



Cromarty and District Community Council

Minutes of the meeting held on
Monday 31st August 2020, 7.30pm
via video link due to Covid-19 restrictions

Present

Community Councillors: Peter Ratcliffe (PR) Chair, Alan Plampton (AP) Treasurer, Gregor Fox (GF) & Kari Macgee (KM)

Youth Representative(s): -

Highland Councillor(s): -

Police Scotland: -

Member(s) of the public: Fraser Thomson (FT), Assistant Youth Worker & Diane Brawn

Community Council Minute Secretary: Gillian McNaught

1	<u>Chairman's Welcome</u> PR welcomed everyone to the video conference meeting. <u>Apologies:</u> Tiffany Jones (TJ), Nigel Shapcott (NS) & Cllr Craig Fraser (CF)	
2	<u>Declarations of Interests</u> End No new declarations.	
3	<u>Approval of Previous Minutes.</u> 3.1 NS noted the following item was raised at July's meeting, but not minuted. It was agreed to add <i>item 9.2a</i> : <i>Discussions are ongoing about a Rural Transport Hub in Cromarty, initiated by the CCDT. The proposal, which would co-ordinate environmentally friendly travel by bicycle, bus, ferry and car was given general support by the C&DCC.</i> 3.2 Following the amendment, the minutes of 27.7.2020 were approved by KM and seconded by AP. End	
4	<u>Youth Issues, Presented by Fraser Thomson (FT)</u> 4.1 FT reported that further efforts to encourage participation in the youth survey about wellbeing during Covid-19 restrictions (<i>Minutes 29.6.20, item 6a.2</i>) had resulted in 10 respondents. Feedback suggested the majority felt supported by family and friends but some had plans for work or further education disrupted. Discussions took place about FT's planned mentoring programmes to support local residents with careers, training and further education choices. End FT was thanked by Members for his input. Other issues raised under <i>item 4</i> at the July meeting are discussed under <i>item 6</i> .	

<p>5</p> <p>5.1</p> <p>End</p>	<p><u>Police Report</u></p> <p>No report submitted this month.</p>	
<p>6</p> <p>6.1</p> <p>6.2</p> <p>6.3</p> <p>6.4</p> <p>6.5</p> <p>6.6</p> <p>6.7</p> <p>6.8</p> <p>6.9</p> <p>6.10</p> <p>6.11</p> <p>(cont)</p>	<p><u>Matters Arising from previous minutes, 27th July 2020</u></p> <p><i><u>C-19 items can only be dealt with after Covid 19 restrictions are lifted.</u></i></p> <p>(4.1 Gregor report back on progress of youth survey and Diane post information for August Newsletter). Progressed under <i>item 4.1</i>. Discharged.</p> <p>(4.2 Enquire with HC about reinstatement of green bin removed). The green bin is back in place. Discharged.</p> <p>(4.3 Inform HC about poor grass cutting around war memorial/burial ground). CF followed up with HC 28.8.20. Ongoing.</p> <p>(4.4 Submit request through August newsletter for residents to park with consideration to others and within the law). Done. Discharged.</p> <p>(4.5 Ask HC about possibility of Townlands parking areas being white lined). CF followed up with HC 28.8.20. Ongoing.</p> <p>(4.7 Raise with HC the health and safety aspect of overgrown vegetation and access at sheltered housing). CF followed up with HC 28.8.20. Ongoing.</p> <p>(6.1 Update on a community designed “Welcome to Cromarty’ sign on the Shore Road, with design involvement from Youth Cafe). FT has three designs put forward but proposed to extend the date to allow for further submissions. Members agreed. Ongoing.</p> <p>(6.2 Report on progress of work to repair the East Church). CF reported the scaffolding is away and the East Church looks a lot better than it did before the maintenance work commenced. Further update to follow in due course. Ongoing.</p> <p>(6.3 Report back on road issues/repairs progress). Ongoing.</p> <p>(6.4 Confirm whether Community Payback Scheme can tidy up the burial ground and sheltered housing paths in current climate). Ongoing.</p> <p>(6.5 Await HC’s Traffic Management Proposals for Cromarty). Gabriele Pearson has handed this portfolio item to KM, who will provide a summary of status. Ongoing.</p>	<p></p> <p>CF</p> <p>CF</p> <p>CF</p> <p>TJ</p> <p>CF</p> <p>CF</p> <p>KM</p>

(cont)		
6.12	(6.6 Continue to liaise with HC about a survey of the Links Shrubbery). CF had a meeting with HC environment officer 21.8.20 regarding a survey. Ongoing. C-19	CF
6.13	(6.7 Report back on request for information re: discrepancy of ownership records for Hugh Miller Monument). Member of staff dealing with this still furloughed. Ongoing. C-19	AP
6.14	(6.8 Arrange for refresher resilience training workshop for the C&DCC when appropriate). To be dealt with after lockdown. Ongoing. C-19	AP
6.15	(6.9 Report back on progress of Bank of Scotland Mandates changes). To be dealt with after lockdown. Ongoing. C-19	AP
6.16	(6.11 Report back on any progress from HC Planning regarding a Liaison group to monitor Nigg Development and impact on communities). Ongoing. C-19	CF
6.17	(6.12 Review the Links closure at each C&DCC meeting). Done. Discharged.	
6.18	(6.13 Revisit discussions with C&DCC sub committee Events groups once current situation eased). Ongoing. C-19	AP
6.19	(6.14 Report back on any progress with HC the repairs required urgently on the Davidston to Farness Road). CF has emailed Iain Moncrieff for an update. Ongoing. C-19	CF
6.20	(6.15 Update Members on rescheduling of the A9/Munlochy junction road safety meeting). CF raising at HC meetings to keep issue highlighted. Ongoing. C-19	PR
6.21	(6.16 Report back on request to HC to fill potholes at burial ground). Ongoing. C-19	CF
6.22	(6.17 Follow up for a response from HC about damage to the steps at start of Ladies Walk). No further progress. Ongoing. C-19	CF
6.23	(6.18 Consider the changes suggested by Jon, Gillian & Gregor for updating CL website). Following discussion, it was agreed that AP, with assistance from PR and Fraser Thomson will reduce the website data, re-organise headings and delegate groups to edit their own documents. Thereafter, AP will request a quote from Plexus to reformat and transfer remaining information to an updated website. Ongoing.	AP PR & FT
6.24	(6.19 Report back when architect plans for Townlands Housing are received from Albyn Housing). No progress due to current circumstances. Ongoing. C-19	Member Contact tbc
(cont)		

(cont) 6.25	(6.21 Reschedule AGM when Covid restrictions allow public meeting). Delayed until further notice. Ongoing. C-19	ALL
6.26	(6.22 Report back on response from HC to new track at Farness). CF to update CC with any new information. Ongoing.	CF
6.27	(6.24 Continue discussions on Tiffany's support for Gabriele's portfolio items). Done. Discharged.	
6.28	(6.27 Report back on HC decision for request to install extra bin near harbour and increase uplifts). Extra bins have been installed at the Harbour and Victoria Hall with an additional Monday uplift, but public bins continue to be overflowing and unacceptable use of both private and commercial bins in town was noted. Ongoing.	CF
6.29	(6.35 NS discuss with Fraser a possible newspaper delivery job for a young person). The newspapers do not arrive early enough for a student to undertake this during the school term. Discharged.	
6.30	(6.36 Report on clearance of remaining fly tipping clearance at Whitedykes). KM will visit the site and contact HC if waste has not been fully removed . Ongoing.	KM
6.31	(6.38 Report on progress of funding package sent to BIP for Covid support projects). AP submitted applications for both 100 steps project and Covid-19 expenses. Awaiting outcome. Ongoing.	AP
6.32	(6.39 Report on response from Zurich Insurance to 100 steps project risk assessment). Awaiting a response. Ongoing.	AP
6.33	(6.40 Report on updates from SAS of First Responders reinstatement). Ongoing.	TJ
6.34	(6.41 Update on progress of Primary School's requirements from CCP funds). CCP awaiting further information from the school. Ongoing.	NS
6.35	(6.42 Report on update from Munro's nursery regarding Tesco Bags of Help funded project). AP proposed, following discussion with FT and Cromarty Primary School, that the £500 received from Tesco be re-directed from a seed growing project to fund packages of useful items for children including lunch boxes and water bottles. Agreed. Ongoing.	AP
6.36	(9.3 Review the Members' 'out of use' decision on dog poo bins as required). Diane Brawn will pass all the information relating to the dog bins to PR. Members agreed to re-open the dog poo bins as normal if PR can establish that the volunteers are willing to start the emptying rota as normal.	PR
(cont)		

(cont)		
6.37	(10.1 Update on issue of CCTV cameras on Townlands property). Ongoing.	CF
6.38	(11.1 DB write to resident as minuted ref: links grass cutting). done. Discharged.	
6.39	(11.2 Send information for inclusion August newsletter about voluntary co-ordination of litter picking). Done. Discharged.	
6.40	(12.1 Circulate 2020-21 meeting dates as appropriate). Done. Discharged.	
6.41	(12.2) Review Links closure to vehicle access each meeting). Members agreed it stay closed to vehicle access. Ongoing.	ALL
6.42	(12.3 Send for inclusion in August newsletter a request for residents' feedback to rig noise). The majority of respondents reported that rig noise has a negative impact on their lives. Members therefor agreed the C&DCC would support action or comment necessary to <i>oppose</i> rig noise around Cromarty. Ongoing.	AP
6.43	(12.4 Contact Core Path officer about Reeds Loop). Ongoing.	CF
6.44	(12.4 Write letter of concern to John Nightingale about broken fencing at Reeds Loop). PR will send documentation and photographs to John Nightingale this week. Ongoing.	PR
6.45	(12.6 Research hygiene standards required by government guidelines for the Public Toilets). The Allan Square toilets are cleaned daily in line with guidelines. Discharged.	
6.46	(12.6 NS put hand sanitiser for use at the public toilets). Done. AP to follow up suggestion of a free standing sanitiser outside toilet building. Ongoing.	AP
End		
7	<u>Treasurer's Report</u>	
7.1	AP circulated the Treasurer's Report (Appendix A) and Treasurer's Notes (Appendix B) prior to the meeting.	
End	There were no further questions and AP was thanked for his reports.	
8	<u>Victoria Hall Management Committee (VHMC) Report</u>	
8.1	AP circulated the VHMC Report prior to the meeting (Appendix C). AP was thanked for his input.	
End		
9	<u>Community Councillors' Portfolios</u>	
9.1	No additional items to report.	
End		

10	<u>Craig Fraser, Highland Councillor (HC) Report</u>	
10.1	A missing roof tile reported on the Cromarty Primary School has been replaced and no further damage found.	
10.2	The BT telephone box on High Street has been repainted.	
10.3	CF has raised a complaint about overgrown grass in front of the Hugh Miller Institute. HC Estate Manager will report back on this issue.	CF
10.4 End	CF has issued a report about rats on Shore Street with HC Environmental Health.	CF
11	<u>Correspondence</u>	
11.1 End	No additional correspondence this month	
12	<u>AOB</u>	
12.1	CC Resignations - Following the July meeting, C&DCC Members Gabriele Pearson and Diane Brawn (Secretary) tendered their resignations after serving many years between them as CC Members. AP extended a huge vote of thanks to Gabriele and Diane on behalf of C&DCC for the work each had done to support the Community as CCs and said how enjoyable it had been working with them both. Diane volunteered to update the CC Facebook page and the noticeboard until a handover following the interim elections.	
12.2	Interim CC Elections - Information has been circulated widely for nominations to fill five vacancies on the Cromarty & District CC. Nominations must be received by HC no later than <u>Tuesday 8th September 2020</u> .	
12.3	After six years, Gillian McNaught gave notice to leave the Minute Secretary position after the August meeting. Members expressed a “hearty round of thanks and gratitude”. <i>(Minute Secretary’s note: In return, Members were thanked for their support over the years and their kind expressions of appreciation).</i>	
12.4 End	KM gave a comprehensive overview to Members of the UK government’s plans to create 10 new free trade zones, (or free ports), where goods can be manufactured, imported and exported without normal trade barriers to encourage economic activity. Following a virtual public meeting launch, The Port of Cromarty Firth, along with other private and public sector bodies, is putting together a bid for free port status in the Cromarty Firth. Following further discussions, Members agreed KM can freely ask questions on behalf of the C&DCC to gather more details about the proposals and impacts on the local area. KM will copy Members into all communications.	KM & ALL

13	<u>Date of next meeting(s)</u>	
13.1	Next Ordinary Meeting, Monday, 28th September @ 7.30pm via Whereby video conference.	
13.2 End	It was agreed to call an emergency meeting before then if required.	
	PR thanked everyone for attending and the meeting concluded at 22.00 hours.	

Summary of Matters Arising & Action Points

Reference	To whom allocated	Notes
6.3	Craig	Report back on follow up with HC about poor grass cutting around war memorial/burial ground
6.5	Craig	Report back on follow up with HC about possibility of Townlands parking areas being white lined
6.6	Craig	Report back on follow up with HC about health and safety aspect of overgrown vegetation and access at sheltered housing
6.7	Tiffany	Liaise with Fraser/YC on progress of design submissions for Shore road 'welcome' sign
6.8	Craig	Report on progress of East Church repair work
6.9	Craig	Report back on email to HC requesting update on progress of road issues/repairs
6.10	Craig	Report on response to email asking if Community Payback Scheme can tidy up burial ground and sheltered housing paths
6.11	Kari	Summarise the status of Traffic Management Plan proposals for Cromarty
6.12	Craig C-19	Continue to liaise with HC about a survey of the Links Shrubbery
6.13	Alan C-19	Report back on request for information re: discrepancy of ownership records for Hugh Miller Monument
6.14	Alan C-19	Arrange for refresher resilience training workshop for the C&DCC when appropriate
6.15	Alan C-19	Report back on progress of the change of Bank of Scotland Mandates after lockdown
6.16	Craig C-19	Report back on any progress from HC Planning regarding a Liaison group to monitor Nigg Development and impact on communities
6.18	Alan C-19	Revisit discussions with C&DCC sub committee Events groups once current situation eased
6.19	Craig C-19	Report back on HC response ref the repairs required urgently on the Davidston to Farness Road
6.20	Peter C-19	Update Members on rescheduling of the A9/Munlochy junction road safety meeting
6.21	Craig C-19	Report back on request to HC to fill potholes at burial ground

6.22	Craig C-19	Follow up for a response from HC about damage to the steps at start of Ladies Walk
6.23	Alan & Peter	Alan & Peter, with help from Fraser edit existing data on CL website and contact groups to do similar with existing files
6.23	Alan	Following completion of above tasks, request quote from Plexus for upgrading website format
6.24	Handed over from Diane. Member contact tbc C-19	Report back when architect plans for Townlands Housing are received from Albyn Housing
6.25	ALL C-19	Reschedule AGM when Covid restrictions allow public meeting
6.26	Handed over from Gabriele. Member contact tbc	Report back on response from HC ref; permit for new track at Farness
6.28	Craig	Report back to HC that public bins are still overflowing
6.30	Kari	Check if waste removal at Whitedykes site complete
6.31	Alan	Report back following submission of funding package sent to BIP for Covid support projects
6.32	Alan	Report on response from Zurich Insurance to 100 steps project risk assessment
6.33	Tiffany	Report on updates from SAS of First Responders reinstatement
6.34	Nigel	Update on progress of Primary School's requirements from CCP funds
6.35	Alan	Progress Tesco Bags of Help funded project as minuted for primary school children
6.36	Peter	Diane to send information about the dog poo bins to Peter, who will ask if volunteers are willing to re start the bin emptying rota
6.37	Craig	Update on issue of CCTV cameras on Townlands property
6.41	ALL	Review Links closure to vehicle access each meeting
6.42	Alan	Notify respondents to rig noise survey, the C&DCC's agreement on their stance as minuted
6.43	Craig	Contact Core Path officer about reeds loop
6.44	Peter	Write letter of concern to John Nightingale about broken fencing at Reeds Loop
6.46	Alan	Research suggestion of free standing hand sanitiser unit outside the public toilets
10.3	Craig	Report back on complaint to HC about overgrown grass at the HMI
10.4	Craig	Feedback on HC response to report on rats at Shore Street
12.4	Kari	Progress questions for stakeholders regarding the free port proposals and copy Members into communications

Agenda item 7
Appendix A

Cromarty & District Community Council Meeting				
Held on Monday 31st August 2020				
Agenda Item No 7 - Treasurer's Report				
Statement of Financial Position at 30th August 2020				
		£	£	£
Net Assets			Movement	at 26/7/20
Bank & Cash in hand balances as at 30th August 2020		14,880.26	1,250.00	13,630.26
Paypal Balance as at 30th August 2020		0.00	0.00	0.00
Amounts Receivable		0.00	0.00	0.00
Amounts Payable		0.00	0.00	0.00
Total Net Assets at 30th August 2020		£14,880.26	1,250.00	£13,630.26
		£	£	£
Represented by:				
C&DCC Accumulated Fund Reserves at 1st April 2020 ***		2,620.63	0.00	2,620.63
Surplus/Deficit for the year to date		-482.47	-100.00	-382.47
		2,138.16	-100.00	2,238.16
Community Amenities Fund (formerly CDF)		1,063.67	0.00	1,063.67
Emergency Resilience Centre Fund		87.66	0.00	87.66
Covid-19 Resilience Fund		-270.79	0.00	-270.79
Provision for Guidebook reprinting at 30th August 2020		78.75	0.00	78.75
Net C&DCC Reserves		3,097.45	-100.00	3,197.45
Cromarty Event Funds				
Bonfire Night Fund	2,072.14		0.00	2,072.14
Seaplane Plinth Fund	48.93		0.00	48.93
Gala Fund	4,446.13		0.00	4,446.13
Splash & Dash Fund	126.00		0.00	126.00
Open Gardens Fund	6.86		0.00	6.86
Gluren bij de Buren Fund	202.06	6,902.12	0.00	202.06
Other Community Funds				
West Church Playgroup Fund		1,350.00	1,350.00	0.00
Monday Lunch Club Fund		422.75	0.00	422.75
Cromarty Rising Fund		2,298.42	0.00	2,298.42
Gritting Fund		809.52	0.00	809.52
		£14,880.26	1,250.00	£13,630.26
*** Subject to change in Final 2019/20 Accounts				
Alan Plampton 30/08/2020				

Agenda item 7

Appendix B

Cromarty & District Community Council Ordinary Meeting – 31st August 2020

Agenda Item 7 – Treasurer’s Report Notes

1. The West Church Playgroup has requested to become a sub-committee of the C&DCC. A deposit of their funds is now shown as an Equity Fund in our Statement of Financial Position.
2. Please note that Accumulated Fund figures at 1st April are subject to change in the Final 2019/20 Accounts.

Alan Plampton

30/08/20

Agenda item 8

Appendix C

Cromarty & District Community Council Meeting – 31st August 2020

Agenda Item 8 – Victoria Hall Report

1. **Hall Bookings** Previously we had confirmed that there would be no reopening before 1st September. However until the Scottish Government gives clearance for Community Halls to open, we cannot make any plans. Their next review is on 10th September as to what will be included in Stage 4 easing on September 14th. But even then it will take time to assess what needs to be achieved to make the Hall usable under continuing restrictions and social distancing.

ACTION – Information only, no action required.

2. **Hall Maintenance** As previously reported, we have used the current closure to do all repairs and maintenance needed, following the completion of essential repairs to the outside by the Highland Council. This work has now been completed and I am sure hirers will appreciate the work, when eventually they can return to using the Hall again.

ACTION – Information only, no action required.

3. Youth Cafe Due to some technical gremlins, Fraser's latest report will follow separately. However I can report that –

Online Cookwell classes have commenced.

From Tesco funding, the Youth Cafe has distributed ten £50 giftcards to families with vulnerable children due to the consequences of the pandemic.

Outdoor Activity classes will commence, after school, on Monday 7th September, in the Victoria Park, following the necessary risk assessments and confirmation of Public Liability cover from our insurers. These sessions will be conducted in line with Scottish Government current restrictions and social distancing guidelines. They will be supervised by staff and volunteers who have received Sport Scotland Covid-19 training.

ACTION – Information only, no action required.

Alan Plampton,

VHMC

30/08/20