



# Cromarty and District Community Council

Minutes of meeting held on  
Monday 25th February 2019, 7.30pm  
in the Hugh Miller Institute

**Draft**  
**Minutes**  
**25.3.2019**

## Present

**Community Councillors:** Jacquie Ross (JR) Chair,, Estelle Quick (EQ) Treasurer, Rosemarie Hogg (RH), Gabriele Pearson (GP)

**Youth Representatives:** Teagan Young (TY)

**Highland Councillor(s):** Cllr Craig Fraser (CF)

**Police Scotland: -**

**Member(s) of the public:** Natalie Murray (NM), Assistant Youth Worker, Pat Haynes, representing the Harbour Trust and one resident.

**Community Council Minute Secretary:** Gillian McNaught (GM)

<b>1</b>	<b><u>Chairman's Welcome</u></b> JR welcomed everyone to the meeting.  <b><u>Apologies:</u></b> Diane Brawn (DB) Secretary, Kenneth MacFarlane (KM), Tilly Grist (TG) Youth Representative, PC Scott Cameron (PC SC).	
<b>2</b> End	<b><u>Declarations of Interests</u></b>  None	
<b>3</b>  <b>3.1</b> End	<b><u>Approval of previous Minutes, 25th February 2019</u></b>  The were approved by EQ and seconded by RH.	
<b>4</b>  <b>4.1</b>  <b>4.2</b>  <b>4.3</b>  <b>4.4</b> (cont)	<b><u>Youth Issues</u></b>  4.1 Following the leaflet drop, cars are now parking on the Denny road, allowing safe pavement access for pedestrians. There have been reports that some vehicles leaving Cromarty appear to speed up to avoid giving way to cars descending the hill.  4.2 TY reported more seagull nuisance in Town after a young child was recently attacked.  4.3 There has been a recent spate of fraudulent use of Residents' details in the IV11 postcode area. ( <i>See Police report, item 6.1, Appendix A</i> ). GP will flag this up with PC Scott Cameron.  4.4 NM informed Members that she has started a lego club at Junior Youth Cafe and is involved in football training for P1- 4 at the Primary School.	<b>GP</b>

<p>(cont)</p> <p>4.4</p> <p>4.5</p> <p>End</p>	<p>Younger members of the community have been chapping on doors and causing disturbance to residents lately. Incidents appear to have ceased following a visit and talk to Primary School children by a Police Officer.</p> <p><i>(Minute secretary's note: Matters Arising, items 7.2, 7.3,7.4 and 7.9 relating to Youth Issues discussed at this point but minuted under items 7).</i></p>	
<p>5</p> <p>5.1</p> <p>5.2</p> <p>5.3</p> <p>5.4</p> <p>5.5</p> <p>5.6</p> <p>5.7</p> <p>End</p>	<p><b><u>Pat Haynes (PH), representing the Harbour Trust - update on developments</u></b></p> <p>The Harbour Trust have been working hard on fundraising, design work and contracts, with the first contract to clean and grout stonework under the bridge successfully completed within 2 weeks.</p> <p>During recent operations, an emergency response was activated after excavations revealed a suspect metal object in an area known to potentially hold a WWII mine. <i>(See Police Report, item 6 for full details).</i></p> <p>PH updated Members of further works to begin in May and continue throughout the summer months and Listed Building Consent has been approved for all the proposed works. The works include concrete deck and column repairs on the WWI pier and the demolition of the sheds, which will be replaced in late summer on completion of the current programme of repairs.</p> <p>Awards from several organisations for vital projects at the Harbour now totals around £650,000 but additional funding is still needed to complete all the work.</p> <p>Harbour lighting is being updated and new safety ladders are to be installed. Four seats will be placed on the grass area below the wall and panels detailing harbour wildlife, history and the Natal (replacement for existing) will be installed around the harbour area.</p> <p>Due process has been followed by the Trust to secure the use of 17.5 tonnes of stonework from the Whitedykes site, which is perfect for Harbour repairs.</p> <p>JR thanked PH and all those involved in this project for their efforts and gave recognition to the huge amount of work undertaken by volunteers in the Community.</p>	
<p>6</p> <p>6.1</p> <p>End</p>	<p><b><u>Police Report</u></b></p> <p>PC Scott Cameron (PC SC) submitted his report to Members, prior to the meeting. <b>(Appendix A).</b></p>	

7	<b><u>Matters Arising</u></b>	
7.1	(4a.2 Request a contact at HC for rig noise complaints and copy in Craig). DB has has had no success making contact despite several attempts. <b>Ongoing.</b>	<b>DB</b>
7.2	(4a.3 Send a letter to Rig owners about noise levels). Done and other residents experiencing disturbance with rig noise ..... <b>Discharged.</b>	
7.3	(12.1 Progress possibility of bench(es) at sheltered housing). CF to check who would provide the benches. <b>Ongoing.</b>	<b>CF</b>
7.4	(12.2 Liaise with volunteers to tidy graveyard). <b>Ongoing.</b>	<b>CF</b>
7.5	(12.3 Rearrange date for TMP meeting). Arranged for 26.3.2019. CF to request deer warning signs for Glenurquhart area. <b>Ongoing.</b>	<b>CF</b>
7.6	(12.4 Follow up on building problems at the East Church). Discussed under item 12.1. <b>Discharged.</b>	
7.7	(12.5 Meet with Primary School children about concerns expressed in their letter. Arrange a visit from HC officials). CF has met with Mrs Milne at the school. <b>Ongoing.</b>	<b>CF</b>
7.8	(12.6 Contact SNH for information about seagull nest removal permissions). DB made contact with Jenna Lane, Licensing Officer at SNH. DB will initially establish the Gull species. <b>Ongoing.</b>	<b>DB</b>
7.9	(4.4 Liaise with gritting squad over the purchase of a test manual machine). Two machines of different price ranges are currently being tested by the gritting squad. <b>Ongoing.</b>	<b>EQ</b>
7.10	(7.2 Deliver letter to residents requesting safer parking). Done. <b>Discharged.</b>	
7.11	(7.3 Follow up on a proposal from the young people about a skate or bike park provision). NM will liaise with the Primary School and Youth Cafe. <b>Ongoing.</b>	<b>NM</b>
7.12	(7.4 Bring issues affecting young people to meetings and survey if the younger residents think there is enough for them to do in Cromarty). This is ongoing. <b>Discharged.</b>	
7.13	(7.5 Organise pre-meeting discussions each month to collate information for short Youth Report). This is ongoing. <b>Discharged.</b>	
7.14	(6.3 Progress the possibility of young people taking on the removal of leaves from footpaths as a project). A street sweeper recently cleaned road sides and pavements and so no longer required. <b>Discharged.</b>	
(cont)		

(cont)		
7.15	(7.10 Continue to monitor burial procedures). No issues to report. <b>Ongoing.</b>	JR
7.16	(7.11 Organise a visit to Youth Cafe ref CCDT). <b>Ongoing.</b>	EQ
7.17	(7.12 Report back on discussions about Whitedykes site community ownership). JR reported HC have agreed an Asset Transfer is possible, but any decision is currently on hold until the outcome of the RTIF application is known. <b>Ongoing.</b>	JR
7.18	(7.14 Continue to monitor the emptying of graveyard waste bin). The bin continues to be put out regularly by a volunteer for collection. <b>Ongoing.</b>	JR
7.19	(7.15 Look at market stalls for size etc and suitability for using and storing as discussed). <b>Ongoing.</b>	EQ & RH
7.20	(7.16 Keep Members informed of ‘Choose Life’ events). <b>Ongoing.</b>	JR
7.21	(7.17 Keep informed of Community Council Scheme Review progress & further information). JR has circulated the document to Members and will update with progress of the review in May/June. <b>Ongoing.</b>	JR & ALL
7.22	(7.18 Chase up Tractor insurance refund from HC). EQ received an email stating the tractor insurance is covered under HC’s fleet policy. As this was never the case in the past and we have already renewed our own insurance EQ has sent a request to HC asking for repayment of the insurance premium already paid by C&DCC. <b>Ongoing.</b>	EQ
7.23	(7.20 Update Members on Biomass Boilers planning issues). Following discussions, and in the light of the majority of boilers currently operating without planning permission, Members <b>agreed to object</b> when planning comes in on the grounds of : (1) the high number of boilers within a small area (2) the smoke nuisance which is affecting households, particularly in Udale, Jemimaville and eastern area of our community council district (3) pollution and environmental issues (4) concerns about the monitoring and checking of the materials being burned (5) thick smoke affecting visibility around Udale Bay, an important nature reserve visited regularly by bird watchers. <b>Ongoing.</b>	GP
7.24	(7.22 Progress/report back on graveyard maintenance, overgrown vegetation at links carpark and street light problems). Discussed under items 12.3 & 12.5). <b>Discharged.</b>	
7.25	(12.2 Write to Craig in support of the ‘sensible’ allocation of Council Housing to support needs of the Community). <b>Ongoing.</b>	JR
(cont)		

(cont) 7.26	(13.1 Contact SNH to discuss interpretive panels in poor condition). <b>Ongoing.</b>	<b>EQ</b>
7.27	(9.1 Update Members on RTIF application submitted). Awaiting a response to the application. MSP Kate Forbes, had a positive meeting with group members recently to discuss their development plans. <b>Ongoing.</b>	<b>JR</b>
7.28	(9.2 Keep Members informed of Townlands Barn discussions with Albyn & HC). <b>Ongoing.</b>	<b>JR</b>
7.29	(9.3 Update Members on Barn Group meeting). Based on all the ideas put forward at the public meeting, the group has proposed a combination of commercial and community use for Townlands Barn. The ground floor as rented retail space; the upstairs as accommodation and the wings converted to a cafe and/or community use and four purpose-built workshops on the ground adjacent to the field. The next step is to request Architect, Lynne Sproull to draw up plans incorporating these suggestions. <b>Ongoing.</b>	<b>EQ &amp; JR</b>
7.30	(10.2 Write to Craig to express C&DCC disappointment with lack of support and funding to maintain the Victoria Hall). DB has been in contact with Alan Plampton (AP) who is in close communication with Di Agnew regarding the maintenance of the VH. AP will update Members in due course. <b>Discharged.</b>	
7.31	( 11.2(a)Send card and gift to thank Kristina Dupar as minuted). Following a family bereavement, DB has written a condolence card to Mr and Mrs Dupar on behalf of the C&DCC. Thanks for Kristina’s work on the CL website will be sent at a more suitable time. <b>Ongoing.</b>	<b>DB</b>
7.32	(11.2(b) Write to Joanne Allday as minuted re: interpretive boards). Done. <b>Discharged.</b>	
7.33	(11.2(b) Count and record position and state of local interpretive panels). <b>Ongoing.</b>	<b>DB &amp; EQ</b>
7.34 End	(12.1 Organise a visit to the next Cromarty Parent Council meeting to talk about wellbeing on the Black Isle. Done. <b>Discharged.</b>	
<b>8</b>	<b><u>Treasurer’s Report</u></b>	
8.1	EQ circulated her report prior to the meeting and presented to Members. <b>(Appendix B).</b>	
8.2	C&DCC <b>Insurance</b> is now paid directly to Zurich several months before the HC grant is awarded. EQ noted this change may impact on CC’s cash flow.	
8.3	An invoice for Lunch Club meals has been received and the last lunch for this season was held today.	
End	EQ was thanked for her report.	

<p>9</p> <p>9.1</p> <p>9.2</p> <p>9.3</p> <p>End</p>	<p><b><u>Cromarty Community Development Trust (CCDT)</u></b></p> <p>JR reported The Trust’s focus has continued on the <b>Rural Tourist Infrastructure Fund</b> application, <b>Housing ,The Townlands Barn &amp; Thrift Shop.</b></p> <p><b>Community Health &amp; Wellbeing</b> - An area of community need highlighted in a recent survey was social isolation in the older population. Members appreciate the news and information in the monthly <b>Cromarty Live Newsletter</b> and suggest this could be printed and made more readily available to those unable to access email. JR reported that Di Agnew at HC would accept an application to the Ward Discretionary Budget towards printing costs. EQ will liaise with Jon Palmer about this</p> <p>A resident raised the point that CCDT minutes can only be accessed by Trust Members. JR &amp; EQ will look into this, but in the meantime minutes can be made available to non members on request or by joining the Trust, for an annual subscription of £1.</p> <p><i>(Minute Secretary note: Pat Haynes left the meeting at 8.30pm)</i></p>	<p><b>EQ</b></p> <p><b>EQ &amp; JR</b></p>
<p>10</p> <p>10.1</p> <p>10.2</p> <p>End</p>	<p><b><u>Victoria Hall Management Committee (VHMC) Report</u></b></p> <p>Alan Plampton (AP) circulated the VHMC report (<b>Appendix C</b>) and the <b>Victoria Hall User Report &amp; Survey (Appendix D)</b> to Members prior to the meeting.</p> <p>AP was thanked for his reports that show the huge amount of work undertaken.</p>	
<p>11</p> <p>11.1</p> <p>11.2</p> <p>11.3</p> <p>(cont)</p>	<p><b><u>Community Councillors’ Portfolios</u></b></p> <p><b><u>Estelle Quick</u></b></p> <ul style="list-style-type: none"> <li>The <b>Dog Poo rota</b> is back on track after a couple of hiccups.</li> </ul> <p><b><u>Rosemarie Hogg</u></b></p> <ul style="list-style-type: none"> <li>The <b>Tractor</b> has been away for repair and RH has had no response to emails to HC requesting information about its return.</li> </ul> <p><b><u>Gabriele Pearson</u></b></p> <ul style="list-style-type: none"> <li><b>Planning Report</b> - No New Applications</li> </ul>	<p><b>RH</b></p>

<p>(cont) 11.4</p> <p>End</p>	<ul style="list-style-type: none"> <li>• <b>Planning Application Ref. No: 19/00673/FUL</b> - Erection of log cabin for ancillary accommodation. C&amp;DCC Members raised a concern about this application by email correspondence after last meeting. It was <b>agreed</b>, in view of previous discussions about Traffic Management problems throughout Cromarty (<i>see Minutes 28.1.2019, item 4.4 &amp; 10.7</i>), to <u>object on the grounds that parking is already a major issue</u> on Bayview. The CC objection was passed to HC Development &amp; Infrastructure Service who saw no parking problems as long as the cabin is solely for visitors and not as a guest house or rental room. In the light of this, the C&amp;DCC was asked by a Planning Support Officer to consider withdrawing their objection. Members discussed further and <b>agreed</b> that their parking concerns remain and the objection would <b>not be withdrawn</b>. GP will write to Planning and to the contact at Planning Support.</li> </ul> <p><b>Jacquie Ross</b></p> <ul style="list-style-type: none"> <li>• The <b>Links</b> will be re-opened to vehicle access in time for Easter, although will be delayed if the ground is waterlogged. The areas marked out for parking will be indicated as last year.</li> </ul>	<p><b>GP</b></p>
<p>12</p> <p>12.1</p> <p>12.2</p> <p>12.3</p> <p>12.4</p> <p>12.5</p> <p>End</p>	<p><b><u>Highland Councillor (HC) Report</u></b></p> <p>CF met last week with the Contractor and HC Conservation Officer to discuss problems with the <b>East Church</b> harling. Remedial action should be taken at the earliest and CF has requested regular updates for the community on the plans and progress.</p> <p>CF went to Press recently to highlight the deterioration at the top bend on the Fairy Glen road. Patch repairs have been undertaken meantime and positive discussions between HC and the landowner will result in permanent repair being carried out in due course.</p> <p>CF has been helped by volunteers and has taken down the level of shrubbery at the Links Carpark to improve the sightline on the junction. The HC have been supportive in removing the clippings.</p> <p>The rearranged Traffic Management meeting will take place tomorrow (27.3.2019).</p> <p>The majority of street lights have now been repaired.</p>	<p><b>CF</b></p>

12	<b><u>Correspondence</u></b>	
12.1	<b>Proposal of Application Notice</b> received in relation to proposed development at the south eastern area of <b>Nigg Energy Park</b> and Dunskeath House lands.	
12.2	Letter received about pollution and climate change from <b>The Flat Earth</b> .	
12.3	March edition received of the <b>Ross shire Voluntary Action</b> newsletter.	
12.4	Notice from Lindsay Dougan, Corporate Affairs, announcing that the Scottish and Southern Electricity network (SSEN) <b>North of Scotland Resilient Communities Fund</b> is now open for applications. £140,000 is available for non-profit making organisations, community groups and charities working in the SSEN distribution area. Application deadline <u>23 May 2019</u> .	
12.5	Email received from <b>The Raddery Trust</b> , who make awards through schools, social enterprises and community groups to enable children and young people with additional learning and development needs in the Highlands. Enquiries and information available from the Chairman of Trustees, Phillip Thorn at <a href="mailto:mail@phillipthorn.com">mail@phillipthorn.com</a>	
12.6	Email received from Scott Dalgarno, Development Plans Manager wishing to hear from communities about how effective the current <b>Inner Moray Firth Local Development Plan</b> has been and help prepare a new plan for the future. Further information at <a href="http://highland.objective.co.uk/portal">highland.objective.co.uk/portal</a>	
12.7	An invitation to anyone with an interest in tourism on the Black Isle to attend the launch of the first draft of the <b>Black Isle Tourism Strategy</b> on <u>8th April</u> , starting with a walk at Culbokie Woods followed by lunch at the Culbokie Inn. RSVP to <a href="mailto:tourism@black-isle.info">tourism@black-isle.info</a>	
12.8	Email received from the Managing Director, Michael Bruce at <b>Firebreak Services Limited</b> that weather and moisture conditions raise the <b>Wildfire Danger Assessment</b> between <u>25-28th March</u> to <i>Very High</i> and <i>Extreme</i> for the north and east of Scotland on <u>Friday 29th March</u> .	End
13	<b><u>AOB</u></b>	
13.1	<b>Common Good Asset Register Consultation</b> - there is no change to the existing Cromarty Common Good Fund assets of the East Church Hall, Victoria Hall and the Kirkie Brae. Following investigative work some years ago, the conclusion was that the Victoria Park is an asset of the HC.	End
14	<b><u>Date of next meeting</u></b> <b>Monday 29th April 2019 @ 7.30pm, Hugh Miller Institute, Church Street, Cromarty.</b>	
	JR thanked everyone for attending and the meeting concluded at 8.55pm.	



## Summary of Matters Arising & Action Points

Reference	To whom allocated	Notes
4.3	Gabriele	Flag up the recent spate of fraudulent use of local residents' data
7.1	Diane	Continue to locate the HC contact for reporting rig noise nuisance
7.3	Craig	Progress possibility of bench(es) at sheltered housing and check who would provide them
7.4	Craig	Liaise with volunteers to tidy graveyard
7.5	Craig	Request deer warning signs for Glenurquhart at TMP meeting
7.7	Craig	Progress with Primary School about concerns expressed in their letter. Arrange a visit from HC officials.
7.8	Diane	Establish species of gull in relation to SNH and seagull nest removal permissions
7.9	Estelle	Continue to liaise with gritting squad over the testing of the two manual machines and purchase of one
7.11	Natalie	Follow up with school and YC on proposal for skate or bike park provision
7.15	Jacque	Continue to monitor burial procedures
7.16	Estelle	Organise a visit to Youth Cafe ref CCDT
7.17	Jacque	Report back on RTIF application outcome which impacts on Whitedykes community asset transfer
7.18	Jacque	Continue to monitor the emptying of graveyard waste bin
7.19	Estelle & Rosemarie	Look at market stalls for size etc and suitability for using and storing as discussed.
7.20	Jacque	Keep Members informed of 'Choose Life' events
7.21	Jacque	Update Members with progress of the review in May/June
7.22	Estelle	Follow up on the request to HC for repayment of tractor insurance premium
7.23	Gabriele	Object on behalf of the C&DCC to planning permission for Biomass Boilers, as minuted
7.25	Jacque	Write to Craig to support the 'sensible' allocation of Council Housing to support needs of the Community
7.26	Estelle	Contact SNH to discuss interpretive panels in poor condition
7.27	Jacque	Inform Members on the RTIF application decision
7.28	Jacque & Estelle	Keep Members informed of Townlands Barn discussions with Albyn & HC
7.29	Jacque & Estelle	Report to Members on Townlands Barn plans
7.31	Diane	Send card and gift to thank Kristina Dupar as minuted

7.33	Diane & Estelle	Count and record position and state of local interpretive panels
9.2	Estelle	Speak to Jon Palmer and make an application to the Ward Budget for printing costs as minuted
9.4	Estelle & Jacquie	Look into accessing the CCDT minutes for non members
11.2	Rosemarie	Update on repair and return of the Tractor
11.4	Gabriele	Write to HC Planning & Planning Support that the C&DCC discussed and their objection won't be withdrawn
12.1	Craig	Update on regular updates for the community regarding progress on East Church repair work

## Agenda item 6.1

### Appendix A

#### **“POLICE REPORT 22/02/19 TO 24/03/19”**

**Between 22/02/19 and 24/03/19 Police Scotland were involved in 5 separate incidents. Within the Cromarty area.**

**The details of the complaints are as follows:—**

**One nuisance complaint of youths playing chap door run. Police were not able to attend in the first instance as all available sets were tied to other calls but did attend when free and conducted a search with a negative result. The officers attending forwarded the details to the primary school to highlight the behaviour of youths in the area.**

**One complaint of vandalism is currently being dealt with as a door has been damaged (minor) in the High Street again due to what seems like chap door run antics by youths. A youth has been named and details confirmed with the school. The Enquiring officer is still carrying out investigations. If anyone has any more information with regards to this incident please contact Dingwall Police Station quoting NE/1087/19 and if anyone knows of youths you are actively annoying residents with this sort of behaviour please forward the details to myself and I can liaise with the School to speak with anyone you think may be involved.**

**One assistance call was received due to what was believed to be the detection of an unexploded historical ordinate at the pier near to Marine Terrace. Police were in attendance and cordoned the area as a precaution. The Coastguard were also in attendance after being alerted by Police and information/images of the possible device were forwarded to Specialist MOD personnel. MOD personnel confirmed that they did not believe this to be an ordinate of any sort and that it did not pose any danger to the public. Police explained to the contractors/harbour trust the findings and were advised that the Police cordon was not required. The contractors confirmed they would continue their work with caution and if any further suspicion was raised they would contact Police immediately. No such complaint has been forwarded since.**

**The other two incidents relate to complaints of sheep being on the road near to Glenurquart Farm – officer’s receiving the complaints contacted the farm on each occasion and the farm dealt with the issue.**

**Unfortunately I will not be in attendance for the upcoming meeting due to my current shift commitments but any issues that the Community Council may have or wish to raise please do not hesitate to get in touch.**

**Kind Regards**

**PC Scott Cameron N0377**

**Agenda item 8.1**  
**Appendix B**

<b><u>Finance Report – Cromarty &amp; District Community Council</u></b>				
<b><u>Agenda Item No 8 - Treasurer's Report</u></b>				
<b><u>Period: 25/2/19-24/3/19</u></b>				
<b><u>General Income</u></b>				
Less:				
<b><u>General Expenditure</u></b>				
Annual insurance 2019-20		£173.18		
<b>Increase/Decrease in Accumulated Fund</b>		<b>£173.18</b>		
<b><u>Fund Income</u></b>				
Community Development Fund - Cromarty Stores tin		£23.20		
Less:				
<b><u>Fund Expenditure</u></b>				
Monday Club Fund - February lunches		£147.00		
		£147.00		
<b>Increase/Decrease in Other Funds</b>		<b>£123.80</b>		
<b><u>Net Assets</u></b>				
Bank & Cash in hand balances as at 24/3/19		£13,821.39		
Paypal - website sales		£68.55		
<b>Total Net Assets at 24/3/19</b>		<b>£13,889.94</b>		
<b><u>Comprising:</u></b>				
Community Council Accumulated Fund		£2,211.71		
Provision for Guide Book reprinting		£900.70		
Seaplane Plinth Fund		£48.93		
Bonfire Night Fund		£2,155.60		
Splash & Dash Fund		£126.00		
Monday Club Fund		£183.00		
Community Development Fund		£559.46		
Gala Fund		£4,661.35		
Emergency Resilience Fund		£242.72		
Open Gardens Fund		£6.86		
Gluren bij de Buren Fund		£202.06		
Tractor Operations Fund		£110.92		
Tractor Maintenance Fund		£72.40		
Cromarty Rising Fund		£2,408.23		
		<b>£13,889.94</b>		

## **Agenda item 10.1**

### **Appendix C**

#### **Cromarty & District Community Council Meeting - 25<sup>th</sup> March 2019**

#### **Agenda Item 10 - Victoria Hall Report**

1. **Finances and Bookings** No updates from last report. Full Financial Performance reporting at the April meeting.

**ACTION - Information only, no action required.**

2. **Repairs and Maintenance** The 2<sup>nd</sup> phase of repairs has been completed. There are a few minor items to be completed (further draft proofing on the stage fronts and new tiebacks on the kitchen park doors). The repair to the Park doors will last a couple of years, but we have also secured a quote for replacement of these doors, to give us a guide to possible future expenditure. The estimate is just under £1k. Once repairs are completed, we shall do the necessary painting in the summer. See below re Highland Council and major repairs. Crockery, cutlery, linen and glassware that had gone missing, has now been replaced, and the kitchen is fully stocked for users' use.

**ACTION - Information only, no action required.**

3. **Insurance** Please find attached a circular which has gone to all regular users. Once replies have been received, we can update Members with any new implications, including liability and contents cover.

**ACTION - Information only, no action required.**

4. **Highland Council/Highlife Highland** Discussions are ongoing, through Di Agnew's good offices, but the Highland Council is seemingly, currently, taking a hard line over what they regard as their responsibilities to maintain the Hall, and all other Common Good Assets. This is obviously due to their poor finances, which have created huge budget pressures throughout the Highlands. However, it is obvious that, the VHMC and C&DCC cannot solve these shortfalls and funding difficulties on their own, but this challenge is not being ignored and all parties are working to find a solution. Following Members' discussions at their last meeting, Diane Brawn is being kept fully updated. Quotes are being obtained for the three outstanding Major Repairs (Roof leak, Meeting Room leak and Kitchen flat roof) and solutions to funding these needs will be pursued vigorously.

**ACTION - Information only, no action required.**

5. **Youth Café** Nothing new to report.

**ACTION - Information only, no action required.**

Alan Plampton, VHMC

Find us on 

**Agenda item 10.1**  
**Appendix D**

**VICTORIA HALL USER REPORT**

**March 2019**

Hopefully users will have noticed a number of repairs in the Hall. This is an ongoing project, and will continue throughout 2019. For user interest, we have detailed below some of the highlights, both completed and planned.

In addition please find attached a short questionnaire, which needs to be urgently completed by all users, following a change to our insurance arrangements. The consequences of these changes will have little or no impact on most, however some may find the need to consider their own liabilities.

**COMPLETED**

Heavier duty letterbox (less rattle in the wind)

New hinges and tiebacks on the main internal hall doors

New stage front locks and repairs

Repairs to the kitchen park doors with new restrainers, draught proof and tiebacks

Missing crockery, cutlery, linen and glassware all replaced and increased

Kitchen cupboard doors repaired and labelled (more to come)

Parkside toilet windows repaired with new (non-Ladder like!) security

**PLANNED**

New main hall lights and replacement fuse-board

Repaired glitter balls

Leaking meeting room skylight

Roof tile damage

Major kitchen flat roof repairs

Victoria Hall Management Committee

USER INSURANCE QUESTIONNAIRE

(Delete as appropriate)

YOUR ORGANISATION

- Are you a      1) SCIO (Registered Charity)?
- 2) A constituted Club/Society/Body?
- 3) An individual or non-constituted body?

LIABILITY INSURANCE

Do you have your own insurance cover?    YES   or   NO

If YES, what type.....

PROPERTY

Do you have property that is stored at the Hall?    YES   or   NO

If YES, what details and its value - .....

.....

.....

.....

.....

SIGNED.....DATED...../...../.....

.....

NAME.....

POSITION.....

ORGANISATION.....

PLEASE COMPLETE & RETURN TO: VHMC, c/o 12 Bank Street, Cromarty IV11 8YE