



Cromarty and District Community Council

Minutes of the meeting held on
Monday 27th January 2020, 7.30pm
in the Hugh Miller Institute, Cromarty

Present

Community Councillors: Peter Ratcliffe (PR) Chair, Diane Brawn (DB) Secretary, Alan Plampton (AP) Treasurer, Gregor Fox (GF), Gabriele Pearson (GP)

Youth Representative(s): Tilly Grist (TG) & Teagan Young (TY)

Highland Councillor(s): Cllr Craig Fraser (CF)

Police Scotland: -

Member(s) of the public: Natalie Murray (NM), Assistant Youth Worker, Jon Palmer (JP), Editor of Cromarty Newsletter & two representatives of Community Project

Community Council Minute Secretary: Gillian McNaught

Draft
Minutes
24.2.2020

1	<p><u>Chairman's Welcome</u> PR welcomed everyone to the meeting, his first as Chairperson with particular mention of the new C&DCC Youth Member, Gregor Fox.</p> <p><u>Apologies:</u> Marcel Gommers (MG).</p>	
2 End	<p><u>Declarations of Interests</u> No new Declarations</p>	
3 3.1 End	<p><u>Approval of previous Minutes, 27.1.2020</u> The minutes were approved by DB and seconded by AP.</p>	
4 4.1 4.2 End	<p><u>Youth Issues</u> 4.1 Preparations are ongoing for the Cromarty Youth Regatta on <u>18th & 19th April</u>.</p> <p>4.2 NM reported some concerns from local parents about disclosure to communities of those on the Sex Offenders Register. GP will contact the Police for clarification on the general conditions of notification.</p> <p>NM, TY & TG were thanked for their input and left the meeting at 7.35pm</p>	GP

<p>4a</p> <p>End</p>	<p><i>(Minute Secretaries note: This presentation agreed at this point of the meeting)</i></p> <p><u>Community Project</u></p> <p>Natalie and Michaela gave a presentation on their proposal for an inter-generational holistic project incorporating art space, community kitchen, gardens and workshops in a group of three vacant buildings in woodland at Littleburn, near Munloch. A feasibility study is underway and more information will appear in the next edition of Chatterbox and through on site meetings. Members asked to be kept informed of progress and DB will send the latest edition of NM’s Youth Report to show the activities and support for young people in Cromarty</p> <p>Both were thanked and left the meeting at 7.40pm.</p>	<p>DB</p>
<p>6</p> <p>6.1</p> <p>End</p>	<p><u>Police Report</u></p> <p>No report this month.</p>	
<p>6</p> <p>6.1</p> <p>6.2</p> <p>6.3</p> <p>6.4</p> <p>6.5</p> <p>6.6</p> <p>6.7</p> <p>6.8</p> <p>(cont)</p>	<p><u>Matters Arising</u></p> <p>(4.2 Liaise with organisers of the Youth Regatta for access to Links). Done. Discharged.</p> <p>(5.1 Liaise with VHMC about access to Sheddie for storage of trikes and report back to Shirley Matheson). SM informed and is now liaising directly with Duncan Bowers. VHMC has agreed to donate the electricity required for recharging the Trikes. Discharged.</p> <p>(4.2 Contact HC to get an update on status of missing Shore Road ‘Welcome’ Sign). GP confirmed the sign appears to have been stolen and it has been suggested an application for funding goes to the Ward Budget. Ongoing.</p> <p>(6.2 Check if the call for more Cromarty Carers has been posted on C&DCC Facebook). Done. Discharged.</p> <p>(7.7 Update Members on progress of East Church repairs). CF hopes to be able to report quarterly on progress, with an update before the summer. Discharged.</p> <p>(7.9&7.10 Report back on progress with all road repairs highlighted). CF will shortly attend a Ward Business meeting when roads will be discussed. Discharged.</p> <p>(7.11 Request Community Payback Scheme to tidy up the burial ground and shelters housing paths). CF has requested a meeting with HC. Ongoing.</p> <p>(7.12 Inform complainer ref: reinstatement of ground following Church St renovations). Done. Discharged.</p>	<p>GP & NM</p> <p>CF</p> <p>CF</p> <p>CF</p>

(cont)		
6.9	(7.13 Report back on progress of TMP proposals). C&DCC awaiting HC to put together a proposal for feedback. Ongoing.	MG
6.10	(6.28 Keep Members informed of BITT progress). The next meeting is on <u>28th February</u> . MG will attend. Ongoing.	MG
6.11	(7.17 Update on the permanent repair of deep Shoremill pothole). CF reported a small amount of work has been done at this location. Ongoing.	CF
6.12	(7.18 Continue to liaise with HC about Links Shrubbery & establish owner of Hugh Miller Monument). CF has requested a proper survey of the Links shrubbery to move forward. With regard to ownership, the Hugh Miller Monument is listed in February 2020 as a Common Good Asset but was excluded from the original draft. AP will follow this discrepancy up. A quote for work to repair the Monument has been received. Ongoing.	CF & AP
6.13	(7.19 Coordinate refresher Resilience training for C&DCC). AP is working with Duncan Bowers on updating the paperwork, which will be circulated and training organised for the Spring. Ongoing.	AP
6.14	(7.19 Follow up on maintenance of defibrillators in town). Funds were raised for the 3 defibrillators in Cromarty and installed by the charity Lucky2B Here. Each machine is self diagnostic and has a unique number linked to the Charity's database. DB will discuss with the named 'custodians' at each location the future maintenance of the machines. Ongoing.	DB
6.15	(7.21 Change Bank of Scotland Mandates as minuted). AP will implement the necessary changes after the end of the financial year in April. Ongoing.	AP
6.16	(9.1 Report back on proposed Carbon Neutral project). This project will take a while to progress. In the meantime the VHMC await the HC arranging repair to roof leaks. Ongoing.	AP
6.17	(Follow up Nigg Development condition of planning to set up a liaison group to measure the effects of the development on communities). CF awaiting a reply. Ongoing.	CF
6.18	(7.26 Co-ordinate the 28 day diary for Links use, liaise with business and report back to Members). Ongoing.	MG
6.19	(7.27 Email reminder for Craig about Victoria Hall light outages). All repaired. Discharged.	
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6.20	(8.2 Progress discussions with C&DCC sub committee Events groups). AP will be liaising with groups until the end of the financial year. Conversations so far have been positive. Ongoing.	AP
6.21	(9.2 GP take on Portfolio of link person with CCDT). GP met with CCDT Chair Jacquie Ross for an update. Done. Discharged.	
6.22	(9.3 Continue discussion with resident offering help with proposed Albyn Housing development). AP will arrange a meeting early March. Ongoing.	AP
6.23	(12.2 Gabriele pass on details and photographs for Craig to progress repairs on Davidston to Farness road). GP reports the road is now impassable for all but 4 x 4 vehicles. CF progressing with HC. Ongoing.	CF
6.24	(13.1 A C&DCC Member to attend the meeting about Road Safety organised by Kate Forbes MSP). PR attended a meeting of the BICC on 11.2.20 to discuss road safety primarily on A9/Munlochy junction, but following PR's report it was clear concerns were raised about several locations on the Black Isle. Members agreed the issues are so challenging, they would wish to <i>react</i> to plans drawn up by organisations including the HC and Transport Scotland. PR will inform the BIICs to this effect.	PR
6.25	(14.2 Progress advertising and appointment of co-opted C&DCC Members). Done. Discharged.	
6.26	(14.3 Note AGM change of the date). Done. Discharged.	
End		
7	<u>Treasurer's Report</u>	
7.1	AP circulated the Treasurer's report (Appendix B) prior to the meeting and presented to Members.	
7.2	There has been little activity on the account, but AP highlighted that the Lunch Club will be able to operate for another 6 months, but thereafter will require new funding to continue. AP was thanked for his report and information.	
End		

<p>8</p> <p>End</p>	<p><u>Cromarty Community Development Trust (CCDT)</u></p> <p>Discussed under <i>items 11.1 a & b</i></p>	
<p>9</p> <p>9.1</p> <p>9.2</p> <p>End</p>	<p><u>Victoria Hall Management Committee (VHMC) Report</u></p> <p>AP circulated the VHMC report prior to the meeting. (Appendix B).</p> <p>The most pressing concern is a number of leaks in the roof (<i>see report items 2 & 3</i>).</p> <p>AP was thanked for his input.</p>	
<p>10</p> <p>10.1</p> <p>10.1a</p> <p>10.1b</p> <p>10.2</p> <p>End</p>	<p><u>Community Councillors' Portfolios</u></p> <p><u>Gabriele Pearson</u> New planning applications: Erection of house Land 30M SW Of Kenavara House Cromarty Mains Cromarty Ref. No: 20/00600/PIP Received: Fri 07 Feb 2020 Validated: Fri 07 Feb 2020 Status: Under Consideration</p> <p>Erection of house Land 70M SW Of Kenavara House Cromarty Mains Cromarty Ref. No: 20/00601/PIP Received: Fri 07 Feb 2020 Validated: Fri 07 Feb 2020 Status: Under Consideration</p> <p>GP has agreed to be the link person for the CCDT and any discussions will take now place under her CC's Portfolio agenda item. GM to remove CCDT item on standard agenda.</p> <p>Members noted the CCDT had met with Albyn Housing Architects.</p> <p><u>Alan Plampton</u> Following the appointment of PR as C&DCC Chair, AP will relinquish the Middleton Trust Portfolio, as the constitution of the Trust states that the Chair of the C&CDC is automatically appointed a Trustee. GM to update Portfolio list.</p>	<p>GM</p> <p>PR & GM</p>

11	<u>Craig Fraser, Highland Councillor (HC) Report</u>	
11.1	CF is continuing to progress several ongoing road issues and has also raised the poor state of the access road to the Burial Ground. Awaiting a response from HC.	CF
11.2	CF has raised a concern with Philip Waite, HC Core Path Officer that recent heavy rain has scoured the steps at the start of the Ladies walk.	CF
End		
12	<u>Co-option of new C&DCC Members</u>	
12.1	Members agreed to circulate an advert to co-opt three C&DCC Members, so that the CC can be more effective. Following one new Member stepping forward, the remaining two vacancies will be re-advertised. DB to compose and send for inclusion in the Newsletter and CL website.	DB
End		
13	<u>Cromarty Live Website - Members' discussion</u>	
13.1	Following discussion, Jon Palmer, Gregor Fox and Gillian McNaught will meet to look at the website and come up with proposals for improvement and long term administration of it.	GF, GM & JP
End		
14	<u>Correspondence</u>	
14.1	Email received with details of the community project discussed under <i>item 4a</i> .	
14.2	Email received from Kate Forbes MSP's office to confirm a Road Safety Summit on <u>20th March 2020</u> at North Kessock.	
14.3	Letter of thanks received from Jim & Lorna Mallows regarding the current management of the Links and proposing a reduction of grass mowing. DB will suggest HC is contacted directly by the residents.	DB
End		
15	<u>AOB</u>	
15.1	Members discussed the aims of the Green Dog Walkers (Highland) Scheme which is a community led initiative to combat dog fouling. Further details can be found on the HC website.	
15.2	DB is finalising the voluntary Dog Poo Bin Rota around Cromarty.	DB
End		

16	<p><u>Date of next meeting</u> Monday 23rd March 2020 @ 7.30pm at the Hugh Miller Institute, Church Street, Cromarty.</p>	
	PR thanked everyone for attending and the meeting concluded at 9.40 pm.	

Summary of Matters Arising & Action Points

Reference	To whom allocated	Notes
4.2	Gabriele	Ask Police for advice as minuted
4a	Diane	Send latest Youth Report to Natalie and Michaela
6.3		Progress a community designed "Welcome to Cromarty" sign on the Shore Road, with design involvement from Youth Cafe
6.5	Craig	Note to self, update Members on progress detailed in the next quarterly report on East Church repairs
6.6	Craig	Report back on progress of road issues/repairs following the Ward Business meeting
6.7	Craig	Follow up request for Community Payback Scheme to tidy up the burial ground and sheltered housing paths
6.9	Marcel	Report back on HC's progress of Traffic Management Proposals for Cromarty
6.10	Marcel	Report back on February BITT meeting
6.11	Craig	Update on the permanent repair of deep Shoremill pothole
6.12	Craig	Continue to liaise with HC about a survey of the Links Shrubbery
6.12	Alan	Contact HC to discuss discrepancy of ownership records for Hugh Miller Monument
6.13	Alan	Once paperwork on Resilience training is complete, arrange for refresher workshop for the C&DCC in Spring
6.14	Diane	Discuss upkeep of defibrillators with the named custodians at the 3 locations in town
6.15	Alan	Progress change of Bank of Scotland Mandates after end of year accounts complete
6.16	Alan	Report back after roof leaks in the Hall have been repaired on proposed Carbon Neutral project
6.17	Craig	Follow up HC Planning regarding a Liaison group to monitor Nigg Development and impact on communities
6.18	Marcel	Continue to co-ordinate the 28 day diary for Links use

6.20	Alan	Report back after the end of the financial year on continuing discussions with C&DCC sub committee Events groups
6.22	Alan	Report back following meeting with resident offering help with proposed Albyn Housing development
6.23	Gabriele and Craig	Craig to progress with HC the repairs required urgently on the Davidston to Farness Road
6.24	Peter	Feedback to the BICC the C&DCC Members' discussions on road safety issues
10.1a	Gillian	Remove CCDT from standard agenda.
10.2	Peter	Take on the Portfolio item Middleton Trust and as newly elected Chair of C&DCC, become a Middleton Trust Trustee
10.2	Gillian	Update Portfolio list to reflect above
11.1	Craig	Follow up for a response from HC about roads and poor state of burial ground access
11.2	Craig	Follow up for a response from HC about damage to the steps at start of Ladies Walk
12.1	Diane	Compose advert for co-opted C&DCC Members and circulate for inclusion on the CL website and Newsletter
13.1	Gregor, Gillian & Jon Palmer	Arrange a meeting to discuss the CL website
14.3	Diane	Suggest residents contact HC direct about reducing the Links grass cutting this season
15.2	Diane	Finalise the dog poo bin volunteer rota

Agenda item 7
Appendix A

Cromarty & District Community Council Meeting				
Held on Monday 24th February 2020				
Agenda Item No7 - Treasurer's Report				
Statement of Financial Position at 22nd February 2020				
	£	£	£	
Net Assets		Movement	at 24/1/20	
Bank & Cash in hand balances as at 24th January 2020	14,441.46	12.00	14,429.46	
Paypal Balance as at 24th January 2020	0.00	0.00	0.00	
Amounts Receivable	2.25	-94.25	96.50	
Amounts Payable	0.00	0.00	0.00	
Total Net Assets at 22nd February 2020	£14,443.71	-82.25	£14,525.96	
	£	£	£	
Represented by:				
C&DCC Accumulated Fund Reserves at 1st April 2019	2,117.14	0.00	2,117.14	
Surplus/Deficit for the year to date	508.61	2.25	506.36	
	2,625.75	2.25	2,623.50	
Community Amenities Fund (formerly CDF)	823.68	32.00	791.68	
Provision for Guidebook reprinting at 22nd February 2020	78.75	0.00	78.75	
Net C&DCC Reserves	3,528.18	34.25	3,493.93	
Cromarty Event Funds				
Bonfire Night Fund	2,072.14	0.00	2,072.14	
Seaplane Plinth Fund	48.93	0.00	48.93	
Gala Fund	4,446.13	0.00	4,446.13	
Splash & Dash Fund	126.00	0.00	126.00	
Open Gardens Fund	6.86	0.00	6.86	
Gluren bij de Buren Fund	202.06	6,902.12	0.00	202.06
Other Funds				
Monday Lunch Club Fund	662.75	-101.50	764.25	
Emergency Resilience Fund	242.72	0.00	242.72	
Cromarty Rising Fund	2,298.42	-15.00	2,313.42	
Gritting Fund	809.52	0.00	809.52	
	£14,443.71	-82.25	£14,525.96	
Alan Plampton 22/02/2020				

Agenda item 9

Appendix B

Cromarty & District Community Council Meeting - 24th February 2020

Agenda Item 9 - Victoria Hall Report

1. **Finances and Bookings** Work on the list of unpaid Hall Rental Invoices, has proved successful. A detailed report will be available when the draft accounts are presented in April.

ACTION - Information only, no action required.

2. **Repairs and Maintenance** All planned electrical and PA works have been delayed until the Highland Council have solved the roofing problems. In the recent bad weather the Hall has leaks in the Meeting Room and the Kitchen. More worryingly there are major signs of water penetration on the main hall ceiling. HC were informed that unless urgent action was taken, the Hall may need to close.

ACTION - Information only, no action required.

3. **Highland Council/Highlife Highland** The Highland Council Clerk of Works visited on Tuesday 18th February and issued a works order for Wyvis Roofing to urgently visit. No visit yet, at the date of writing this report.

ACTION - Information only, no action required.

4. **Storage Unit** The VHMC have confirmed to Shirley Matheson, Cromarty Care Project, that there are no objections to the Trikes being stored there, subject to agreement with the Gritting Team. In addition, the Hall will donate the cost of any electricity used to charge the vehicles.

5. **Youth Café** Latest report to follow.

ACTION - Information only, no action required.

Alan Plampton

VHMC, 23/2/20