



Cromarty and District Community Council

Minutes of meeting held on
Monday 27th November 2017, 7.30pm in the Hugh Miller Institute

Minutes
Approved
29.1.2018

Present

Community Councillors: Diane Brawn (DB) Secretary, Estelle Quick (EQ) Treasurer, Rosemarie Hogg (RH), Alan McDonald (AM)

Youth Representative: Bryn Leyshon (BL)

Highland Councillors: Cllr Craig Fraser (CF)

Police Scotland:

Member(s) of the public:

Community Council Minute Secretary: Gillian McNaught (GM)

1	<u>Chairman's Welcome</u> EQ agreed to chair the meeting and welcomed Councillors. <u>Apologies:</u> Kenneth MacFarlane (KM), Gabriele Pearson (GP), Jacquie Ross (JR), PC Michael Cosh (PC MC)	
2	<u>Declarations of Interests</u> -	
3	<u>Approval of previous Minutes, 30th October 2017</u> Approved by DB and seconded by RH.	
4	<u>Youth issues</u>	
4.1	CCDT - BL and Wanda had discussed ideas about how to involve younger people in the work of the Trust and will continue to progress this.	
4.2	'Do not feed Seagull' signs - These are ready and will be displayed in Spring.	DB
4.3	Bus timetable posters - BL commented that this was really helpful. BL was thanked and left the meeting.	
5	<u>Police Report</u>	
5.1	PC Michael Cosh (PC MC) sent his report and was circulated to Members prior to the meeting. (Appendix A).	

6	<u>Matters Arising</u>	
6.1	(4.1 Speak to Wanda about organising a meeting for younger residents to discuss town developments). Ongoing.	BL
6.2	(4.2 Display <i>Do not feed Seagull</i> signs in the Spring). DB will do this. Discharged.	
6.3	(4.4 Display new timetables at Park bus stop). DB will make a further copy for the bus shelter at the bottom of the Farness Road. Discharged.	DB
6.4	(6.1 Follow up repair/replacement of Victoria park perimeter fence with HC). Discussed under HC Report. Discharged.	
6.5	(6.3 Post on Facebook Stagecoach joint ticketing information). JR report to Members. Ongoing.	JR
6.6	(6.4 Follow up with HC about connecting Christmas Lights). JR report to Members. Ongoing.	JR
6.7	(6.6 Chase HC action on broken gate & fence). Discussed under HC Report. Discharged.	
6.8	(6.7 Follow up Traffic Management plan with Iain Moncrieff). Ongoing.	CF
6.9	(6.8 Follow up with Steve Barron regarding HC's lack of response to requests for meetings/information). Ongoing.	JR
6.10	(6.10 Report to Members on start date for work required on both Slipways). Ongoing.	KM
6.11	(6.11 Make contact with Eric Softon regarding Community Xmas tree in consultation with Gala Committee and C&DCC). AM reported the tree is ready. Members agreed the tree should be installed in time for the film Festival 1st-3rd December. Discharged.	
6.12	(6.12 Co-ordinate as agreed dismantling of Links bus shelter and discuss with HC new shelter supplied in April 2018). There is currently no budget for a replacement shelter, so this will be discussed at the March 2018 meeting in time for the new HC financial year. Discharged.	GM

(cont)		
6.13	(6.13 Look at documents Estelle sent to gauge suitability of the Gaelic Chapel coming under CCDT umbrella). CF will update Members as and when. Discharged.	
6.14	(6.22 Organise next BICC meeting, hosted in December in the HMI). The December meeting will take place in the Black Isle Leisure Centre. DB will attend. Discharged.	
6.15	(6.31 Contact Kristina to have personal CC emails addresses deleted on CL website and replaced with CC generic one). Done. Discharged.	
6.16	(8.1 Organise a follow up meeting regarding CCDT). Done. Discharged.	
6.17	(8.2 Progress the idea of a ‘whole town’ Development Plan). Done. Discharged.	
6.18	(10.1 Speak to Gala committee about sub group to progress Xmas lights). Discussed under AM’s Portfolio. Discharged.	
6.19	(10.2 Contact Roger Young about additional cleaning/grit item for maintenance schedule). RH confirmed cleaning of the Tractor is now in-hand. AM may be able to source and loan a power jet washer. Ongoing.	AM
6.20	(11.1 Follow up on the 4 main issues highlighted in his report in the September minutes). Discussed under HC Report. Discharged.	
6.21	(11.2 Follow up on concerns about 100 steps path maintenance). Done but no response to date. Ongoing.	CF
6.22	(11.3 Craig to contact SSPCA at end of this week and Jacquie to contact John Nightingale as minuted). Done but no response to date. Ongoing.	CF
6.23	(12.1 Select items of correspondence each month relevant for inclusion in the Minutes and send to Minute Secretary). Done. Discharged.	
6.24	(13.1 Craig deliver wreath to Alan, who has agreed to represent CC and lay wreath on Remembrance Sunday). Done. Discharged.	
6.25	(13.2 Reply to organisation requesting CC letter of support). Done. Discharged.	
6.26	(13.3 Make final selection of Christmas lights as discussed). Discussed in 10.1. Discharged.	

<p>7</p> <p>7.1</p> <p>7.2</p> <p>7.3</p>	<p><u>Treasurer's Report</u></p> <p>EQ circulated her report prior to the meeting. (Appendix B).</p> <p>Tractor Insurance - this has now been reimbursed from the HC.</p> <p>Splash & Dash - Georgia Macleod provided EQ with an update. The trophies have now been engraved and a suitable visible and secure venue is required to have them on display. Due to various reasons, there will be no Splash & Dash event for the foreseeable future. Remaining event funds will pay to maintain a website presence in the hope someone else may like to take on the task of organising in future.</p>	
<p>8</p> <p>8.1</p> <p>8.2</p> <p>8.3</p> <p>8.4</p> <p>8.5</p>	<p><u>Cromarty Community Development Trust (CCDT)</u></p> <p>A well attended general meeting was held and various projects are underway. Membership now stands at over 100.</p> <p>Townlands Barn - A meeting had taken place with the solicitors and the loan agreement with HC is being progressed.</p> <p>Hugh Miller Institute - The CCDT small projects group had enquired about making the HMI meeting room more flexible so it could be used for a greater variety of purposes. At the moment use of the room is constrained by the large quantity of furniture. Councillors agreed that two of the large tables would be adequate for meetings, meaning that two could be removed. There was also discussion about the relevance and possible relocation of some of the model boats. Before any action is taken the status/ownership of these items needs to be established. EQ will investigate.</p> <p>Shop - one CCDT group is researching the possibility of a 'thrift' shop to raise funds for the Trust.</p> <p>Google Drive - EQ asked Steve Ellwood to set this up. CCDT project groups can now store and share documents.</p>	<p>EQ</p>
<p>9</p> <p>9.1</p>	<p><u>Victoria Hall Report</u></p> <p>Alan Plampton's Victoria Hall Report was circulated prior to the meeting (Appendix C). Members noted the excellent ongoing programme of care and maintenance on the building.</p>	

10	<u>Community Councillors' Portfolios</u>	
10.1	<u>Alan McDonald (AM) -</u> <ul style="list-style-type: none"> • Christmas lights - Some issues are still needing resolved such as year round storage, so Members agreed to plan ahead now for Christmas 2018 with the budget already proposed by the Gala. Alan will contact Jacquie and discuss with Gala to start this process. • Cromarty Film Festival takes place this weekend, the 1st-3rd December. • The Gala committee will hold their next meeting in the New Year. 	AM & JR
10.2	<u>Rosemarie Hogg</u> <ul style="list-style-type: none"> • Tractor - Liz Broumley has volunteered to clean the tractor as part of the maintenance programme. A power washer would help and is being looked into (<i>Minute Secretary's note: discussed under item 6.19</i>). 	
10.3	<u>Diane Brawn</u> <ul style="list-style-type: none"> • The Cromarty Firth Port Authority AGM took place last week. DB could not attend but is in receipt of the AGM report. • The next meeting of the BICC will be held on <u>11th December, 6.30-8pm in the Black Isle Leisure Centre</u>. The topic is the Community Empowerment Act. • EQ requested that DB send relevant emails (community events, training opportunities, useful organisations etc.) be sent to her for circulation to the CCDT project groups, for their interest. 	DB DB & EQ
10.4	<u>Estelle Quick</u> <ul style="list-style-type: none"> • Cromarty Common Good Fund (CCGF) - EQ has requested a list of CCGF assets from HC and is awaiting a response. HC sought C&DCC feedback on Cromarty Primary School's request for £200 from the CGF to take the whole school to see the Christmas Pantomime in Inverness. Members agreed a positive response. • Dog Poo Rota - EQ sent emails to dog owners to recruit more volunteers which was successful. 	EQ EQ
10.5	<u>Gabriele Pearson</u> Planning Authority Reference 17/05176/FUL <ul style="list-style-type: none"> • GP circulated prior to the meeting the application from Nigg Fabrication Yard in connection with manufacturing for the offshore renewables sector. Members to feedback comments to EQ. 	EQ & All

11	<p><u>Highland Councillor (HC) Report</u></p> <p><u>Cllr Craig Fraser</u></p> <p>11.1 CF continues to follow up on previous maintenance issues and new ones, including faulty street lights, potholes on the Denny and Shore Road and the road surface through Jemimaville & Victoria Park boundary fence.</p> <p>11.2 EQ reported that Bank Street road surface is in a terrible state of repair. Photographs will be sent to HC.</p> <p>11.3 Cromarty Traffic Management Plan - A positive meeting was held to progress this (Appendix D).</p> <p>11.4 Cromarty Primary School - The recent extension and renovations were recently discussed at a meeting of the HC Audit Committee following concerns of a significant overspend. a video link and CF's report will be posted on CL website (Appendix E).</p> <p>11.5 Members agreed that in future CF to copy C&DCC Secretary DB into correspondence relevant to C&DCC business, rather than the Minute Secretary.</p>	CF CF & EQ CF
12	<p><u>Correspondence</u></p> <p>No additional items to report.</p>	
13	<p><u>AOB</u></p> <p>13.1 RH has been asked by a few residents about the status of the Snooker Club and if it is still active. AM will look into this and report back.</p>	AM
14	<p><u>Date of next meeting</u> Monday 29th January 2018 @ 7.30pm, Hugh Miller Institute, Church Street, Cromarty.</p>	
	<p>EQ thanked everyone for attending and for their input. DB thanked EQ for chairing the meeting which concluded at 8.50 pm.</p>	

Summary of Matters Arising & Action Points

Reference	To whom allocated	Notes
4.2	Diane	Diary note in Spring to display Seagull Signs
6.1	Bryn	Continue to liaise with Wanda about increasing youth involvement in CCDT projects
6.3	Diane	Make timetable poster for Farness bus shelter
6.5	Jacque	Post on Facebook information about bus company joint ticketing plans
6.6	Jacque	Follow up with HC about connecting Christmas Lights
6.8	Craig	Follow up Traffic Management plan with Iain Moncrieff
6.9	Jacque	Follow up with Steve Barron regarding HC's lack of response to requests for meetings/information
6.10	Kenneth	Report to Members on start date for work required on both Slipways
6.12	Gillian	Diary note for March meeting to discuss Links bus shelter in time for HC new financial year
6.19	Alan	Follow up on possible power washer for tractor cleaning
6.21	Craig	Follow up on concerns about 100 steps path maintenance
6.22	Craig	Follow up on concerns about sheep on Reeds Loop field
8.3	Estelle	Establish ownership/status of HMI tables and model boats.
10.1	Alan & Jacque	Alan contact Jacque with an update on decision and start planning for new lights for Christmas 2018
10.3	Diane	Attend the BICC December meeting
10.3	Diane & Estelle	Diane to forward relevant information regarding training, meetings etc to Estelle to share with CCDT groups
10.4	Estelle	Estelle to source information on the assets of the Common Good Fund
10.4	Estelle	Report back to HC Members' positive response to request for CG funds from Cromarty Primary School
10.5	All	Read and send comments to Estelle on Nigg Yard Planning Application
11.1	Craig	Follow up on issues highlighted in report.
11.2	Craig and Estelle	Photograph poor road surface on Bank Street. Craig to send to HC
11.5	Craig	Copy Diane as Secretary into emails relating to C&DCC business.
13.1	Alan	Report back on status of Snooker Club

Agenda item 5
Appendix A



COMMUNITY ENGAGEMENT FORM

Command Area	North Highland	Community Group	Cromarty Community Council
Station	Dingwall	Officer Attending	PS Michael Cosh (e-mail)
Data of Meeting	27 November 2017	Location	Hugh Miller Institute, Church Street, Cromarty

Meeting Preparation

Ward and Local Policing Plan Priorities.	Activities conducted over the reporting period to support those priorities.
<ol style="list-style-type: none"> 1. Road Safety 2. Anti-social behaviour 3. Alcohol Abuse 4. 5. 6. 	High-Viz mobile and foot patrols carried out in the area and also licensed premises checks.
Update on Previously Agreed Actions – See previous OP 55/8 & Relevant Reference on the Area Command Action Tracking Table	
None.	
Update on any local community safety issues / trends within the community and any assistance / information requested from the community. Review IMPACT / intelligence etc	

"POLICE REPORT 30/10/17 TO 27/11/17 -

Between 30/10/17 and 27/11/17 police dealt with 8 incidents in the Cromarty area which is a reduction in the number of local matters from the last period.

These incidents included assistance and advice to members of the public by officers, road traffic matters and one incident of damage caused to a motor vehicle. There has been a pro-active efforts made during the time with regards to speed checks in Cromarty and the surrounding areas.

I would urge any person or member who thinks they may have any information or knowledge as to who caused damage to the motor vehicle to contact police via 101.

The number of incidents in comparison to other areas within the Black Isle and Wester Ross remains low.

Unfortunately I will not be able to attend the upcoming meeting due to my current shift pattern, however, if there are any matters raised or requiring clarification then please do not hesitate to contact me.

I would like to re-iterate the message passed from Inspector David Ogilvie (see below) which was also circulated at the last meeting.

Finally, as this is the last meeting before Christmas and New Year I would like to take this opportunity to wish you all well and have a safe and enjoyable festive period!

Kind Regards

Michael

Any local / Area Command / Divisional / Police Scotland updates / key messages

“ The nights are again getting darker and the winter isn’t far away so I’d like to take the opportunity to highlight a few seasonal issues that would be worthwhile taking note of as we approach the festive season.

Motoring - please advise your members that it would be of great benefit to check that their vehicles are ready for the winter months in terms of servicing, tyres and lights to ensure their safety throughout the poorer weather and dark nights. Speeding continues to be an issue and as the local Inspector I am doing what I can to ensure visibility at up to 17 different locations within my area where speeding has been identified as a concern. I am supported by my colleagues in the road policing unit when they can assist however it should be noted that they cover the entire Division, not just my area. It is always on the approach to the festive season that concerns are raised regarding a perceived increase in drink driving so you can expect increased attention in this regard from the police with a view to identifying those engaging in such activity. Should anyone feel concerned about someone engaging in drink or drug driving but not have the confidence to call the police then please consider calling Crimestoppers on 0800 555 111 who will GUARANTEE anonymity. They will pass the information on but NEVER divulge the callers details to the police, this is an absolute guarantee, it is a promise that has never been broken!

Security at dwellings - please remain vigilant for your own and your neighbours properties. Some people use the darkness as a cover to commit opportunistic dishonesties like stealing bicycles, heating oil and other items. Although there are very few instances of this in our area we are not totally free from this type of crime. If you see any suspicious activity whether it’s people on foot or using vehicles please take a good look and obtain as much detail as possible before reporting your concerns to the police. A very good piece of evidence for example is when registration numbers on vehicles are noted accurately as this gives the police a fighting chance of detecting those responsible.

Online and telephone scams - I am saddened and dismayed to report that some people are still falling for scams perpetrated by people pretending to members of the public that they represent the persons bank before persuading the victims to send money to other accounts which is then lost. This happens online and via telephone. Those responsible are extremely plausible and use a number of tactics to encourage people to part with cash, in some cases on more than one occasion after they have been persuaded that their money is at risk from fraudsters, a particularly cruel trick. Tell your friends and repeat it, your bank will NOT cold call you to tell you of a problem that requires you to move your money to any other account for “safety reasons”. If anyone does get contacted online, report it via the official bank website and don’t let anyone remotely access your computer (unless YOU have instigated the call with the bank first and are satisfied you are communicating with someone who works for them) and if telephoning the bank, ensure you have terminated any cold call first before phoning the bank. In some cases, the fraudsters actually tell you to call the number on your card so as to trick you into believing you are speaking to a real bank employee when in actual fact the cold caller has simply not hung up and they then pretend to answer your call to the bank as if it’s a new call thus gaining your trust. If your bank contacts you and asks you to move money then it’s fair to say it’s not your bank calling, be vigilant, don’t move any money and report it to your bank in a secure way, in person if possible.

Please have a safe and enjoyable festive season as it comes along.

Inspector David Ogilvie, Area Inspector, Wester Ross & the Black Isle. “

Meeting Outcomes

Date Raised	Issue	Agreed / Proposed Actions	Area Command Action Tracking Table Reference	Remarks
25/09/17	<i>CCTV held on private dwelling and concerns regarding public space viewing / recording</i>	<i>PS Cosh to make enquiry regarding the positioning of camera</i>	N/A	<i>Visit made to address. No concerns regarding positioning etc. Advice given. Will be fed back to CC at next meeting.</i>

Intelligence - SID Log References (If submitted)

NONE.

Next Meeting

Date	30 October 2017	Time	1930 hours	Location	Hugh Millar Institute, Church Street, Cromarty.
------	-----------------	------	------------	----------	---

Area Commander Review

Initial		Date	
---------	--	------	--

Distribution:

Forward to DCU – FAO Service Delivery Officer, DCU, Divisional HQ.

Agenda item 7

Appendix B

Finance Report – Cromarty & District Community Council			
Agenda Item No 7 - Treasurer's Report			
Period: 30/10/17-25/11/17			
General Income			
Publications sales	£	38.50	PO
Less:			
General Expenditure			
Secretarial Services - October	£	50.00	
Increase/Decrease in Accumulated Fund	-£	11.50	
Fund Income			
Bonfire Night Fund - takings	£	265.71	
Gala Fund - bonfire night takings	£	400.00	
Bonfire Night Fund - donation from Gala Fund	£	400.00	
Tractor Operations Fund - insurance reimbursement	£	286.58	
	£	1,352.29	
Less:			
Fund Expenditure			
Gala Fund - donation to Bonfire Night Fund	£	400.00	
Gala Fund - donations to Alzheimers and MFR Cash for Kids	£	634.00	
Cromarty Rising Fund - legal fees	£	570.00	
Cromarty Rising Fund - website fees	£	218.53	
Splash & Dash Fund - engraving	£	48.00	
Monday Club Fund - October lunches	£	161.00	
	£	2,031.53	
Increase/Decrease in Other Funds	-£	679.24	
Net Assets			
Bank & Cash in hand balances as at 25/11/17	£	22,165.69	
Paypal - website sales	£	23.77	
Total Net Assets at 25/11/17	£	22,189.46	
Comprising:			
Community Council Accumulated Fund	£	2,408.60	
Provision for Guide Book reprinting	£	604.30	
Seaplane Plinth Fund	£	48.93	
Bonfire Night Fund	£	1,085.78	
Splash & Dash Fund	£	589.82	
Monday Club Fund	£	1,084.00	
Community Development Fund	£	253.42	
Gala Fund	£	6,880.41	
Emergency Resilience Fund	£	242.72	
Open Gardens Fund	£	6.86	
Gluren bij de Buren Fund	£	202.06	
Tractor Operations Fund	£	400.00	
Cromarty Rising Fund	£	8,382.56	
	£	22,189.46	

Appendix C

Agenda item 9

Met with the HC clerk of works and we have agreed a lengthy list of works that are their responsibility.

In January the main hall lighting is being replaced as well as the replacement of two main fuse boards with a more modern and fit for purpose board. This will require the Hall to close for 3 days and regular users have already been consulted. The cost of this work is already budgeted for out the Hall's Building Fund.

It is anticipated that the C&DCC will have the Hall's new Licence to Occupy for signing off at the January meeting.

The new hall blinds are proving a great success and will be an added bonus at this week's Cromarty Film Festival.

The Hall has now upgraded its floor cleaning resources, so that we now have two heavy duty mop buckets with all new mopheads. In addition we have an electrical steam mop.

Alan Plampton

Appendix D

Agenda item 11.2

My overview of meeting held 21st November at Hugh Miller Institute, Cromarty.

Meeting arranged to discuss traffic management issues in Cromarty brought about by increased traffic flows especially during the tourist season (spin off from NC500)

In attendance - Cllr Craig Fraser, Iain Moncrieff (HC Roads Operations Manager Skye, Ross and Cromarty) Jacque Ross (Chair Cromarty & District Community Council)

ISSUES

- Speed
- Parking
- Satnav directions
- Most of Cromarty is a conservation area
- Enforcement of traffic orders
- Unidentifiable traffic route at the Royal Hotel
- Increased traffic along Marine Terrace using the ferry during May to end of October
- Some others but not listed

SUGGESTIONS

- Close working with HC & Albyn Housing
- No one solution will resolve all issues - needs to be a collective approach
- Yellow cones temporary measures to cover local events e.g. community market, film festival
- Communicate with Satnav providers to update route map software
- Parking restrictions
- Set up one way system
- Directional signage to carparks
- Weight restrictions at certain time periods
- Traffic orders
- Speed surveys a various locations
- Speed management - smiley faces
- 20mph whole of Cromarty
- Build outs along the Denny see photos attached also you can see that if the vegetation at the bottom of the boundary fence of Victoria Park was removed we would gain nearly half a metre in some places.

For this to work we need the Cromarty community to 'buy' into the process of making Cromarty safer, communication will be key. Hope this helps and we can use this as a minute for the community council on Monday.

Cllr Craig Fraser

Appendix E

Agenda item 11.3

CROMARTY PRIMARY SCHOOL

Audit and Scrutiny committee meeting Agenda item 4

At Initiation of the project the budget was £2 million and has ended up at £3.7 million this 80% over the initial budget.

Having read and reread the report I am actually lost for words on what to say. Every local authority has a duty of care to make sure we get best value for money for tax payers and to be faced with a £1 million pound overspend falls incredibly short of this ideal. I am not going to go through the report line by line or paragraph by paragraph but do have questions, which I would like answered.

- If local members had not requested this project come before this committee would we have known about these project management issues, over spends and time overruns?
- 90% of Cromarty is a conservation area and a significant proportion of properties in Cromarty are listed, especially the school and around the school - You would have thought the contractor would have had some forward planning and or thinking - and thought what is our plan 'B' if something happens like a listed wall collapsing?

- How long have project management failings been going on across Highland region over the years, what cumulative deficiencies are we going to find in the coming months or years?
- Also at what point was the Highland Council chief executive and leader of the council made aware of the significant overspend and what actions did they take to address these problems?

Throughout the whole of this report there are significant failings in process, procedure and no accountability? I would not like to see one or two officers held to account for this overspend. This was a team effort to get an overspend of this magnitude. My confidence in Highland Council senior project management has been severely compromised. Do I have confidence in the new procedures/ process only time will tell?

Lastly - With this money we could have refurbished Fortrose Academy and some.

Cllr Craig Fraser