



## CROMARTY AND DISTRICT COMMUNITY COUNCIL

Minutes of AGM meeting held on Monday 24th June 2019  
in the Hugh Miller Institute

Approved  
Minutes  
31/05/2021

### Present

**Community Councillors:** Jacquie Ross (JR) Chair, Diane Brawn (DB) Secretary, Estelle Quick (EQ) Treasurer, Rosemarie Hogg (RH), Gabriele Pearson (GP)

**Youth Representative:** -

**Highland Councillor(s):** -

**Police Scotland:** -

**Member(s) of the public:**

**Community Council Minute Secretary:** Gillian McNaught (GM)

1	<p><b><u>Chairman's Welcome &amp; apologies</u></b> JR welcomed Councillors.</p> <p><b><u>Apologies:</u></b> Kenneth MacFarlane (KM)</p>	
2	<p><b><u>Approval of AGM minutes, 25th June 2018</u></b> Approved by RH and seconded by EQ.</p>	
3	<p><b><u>Matter arising from previous AGM Minutes</u></b> No matters arising.</p>	
4	<p><b><u>Chair's Annual Report</u></b> JR presented the 2018/19 Chair's report, (<b>Appendix A</b>).</p>	
5	<p><b><u>Treasurer's Annual Report</u></b> EQ presented the Audited Final accounts for year 2018-19, (<b>Appendix B</b>) and noted that the CC continues to operate with a small profit.</p> <p><b>Margi Campbell</b> was thanked for independently auditing and certifying as correct the C&amp;DCC Final Accounts. Members <b>agreed</b> EQ to give a small gift of appreciation.</p>	<b>EQ</b>

6	<p><b><u>Election of Office Bearers</u></b></p> <p>Jacquie Ross, Estelle Quick and Diane Brawn stood down for the purposes of the election process. Gillian McNaught (GM) took the Chair for nominations and the following officers were elected:</p> <p><b>Chair: Jacquie Ross</b>, nominated by RH and seconded by DB.</p> <p><b>Treasurer: Estelle Quick</b>, nominated by JR and seconded by GP.</p> <p><b>Secretary: Diane Brawn</b>, nominated by JR and seconded by EQ.</p> <p>Tilly Grist and Teagan Young will continue as C&amp;DCC Youth Representatives.</p> <p>GM was thanked and JR took back the Chair of the meeting.</p>	
7	<p><b><u>Set C&amp;DCC Meeting Dates 2019-2020</u></b></p> <p>JR proposed that 10 meetings would take place <b>the last Monday in each month at the Hugh Miller Institute, Church Street, Cromarty @ 7.30pm</b>. Members proposed to hold the March 2020 meeting a week earlier than usual to avoid a clash with Easter school holidays. <b>Agreed.</b></p> <p>The dates are as follows:</p> <p><u>No July meeting</u>  26th August <b>2019</b>  30th September  28th October  25th November  <u>No December meeting</u>  27th January <b>2020</b>  24th February  23rd March  27th April  25th May  29th June, AGM @ 7pm, followed by an ordinary meeting at 7.30pm</p>	
8	<p><b><u>AOB -</u></b></p>	
	<p>JR thanked everyone for attending and for their input. The meeting concluded at 7.20pm.</p>	
	<p>Date of next AGM  <u>Monday 29th June 2020 @ 7pm, Hugh Miller Institute, Cromarty.</u></p>	

**Appendix A**  
**Agenda item 4**



CROMARTY AND DISTRICT COMMUNITY COUNCIL

CHAIR'S REPORT

JUNE 2019

I'm surprised to find that this is my 4<sup>th</sup> report as Chair of the CDCC, where has the time gone? The year has been full of developments and concerns that have kept the Community Council as busy as ever. The Community Council re-elections will be held at the end of this year and we will, as always, be looking for enthusiastic folk to put themselves forward for what is a very enjoyable and rewarding position.

Again many organisations and individuals have been working hard to make Cromarty the vibrant and ever-changing community that it is.

We were delighted to find that the ship-to-ship transfer application lodged in 2015 by the Port of Cromarty Firth has now been put to bed. This was a huge achievement for Cromarty Rising and all their supporters and we thank them for their commitment to the cause. This is a great example of how tenacity, teamwork and staying power can pay off.

It was good to hear that the Development Trust was recently awarded £300,000 by the Rural Tourist Infrastructure Fund to upgrade the slipways and develop a small campsite for campervans. This has been a priority for the Trust as the issues on the links become more and more unmanageable and the prospect of losing the ferry within the next year or 2 would have had a major impact on the economy of the town. Trust members have also opened the Thrift Shop this summer and have had a roaring trade on Saturdays raising over £2,000 so far. Work is ongoing with Townlands Barn and the Albyn housing project. Huge thanks to all who are contributing to these projects.

Another development was given the green light this year and we expect the ground to be broken for the construction of our very own Cinema in the near future. The Film Festival team have worked hard to secure the funding for the build and also managed to confirm a partnership with Eden Court Theatre. We wish them every success.

The Harbour Trust have had a very successful year raising around £650,000 to carry out renovation and improvement works on the Harbour. This is an amazing achievement given that acquiring funding is so difficult in the current climate. The Harbour working group have to be commended on their efforts. Works have started with the addition of new benches in the harbour area and the removal of the old sheds. It was a poignant visit to attend the 'farewell to the sheds' event to say a fond farewell, and on that note we also say farewell to Tony Vandyke who steps down from his role as Trustee on the Harbour Trust. Huge thanks to Tony for all his work over the past 4 year. We now welcome Colin Dickie as the new Community Council appointee to the Trust, Colin has worked tirelessly over the years with Pat Haynes raising funds for the Harbour and we wish him well in his new post.

We have finally had the opportunity to work with Highland Council on a Traffic Management Plan and it was very useful to have a meeting with Highland Council representatives to discuss the issues in and around the town. The Traffic Management team have made several suggestions which were discussed at a public meeting held in June. Consultation is still ongoing and we hope to publish the results of this consultation after the summer.

The tractor volunteers continue to work throughout the winter months, with a dedicated team on hand to grit as and when necessary. This year there were many problems with the gritter and

a decision was made to replace it with manual gritting devices. This change should allow more people to be involved in the gritting process and thanks go to Nigel Shapcott and Duncan Bowers for quality testing the equipment in preparation for next year.

Working with Fortrose Academy and other partners has built awareness of wellbeing in the Black Isle. The Cromarty and District Community Council along with all other Community Councils on the Black Isle were involved in discussions and a survey about wellbeing and vulnerable groups across the Black Isle. It is important that we all think about the vulnerable people in our community and try as best we can to support them. One area that has been identified as most vulnerable is social isolation in the older generation. We have to thank Cromarty Care Project, who have been highlighted as showing good practice, for their great work in this area; their Trike initiative has been a great success along with all the other work they do.

We must thank the Gala Committee for enhancing the festive experience with the addition of the fabulous lights and tree in the Victoria Park. The Gala crew have spent countless hours organising their event to raise funds for the community and we are delighted that they decided to spend that hard earned cash on these new lights.

The town experienced a high police and press presence during the recent Greenpeace protest on the oil rig in the firth and on that note we have been receiving a number of complaints about rig noise. We have been working with the Environmental Health Officer to monitor the impact of noise and ensure that the Port of Cromarty Firth make an effort to reduce any such pollution. The Nigg Quay development has been put to public consultation and will be put forward for planning permission in the near future. The Community Council will seek further consultation from residents when the application is lodged.

The popularity of Cromarty continues to increase with large numbers of visitors popping along for the Open Gardens event this week. As Cromarty becomes more of a 'destination' we have been approached by Dull Boy Pictures who will use Cromarty and the surrounding area as the location for their film production and Storyvault Films who will film the semi-final of Landscape Artist of the Year here in July.

In conclusion I would like to say farewell to Alan MacDonald who stood down this year. Also huge thanks to Kristina Dupar who tirelessly managed the Cromarty Live website for the Council for the past 10 years. Kristina was a huge asset and we are sad to see her go. We thank Jon Palmer who has taken up the baton and has also agreed to produce a monthly newsletter with assistance from Jeremy Price, Laura Shepherd and Dave Ross. We welcome Natalie Murray in her new post as Youth Worker and Teagan Young and Tilly Grist as our Youth reps. I would like to thank all council members and Craig Fraser for their commitment and effort over the past year and also Gillian McNaught who has the unenviable task of producing excellent documentation from our sometimes lively meetings! Thanks also to Alan and Vivienne Plampton for their tireless efforts in managing the Victoria Hall.

Final thanks must go to all the residents of Cromarty and District who continue to communicate fully with the Council, attend meetings and support our work. There are always things that can be better but together we try to make these things happen. This year has seen a huge amount of success in Cromarty - no ship-to-ship, over £1 million of investment and many successful events - long may it continue.

Jacquie Ross  
Chair

**Appendix B**  
**Agenda item 5**

**CROMARTY & DISTRICT COMMUNITY COUNCIL**

**ANNUAL ACCOUNTS**

I have audited the accounts relating to the above for the year to 31st March 2019 and have examined the books and documentation relating thereto and have received all the information and explanations which allow me to report that the Accounts for the year reflect a true and fair statement of the Cromarty & District Community Council (including the Victoria Hall) intromissions at the foregoing date.

Signed Margi Campbell

6 Bank Street Cromarty IV11 8YE

*M Campbell*  
804



**CROMARTY & DISTRICT COMMUNITY COUNCIL**  
**Consolidated Statement of Financial Position (including Victoria Hall)**  
**as at 31st March 2019**

<u>31 March 2018</u>		<u>31 March 2019</u>
£		£
	<b>ASSETS</b>	
	Current Assets	
	Other Current Assets	
0.00	Council Accounts Receivable	223.38
956.50	Victoria Hall Accounts Receivable	1,292.00
<u>956.50</u>	Total Other Current Assets	<u>1,515.38</u>
	Cash at Bank and in hand	
25,164.68	Council BoS Current Account	13,630.07
5.23	Council Petty Cash	3.87
18,672.11	Hall BoS Current Account	18,301.05
117.07	Hall Petty Cash	107.57
16,305.69	Youth Work BoS Current Account	14,279.55
<u>60,264.78</u>	Total Cash at bank and in hand	<u>46,322.11</u>
	<b>Total Current Assets</b>	<b>£ 47,837.49</b>
£ <u>61,221.28</u>		
	<b>LIABILITIES</b>	
	Current Liabilities	
0.00	Council Accounts Payable	0.00
6,320.79	Victoria Hall Accounts Payable/Advance Rental	6,099.46
<u>6,320.79</u>	<b>Total Current Liabilities</b>	<u>£ 6,099.46</u>
£ <u>54,900.49</u>	<b>Total Current Assets less Current Liabilities</b>	<b>£ <u>41,738.03</u></b>
	<b>Represented by -</b>	
	<b>Capital and Reserves</b>	
1,623.44	Council Accumulated Fund	1,840.42
216.98	Surplus/(Deficit) for the Year	276.72
<u>1,840.42</u>		<u>2,117.14</u>
5,000.00	Ferry Slip Fund	0.00
48.93	Seaplane Plinth Fund	48.93
1,085.78	Bonfire Night Fund	2,155.60
565.82	Splash & Dash Fund	126.00
302.95	Community Development Fund (prev Lonna's Lights Fund)	559.46
6,730.41	Gala Day Fund	4,661.35
548.50	Monday Club Fund	25.50
400.00	Tractor Operations Fund	110.92
72.40	Tractor Maintenance Fund	72.40
900.70	Publications Reprinting Fund	1,120.15
7,222.36	Cromarty Rising Fund	2,408.23
242.72	Emergency Resilience Fund	242.72
202.06	Gluren bij de Buren Fund	202.06
6.86	Open Gardens Fund	6.86
	Victoria Hall Fund	13,424.89
	Surplus/(Deficit) for the Year	176.27
13,424.89		13,601.16
16,305.69	Youth Cafe Projects Fund	14,279.55
<u>£ 54,900.49</u>	<b>Total Capital and Reserves</b>	<b>£ <u>41,738.03</u></b>

**Consolidated Statement of Financial Performance (including Victoria Hall)  
for year ended 31st March 2019**

Year to 31st March 2018		Year to 31st March 2019
£		£
	<b>INCOME</b>	
1,429.89	Total Community Council Income	833.02
10,667.80	Total Victoria Hall Income	10,400.49
<u>£ 12,097.69</u>	<b>TOTAL CONSOLIDATED INCOME</b>	<u>£ 11,233.51</u>
	<b>EXPENDITURE</b>	
916.51	Total Community Council Administration Costs	336.85
296.40	Total Council Other Costs	219.45
<u>£ 1,212.91</u>		<u>£ 556.30</u>
10,457.85	Total Victoria Hall Costs	10,224.22
<u>£ 10,457.85</u>		<u>£ 10,224.22</u>
<u>£ 11,670.76</u>	<b>TOTAL CONSOLIDATED EXPENDITURE</b>	<u>£ 10,780.52</u>
<u>£ 426.93</u>	<b>CONSOLIDATED SURPLUS/(DEFICIT) FOR THE YEAR</b>	<u>£ 452.99</u>
	Analysed by -	
216.98	COMMUNITY COUNCIL	276.72
209.95	VICTORIA HALL	176.27

**Independent Examiners Certificate**

I hereby certify that the Accounts to the 31st March 2019 are an accurate summary of the underlying books and records of Cromarty & District Community Council.

Signature: Margi Campbell *M. Campbell* Date: 27 May 2019

Print Name Margi Campbell, 12 Bank Street Cromarty IV11 8YE 04

**CROMARTY & DISTRICT COMMUNITY COUNCIL**  
**Detailed Statement of Financial Performance**  
**for year ended 31st March 2019**

<u>Year to 31st March 2018</u>		<u>Year to 31st March 2019</u>
	<b>Income</b>	
0.00	Bank Interest received	0.00
445.05	Publications	360.95
984.84	HC Admin Grant	472.07
0.00	Other Grants and Donations	0.00
0.00	Miscellaneous Income	0.00
<u>1,429.89</u>	<b>Total Income</b>	<u>833.02</u>
	<b>Expenditure</b>	
	<b>Administration costs</b>	
0.00	Election Costs	0.00
0.00	Gardening Mtce Costs	0.00
166.01	Insurance	172.01
53.95	Internet costs	53.95
55.00	Miscellaneous	9.75
41.55	Printing, Postage & Stationery	66.14
0.00	Repairs etc	0.00
500.00	Secretarial Services	0.00
65.00	Storage Rental Costs	0.00
35.00	Subscriptions & Fees	35.00
0.00	Venue Hire costs	0.00
<u>916.51</u>	<b>Total Administration costs</b>	<u>336.85</u>
0.00	Christmas expenses	0.00
0.00	Monday Club Fund shortfall	0.00
0.00	Publications expenses	0.00
296.40	Publications Reprinting Fund Transfer	219.45
0.00	Gifts & Donations	0.00
<u>1,212.91</u>	<b>Total Expenditure</b>	<u>556.30</u>
<u><b>£216.98</b></u>	<b>Surplus/(Deficit) for the Year</b>	<u><b>£276.72</b></u>

**CROMARTY & DISTRICT COMMUNITY COUNCIL**  
**Statement of Financial Position**  
**as at 31st March 2019**

<u>31 March 2018</u>		<u>31 March 2019</u>
£	ASSETS	£
	Current Assets	
	Other Current Assets	
956.50	Hall Debtors	1,292.00
0.00	C&DCC Debtors & Prepayments	223.38
<u>956.50</u>	<b>Total Other Current Assets</b>	<u>1,515.38</u>
	Cash at bank and in hand	
25,164.68	C&DCC Current Account 0305	13,630.07
5.23	Council Petty Cash	3.87
18,672.11	Hall BofS Account 1246	18,301.05
117.07	Hall Petty Cash Account	107.57
16,305.69	Youth Cafe Account 1254	14,279.55
<u>60,264.78</u>	<b>Total Cash at bank and in hand</b>	<u>46,322.11</u>
<u>61,221.28</u>	<b>Total Current Assets</b>	<u>47,837.49</u>
	Current Liabilities	
0.00	C&DCC Accounts Payable	0.00
6,320.79	Hall Accounts Payable/Advance Fees	6,099.46
<u>6,320.79</u>	<b>Total Current Liabilities</b>	<u>6,099.46</u>
<u>54,900.49</u>	<b>Total Current Assets less Current Liabilities</b>	<u>41,738.03</u>
<u><b>£54,900.49</b></u>		<u><b>£41,738.03</b></u>

Represented by -

	Capital and Reserves		
1,623.44	Accumulated Fund	1,840.42	
216.98	Surplus/(Deficit) for the Year	<u>276.72</u>	
<u>1,840.42</u>			2,117.14
13,214.94	Victoria Hall Fund	13,424.89	
209.95	Surplus/(Deficit) for the Year	<u>176.27</u>	
<u>13,424.89</u>			13,601.16
16,305.69	Youth Café Projects Fund		14,279.55
5,000.00	Ferry Slip Fund		0.00
48.93	Seaplane Plinth Fund		48.93
1,085.78	Bonfire Night Fund		2,155.60
565.82	Splash & Dash Fund		126.00
302.95	Community Development Fund (formerly Lonna's Lights/Christmas Fund)		559.46
6,730.41	Gala Day Fund		4,661.35

548.50	<b>Monday Club Fund</b>	25.50
400.00	<b>Tractor Operations Fund</b>	110.92
72.40	<b>Tractor Maintenance Fund</b>	72.40
900.70	<b>Publications Reprinting Fund</b>	1,120.15
7,222.36	<b>Cromarty Rising Fund</b>	2,408.23
242.72	<b>Emergency Resilience Fund</b>	242.72
202.06	<b>Gluren bij de Buren Fund</b>	202.06
6.86	<b>Open Gardens Fund</b>	6.86
<b><u>£54,900.49</u></b>		<b><u>£41,738.03</u></b>

# VICTORIA HALL

## Detailed Statement of Financial Performance for year ended 31st March 2019

Year to 31st March 2018		Year to 31st March 2019
<u>£</u>		<u>£</u>
	<b>Income</b>	
103.75	Donations & Gifts	108.49
0.00	Grants	0.00
8,764.05	Hall rental income	8,492.00
0.00	Interest Income	0.00
<u>1,800.00</u>	Office Rental	<u>1,800.00</u>
10,667.80	<b>Total Income</b>	10,400.49
	<b>Expend</b>	
	<b>Office Expenditure</b>	
0.00	Professional fees	0.00
0.00	Community Administration	500.00
20.08	Printing, Postage & Stationery	1.50
0.00	Sundry Petty Cash	0.00
0.00	Telecom & Internet	0.00
<u>20.08</u>	<b>Total Office Expenditure</b>	<u>501.50</u>
	<b>Premises Expenditure</b>	
-207.00	Electricity	476.75
350.00	Insurance	392.01
2,403.46	Oil	3,557.39
3,817.15	Repairs and Maintenance	1,406.80
254.12	Supplies	214.73
869.00	Water charges	724.00
<u>7,486.73</u>	<b>Total Premises Expenditure</b>	<u>6,771.68</u>
	<b>Staff Costs</b>	
2,951.04	Salaries	2,951.04
<u>2,951.04</u>	<b>Total Staff Costs</b>	<u>2,951.04</u>
<u>10,457.85</u>	<b>Total Expenditure</b>	<u>10,224.22</u>
<u>209.95</u>	<b>Surplus/(Deficit) for the Year</b>	<u>176.27</u>
<u>£209.95</u>	<b>Surplus/(Deficit) for the Year</b>	<u>£176.27</u>