received from Highland Council further discussion to be held with Cromarty Community Council. **Not done**
6. **Byre** - Tall bushes to be pruned hard back to 1.5m with annual growth bushes to be maintained between 1.5 to 2m - this action will be unsightly to start with but in longer term be more manageable. Additionally this will still provide wind protection and open the view to the firth. Initial work and hard prune only viable if DLO accept on-going maintenance. **Grass out of specification, hedge to be trimmed as previously agreed, bushes at corner of Bayview Crescent to be removed and area grassed.**

7. **Right-hand corner Marine Terrace** - Consider removing these bushes and grass this area for ease of maintenance - Residents and Community Council to be consulted. **Bushes at corner of Bayview Crescent to be removed and area grassed.**
8. **Road Gulley** - Outside 'Beachview' Marine Terrace - ongoing discussion. **COMPLETED**
9. **Townlands Park** - Improved appearance - gaps in perimeter fence need to be closed, remove protruding bench brackets (Health & Safety) that are sticking out of the ground, latch missing from small gate far right of the play park, large galvanised gate to be re-hung, consider changing impact zone bark below play equipment to modern maintenance free grass matting. **Some items COMPLETED progress is being made, gates need to be spring loaded to make sure they are closed. Tree stump to be ground to reduce trip hazard.**
10. **Townlands Park** - Temporary fill various potholes. **Ongoing various areas road surface is degrading and will need proper patching to slow and stop deterioration - Update 24th April 2015 have received more complaints of the road surface at this location.**
11. **Victoria Park** - Big improvement from meeting of 15th July - temporary repairs to close gaps in perimeter fence. Recent issues of impact zone below play equipment out of specification, and loose and missing states from bus shelter fixed. Consider changing impact zone bark below play equipment to modern maintenance free grass matting. **Bark under play equipment needs to be levelled "lack of maintenance" grass out of specification i.e. 3 different grass lengths, dead tree branch to be removed.**
12. **Burial grounds** - Community services DLO management agreed to a single season trial wherein ISS would maintain burial grounds. To be reviewed 2015 - Agreed local member and community council would be asked to comment on success or otherwise towards end of season. **Steps / path leading to war memorial to be trimmed to 1 metre back from the path. Repair one bench and remove broken bench at the war memorial. Gaelic Chapel burial ground - remove dead fir tree. There is a broken head stone at the Commonwealth War Graves Commission (CWGC) burial ground the CWGC are aware and will deal with a repair or replacement. They advise that it may not be one of their headstones but will advise when they have investigated ownership. I now have an employee contact at the CWGC who will notify me of any issues he finds at the Highland Council burial grounds that have war graves. Update 24th April 2015 burial grounds now cut**
13. **Feedback from local member Councillor Craig Fraser** - **From my last report dated 2nd October 2014 I am disappointed to have to advise that there has been slippage of the good work that had started last year. Ricky McNab will raise these concerns with the contractor. Update 24th April 2015 Ricky has been in contact with ISS and agreed recovery plan has been agreed.** Vast improvement since meeting of 15th July 2014, reduction in complaints from the public (most welcome) - this was the area of most concern from members of the public. Options for continuing improvements could be that some of the paths in the burial grounds be grassed instead of gravel - more discussion with Community Council required. It is my opinion that should there be continued improvements of the general grounds maintenance and more importantly burial grounds maintenance within Cromarty, the retention of the ISS contractor for 2015. ISS contract has been extended for Highland for 2015. Original contract excluded burial grounds in our area but can be varied in for 2015 if area management agree.

Post meeting note:

Although ISS were commended for improving standards it was noted that a number of grass plots exceeded permitted tolerance for grass type. ISS have been instructed to take remedial action.
[See my comments above in point 13](#)

END OF REPORT - Councillor Craig Fraser 22nd April 2015.

Appendix F
Agenda item 14

New Planning Applications

None

Up date on Planning Applications

15/00192/FUL | Erection of building for egg vending machine and formation of access and parking area | Land 55M SE Of Greenhill Cottage Rosefarm Cromarty- Permission granted