



CROMARTY AND DISTRICT COMMUNITY COUNCIL

Minutes of meeting held on Monday 29th August 2016, 7.30pm in the Hugh Miller Institute

MINUTES
APPROVED
26.09.2016

Present

Community Councillors: Jacquie Ross (JR) Chair, Diane Brawn (DB) Secretary, Estelle Quick (EQ) Treasurer, Kenneth MacFarlane (KM), Alan McDonald (AM), Gabriele Pearson (GP)

Youth Representative: Bryn Leyshon

Highland Councillors:, Cllr Craig Fraser (CF)

Police Scotland: PC Calum Reid (PC CR)

Member(s) of the public: Joanne Allay (Cromarty Firth Port Authority), Greg Fullerton (Representing Cromarty Rising), Wanda Mackay (Youth Development Officer), Jon Palmer

Community Council Minute Secretary: Gillian McNaught (GM)

	<i>(Minute Secretary's note).</i> The 'Drop-In' session as advertised was held between 7 - 7.30pm.	
1	<p><u>Chairman's Welcome</u> JR welcomed everyone to the meeting, in particular, Bryn Leyshon the new C&DCC Youth Representative.</p> <p><u>Apologies:</u> Rosemarie Hogg (RH), Cllr David Alston (DA).</p>	
2	<p><u>Declaration of Interests</u></p> <p>No new declarations.</p>	
3	<p><u>Approval of previous Minutes 27th June 2016</u></p> <p>The Minutes were approved by KM and seconded by AM.</p>	
4	<p><u>Youth issues</u></p> <p>4.1 Seagull Nuisance - Bryn reported that a young person had been attacked by a seagull, resulting in scratches to the face and this was just one of several such incidents this summer.</p> <p>4.2 Traffic Management - Congestion at the corners of Church and Bank Street with High Street is causing concern and resulted in a recent incident involving three vehicles, one of which was damaged.</p>	CF
(cont)		

<p>(cont)</p> <p>4.3</p> <p>4.4</p> <p>4.5</p> <p>4.6</p>	<p>HC Grass Maintenance - The area around the graveyard area is very overgrown, with a member of the public currently cutting areas on a voluntary basis.</p> <p>Broken Gate - A gate in need of repair in Townlands play park recently swung out and hit a young person in the face which required a hospital visit.</p> <p>Dog Mess - there have been several complaints about this.</p> <p>Summer Programme - the series of events for young people run by Wanda and Fraser had been fully booked and a great success.</p> <p>JR thanked Bryn for his input and indicated these points would be raised under agenda items later in the meeting.</p>	<p>CF</p> <p>CF</p>
<p>5</p>	<p><u>Presentation by Sitakumari, Director of Heartstone</u></p> <p>Postponed until September meeting.</p>	
<p>(8)</p> <p>(8.1)</p> <p>(8.2)</p> <p>(8.3)</p> <p>(8.4)</p> <p>(8.5)</p>	<p><u>Police Report</u></p> <p>PC CR circulated his report prior to the meeting (Appendix A). It was stressed that the number of reported incidents was very low for a two month period.</p> <p>Enquiries are continuing in relation to the reported shooting of a seagull. Feedback from door to door enquiries backs up the concerns raised by BL that seagulls pose a danger to residents, particularly young and old, but it is an offence to harm any species and the public cannot take matters into their own hands.</p> <p>Further to complaints of vehicles parking on pavements (Minutes 29.2.2016, item 17.8 & 25.4.2016, item 7), the Traffic Warden had visited Cromarty. He highlighted that road markings and signage are poor and could be reviewed. This is a matter for HC.</p> <p>PC CR had visited the Youth Cafe and gathered some good information in relation to the laser pen incidents and will follow up. (Minutes 29.2.2016, item 8) It was important to highlight the dangers and potential serious consequences of these actions through the schools and remind the public it is a chargeable offence.</p> <p>GP had reports of rubbish dumped on the Links and waste in the Firth. PC CR stressed Police Scotland is willing to take calls relating to such issues, but suggested residents may get the best response by contacting Agencies directly who deal with these matters e.g. HC & SEPA.</p> <p>PC CR, BL and Wanda Mackay were thanked and left the meeting.</p>	<p>CF</p>

<p>6</p> <p>6.1</p> <p>6.2</p> <p>6.3</p> <p>6.4</p> <p>6.5</p> <p>6.6</p> <p>6.7</p>	<p><u>Presentation by Joanne Allday, Cromarty Firth Port Authority (CFPA)</u></p> <p>Joanne Allday (JA), Marketing and PR Manager presented to Members her report (Appendix B). She welcomed questions afterwards and these were as follows:</p> <p>Q (CF) In the 13/14 Annual Review, it states the CFPA works for the benefit of Stakeholders. Who are the Stakeholders? A JA said she would provide this list.</p> <p>Q (CF) How do representatives of the Stakeholder groups get elected to the board of Directors and who decides? A As far as JA is aware, the Board is formed by a process of application but was wasn't able to confirm who selected the applicants.</p> <p>Q (GF) The 1973 Act states that the Board should comprise of 6 members and not more than 7, 3 members with technical expertise and 3 from the County Council (currently HC). The Board does not currently reflect this. Why has the Act not been updated? A JA will research.</p> <p>Q (CF) The CFPA states that it promotes sustainable aquaculture. CF has spoken to many small companies, whose business relies on a clean environment around the Firth. In the light of the proposal to discharge ballast water as stated in the Ship to Ship application, how will this progress the ISO 14001 Environmental Management Plan* in the 2012 CFPA Annual Report? A (JA) Anything contained in the Ship to Ship application is within the law and regulations. The CFPA is currently looking into different options for the ballast water.</p> <p>Q GF said SEPA and SNH have had no recent contact from the CFPA on the Ship to Ship application, although JA had mentioned in her report and in the meeting that the CFPA is currently working closely with them. A (JA) suggested this may be because the additional information being gathered by the CFPA in response environmental concerns has not yet been completed.</p> <p>Q (EQ) Is there a timescale for the proposals for the Ship to Ship process? A (JA) None.</p> <p>As Cromarty business owners, EQ and KM have experienced no discernible benefit as a result of visiting ships to Invergordon, but it is recognised that the town has the potential to be a destination town for cruise holidaymakers. JA is researching how other visitor attractions can be incorporated into on shore excursions and further ways the wider community may benefit.</p> <p>JR thanked JA for her presentation and for giving the community an opportunity for answers regarding the Ship to Ship Application.</p> <p><i>* this reference enables further explanation of what is meant by the ISO 14001 accreditation</i></p>	
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(6a)	<p><u>Black Isle Partnership</u></p> <p>Jon Palmer gave an update on the Black Isle Partnership. This working group is gathering ideas to bid for a 4 year Heritage Lottery funded project on the Black Isle. The next meeting is on <u>29th October in Rosemarkie Memorial Hall</u> when it is hoped to firm up ideas in preparation for a formal application in May 2017.</p> <p>Jon will send information to CL website and to JR to post on C&DCC Facebook page.</p> <p>JR thanked Jon for his input.</p>	JR
7	<p><u>Presentation by Greg Fullerton, Cromarty Rising</u></p> <p>Greg Fullerton presented an update to Members (Appendix C) on the progress of the local pressure group formed to oppose the CFPA Ship to Ship Oil Transfer Application.</p> <p>JR thanked the Cromarty Rising Group for the hours of work and research in taking this forward on behalf of the Community.</p> <p>Greg Fullerton and Jon Palmer left the meeting.</p>	
8	<p><u>Police Report</u></p> <p>Discussed earlier in meeting.</p>	
9	<p><u>Matters Arising</u></p> <p>9.1 (8.1 Contact Vivienne for advice ref: Public Liability for groups). JR clarified that any Public group requiring cover for events through the C&DCC must contact the C&DCC in advance and also share Minutes of the Groups' Meetings when appropriate. Discharged.</p> <p>9.2 (8.5 Contact HC about Bank Street lorry access/damage issues and Traffic Management Plan for Cromarty). Ongoing.</p> <p>9.3 (8.6 Investigate C&DCC Publication sales on Ebay). Ongoing.</p> <p>9.4 (8.6 contact Kristina about sharing CL log with Estelle and Jacquie for publication sales and C&DCC updates). Done. Discharged.</p> <p>9.5 (8.6 Set up Paypal Account for selling publications on CL Website) Done. Discharged.</p> <p>(cont)</p>	CF AM

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9.6	(8.8 Distribute details ref: Townlands Barn). A meeting has been set up with C&DCC and Albyn Housing. Done. Discharged.	
9.7	(8.9 Report back on request for market stall storage). The shed offered by Townlands Together is too small. Discharged.	
9.8	(8.11 Contact HC Waste ref: additional bin in Victoria Park). CF will follow up. Ongoing.	CF
9.9	(6.25 Monitor table and chairs on pavement causing an access issue on corner of Church Street). RH discussed further with the owner who will ask staff to make sure there is enough access along the pavement. Discharged.	RH
9.10	(8.14 Ask about what is considered relevant issues to report to Police). Covered in Police Report (8.5). Discharged.	
9.11	(8.16 Notices for the Links). Discussed under 12.2. Discharged.	
9.12	(8.18 Follow up with HIE Development Trust Association about potential funding). Discussed under AOB 17.1. Discharged.	
9.13	(8.20 Follow up complaint about removal of rose and marker at grave on his HC report). Ongoing.	CF
9.14	(8.23 Follow up on speed signs). Discussed in Police Report (8.3). Ongoing.	CF
9.15	(8.25 Follow up on volunteers in survey and possible business group). See item 12.2. Discharged.	
9.16	(8.26 Further advertising to reach the target amount for Lucky2BHere). Target reached. See item 17.2). Discharged.	
9.17	(10 Update Portfolio List and circulate). Done. Discharged.	
9.18	(12 Submit Ward Budget Application for cost of bench base). Done. Discharged.	
9.19	(12 Bank donations from the Open Gardens Day and distribute to organisations as instructed). Done. Discharged.	
9.20	(13.1 CF to report back with the current HC budget for Cromarty Public Toilets and Members discuss further). Despite JR's phone calls and emails to Hugh Gardiner at HC, there has been no response. JR to copy in CF, who will follow up.	CF

(cont)		
9.21	(13.1 Contact Brian Porter at HC Education about soil from school build at Whitedykes). JR has had an unsatisfactory response to enquiries about funding for development of this site. It is hoped a meeting will be arranged at the earliest with Highlife Highland and HC. Ongoing.	JR
9.22	(13.1 Keep informed about Community Planning developments). Discharged.	
9.23	(13.2 Look at possibility of local contractor carrying out pruning work at the Ice House at Marine Terrace). Ongoing.	CF
9.24	(16.2 Circulate Scottish Fire and Rescue Service Strategic Plan to Members). Done. Discharged.	
9.25	(16.5 Invite Sita to next meeting to give presentation on Heartstone project). Done. Attending September meeting. Discharged.	
9.26	(17 Update standard C&DCC Agenda). Done. Discharged.	
10	<u>Treasurer's Report</u>	
10.1	EQ circulated her report prior to the meeting (Appendix D).	
10.2	The annual HC grant has been received with insurance automatically deducted.	
10.3	Since the report was compiled, £500 had been received from the Harbour Trust towards the defibrillators.	
10.4	The Monday Club fund is now empty and EQ will look at fundraising.	EQ
10.5	New funds have been opened for Cromarty Open Gardens and Cromarty Defibrillators in addition to those already held, with a proposal to hold funds for the mini-fest, <i>Gluren bij de Buren</i> ('Peeking in on the Neighbours').	
11	<u>Victoria Hall Report</u>	
	Alan Plampton circulated the Victoria Hall Report (Appendix E), Youth Café Report (Appendix F) & Quote for Black Out Blinds (Appendix G) prior to the meeting.	

<p>12</p> <p>12.1</p> <p>12.2</p> <p>12.3</p> <p>12.4</p> <p>(cont)</p>	<p><u>Community Councillors' Portfolios</u></p> <p><u>Kenneth MacFarlane</u></p> <ul style="list-style-type: none"> • Cromarty Ferry - A couple of complaints had been received after the Ferry didn't run over the summer due to instances of bad weather, low tide and engine problems. Signage in times of cancellation of service is problematic but there has also been lots of positive feedback. Highland Ferries is helping stranded passengers by transporting round the Firth by car or providing a rib for the crossing. The Company was apologetic for these circumstances and endeavoured to keep the Public posted with up to date information on their Facebook page and Tweets on the Highland Council Public Transport page. • Cromarty Live - Some messages to C&DCC come through the CL Website. It was agreed by Members that GM will ask Kristina to send these direct to DB, the C&DCC Secretary, who will then circulate to the appropriate Member to deal with. <p><u>Alan McDonald</u></p> <ul style="list-style-type: none"> • Cromarty Gala - This was the Committee's first week long event, and although there were a few hiccups, the Gala was enjoyed by a great number of residents and visitors. Planning for 2017 has already begun with the booking of the act for the Finale. • Bonfire Night is the next community event and there will be a fundraising Quiz night on 24th September. <p>JR expressed huge thanks to the Gala Committee for their hard work in planning a full week of events.</p> <p><u>Jacquie Ross</u></p> <ul style="list-style-type: none"> • Citizens Advice - two volunteers have come forward to help with an outreach service in Cromarty. • The Links - there has been a positive response to temporary C&DCC signs directing campervans etc to park towards the back of the Links, making the space along the beach more useable for others. There have been some issues of caravans parked for long spells and the blue 'No Overnight Parking' signs erected by the Estate have caused some confusion. These blue signs will remain but the C&DCC signs will come down at the end of the season. The Links will be closed from end of October to Easter and only opened for special events. Grass cutting on the beach edge (Minutes 27.6.2016, Appendix E) appears to be adhered to by contractors. <p><u>Rosemarie Hogg</u></p> <ul style="list-style-type: none"> • Town Gritter - RH had emailed a report to JR. The Gritter will be stored in the Shed beside the Victoria Hall once returned from its annual service. HC would discuss the termination of the storage contract with Jim Mallows and JR will make contact to thank him. RH will inform the Insurers to let them know about the change of storage arrangements. 	<p>GM & DB</p> <p>JR & RH</p>
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<p>(cont)</p> <p>12.5</p> <p>12.6</p>	<p><u>Estelle Quick</u></p> <ul style="list-style-type: none"> • EQ reported that free dog poo bags are no longer being made available and will review whether this affects picking up. The understanding was that free bags were supplied as volunteers empty the dog poo bins. CF will report back on the system operating in other areas. <p><u>Diane Brawn</u></p> <ul style="list-style-type: none"> • The next meeting of the BICC is on 12th September, 7pm in the HMI. 	<p>CF</p>
<p>13</p>	<p><u>Highland Councillors' Reports</u></p> <p>Craig Fraser</p> <ul style="list-style-type: none"> • Seagull Nuisance - CF investigated this problem two years ago following Residents' complaints. Information gathered at the time will be posted on CL website. • Roads - CF had spoken to Ian Moncreiffe at HC about Traffic Management issues around the Town and has arranged a meeting with regard to complaints about the poor condition of the Farness road. • Bus Shelters - Discussions have taken place about the siting by HC of the new Bus Shelter at the Ferry slipway and further raised the ongoing problems of the existing Links Shelter. C&DCC Members agreed their intention is to replace the Links Shelter with a similar 'see through' one. C&DCC have asked for feedback from Residents via Facebook etc • Stagecoach - in relation to concerns about speeding buses, a new system activated by the key, records data for each vehicle, making it easier to track information reported. 	<p>GM</p> <p>JR</p>

14	<u>Correspondence</u>	
14.1	Report of ivy growing up the High Miller statue. CF will follow up.	CF
14.2	Report of moss covering the lettering on the Emigration stone. JR will contact John Nightingale.	JR
14.3	Concern raised about the lack of progress on the build on Oswald Lane. GP will contact HC Planning.	GP
14.4	A letter received via HC requesting the placing of a memorial bench for William Bain on the 100 Steps walk. JR will follow up.	JR
14.5	Simon Sims notified the C&DCC of the Kayaking Symposium taking place on the 3/4th September.	
14.6	An email from Marcelle Heller requesting their post, <i>Notes from the Black Isle</i> be shared on CL Website. DB will pass on to Kristina.	DB
17	<u>AOB</u>	
17.1	Cromarty Community Development Company - Nigel Shapcott and Greg Fullerton are in the early stages of developing this, based on a similar model in Coigach. Further information will be presented to the C&DCC in due course, and JR has agreed to be a liaison.	
17.2	Defibrillator Fund - Thanks were expressed to the Fire Brigade for raising £1000 at a Quiz Night during the Gala; to the Harbour Trust for donating £500 and Helen MacFarlane for organising a £1200 contribution from Cromarty Arms customers. A Defibrillator will now be installed at three locations in Cromarty- the Fire Station, the Victoria hall and the Cromarty Arms. Training by Lucky2BHere will take place on the 5th/6th September in the Victoria Hall. The total of all monies raised (less Hall hire) will be donated to the Lucky2BHere charity. (Minutes 30.5.2016, item 18.3). Publicity will be arranged.	JR
	The Defibrillators require installing by an Electrician. JR will follow up.	JR
17.3	September Drop In Session, 7-7.30pm, Hugh Miller Institute - DB & KM will be available for Residents wishing to discuss local issues.	
20	<u>Date of Next Meeting</u>	
	Monday 26th September 2016, Hugh Miller Institute, Church Street, Cromarty @ 7.30pm.	
	JR thanked everyone for attending and for their input. The meeting concluded at 9.30 pm.	

Summary of Matters Arising & Action Points

Reference	To whom allocated	Notes
4.2	Craig	Traffic management issues raised by Youth Rep
4.3	Craig	Maintenance of Graveyard
4.4	Craig	Report Broken gate at Townlands play park
8.3	Craig	Report recommendations by Traffic Warden that road markings and signage requires review
(6a)	Jacque	Post information on Facebook from Jon ref: BIP
9.2	Craig	Traffic Management into Bank Street
9.3	Alan	Follow up on C&DCC publication sales on Ebay
9.8	Craig	Contact HC Waste ref: bin in Victoria Park
9.13	Craig	Follow up complaint about removal of rose and marker at grave on his HC report
9.14	Craig	Follow up on signs/road markings with HC
9.20	Craig & Jacque	CF to follow up with Hugh Gardiner at HC, information about budget for Cromarty Public Toilets
9.21	Jacque	Meet with HC and Highlife Highland about soil from school build on Whitedykes site
9.23	Craig	Look at possibility of local contractor carrying out pruning work at the Ice House at Marine Terrace.
10.4	Estelle	Source funding for Monday Club
12.1	Gillian	Ask Kristina to direct CL messages from the Public via the Secretary, DB
12.3	Jacque	Letter of thanks to Jim Mallows
12.3	Rosemarie	Notify Insurers about change of gritter storage.
12.5	Craig	Research other areas in relation to Dog Poo bags and waste collections
13	Gillian	Send links relevant to Seagull Complaints to CL Website
13	Jacque	Post on Facebook request for feedback regarding proposed replacement for Links Bus Shelter
14.1	Craig	Follow up Ivy growing on Hugh Miller Monument
14.2	Jacque	Report moss covering lettering on Emigration Stone to John Nightingale
14.3	Gabriele	Contact Planning ref: progress on build in Oswald lane

14.4	Jacquie	Follow up on proposed Memorial bench
14.6	Diane	Send link <i>Notes from the Black Isle</i> to CL website
14.7	Estelle	Donation to Defibrillator Training Hall Hire
17.2	Jacquie	Organise Defibrillator Press Publicity
17.2	Jacquie	Follow up requirement for Electrician to wire in defibrillators

Appendix A
Agenda item (8)

Since the date of the last Cromarty Community Council meeting on 27/06/2016 there have only been three real incidents of note in the Cromarty area.

On 01/07/2016 police received a report of an alleged assault occurring within a dwelling house in Cromarty. Enquiries were carried out and a male was reported to the Procurator Fiscal.

On 16/07/16 police received a report of a seagull having allegedly been shot by an air rifle. Enquiries are currently ongoing into the circumstances of this reported incident.

On 13/08/16 police received a report of an alleged assault having occurred on a street in Cromarty. Police are currently following a positive lines of enquiry in relation to this reported offence.

Further to the above incidents of note police have also dealt with other assistance / advice calls and road traffic issues. High visibility foot patrols have been carried out within the village of Cromarty and licensed premises carried also conducted.

Police report from 28/06/2016 to 28/08/2016 provided by Police Sergeant N0601 Calum Reid, Dingwall Police Station.



Community Council Update

August 2016

Port Activities:

As you've probably noticed, the Firth is reasonably busy at the moment with rigs that are stacked awaiting projects. We are expecting around 12 rigs to over-winter in the Firth, which is symptomatic of the depressed oil price. Both the port and its supply chain companies are doing everything we can to attract work into the port and maintain local jobs and economic growth. This includes:

PPC Licence Application for Marine Structure Recycling

You may have read about the decommissioning market and the opportunities for Scotland to benefit as North Sea oil platforms reach the end of their life and are dismantled. The Port of Cromarty Firth is experienced in this field, having decommissioned two semisubmersible drilling rigs and subsea manifolds. This licence extends beyond oil, with wave and tidal turbines also being decommissioned here in the past. In light of the expected increase in this activity, the legislation has recently changed and in order to continue this work and attract these projects, the port must apply for a Pollution Prevention and Control (PPC) licence from SEPA. This application is being prepared and we hope to have a licence in place early 2017. Public consultation is not part of this process, but anyone with questions should direct them to info@cfpa.co.uk.

Ship to Ship (StS) Oil Transfer Licence

Further work is currently being undertaken to support the Port's StS licence application, which has been submitted to the Maritime and Coastguard Agency. We are working with statutory stakeholders including SEPA and SNH to provide additional assurances and safeguards in response to environmental concerns that have been raised.

Cruise Industry and Phase 4 Development

There is a real need for significant investment in the future potential of the Port's cruise business. We welcomed 63 cruise ships in 2016, worth an estimated £11 million to the wider Highland economy. As a Trust port, it is our duty to protect and grow this critical sector for the benefit of Highland businesses. The current cruise berth (Admiralty Pier) is 70-years old and will not be able to accommodate the larger cruise ships now being built. In addition, our competitors are all investing in their facilities to attract more of the ships to their own ports.

The cruise business is currently operated under a joint marketing venture with Bannerman Co Ltd, the owners of the pier. As it is more difficult for private investors to justify such long term investments, the Port has brought the joint venture to a close and will operate its own cruise business from October 2016. Captain Iain Dunderdale will continue to head up the cruise business on behalf of the Port.

Further to the Port's public consultation workshop in Invergordon in October 2015 and exhibitions in Invergordon and Balblair in December, where the Port informed stakeholders of our desire to build a new facility (Phase 4) at Invergordon to accommodate cruise ships,



our plans are progressing and funding partners are currently being sought to bring to fruition the Port's vision of creating the best possible Highland experience for visitors. This will help attract more cruise business and encourage people to return to our beautiful region again and again. When we have finalised designs, there will be further public consultation on the planned development.

As part of these changes, the Port is hoping to create a cruise stakeholders group. If anyone is interested in being part of this group, please contact joanne@cfpa.co.uk

Community Sponsorship Programme

The Port is proposing changes to its Community Sponsorship Programme to improve transparency in the sponsorship process and maximise the value our input makes to the communities that border the Firth. As part of these changes, we would like to involve the Community Councils in the decision making process, since you know best what will benefit your communities.

We are proposing applicants would seek and submit a letter of support from their relevant Community Council along with their application form. We appreciate this is additional work for the members of the Community Council and would value your feedback on this concept. Please email joanne@cfpa.co.uk and let us know if you would be happy to be part of this process.

Annual Meeting:

A date has been set for the Port's Annual Public Meeting. It will take place on Thursday 3rd November from 6-8pm at the Kincaig Castle Hotel. You are cordially invited to send a representative. Numbers are strictly limited, so please email joanne@cfpa.co.uk with the name of your attendee as soon as possible.

Community Stakeholder Group:

From feedback received by the Port's Marketing and PR Manager during her recent meetings with local Community Councils, the high level of interest in activities at the Port and the desire to meet with the Port's senior management, the Port has decided to change its approach to community engagement.

We would like to maintain and extend our contact with the Community Councils, but with nine community councils and a host of commitments to the Port's other stakeholder groups, it is not practicable to visit each group regularly. Due to the high level of engagement required, we have decided to trial an approach whereby the Port hosts a special meeting twice a year where the Chairs of each Community Council can sit down with a senior management team member. (If individual communities need more engagement, we can consider extending this.)

The Port is of course happy to take questions at any time. To speed up our response to questions raised in your monthly meetings, if you can communicate those to us and provide a few days' notice, we will endeavour to provide answers prior to you issuing your meeting minutes.

As the Annual Meeting is taking place in November, we propose that the first Community Stakeholder meeting will be held on Thursday 16th March. We will send further details in due course and in the meantime would appreciate your feedback on the concept.

Appendix C
Agenda item 7



Proposed Ship to Ship Transfers of Crude Oil off Cromarty Sutors: update for Cromarty Community Council August 2106

- Cromarty Rising formed - group is growing rapidly & support within Cromarty for its aims are so far unanimous with businesses, locals & visitors alike.
- Website established www.cromartyrising.com
- campaign continues to gather momentum, 38 degrees running petition which is now over 16,000 signatures - petition to be presented to Chris Grayling (Transport Minister)
- petition was handed to CFPA when it reached 10,000 - they took it but failed to engage, <https://you.38degrees.org.uk/petitions/danger-to-sea-life-from-oil-spills>
- leaflets have been produced and placed in all local businesses as well as being handed out to visitors in Cromarty & further afield
- posters have been put up a key locations around Moray Firth
- we now have the support of Greenpeace who are actively assisting the campaign
- we had representation at Belladrum to highlight the issue, in association with Greenpeace - nearly unanimous support with the exception of one CFPA employee.
- a video has been produced & has had 92,000 hits on social media - this is assisting greatly with awareness raising.
- an assessment of the ecosystem service value of the inner Moray Firth has been undertaken and will be released in due course.
- noted that cold stacking of rigs has commenced inside the special landscape area and pSPA at the limit of the port authority boundary with no consultation or community benefit offered
- the cold stacking issue has been raised at Highland Council PDI committee in relation to potential impact of STS and cold stacking on the pSPA
- a question has been prepared to be asked of the Transport Minister in the House of Commons in relation to IMO ballast water convention.
- Press release to be issued this week exposing UK government as only nation bordering the North Sea not to have signed up to the IMO's ballast water convention - if the UK signed it would become worldwide law, requiring ballast water to be treated before being discharge thereby minimising the risk from transfer of non-native species.
- an open letter is being prepared to the CFPA highlighting the above and inviting them to a further public meeting
- a further public meeting to be held in September/October
- currently seeking legal advice with regard to scope for judicial review
- crowdfunding set up to pay for legal costs - we have already had a generous offer from a various individuals to start the fund off
- Noted that act to establish CFPA requires board to comprise of 6-7 individuals, 3 of whom are appointed by the county council (former Ross & Cromarty District

Council now THC). This would have been a check and balance to ensure democratic representation and appears not to exist any more. Questions to be asked of THC and CFPA.

- issue featured twice on Radio Scotland out of doors programme (available on iplayer)
- discovered the maximum spill volume for Scapa Flow application was >300,000T until MCA stepped in and stated it would be 1 tonne, which has subsequently been used to model maximum oil spill for this application
- questions asked in House of Commons regarding Marine Scotland involvement which we are still trying to get to bottom of
- Craig Fraser and 3 other regional elected Councillors, have sent a formal complaint to Marine Scotland. They have not been answered.
- Cromarty Rising is growing in number and expertise - we will work tirelessly until this application is withdrawn or rejected

Appendix D
Agenda item 10

<u>Finance Report – Cromarty & District Community Council</u>			
<u>Agenda Item No 10 - Treasurer's Report</u>			
<u>Period: 27/6/16 - 26/8/16</u>			
<u>General Income</u>			
Highland Council admin grant 2016-17	£	984.86	
Publications income	£	187.56	PO & Emporium
Less:			
<u>General Expenditure</u>			
Secretarial Services - June	£	50.00	
Highland Council annual insurance	£	145.78	
Increase/Decrease in Accumulated Fund			
	£	976.64	
<u>Fund Income</u>			
Open Gardens Fund - donations	£	1,189.36	
Gala Day Fund - takings	£	2,980.81	
Defibrillator Fund - donations & quiz night	£	3,164.28	
Less:			
<u>Fund Expenditure</u>			
Emergency Resilience Fund - various	£	10.29	
Open Gardens Fund - expenses	£	112.50	
Open Gardens Fund - donation to Fourways	£	250.00	
Open Gardens Fund - donation to Cromarty Care project	£	800.00	
Gala Day Fund - costs	£	2,099.17	
Increase/Decrease in Other Funds			
	£	4,062.49	
<u>Net Assets</u>			
Bank & Cash in hand balances as at 26/8/16	£	13,380.11	
Accounts receivable	£	38.50	Guidebook sales - PO
Total Net Assets at 26/8/2016			
	£	13,418.61	
<u>Comprising:</u>			
Community Council Accumulated Fund	£	2,176.25	
Provision for Guide Book reprinting	£	290.80	
Seaplane Plinth Fund	£	48.93	
Bonfire Night Fund	£	1,102.86	
Splash & Dash Fund	£	691.77	
Monday Club Fund	£	-	
Community Christmas Fund	£	38.07	
Gala Day Fund	£	4,764.69	
Emergency Resilience Fund	£	934.10	
Defibrillator Fund	£	3,164.28	
Open Gardens Fund	£	6.86	
Tractor Operations Fund	£	200.00	
	£	13,418.61	
Estelle Quick 26/8/16			

Appendix E
Agenda item 11

Cromarty & District Community Council Meeting - 29th August 2016

Agenda Item 11 - Victoria Hall Report

- 1. Finances and Bookings** The Hall's financial position is stable and bookings remain very healthy. We have specified some redecoration works to various parts of the Hall that need smartening up, including the main cloakrooms. We are awaiting a second quote and expect to complete the work during September. We may also need to buy a couple of replacement tables that seem to have been stolen this year. One large and one small. Very disappointing. We had hoped that someone had 'borrowed' and forgotten to return them straight away, but to no avail. Ordinarily, users are asked to book such 'borrowings' and make a nominal donation. However there are some folk who obviously think the £1 per table is excessive.

ACTION - Information only, no action required.

- 2. Highland Council/Highlife Highland** The Licence to Occupy renewal is still ongoing. Unfortunately still no change from our last report. We understand the draft of a new Licence is still with the Highland Council's Legal Department. We have had to agree to pay for their legal costs, which we hope to have funded by the BI Discretionary Fund. Still awaiting estimate of costs to make the application to Di Agnew. Di Agnew has now promised to chase this up with the Buildings and Legal departments. We await news of her progress. In the meantime the Public Entertainment Licence renewal has commenced. The total cost of this renewal should be about £500. Despite Highland Council repairs to damaged windows, in meeting room and toilets, a further broken window has been sustained by those playing football in the Park. The Highland Council is considering what to do to avoid such a repetition. The repairs to the kitchen flat roof are still outstanding, although we understand the work has been instructed.

ACTION - Information only, no action required.

- 3. Emergency Resilience Project** Although the electrical works have been completed, the final ground works have been delayed, while the electricians seek advice on readings they are getting from the earthing of the generator supply. We should complete the ground works during September. Once all these works have been completed, dress rehearsals will take place for using the Hall as an Emergency Response Centre, as part of the Community's Emergency Action Plan. An extra security lock has been fitted to the roller door of the Storage Unit. This work was done prior to the C&DCC snow plough being moved to the Hall. This will happen on

its return from servicing. Once moved, the C&DCC should inform the snow plough insurers of this change in circumstance.

ACTION - Mainly information with no action required but C&DCC to inform insurer as above.

- 4. Awards For All Application** One of the main events in the Hall, and Cromarty, is the annual Cromarty Film Festival. For the last few years the Festival has paid for the main hall to be draped with blackout curtains, to create a more realistic cinema effect. This certainly has greatly enhanced the audience enjoyment and experience. The Hall has now been approached, by the Cromarty & Resolis Film Society, with a proposal for permanent blackout facilities to be fitted, and funded by a grant from Awards For All, identified by the CRFS. The application would be made by the VHMC, on behalf of the C&DCC. We have met with the preferred contractor Limelight, who has worked previously on a number of projects at the Hall and an initial detailed quotation is attached. Since its receipt, we have requested a few amendments regarding the colour of the new blinds on the end wall and the aesthetics of the drape housings. This is an ongoing process that will also involve permissions being sought from the Highland Council and, possibly, Historic Environment Scotland. If agreed, it is hoped to have made the application and have completed the installation for this year's Film Festival, in December. Obviously such blackout facilities would also be available to other users of the Hall, e.g. Cromarty Camera Club and other event bookings, such as weddings.

ACTION - Information only, no action required.

- 5. Storage** The Hall currently stores, and insures, property belonging to the Cromarty & District Community Council, the Cromarty Youth Café, the Cromarty Indoor Bowling Club, the Cromarty & Resolis Film Society, the Fourways Club, the Cromarty Camera Club and the (now defunct) Cromarty Football Club. We have now also agreed to store Cromarty Gala property, e.g. the bunting (once it is taken down!!)

ACTION - Information only, no action required.

- 6. Youth Café** Attached is the latest report which is also forming part of the application, to the Middleton Trust, to renew their 5 year funding of the Youth Café's presence at the Hall and the employment of their part time Assistant Youth Worker. In addition, attached is a report about an Ocean Youth Trust sailing trip for those participating in Saltire Awards, that Members may find interesting.

ACTION - Information only, no action required.

Alan Plampton, VHMC

Appendix F
Agenda item 11

Cromarty & District Community Council

Youth Café Report -September 2016

Activities for June - August 2016

Cookwell

In June the Cookwell class hosted a meal for 3 members of staff from Morgan Sindall (the ones who built Cromarty Primary School) to thank them for providing funding enabling the Cookwell class to continue, the group designed a menu and sent it to Morgan Sindall. On the night the group prepared and cooked everything for the meal, they set the table and served the meal, while having dinner with them they were asked questions about the Cookwell class and what they have learnt from it, some of the answers were, how to use the scales, how to make different meals and even try out different types of foods they had never heard of or tried before. Young people love coming along to the class, while they are attending the class they are learning so many new skills such as, using different types of cooking equipment, learning about different foods, learning about temperatures, learning to work in teams, learn how to set a table properly, learning how to wait guests. All of the young people who have taken part in cooked absolutely love it and keep asking when the next one is going to be.

Cromarty Youth Café

During the month of June young people who attended the youth café had the opportunity to try out many different activities run by me supported by Saltire Volunteers. The activities provided give young people the opportunity to try, Football games skills and drills, Dodgeball, Hockey, Badminton, Rounders, Team Building games, Cooking & Baking.

Summer Programme

During July there was a 4 week long summer Programme offered to young people.

Week 1

Multi Sports - Multi Sports was led by Highlife Highland Youth Volunteers who are taking part in their Highlife Highland Leadership Award & Saltire Award.

Camping residential - 3 day camping residential with young people from Cromarty and Invergordon, this was a fantastic camp, young people got the chance to take part in Kayaking, Canoeing, Sailing, Fishing, swimming, Roasting Marshmallows, Rounder's and Team building games. No matter what the weather did the young people still got up and took part in the activities and they all loved it.

Fusion - Young people got the chance to take part in Bubble ball football, this started off as Bubble ball football but the young people just wanted to run around mad and knock other people down so kind of like sumo wrestling in the bubble balls, and learning break dancing skills with Antonia. Lots of people just on the links joined in and great fun was had.

Week 2

Multi Sports - Multi Sports was led by Highlife Highland Youth Volunteers who are taking part in their Highlife Highland Leadership Award & Saltire Award.

Tennis coaching from Monday - Thursday led by a coach from the Inverness Tennis Academy all of the young people got the chance to learn new skills, drill and techniques. Each day lunch was provided to all of the young people, these lunches were prepared and cooked by Saltire Volunteers. The funding was received from MFR cash for kids.

Cookwell & Bakewell - each day during week two there was Cookwell and Bakewell held for the young people, each day they would choose their own menu and they decided on what lunch was going to be for the group playing tennis and doing activities.

Nerf Wars - EQ sports came and delivered a session of Nerf Wars to young people, all of the young people really enjoyed this session, learning about team work and communication.

Tennis Tournament - On the Friday there was a Tennis tournament, this was fantastic even though it poured rain that didn't dampen the young people's spirits they carried on playing. A deluxe buffet was prepared by the young people with support and all enjoyed a lovely meal.

Week 3

Paintball - young people attended a paintball session at Wildwoods in Munloch; they learned about team building and how to play the games, another day of torrential rain but great to see good team spirits and competing, using new guns that fire quicker was a great bonus.

Week 4

Gala Week

Monday - Multi Sports this was led by volunteers, they provided, Rounders, Dodgeball, Football, and team building games.

Tuesday - Tennis open day - young people got the chance to use the tennis courts and have a knock about. The Cookwell class provided the BBQ and buffet for this.

Wednesday - Highland Print Studio - Young people attended the Highland print studio, they get the chance to learn about the different machines and what they do, the group created a screen print and the final piece looks fantastic.

Thursday - Cromwealth Games - Young people took part in various different races and then had a water fight at the end of this.

Over all the whole summer was a huge success and all of the young people loved taking part. The skills that some of the young people learned were lifelong skills that they will be able to use when going out into the big world. The skills that were learnt, Cooking, how to use different cooking equipment, team work and team building

Committees

In Cromarty we have young people on various different forums and Committees:

Ross & Cromarty Youth Forum - Tomos Dargie

Cromarty Community Rowing Club - William Barker & Dean Mackay

Cromarty Community Council - Bryn Leyshon first meeting on the 29th August

Youth Improvement Group - Sativa Alexander

Highland Youth Parliament - Tomos Dargie, and we will be seeking another young person in the next few weeks.

Chanter and Pipe Class

Over the past few months the chanter class have been unable to meet regularly, due to the instructor being away for family reason, once he was back the group started to meet again and practise, then the summer holidays came around and the group doesn't meet during the holidays.

Cody, Tomos & Father Mel piped the Gala Queen, Prince and Princess up to the park from the links and took part in the procession.

Tomos also piped in Morgan Sindall to welcome them along for their dinner cooked by the young people.

Cromarty Skiff

2 young lads have joined the Cromarty Skiff group committee. Some members from Cromarty Youth Café have assisted with the helping of the building of the skiff with the assistance of adults from the committee.

Cromarty Primary School

I work in Cromarty Primary school one afternoon working with the P7. I have worked on a litter campaign with them. I asked them about a campaign they would like to be involved in, they told me that they would like to try and do something about the amount of litter that can be found on the ground and the beach.

So once this was worked out the young people designed and created posters to go up in the town. Once the posters were created we went on a community walk putting the posters up along with collecting any pieces of rubbish that we found.

Before the P7s go up to the academy they were offered a visit to Fortrose Academy, the parents took them over to the school then they were shown about the school, and asked any questions, once they had seen about the school, then they were taken to the home economics department to make some tasty treats, I was part of this transition so it is less daunting for the p7 s coming along to a new school

Mountain Biking

We have teamed up with the Black Isle Mountain Biking Club enabling some of the young people from Cromarty to attend mountain biking sessions on a Tuesday night both boys and girls are taking part in these sessions, one of the young girls who attends on her first night one of the leaders said that she was fantastic on the bike. Wanda found the funding for young people to be able to take part in mountain biking so it is inclusive to all young people.

Representing Cromarty Project

Young people have continued to work with Issie Mcphail working on the representing Cromarty Project this project is a research project about health and wellbeing enabling us to test out new methods to learn about daily life and pastimes. There was a mini exhibition held in June displaying their work for the community to go and see and find out more information about the project.

Getting to Know Your Techno

Over the past 3 months I have been helping an elderly lady with dementia on how to use her iPad and mobile phone, by doing this I am ensuring that she is able to communicate with members of her family and get about. Nancy is often away in different places because of her dementia she attends conferences worldwide. Myself and Wanda went to her house to sort her internet and get her technology working for her. I assisted her in doing her insurance claim for her road that had been flood damaged and we have had young people support Nancy in weekly sessions.

Volunteer & Training

At the Youth Café we can have up to 10 volunteers gaining new skills and delivering different activities to the young people. The young people are learning how to play different games and then are picking up skills from the volunteers. The young people that help at the different clubs are all gaining hours towards their Saltire award and Highlife Highland Leadership Award.

11 of our Saltire young people have won Summit Awards for outstanding contribution to Volunteering and going over and above just volunteering only 19 awards are going out in Highland so this is fantastic they attended an awards ceremony at the Spa Pavilion.

2 of our Volunteers that work every week in Cromarty Youth café, that have provided Football, Rugby and any activity that the young people wanted were lucky enough to get on board a voyage with The Ocean Youth Trust, they passed two SQA units and had a great time.

Tomos Dargie volunteers with us every week and also attends Highland Youth Parliament and Ross and Cromarty Youth Forum recently attended a residential at Sabor Mor Ostaig, ensuring the voices of young people are being heard at various platforms and letting young people meet the decision makers has increased his confidence and self-esteem,

I am currently studying at the North Highland College in Alness doing my SVQ level 3 in Youth Work due to be completed at the end of September.

In the Black Isle there are currently 136 young people taking part in Saltire Award they have volunteered 6500 hours. If they were paid members of staff this could cost £60,000.

Sailing

Sailing started later this year due to a fault with the boat, the boom got broken in the wind but once we got started the young people have been really enjoying going out on the water and getting the chance to drive the RIB, learn how to use the VHF radio, learn about navigation, learn how to steer, learn how to read maps and learn about tides.

Plans for the rest of 2016

Self Defence Class anti-bullying strategy
Cookwell & Bakewell
Christmas Party
Badminton
Deliver Bike Ability to P4s
Continue training for further development of myself
Dynamic Youth Awards with P7s

Fraser Thomson, Assistant Youth Worker
Cromarty Youth Café, Cromarty Victoria Hall

Appendix G

Agenda item 11

Quotation



Cromarty Film Festival
Cromarty

Limelights UK Ltd
Unit 4b
3 Carsegate Road
Inverness
IV3 8DU
info@limelights.co.uk
01463 714019

Cromarty Drapes

Our Reference 747
Your Reference
Delivery Date
Collection Date
Rental Period 19/07/2016 09:00 to
19/07/2016 23:00

Delivery Address
Victoria Hall
High Street
Cromarty

Drapes £2,980.00

SALE ITEMS:

- 4 x Black drapes
Black wool drapes for each side of the hall
Includes cut outs for doors and radiators.
Drapes to have a 25% gather.

Track £2,090.00

SALE ITEMS:

- 2 x Curtain track with runners and all fixings.

Blinds £2,145.00

SALE ITEMS:

- 1 x Black out Window blind
3m x 3m Black out blind for round window
- 2 x Black out window blinds
Blinds for 2 small windows

Page 1 of 2

Quotation



Cromarty Film Festival
Cromarty

Limelights UK Ltd
Unit 4b
3 Carsegate Road
Inverness
IV3 8DU
info@limelights.co.uk
01463 714019

Cromarty Drapes

Installation **£890.00**

RENTAL ITEMS:

- 1 x Installation costs
Cost for all labour, fixings and access equipment to install all blinds and tracks.

Rental charges	£890.00	Charge total	£8,105.00
Sale charges	£7,215.00	VAT total	£1,621.00
Surcharges	£0.00	Charge and VAT total	£9,726.00

All prices are excluding VAT at 20%
Quotation valid for 30 days. E&OE.

If you have any queries regarding this quotation, please don't hesitate to contact us.