



# Cromarty and District Community Council

Minutes of meeting held on  
Monday 26th November 2018, 7.30pm  
in the Hugh Miller Institute

**Draft**  
**Minutes**  
**26.11.2018**

## Present

**Community Councillors:** Jacquie Ross (JR) Chair, Diane Brawn (DB) Secretary, Estelle Quick (EQ) Treasurer, Rosemarie Hogg (RH), Gabriele Pearson (GP)

**Youth Representative:**

**Highland Councillor(s):** Cllr Craig Fraser (CF)

**Police Scotland:** -

**Member(s) of the public:** -

**Community Council Minute Secretary:** Gillian McNaught (GM)

1	<b><u>Chairman's Welcome</u></b> JR welcomed everyone to the meeting.  <b><u>Apologies:</u></b> Kenneth MacFarlane (KM), PC Scott Cameron (PC SC), Natalie Murray (NM), Assistant Youth Worker, Grace Wilson (GW) Youth Representative.	
2	<b><u>Declarations of Interests</u></b>  End None	
3	<b><u>Approval of previous Minutes, 29th October 2018</u></b>  3.1 The following amendments were requested by Members: <ul style="list-style-type: none"><li>the meeting date corrected at the top of page 1</li><li>wording edited in item 10.3. (<i>Minute Secretary note:</i> an invitation to Joanne Allday CFPA to attend the January or February meeting was discussed at this point and <b>agreed</b>, although her request to meet in private was declined).</li></ul> 3.2 The minutes were then Approved by DB and seconded by GP.  End	<b>DB</b>
4	<b><u>Youth issues</u></b>  4.1 No report this month.  End	
5	<b><u>Police Report</u></b>  5.1 No report this month.  End	

<b>6</b>	<b><u>Matters Arising</u></b>	
<b>6.1</b>	(4.1 Initially ask the Harbour Trust if the disappearing bin is linked to Harbour works). <b>Ongoing.</b>	<b>JR</b>
<b>6.2</b>	(4.2) Look into developing a community project with the young people to remove wet leaves from paths and pavements for safety reasons. <b>Ongoing.</b>	<b>NM &amp; GW</b>
<b>6.3</b>	(6.2 Follow up on Public Toilet complaints and current cleaning contract). HC has responded satisfactorily to CF's correspondence. <b>Discharged.</b>	
<b>6.4</b>	(4.4 Report back on response from HC about overflowing bins). No response to date. This, and similar non engagement experiences were reported at the CC Workshop meeting, attended by JR. (See item 13.1). <b>Discharged.</b>	
<b>6.5</b>	(6.4 C&DCC submit the Old Dairy Plan on behalf of the CCDT). Will be some time before this stage is reached. <b>Discharged.</b>	
<b>6.6</b>	(6.6 Monitor graveyard procedures). JR still monitoring. <b>Ongoing.</b>	<b>JR</b>
<b>6.7</b>	(6.7 Organise a visit to Youth Cafe ref CCDT). <b>Ongoing.</b>	<b>EQ</b>
<b>6.8</b>	(6.8 Report back once response received from HC about Whitedykes soil removal). <b>Ongoing.</b>	<b>JR</b>
<b>6.9</b>	(6.9 Ask HC again about funding for a new Links bus shelter). HC confirms there is no budget available for this. <b>Discharged.</b>	
<b>6.10</b>	(6.11 Write on behalf of Members to the CFPA as minuted). Done. <b>Discharged.</b>	
<b>6.11</b>	(6.13 Report back on planning issues; replacement fence and wood chip drying kilns). GP spoke to the HC enforcement officer and both Stornaway house and the biomass boilers at Farness will require retrospective applications. As far as the Udale Farm biomass boiler is concerned a different enforcement officer is dealing with this and he was unable to provide an update. <b>Ongoing.</b>	<b>GP</b>
<b>6.12</b>	(6.13 Report back on work on the Links carpark shrubbery scheduled for end October). Some cutting back to has been done recently by a volunteer. <b>Discharged.</b>	<b>CF</b>
<b>6.13</b>	(6.14 Contact HC about benches for the sheltered housing courtyard). <b>Ongoing.</b>	<b>JR</b>
<b>6.14</b>	(6.15 Continue to monitor the emptying of graveyard waste bin). This has been done to date. <b>Ongoing.</b>	
(cont)		

(cont)	(6.20 Request Cromarty Care Project AGM Minutes). Done and circulated to Members. <b>Discharged.</b>	
6.15		
6.16	(11.1 Update Members on street lighting problems). CF reports work on lighting issues is in hand. <b>Discharged.</b>	
6.17	(11.2 Update Members on progress of Traffic Management Plan). Discussed under <i>item 11.1</i> ). <b>Discharged.</b>	
6.18	(6.25 Report to HC online the fly tipping at Red Burn). Done. <b>Discharged.</b>	
6.19	(7.6 Report back on Lunch Club funding applications). No responses to date. EQ will follow up with HC on the Ward Budget application. <b>Ongoing.</b>	EQ
6.20	(7.7 Lay wreath on behalf of the CC on Remembrance Day). DB was thanked for representing the C&DCC. <b>Discharged.</b>	
6.21	(10.1 Rosemarie to send contact details to Diane, and Diane to write to thank Roger Young as minuted). Done. <b>Discharged.</b>	
6.22	(10.3 Enquire about feedback from other CCs ref: Black Isle wide food bank collections). Fortrose & Rosemarkie CC is going ahead with this. <b>Discharged.</b>	
6.23	(10.3 Invite Joanne Allday, CFPA to the February 2019 meeting). Discussed under <i>item 3.1</i> . <b>Discharged.</b>	
6.24	(12.1 Attend Choose Life event). DB reported to Members this was a very good and well attended meeting. Discussed further under <i>item 11(a)1</i> . <b>Discharged.</b>	
6.25	(12.3 Contact resident about NORM). DB received a reply from SEPA, including a link to radiation level monitoring already in the public domain, which was passed onto the local resident. <b>Discharged.</b>	
6.26	(12.4 Attend meeting and complete questionnaire as minuted). Discussed under <i>item 13.1</i> . <b>Discharged.</b>	
6.27	(13.1 Diane attend the BITT gathering, Estelle to be sent information from Jon Palmer). DB will attend and report back to Members. <b>Discharged.</b>	DB
6.28	(13.2 Post link for new Cromarty Newsletter on Facebook). JR did this but Members commented it appears the link is not as ‘user friendly’ as it could be. JR suggested the newsletter would be easier to access on the Facebook page if she first transferred it to a document.	JR
End		

<p>7</p> <p>7.1</p> <p>7.2</p> <p>End</p>	<p><b><u>Treasurer's Report</u></b></p> <p>EQ circulated her report prior to the meeting and presented to Members. <b>(Appendix A).</b></p> <p><b>Storage</b> - discussion took place about storage for the community market stalls. Further thought will be given to the suggestions made for using and storing the stalls and to other potential storage solutions.</p> <p>EQ was thanked for her report.</p>	<p><b>EQ &amp; RH</b></p>
<p>8</p> <p>8.1</p> <p>8.2</p> <p>8.3</p> <p>End</p>	<p><b><u>Cromarty Community Development Trust (CCDT)</u></b></p> <p><b>Rural Infrastructure Fund</b> - CCDT's note of interest for funding was lodged. If successfully through to the next round, a full application will be submitted to fund a feasibility study into slipway repairs. Nigg and Shandwick CC have offered their support by seeking funding for any shortfall in the study budget.</p> <p>A meeting will be set up with <b>Albyn Housing</b> to discuss further housing issues in the area.</p> <p>EQ reported that the structural survey on Townlands Barn has been completed. Although not as bad as expected, repointing is required and the gables will need some rebuilding work. The board will now discuss the best way to proceed.</p>	
<p>9</p> <p>9.1</p> <p>End</p>	<p><b><u>Victoria Hall (VH) Report</u></b></p> <p>No report this month.</p>	
<p>10</p> <p>10.1</p> <p>10.2</p> <p>(cont)</p>	<p><b><u>Community Councillors' Portfolios</u></b></p> <p><b><u>Estelle Quick</u></b></p> <ul style="list-style-type: none"> <li>• EQ continues to liaise with the Gala Committee on the Christmas Lights project.</li> <li>• EQ noted and members agreed that dog mess, particularly outside the shops on Bank Street has increased lately. EQ will liaise with businesses affected and propose a sign highlighting the problem. JR will the post the information on Facebook.</li> </ul> <p><b><u>Rosemarie Hogg</u></b></p> <ul style="list-style-type: none"> <li>• RH reported the Tractor is now fully operational and the grit bins have been replenished. Duncan Bowers has taken over as the co-ordinator for the team of volunteers.</li> </ul>	<p><b>EQ &amp; JR</b></p>

(cont)	<p><b><u>Community Councillors' Portfolios</u></b></p> <p><b>10.3 <u>Gabriele Pearson</u></b></p> <ul style="list-style-type: none"> <li>• <b>Planning Report - 18/05170/FUL</b>   Erection of house   Plot 2 Canon Street Davidston Cromarty  Received: Wed 07 Nov 2018   Validated: Wed 07 Nov 2018   Status: Under Consideration.</li> <li>•</li> </ul> <p><b>10.4 <u>Diane Brawn</u></b></p> <ul style="list-style-type: none"> <li>• <b>Cromarty Firth Port Authority</b> - DB attended the Joint Community Council meeting, the last of 2018. Joanne Allday gave a presentation on the Port's financial performance and accounts in 2017, the CFPA forecasts for 2019 and an update on the Phase 4 development.</li> <li>• <b>Nigg Energy Park</b> - Alistair Kennedy, Communications Director has invited local CCs to attend a meeting on 12th December to hear updates on current work and future plans. DB will attend.</li> </ul> <p><b>10.5 <u>Jacquie Ross</u></b></p> <ul style="list-style-type: none"> <li>• <b>The Links</b> is now closed to vehicles for the winter.</li> </ul>	
11	<p><b><u>Highland Councillor (HC) Report</u></b></p> <p><b>11.1 <u>Traffic Management Plan</u></b> - CF proposes a meeting with JR and Ian Moncreiffe to discuss the options which would then be offered for consultation within the community.</p> <p><b>11.2 <u>Power cut</u></b> - CF praised SSE's response to a local power failure caused by a large tree on The Paye falling onto cables in high winds. Concerns were expressed about other trees on the Paye that are choked with ivy and in poor condition and affecting overhead lines.</p>	<p><b>CF</b></p> <p><b>CF</b></p>
11 (a)	<p><i>(Minute Secretary's note: "In advance of the meeting and following a very productive meeting at Fortrose Academy on 20th November, all Black Isle Community Councils were asked to put 'Community Wellbeing' onto their next Agenda". JR proposed and Members <b>agreed</b>).</i></p> <p><b>11(a) 1 <u>Community Wellbeing</u></b> - A second <u>Choose Life Engagement Event</u> took place, with Black Isle CCs, schools and representatives from HC and Police Scotland in attendance. Wellbeing and good mental health for all ages were discussed with a focus on highlighting the issues, identifying vulnerable groups and putting in place an action plan. JR, as a member of the working group thanked all the representatives for their attendance and participation.</p>	<p><b>JR</b></p>

<p>12</p> <p>12.1</p> <p>12.2</p> <p>12.3</p> <p>12.4</p> <p>12.5</p> <p>12.6</p> <p>12.7</p> <p>End</p>	<p><b><u>Correspondence</u></b></p> <p>DB emailed Joanne Allday (JA) at CFPA, requesting a date for the moving of rigs closest to Cromarty causing some visual and noise disturbance. JA will reply at the earliest after checking some facts.</p> <p>Email received from Roy Sinclair, Chair of the <b>Black Isle Swimming Pool Foundation</b> advising the public that the remaining, surviving members of the BISP are no longer able due to illness or older age to continue to oversee the potential development for which the Foundation was formed. DB will enquire about assets and wish the Foundation well in finding new Trust Members to carry on the project.</p> <p><b>Investigation Treatment Rooms (ITRs)</b> - A reply received from David Alston, Chair of NHS Highland explaining the new service that requires patients to travel to Fortrose or Dingwall for certain blood tests requested by secondary care practitioners. The ITR system will be reviewed after six months and further local discussion on future provision will be sought.</p> <p><b>WEA Highland</b>- Email from Andrea Johnson wanting to hear from people interested in helping establish women’s groups across the Highlands.</p> <p><b>Cromarty Firth Port Authority</b> - A request from Joanne Allday for expressions of interest to operate the retail outlet for Cruise passengers on the Invergordon Service Base next year.</p> <p>Email from HC announcing the adoption of updated guidance on <b>Developer Contributions</b>.</p> <p>Email from Helen Houston, Acting Chair, seeking new board members for the <b>Moray Firth Partnership</b>.</p>	<p><b>DB</b></p> <p><b>DB</b></p>
<p>13</p> <p>13.1</p> <p>End</p>	<p><b><u>AOB</u></b></p> <p><b><u>Community Council Scheme Review 2018-19</u></b> - JR attended the Community Council Workshop on 24th November to discuss the findings of the survey (<i>Minutes 24.9.2018, item 6.22</i>) with HC officials in attendance. Feedback had been submitted on CC boundaries, elections and membership, codes of conduct/ complaint, finance and the role of CCs. JR reported that a common experience to emerge through discussion was HC’s lack of respect for CCs and that their poor engagement has been damaging to the working relationship. The review process continues until May 2019 and an agreement on changes will take place at a special meeting in June.</p>	<p><b>All</b></p>

<b>14</b>	<b><u>Date of next meeting</u></b> <b>Monday 28th January 2019 @ 7.30pm, Hugh Miller Institute, Church Street, Cromarty.</b>	
	JR thanked everyone for attending and the meeting concluded at 8.20pm.	

## Summary of Matters Arising & Action Points

Reference	To whom allocated	Notes
3.1	Diane	Invite Joanne Allday to the January or February C&DCC meeting
6.1	Jacquie	Enquire with the Harbour Trust about the disappearance of the waste bin
6.2	Natalie and Teagan and/or Grace	Look into developing a community project with the young people to remove wet leaves from paths and pavements for safety reasons
6.6	Jacquie	Continue to Monitor graveyard maintenance and procedures
6.7	Estelle	Organise a visit to Youth Cafe ref CCDT
6.8	Jacquie	Report back once response received from HC about Whitedykes soil removal
6.11	Gabriele	Report back on outcome of planning issues, replacement fence and wood chip drying kilns
6.13	Craig	Contact HC about benches for the sheltered housing courtyard
6.14	Jacquie	Continue to monitor the emptying of graveyard waste bin
6.19	Estelle	Follow up with HC regarding Ward Budget funding application for Lunch Club
6.27	Diane & Estelle	Diane attend the BITT gathering and report back
6.28	Jacquie	Post as a document the new Cromarty Newsletter on Facebook
7.2	Estelle & Rosemarie	Look at market stalls for size etc and suitability for using and storing as discussed.
10.1	Estelle	Liaise with businesses about dog mess on Bank Street and follow up on suggestion of sign
10.1	Jacquie	Share poster/information about dog mess on Facebook
11.1	Craig & Jacquie	Craig to organise a meeting with Jacquie, himself and Ian Moncrieffe about Traffic Management Plan options
11.2	Craig	Follow up on concerns with trees on the Paye affecting overhead wires
11(a) 1	Jacquie	Keep Members informed of 'Choose Life' events

12.1	Diane	Report to Members once Joanne Allday has replied about rigs moving
12.2	Diane	Enquire about the assets of the Black Isle Pool Foundation
13.1	All	Keep informed of Community Council Scheme Review progress



**Agenda item 7.1**  
**Appendix A**

<b><u>Finance Report – Cromarty &amp; District Community Council</u></b>				
<b><u>Agenda Item No 7 - Treasurer's Report</u></b>				
<b><u>Period: 28/10/18-25/11/18</u></b>				
<b><u>General Income</u></b>				
Less:				
<b><u>General Expenditure</u></b>				
<b>Increase/Decrease in Accumulated Fund</b>	<b>£0.00</b>			
<b><u>Fund Income</u></b>				
Bonfire Night Fund - takings	£1,133.00			
Less:				
<b><u>Fund Expenditure</u></b>				
Bonfire Night Fund - fireworks	£1,850.00			
Gala - Christmas lights	<u>£977.28</u>			
	£2,827.28			
<b>Increase/Decrease in Other Funds</b>	<b>£1,694.28</b>			
<b><u>Net Assets</u></b>				
Bank & Cash in hand balances as at 25/11/18	£22,024.24			
Paypal - website sales	£47.36			
<b>Total Net Assets at 25/11/18</b>	<b>£22,071.60</b>			
<b><u>Comprising:</u></b>				
Community Council Accumulated Fund	£2,370.96			
Provision for Guide Book reprinting	£900.70			
Seaplane Plinth Fund	£48.93			
Bonfire Night Fund	£2,155.60			
Splash & Dash Fund	£150.00			
Monday Club Fund	£275.50			
Community DevelopmentFund	£519.04			
Gala Fund	£3,408.55			
Emergency Resilience Fund	£242.72			
Open Gardens Fund	£6.86			
Gluren bij de Buren Fund	£202.06			
Tractor Operations Fund	£110.92			
Tractor Maintenance Fund	£72.40			
Cromarty Rising Fund	£6,607.36			
Ferry Slip Fund	£5,000.00			
	<b>£22,071.60</b>			