



CROMARTY AND DISTRICT COMMUNITY COUNCIL

**Minutes of meeting held on Monday 29th February 2016
in the Hugh Miller Institute**

MINUTES
APPROVED
21.3.2016

Present

Community Councillors: Jacquie Ross (JR) Chair, Gabriele Pearson (GP) Secretary, Estelle Quick (EQ) Treasurer, Diane Brawn (DB), Rosemarie Hogg (RH), Kenneth MacFarlane (KM), Alan McDonald (AM)

Youth Representative:

Highland Councillors:

Police Scotland:

Member(s) of the public: Nigel Shapcott (NS) Representing Cromarty Care Project, Tony Vandyke (TV) Representing the Harbour Trust, Mary MacDonald (Manager of CAB, Ross & Cromarty) and George Carson (CAB Volunteer Coordinator & Outreach Officer) from the Citizens Advice Bureau (CAB), Janet Gray and Joni Pippin.

Community Council Minute Secretary: Gillian McNaught

1	<p><u>Chairman's Welcome</u> JR welcomed everyone to the meeting.</p>	
1.1	<p><u>Apologies:</u> Cllr David Alston (DA), PC Calum Reid (CR), Police Scotland, Sativa Alexander (SA), Cllr Craig Fraser (CF)</p>	
2	<p><u>Declaration of Interests</u> KM & JR declared interest in Harbour Trust issues (item 6) as Harbour users.</p>	
3	<p><u>Approval of previous Minutes 25th January 2016</u> Approved by DB and seconded by GP.</p>	
4	<p><u>Presentation by Mary MacDonald & George Carson, Citizens Advice Bureau</u> Mary outlined the wide ranging specialist support offered by the CAB team through their offices and outreach projects in Ross shire. CAB have been looking at how they can offer these services to outlying areas, including Cromarty. George hoped that the C&DCC may be able to help facilitate the offering of CAB services to residents. One possibility is using Skype to access the expertise in the CAB offices, helped by volunteers at a suitable venue in Cromarty. JR will follow this up and report back. NS will put on the agenda for the next meeting of the Cromarty Care Project. Mary & George were thanked and left the meeting.</p>	JR

5	<p><u>Youth issues</u> No report this month.</p>	
6	<p><u>Cromarty Care Project</u></p> <ul style="list-style-type: none"> • NS reported that a Quiz night had raised £350 and on 7th May there will be a fundraising Antique and Valuation Day. • Caring had started on 15th February and work is being done on the referral system and making residents aware of it. • The arrival of the storage building has been delayed until the 2nd March. Once the shed is up, an Emergency Working Group Training Day will be organised. <p>JR thanked NS for his input and passed on congratulations from the CCs Training Day where the work of the CCP was held up as an excellent example of taking a Community Project forward. NS left the meeting.</p>	
7	<p><u>Harbour Trust</u></p> <ul style="list-style-type: none"> • TV presented a report to a meeting of Harbour Users and other interested parties on February 24th which was very positive. It is hoped these meetings will take place quarterly and that the Harbour Trust will continue closer links with the Boat Club and Harbour Users group. • The Harbour Revision Order is estimated to be complete in 3 months. • The Admiralty Pier has been recently inspected and is in need of urgent repair. It is part of an ongoing repair strategy for the whole Harbour, but in the meantime several smaller maintenance and repair jobs have been successfully completed. <p>JR thanked TV for his input and congratulated the organisers for the handling of the recent meeting. Thanks were also extended to KM for use of the Cromarty Arms as a venue.</p>	
7 (i)	<p><u>Cromarty Event</u> <i>(Minute Secretary's note. This item brought forward from AOB).</i></p> <p>Janet Gray and Joni Pippin had contacted JR with a request to come to the meeting and put forward an initial proposal for a high quality music/art/media mini festival to be held in May 2017 in Cromarty. This would take place over one or two days and is intended to be a family event with local involvement, stalls and produce, local musicians but also named bands.</p> <p>Members were interested to have more information, so will this will be on the agenda for next meeting when a fuller proposal will be presented.</p> <p>Both were thanked and left the meeting. TV also left the meeting.</p>	

8	<u>Police Report</u> GP circulated this prior to the meeting. (Appendix A). GP would contact PC Reid with regard a visit to the Youth Cafe following a laser pen shone in the eyes of a bus driver.	GP
9	<u>Matters Arising</u>	
9.1	(4.2 Safe Crossing for Children). SA continuing to progress and will report back. Discharged.	SA
9.2	(4.3 Ask Wanda about Police Visit to Youth Cafe). See item 8. Ongoing.	SA & GP
9.3	(7 Work on Voting Form for Urgent Public Meeting). Done. Discharged.	
9.4	(7 Take Notes at Urgent Public meeting). Done. Discharged.	
9.5	(9.2 Liaise on Links Bus Stop issues & Report Back). Discharged.	
9.6	(9.4 Contact HC to inform contractors about protection of Links). Ongoing.	CF
9.7	(9.5 Follow up with Vivienne quote for defibrillator cabinets). EQ reported a quote of £1700 inc VAT for a defibrillator and cabinet. The proposal was for three in the town (in addition to the one held by First Responders and the Cromarty Medical Practise). Members have made efforts to obtain the necessary funding but the full amount required has not been secured. It was agreed the C&DCC is unable to progress this further. Discharged.	
9.8	(9.7 Report back on quote from Calum MacKay ref basket ball hoop repair). Done. Discharged.	
9.9	(9.8 Report damaged bus timetable and noticeboard). Still not repaired. Ongoing.	CF
9.10	(9.10 Update on replacement Hospital Road sign). Ongoing.	DA
9.11	(9.12 Contact HC about Bank Street lorry access/damage issues and possible Traffic Management Plan for Cromarty). Ongoing.	CF
9.12	(9.14 Address complaints with HC about brightness of new LED lights and revisit suggestion of energy efficiency of street lights). Ongoing.	CF
9.13	(9.16 Email Gabriele with further suggestions for Cromarty survey). JR showed the proposed survey to Members. Additional suggestions included a question on overnight parking on the Links; a section to identify age groups and a list of examples of local organisations that could benefit from volunteer skills. It was agreed a deadline of the end of March for questionnaires to be returned. JR has put together a C&DCC Facebook page (AM will help with this) and other means of communicating with residents was discussed for this and in the future (<i>Minute Secretary's Note see also item 18.1</i>).	JR & AM
(cont)		

(cont)		
9.14	(9.17 Follow up suggestion of Ice warning signs at Glenurquhart). Ongoing.	DA
9.15	(11.4 Follow up on Ferry tender process). No information available until after 8th March when tender applications are lodged. Ongoing.	JR
9.16	(15 Put The Links on the Cromarty Survey and progress suggestion of interim working party). Cromarty Survey almost complete (see 9.13) but a working party will be considered after survey is publicised. JR and KM will contact CF and John Nightingale regarding Links issues.	JR & KM
9.17	(17.1 Pass on concerns about heating in the VH to Alan). EQ spoke with Alan Plampton but since then further complaints had been received from the Camera Club, The Fourways and the Bowling Club regarding the Hall being cold. EQ will speak to the VHMC and report back.	EQ
9.18	(17.2 Invite Citizens Advice co-ordinator to next C&DCC meeting). CAB representatives attended. Done. Discharged.	
9.19	(18.1 Jacquie to contact Plexus about updating software for the CL website. Gabriele to keep Kristina informed). JR contacted Plexus but not heard back. Will follow up and monitor the Facebook page and website working in tandem. Gabriele to keep Kristina informed.	JR & GP
10	<u>Gaelic Chapel</u> No update this month.	
11	<u>Community Councillor's portfolios - review/update</u>	
11.1	Kenneth MacFarlane <ul style="list-style-type: none"> The Links. Covered in previous discussions. Members commented that parking in Cromarty was currently problematic with the Links closure and will be so more in the summer months. (see item 9.16) 	
11.2	Estelle Quick <ul style="list-style-type: none"> Dog Fouling. Four new volunteers have been enlisted for the dog bin rota, the result of directly approaching dog owners. EQ will keep working on the problem of dog fouling around the town. 	
(cont)		

<p>(cont)</p> <p>11.3</p> <p>11.4</p> <p>11.5</p> <p>11.6</p>	<p>Rosemarie Hogg</p> <ul style="list-style-type: none"> • Cromarty Tractor Members thanked RH for sorting out the Tractor insurance. Registration documents are now in RH's name; fuel has been sourced from the Harbour Trust and grit bins have been replaced and filled. In order to comply with legislation, RH has secured written permission from HC that the Tractor can be driven on pavements. A risk assessment is currently with HC and the outcome will determine whether further training for volunteers is required. <p>Diane Brawn</p> <ul style="list-style-type: none"> • DB attended the Black Isle Tourism meeting on 18th February, which was attended and well supported by local businesses. <p>Alan McDonald</p> <ul style="list-style-type: none"> • The Gala preparations are progressing well. Events during the last week of July will cater for all age groups and up to date information can be found on their Facebook page. <p>Gabriele Pearson</p> <ul style="list-style-type: none"> • The roads and verges around Davidson and Farness are badly damaged. A Roads Inspector is due tomorrow (1st March) and GP has offered to meet. Ongoing. 	
<p>12</p>	<p><u>Victoria Hall Report</u></p> <p>Alan Plampton, (VHMC) circulated the Victoria Hall Report, Victoria Hall Emergency Resilience Project Budget and Timeline (Appendix B & C) and Youth Cafe Report (Appendix D) from Fraser Thomson, Assistant Youth Worker prior to the meeting.</p>	
<p>13</p>	<p><u>Treasurer's Report</u></p> <p>EQ circulated her Report prior to the meeting and presented it to Members (Appendix E).</p> <p>EQ informed Members that the HC set its budget for 2016/2017 on 25th February and this is likely to impact the C&DCC with a grant cut. EQ estimates this may be around a 10% reduction (just over £100).</p>	
<p>14</p>	<p><u>Highland Councillors' Reports</u></p> <p>No reports this month.</p>	

15	<u>The Links</u> Discussed under Matters Arising 9.13 & 9.16.	
16	<u>Cromarty Ferry</u> Discussed under Matters Arising 9.15.	
17	<u>Correspondence</u>	
17.1	Letters of complaint received about the Victoria Hall heating. Discussed under Matters Arising 9.17.	
17.2	GP had received numerous objections to the proposed Ship to Ship Oil Transfer.	
17.3	C&DCC received a commemoration gold coin to mark Queen Elizabeth's 90th Birthday.	
17.4	Email received from Small Communities Housing Trust.	
17.5	GP received a renewal document regarding the C&DCC Insurance which is automatically deducted from the HC grant. Members discussed insurance and other financial issues and it was agreed further clarity was required. JR will research further and GP will contact Di Agnew and Vivienne Plampton for advice.	JR & GP
17.6	The next meeting of the Black Isle Community Councils will take place in Avoch next month. GP will attend.	
17.7	JR reported that the Cromarty Boat Club had successfully secured £12000 for the redevelopment of their facilities.	
17.8	JR had received two complaints about cars parking on the Denny pavements. JR will ask CF to take forward and GP will raise with PC Reid.	JR, CF & GP
17.9	Cromarty Firth Stakeholders Group is hoping to start up again.	
17.10	A new group has formed, Cromarty Rising, in the light of the work done on the community objection to the Ship to Ship Oil transfer proposal. This group has asked that the C&DCC request a meeting with the new Chairman of the Board of the CFPA and also ask him to consider withdrawing their application in the light of strong local opposition. Agreed.	
17.11	EQ received two complaints that bird scarers are frightening dogs. EQ checked the guidelines and farmers are entitled to use them. EQ has fed this back.	
17.12	EQ & KM received complaint that the Allan Square toilets were very unclean. JR will inform CF.	JR

18	<u>AOB</u>	
18.1	Promoting the Cromarty Live website It is proposed to get the C&DCC Facebook page up and running and see how both work in tandem.	JR & GP
18.2	Administration of residents' email addresses This has come to light in discussions about keeping residents informed but within the legal framework of Data Protection. GP will research and report back.	GP
19	<u>Planning</u> GP circulated the Planning Report prior to the meeting. (Appendix F).	
20	<u>Date of Next Meeting</u> Monday 21st March @ 7.30pm Hugh Miller Institute, Church Street, Cromarty	
	JR thanked everyone for attending and for their input. The meeting concluded at 9.20pm.	

Summary of Action Points

Reference	To whom allocated	Notes
4	Jacque	Follow up on CAB outreach project
8	Gabriele & Sativa	Contact PC Reid about visit to Youth Cafe following laser pen incident
9.1	Sativa	Continue progress on travel plan
9.6	Craig	Contact HC to inform contractors about protection of Links
9.9	Craig	Report damaged bus timetable and noticeboard
9.10	David	Update on replacement Hospital Road sign
9.11	Craig	Contact HC about Bank Street lorry access/damage issues and possible Traffic Management Plan for Cromarty
9.12	Craig	Address complaints with HC about brightness of new LED lights and revisit suggestion of energy efficiency of street lights
9.13	Jacque & Alan	Work on C&DCC Facebook page
9.14	David	Follow up on Ice Warning signs for Glenurquhart

9.15	Jacquie	Follow up on Ferry tender process after 8th March
9.16	Jacquie & Kenneth	Follow up Links issues and contact Craig and John Nightingale
9.17	Estelle	Follow up on complaints about heating in the VH with the VHMC
9.19	Jacquie & Gabriele	Follow up contact with Plexus about updating software for the CL website. Gabriele to keep Kristina informed.
17.5	Jacquie & Gabriele	Jacquie to research insurance and financial liabilities for CCs and Gabriele to contact Di Agnew and Vivienne for advice.
17.8	Jacquie & Gabriele	JR pass on concerns of on-pavement parking to Craig and Gabriele to pass on to PC Reid.
17.12	Jacquie	Pass on complaints regarding the cleanliness of the Allan Square public toilets to Craig
18.1	Jacquie & Gabriele	Monitor how C&DCC Facebook and Website work together
18.2	Gabriele	Research Data protection in relation to C&DCC's use of email contacts etc and report back

Appendix A
Agenda item 8

I can report that it has yet again been a quiet month on the crime front in Cromarty. There have only really been two incidents of note which were

03/02/16 - Report of a taxi fraud - enquiries ongoing

06/02/16 - Report of theft from a dwelling house in Cromarty. One male was C/C as a result of enquiries carried out.

25/02/16 - Report of youths shining a laser pen at a bus driver in Cromarty. The youths have not been identified. This is perhaps something that I could discuss at the Youth Café when I get a chance to pop in and see them.

As always any issues highlighted at the meeting let me know and I will endeavour to address them.

Regards,
Sergeant Reid.

Appendix B
Agenda item 12

Cromarty & District Community Council Meeting - 29th February 2016

Agenda Item 12 - Victoria Hall Report

1. Joanna Rose has now taken over as the Victoria Hall Bookings Administrator. Website and documentation have all been updated and the changeover is working well.

ACTION - Information only, no action required.

2. Licence to Occupy renewal is still ongoing. No change from last report. New Licence to be agreed in time for renewal on 1st April 2016.

ACTION - Information only, no action required.

3. The planned electrical work is still ongoing for both the Emergency Resilience Project and the Hall. No other change since last report.

ACTION - Information only, no action required.

4. Emergency Resilience Project - Attached is the latest Budget and Timeline for the Project at the Hall. The Budget remains unchanged although, as expected, the Black Isle Ward funding has now been received with the remaining SSE funding still dependent on Cromarty's Emergency Action Plan being in place. However members should note that the work has been delayed. The delay is two-fold. Firstly, the contractor laying the concrete base has been hampered by inclement weather, but luckily the delivery of the Storage Unit has also been delayed, so meaning that the weather delay is less crucial. However, delivery has now been confirmed for Wednesday 2nd March, so it is hoped that work on the base will be concluded in time for construction (by the CCP volunteer team) to take place over the weekend of 5th/6th March. We have now agreed, with the Highland Council's Insurance Department, that the Victoria Hall's new storage unit and all its contents (except the snow plough, which is insured separately) will be covered by our existing Village Hall Policy. This includes buildings, contents and liability cover.

ACTION - Information only, no action required.

5. The application for the renewal of the Hall's Public Entertainment Licence (due in November) has commenced early. This is due to the substantial amount of electrical work that will be required to satisfy the Licencing Department. To save costs, it is

Appendix D
Agenda item 12

Youth Café Report -December 2015

Activities for October - December 2015

Junior Youth Café

Cromarty Jnr Youth Café is very busy on a Monday night with up to 26 young people attending each week. Jnr Youth Café has been very busy with a range of activities being provided, such as, Arts & Crafts, Multi sports, Dodgeball, Badminton, Football, Hockey, Circle Games, Rugby, Running races, Tennis & Nerf Wars.

Rugby and football with Youth Coaches that are taking part in Saltire award and The Highlife Highland Leadership Award, All of the Jnr really enjoy working with Matty & Angus, the boys teach the Jnr different skills for football and rugby.

Snr Youth Café

Each week the young people turn up to the Snr youth café and take part in a range of activities such as, PS4 or Xbox Night, Badminton, Football, Baking, Cooking and Arts & Crafts.

Wanda's Jnr Diamond Divas

For the past few months the Jnrs have been taking part in dancing sessions with Antonia DiCarlo, they all loved the dancing with her and have come on really well with their dancing and their movements

There was a short video produced of their dancing, and it was truly amazing.

Wanda's Snr Diamond Divas

Around 10 young people have been attending weekly, taking part in learning new routines with Antonia DiCarlo. All of the group have had great fun taking part in the class.

Cromarty Cook Well Project

Vicky, Wanda & I are now running the cooking class for snrs on a Monday nights, 6 snrs each week with a good mix of both boys and girls. Cookwell is about enabling young people to cook on a budget and make quick but healthy meals, each week they make 4 different courses, a Bread, Starter, Main Course & a Dessert. This class is to help increase confidence and social skills, learning the basics about cooking from what different measurements are to cooking the food completely. The food that the group are producing is amazing. And being able to try different food and deciding as a group the menu for the following week.

The Cookwell class provided the refreshments for the Bank that was playing at the Natal Event in September. The entire band were amazing with the refreshments that produced and provided.

Cromarty Chanter Class

All of the pipers are coming on really well. Father Mel is really impressed with the group and how well they are all coming on.

Finlay and Cody piped a piece of music at the Natal event in September at the Graveyard, they were absolutely fantastic.

Sailing

The sailing project with Simon ended at the end of September, some weeks we were not able to sail due to the weather but Simon would provide an alternative option either canoeing or kayaking. All of the young people have really enjoying this opportunity

Committees

In Cromarty we have young people on various different forums and Committees:

Young girl Ross & Cromarty Youth Forum - Erin Lambert

Young girl on The Community Council - Sativa Alexander

Community Residents Association of Cromarty – Estere Vitola

Volunteer & Training

Each week at the Youth Café we can have up to 10 volunteers gaining new skills and delivering different activity to the young people. The young people are learning how to play different games and then are picking up skills from the volunteers

All of the young people that help at the different clubs are all gaining hours towards their Saltire award.

I did my powerboat ticket along with 2 other volunteers from Cromarty Samantha Shepherd & Mike Schroder we did this training with Simon.

I am currently studying at the North Highland College in Alness doing my SVQ level 3 in Youth Work

Cromarty Primary School

I have been delivering Bike ability training to the P4s in Cromarty Primary School enabling them to use their bikes safely out on the road. Once the pupils had completed the course I presented them with Certificates & Badges

I also assisted Clair Bale Active Schools Coordinator with The Young leaders programme enabling the P7s to provided activities for the younger pupils in the school at break time

Getting to Know Your Techno

On a Monday night older residents were invited to come along and attend some sessions of getting to know your techno, this is enabling us to build relationships with older people in the community and build positive healthy relationships while teaching older people how to use different items of Technology such as, mobile phones, laptops I pads. All of the older people really enjoyed the class and also enjoyed some of the home baking that they were given.

As part of getting to know your techno and the October programme we took a group of young volunteers to the Fourways Club and did a mini pamper session, giving them foot massages, hand massages, head massages and also playing a game of beetle drive and enjoyed a cup of tea while getting the crack with older people.

Decaff:

Two pupils from Fortrose Academy one of them from Cromarty has been helping at Dementia Café in Avoch on a Mosaic project.

Mountain Biking

We have teamed up with the Black Isle Mountain Biking Club enabling some of the young people from Cromarty to attend mountain biking sessions on a Tuesday night; the boys who have been

attending each week have been really enjoying it. The boys who have been attending the mountain biking have been able to take part in competitions.

October Programme

In the October Holidays there was a few days of Activities ran:

Nerf Wars, Graffiti Arts, Bubble Ball Football, Mii Football, Team Challenges, bakewell & Movie afternoon with Pizza and popcorn. This was a very well attended event.

Christmas Party

For another year running we teamed up with CRAC and ran a join Christmas party and again it was an amazing success, all of the people that attended had a good time while able to take part in dancing, and other party games and also get a present from Santa,

Christmas Deliveries

In December & January Wanda & I delivered over 500 meals into the community to vulnerable families or older people,

These meals came from the Highland Homeless Trust and many different organisations donated them to the Highland Homeless Trust,

Pupils from Fortrose Academy cooked some of the meals.

Also a few Families in Cromarty received bags of presents from the MFR Cash for Kids Mission Christmas.

While I was collecting these presents I was asked if I could make use of shortbread as they had donated loads.

When the meals were donated to the families they were also given shortbread

Over the next few month:

There is going to be lots of exciting activities coming up:

- Fusion – Activities for young people
- Crafts with Leonie
- Dancing with Antonia,
- Easter Programme
- Working with Issie on The Representing Cromarty Project.
- Sailing Starting in April

I would like to thank you for reading this report and would also like to thank you for helping support the Youth Café and my Position as Part Time Youth Worker

Fraser Thomson
Assistant Youth Worker
Cromarty Victoria Hall

Appendix E
Agenda item 13

<u>Finance Report – Cromarty & District Community Council</u>			
<u>Agenda Item No 13 - Treasurer's Report</u>			
<u>Period: 25th January 2016 to 28th February 2016</u>			
<u>General Income</u>			
Less:			
<u>General Expenditure</u>			
Secretarial Services - January	£	50.00	
Stationery and postage	£	1.32	
Hire of church hall for public meeting	£	20.00	
Increase/Decrease in Accumulated Fund		-£71.32	
<u>Fund Income</u>			
Emergency Resilience Fund - Highland Council	£	3,400.00	
Less:			
<u>Fund Expenditure</u>			
Monday Club Fund - January lunches	£	119.00	
Increase/Decrease in Other Funds		£3,281.00	
<u>Net Assets</u>			
Bank & Cash in hand balances as at 28/02/16	£	9,481.24	
Total Net Assets at 28th February 2016	£	9,481.24	
<i>Comprising:</i>			
Community Council Accumulated Fund	£	1,531.52	
Provision for Guide Book reprinting	£	94.05	33 sold at £2.85 cost
Seaplane Plinth Fund	£	48.93	
Bonfire Night Fund	£	1,102.86	
Splash & Dash Fund	£	721.72	
Monday Club Fund	£	513.30	
Community Christmas Fund	£	-	
Gala Day Fund	£	4,459.33	
Emergency Resilience Fund	£	809.53	
Tractor Operations Fund	£	200.00	
	£	9,481.24	
Estelle Quick 28/02/16			

Appendix F
Agenda item 19

New Planning Applications

16/00319/LBC | Alterations and erection of extension | Ellison House 21 High Street Cromarty IV11 8UZ- Awaiting decision

16/00319/LBC | Alterations and erection of extension | Ellison House 21 High Street Cromarty IV11 8UZ- Awaiting decision

Up date on Planning Applications

16/00030/FUL | Erection of shed (retrospective) | 3 Coastguard George Street Cromarty IV11 8YL- Application permitted

5/04526/FUL | External alterations to house including re-harling and painting | Reay House 7 George Street Cromarty IV11 8YJ- Application permitted