



Cromarty and District Community Council

Minutes of the
Special Emergency Meeting
held on
Monday 14th April 2020, 7.30pm
via video link due to Covid-19 restrictions

Present

Community Councillors:, Diane Brawn (DB) Secretary, Alan Plampton (AP) Treasurer, Gregor Fox (GF), Tiffany Jones (TJ), Kari Macgee (KM), Gabriele Pearson (GP) & Nigel Shapcott (NS)

Highland Councillor(s): Cllr Craig Fraser (CF)

Community Council Minute Secretary: Gillian McNaught

Minutes
Adopted
21.4.2020

1	<p><u>Chairman's Welcome</u></p> <p>PR welcomed everyone to the video conference meeting. However, due to technical issues, PR was not able to continue but re-joined during <i>item 4</i>. DB agreed to Chair the meeting in his absence.</p> <p><u>Apologies:</u> Peter Ratcliffe (PR) Chair</p>	
1a	<p><u>Approval of previous Special Meeting Minutes, 7.2.2020.</u> <i>Minute Secretary's note: Members agreed to add this Agenda item.</i></p>	
1a.1	The minutes were approved by AP and seconded by DB.	
End		
2	<p><u>Matter Arising from Special meeting, 7th April 2020</u></p> <p>2.1 (2.2 Draft a <i>Guidance Leaflet</i> for social media and leaflet form). Done. Discharged.</p> <p>2.2 (2.2 Contact Jon Palmer requesting interim April Cromarty Newsletter). Produced and circulated. Discharged.</p> <p>2.3 (2.3 Follow up with Blythswood the possibility of Cromarty's own food and donations bank). KM is liaising with Dr Jill Stoner. Ongoing.</p> <p>2.4 (2.3 Assist with delivery of food parcels from Inverness if required). Await outcome of discussions in <i>item 2.3</i>. Discharged.</p>	KM
(cont)		

(cont) 2.5	(2.4 Report back on future progress of Karen Napier 'Filling the Gap' Award). NS reported that to date 10 applications, amounting to 24 individuals had been supported. Distribution of funds will be ongoing and spread extended to others. NS was thanked for his input. Discharged.	
2.6	(2.5 Report back on provision of donated hand sanitiser for local businesses). Ongoing.	NS
2.7	(2.6 Report back on progress of MFR assistance via Youth Cafe). AP reported the first round of funding had helped a family with food and energy bills. Disbursements to those requiring support will be ongoing. Discharged.	
2.8	(4.1 Contact Antonia Fraser as minuted re: Egg Box proposal). Done. Discharged.	
2.9	(5.1 Follow up Members' concerns about the 7 day provisions gap with the Dingwall HAC). Dingwall HAC is up and running and discussions suggest the delay in delivering provisions is much reduced. There is still a difficulty in identifying residents who would benefit from this support. CF will follow up with HC. Ongoing.	CF
2.10	(5.2 Include information about the door to door Prescription service from Conon Pharmacy on the <i>Guidance Leaflet</i>). Done. Discharged.	
2.11	(5.3 Send useful information about Apps and Health advice to Kari to the <i>Guidance Leaflet</i>). Done. Discharged.	
2.12	(5.3 Send useful information about Apps and Health advice to Kari for the <i>Guidance Leaflet</i>). Done. TF to send details to DB. Discharged.	TJ & DB
End		
3	<u>Covid -19 Updates, including weekly Highland Council Conference Call</u>	
3.1	NS reports that the School Vouchers system is still an issue. HC have previously dealt with large supermarkets but smaller provision shops now need to be included. CF will follow up.	CF
3.2	The Black Isle Partnership has been designated the 'anchor' organisation for Highlands & Islands Enterprise (HIE) Supporting Communities Fund. A job opportunity has arisen to ensure that all communities of the Black Isle are supported equally and fairly in the distribution of funds. The deadline for application is <u>Wednesday 15th April 2020</u> .	
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<p>(cont) 3.3</p> <p>3.4</p> <p>3.5</p> <p>3.6</p> <p>End</p>	<p>Black Isle Cares are delivering ‘meals on wheels’ @ £5 per meal and are willing to deliver to a wider area.</p> <p>NS reported that mental health issues can be largely hidden during lockdown and highlighted the importance of schemes such as ‘befriending’.</p> <p>AP contacted Cllr Gordon Adam to discuss the sustainability of projects to alleviate the impact of Covid-19, as many have no fixed end date. A further conversation will take place next week.</p> <p>GP received a written update from Marcel Gommers at Cromarty Stores. Marcel reported that community efforts and changes implemented in the shop had greatly helped in keeping staff and residents safe. The show of gratitude from residents in the form of presents and flowers placed over Easter Weekend outside the shops still operating was much appreciated.</p>	<p>AP</p>
<p>4</p> <p>4.1</p> <p>4.2</p> <p>4.3</p> <p>4.4</p> <p>4.5</p> <p>End</p>	<p><u>Any Other Business</u> <i>(Minute Secretary’s note: PR re-joined the meeting)</i></p> <p>Following questions from Members, AP confirmed that just under half of the C&DCC accumulated fund has been committed to set up the provisions delivery service for the next 4 weeks, at a total cost of £1000. AP anticipates this amount can be recovered through applications to SEC and Black Isle Ward Resilience Funds.</p> <p>NS raised concern about lack of back up arrangements if informal carers become ill and need to self isolate. Discussion took place to highlight there was no easy solution. NS will raise at the next CCP meeting.</p> <p>PR thanked KM for her work on a SWOT analysis.</p> <p>GF to feedback suggestions to DB on how the Littleburn Community Project can connect with young people for their views (<i>see Minutes 24.2.2020, item 4a</i>).</p> <p>The first edition of the Guidance Leaflet has been collated by KM (<i>see item 2.2</i>). Discussion took place about printing and distribution, particularly reaching those housebound or without internet access. Gail Stewart Martin at the Cromarty Arts Trust has agreed to print leaflets at minimal cost and NS will ensure a copy is included with each newspaper deliveries. DB will put copies in the shop, display in prominent locations around town and post on CC Facebook and CL Website. It was agreed to monitor and gather new information to include in the second and future editions.</p>	<p>AP</p> <p>NS</p> <p>GF & DB</p> <p>ALL & KM</p>

5	<u>Date of next meeting</u>	
5.1	Next <u>Special Emergency meeting</u> , Tuesday 21st April @ 7.30pm via video conference.	
5.2	The next <u>Ordinary meeting</u> as scheduled on Monday 27th April 2020 @ 7.30pm via video conference.	
5.3	It was recognised that emergency meetings may need to be held at short notice for the time being.	
End		
	DB & PR thanked everyone for attending and the meeting concluded at 8.35 pm.	

Summary of Matters Arising & Action Points

Reference	To whom allocated	Action
2.3	Kari	Report back on progress of discussion re: Cromarty Foodbank
2.6	Nigel	Report back on provision of donated hand sanitiser to public spaces
2.9	Craig	Follow up with HC and HAC the difficulties of identifying those who require support from the HAC
2.12	Tiffany & Diane	Tiffany send information about Apps and Health Advice to Diane
3.1	Craig	Follow up issues with School Vouchers and a change in system to now include local stores with HC
3.5	Alan	Report back on sustainability of projects following further meeting with Cllr Gordon Adams
4.1	Alan	Report back on progress of applications to cover cost of shop deliveries from C&DCC accumulated fund
4.2	Nigel	Report back on discussion with CCP to support informal carers
4.4	Gregor and Diane	Gregor suggest to Diane how the Littleburn Community Project could connect with young people for their views
4.5	All & Kari	Send Kari updated information for inclusion in second and future editions of the Guidance Leaflet.
4.5	Diane & Nigel	Diane give Nigel 50 copies of Guidance Leaflet for inclusion in newspaper deliveries
4.5	Diane	Put hard copies of Guidance Leaflet in the Cromarty Stores, display around town and post on Facebook and CL