

CHESTERTON COMMUNITY ASSOCIATION

Committee Meeting Monday 2 August 2010 5.30pm – 7.00pm St Andrew's Hall, St Andrew's Road

Minutes

Attendance:

Committee: Michael Bond (Chair), Valerie Cutting, Mike Dawson, Judith Findlay, Ian Manning, Ken Turner, Olive Hamblin (Minute Taker)

Observers: Eleanor Whalley (St Andrew's Hall)

Corresponding Members: City Councillors: Clare Blair

Apologies:

Committee: Clive Brown,

Observers (Invitation): Marvin Symes (Community Matters)

Corresponding Members:

City Councillors: Susannah Kerr, Roman Znajek (East Chesterton), Ian Nimmo-Smith, Max Boyce, Damien Tunnacliffe (West Chesterton)

County Councillors: Siep Wijsenbeek (East Chesterton), Kevin Wilkins (West Chesterton)

Chair welcomed and introduced new committee members Mike Dawson, Judith Findlay and Ken Turner.

1. Election of Chair/Vice Chair

- 1.1. No nominations for either post were received. MD expressed an interest in working closely with incumbent Chair to assess duties and commitment required.

2. Minutes:

- 2.1. The minutes of the meeting held on 1 June 2010 were approved and the following items updated
 - 2.1.1. Annual report and accounts await submission for independent examination by Geoff Mann. (MB to action)
 - 2.1.2. The balance of the Cambridgeshire Community Foundation grant, a sum of £410.12, has now been spent. CCF have confirmed they are satisfied the grant has been properly spent.
- 2.2. The minutes of the AGM held on 8 July 2010 were approved.

3. Finance

- 3.1. The financial report for the current year to date was received. Concern was expressed regarding 75% of held funds being restricted for Festival use only.
- 3.2. The existing cheque signatory list was updated following the retirement of Steering Group members. The mandate is to be updated to show Michael Bond, Valerie Cutting, Ian Manning and Mike Dawson as cheque signatories. (MB to action)
- 3.3. Fundraising for CCA was discussed at length with several ideas put forward. All members of Committee were encouraged to follow up their ideas by networking amongst themselves. The most favoured idea to be activated within a reasonable time span. The link to a website offering advice and support to be distributed, along with a list of event ideas. (MB/VC/MD/JF/IM/KT/OH to action)
- 3.4. The Grassroots grant application is pending a decision.

4. Association matters

- 4.1. Current membership: 19 Individual, 23 Family, 1 Associate, 14 Affiliate, 1 Corporate
- 4.2. A formal response from the Charity Commission is awaited. Recent changes within their requirements appear to be causing a delay.
- 4.3. The Festival Committee should become a sub committee of CCA. To facilitate this CCA requires additional membership/personnel, as CCA sub-committees should comprise members of CCA.
- 4.4. A report on the meeting between MB and Community Matters was given. The purpose of the meeting was to gain information on the Community Builders Fund. Access to this fund will enable CCA to become involved in larger projects. (see 4.5)
A Community Matters information pack to be distributed by email. (OH to action)
- 4.5. An interest has been expressed in the future running of Milton Road Library Building. Letters written to Cllr Jill Tuck and Cllr Sir Peter Brown have received a positive response. A meeting with County Council officers is to be arranged. Questions were raised regarding current and future ownership of the building and its current state of disrepair. These items are to be investigated. (MB to action)
- 4.6. The need to present ourselves to the community is a major concern. Social fundraising events (see 3.3) are seen to be one option. Encouraging the involvement of local businesses is another.

5. Activities

- 5.1. Over the weekend of 25 – 28 June 2010 a variety of events were held. These events were well supported. The majority of financing was supplied by a grant from the North Area Committee. Additional sums were raised from Granta Housing, White House Arts, and stall holders. Prizes were donated by local businesses. At the post Festival meeting points of concern were raised which need to be addressed prior to the next Festival.
- 5.2. A competition to design and suggest a site for a Chesterton 'village' sign is planned. A sum of £900 to be used as funding for the competition has been granted by the North Area Committee through Cambridgeshire Community Foundation. This grant carries two provisos
 - 5.2.1. that CCA bring forward plans to discuss sharing newsletter distribution costs with church newsletters and inform CCF of the meeting date.
 - 5.2.2. that prizes awarded in the competition are vouchers to be used in local retailers in Chesterton.
 - 5.2.3. CCF have agreed to release the grant following MBs report to them on negotiations to date.
- 5.3. Chesterton Community Carols is planned for 16 December 2010 at 6.30pm with refreshments at St Andrew's Hall afterward.

6. Newsletter

- 6.1. The timing of the next newsletter to coincide with distribution of church newsletters. This is to be confirmed. (MB to action)
- 6.2. A meeting with distribution organisers of church newsletters is to be arranged. (MB to action)

7. Other Business

- 7.1. Due to time constraints no other business was discussed

8. Date of next meeting

- 8.1. To be arranged