

**Minutes of Committee Meeting held on Monday 4 March 2013 at 6.00 pm at
Hundred Houses, Scotland Rd**

1. **Present:** Valerie Cutting (Chair); Michael Bond (Treasurer); Ken Turner; and Ian Manning
2. **Apologies:** Clive Brown
3. **Minutes:** The minutes of the Meeting held on 4th February were confirmed as a true record and there were no matters arising not on the published agenda.
4. **Taster Evenings and Future Events.** Posters were being distributed for the March 15 event featuring Relaxation and Yoga and a good spread of contributors had been secured.

Details of the seminars on photography on 27 and 28 March from 10-3pm at Hundred Houses were finalised and a budget for modest refreshments and materials for the events agreed.

Detailed arrangements for the meeting on 18th April featuring a presentation by Cathryn Rutangye of Cambridgeshire County Council and updates on progress on other developments of community facilities in Chesterton would be available on 15th March and publicised thereafter.

It was agreed that the CCA Annual Meeting would be a joint event with OCRA when the new station would be the main discussion topic.

5. **A Year in Photographs:** Ken reported progress on processing photographs. He expected to complete work on the final quarter's photos in time to make a DVD available in good time for Chesterton Festival. It was agreed that there should be a selection from the complete portfolio for use on the website and to display on the CCA stall at the Festival.
6. **Village Sign:** Michael had met representatives of ZVI at Savills on 8th February when they had informed him of proposals to relocate their main campus to the Elizabeth House site and had also confirmed their interest in ensuring that the village sign was produced and located in the preferred site. There would be a drop-in consultation session on the new proposals on Monday 11th March at St Andrew's Hall from 6-9 pm.
7. **Chesterton News:** The sixth edition was published on 15th February and was being distributed. Deadline for the next edition was 1st May and it would include the Chesterton Festival programme. It was agreed that CCA should include advance information on the DVD.

A local charity

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8. **Community Facilities in Chesterton:** The proposed single storey extension to the front of St Andrew's Hall which would provide a community cafe facility was still at the pre-planning stage and Michael would be joining in further discussions at a meeting following the CCA meeting on 4th March.

The planning application for Milton Road Football ground was approved on 6th February and included specific items to be paid for through S106 contributions including a new pavilion on Chesterton Playing Fields off Courtney Way used by Chesterton Community College and an extension to the changing rooms on Pye Rec. to provide a clubroom in the space between the existing building and the adjacent children's play area. Community involvement in the running of both was part of the recommendation. Cambridge City Football Club had been asked to prepare drawings of both proposed buildings and Michael presented those for Pye Rec. Two issues had been identified by users which related to the kitchen facility and the need for storage space for equipment that was currently stored in one of the changing rooms when not in use. The Committee noted these and confirmed that it was important that the best long-term result should be achieved for Chesterton and that CCA should work with the relevant City Council officers and be prepared to apply to trusts for additional funding. Ian offered to sound County Councillor Martin Curtis on the possibility of support from a new fund targeted at this type of project.

Ian noted that there was likely to be some progress on children's play facilities for the Vie in the near future and CCA support might be requested.

Ian asked if CCA could support making an application for additional funding for improvements to Fen Road and the railway crossing. Michael advised that as both were the responsibility of statutory/commercial interests and clearly of public benefit it would be inappropriate for CCA to be seeking charitable funds for them. He explained that charitable and other trusts had a general policy against funding things that were statutory responsibilities or duties of public authorities.

9. **Treasurers Report:** The treasurer presented a summary profit and loss account showing actual figures for 2011-2012, income and expenditure to date this year showing an excess of income of £939.65 comprising an increase on restricted funds of £1486.42 and a decrease in unrestricted funds of £546.77. The Treasurer had not apportioned any overhead costs to restricted fund projects and it was agreed that this should be done to reflect costs that supported those activities. The insurance premium had increased to £540.48 and still included the insurance of Chesterton Festival as the insurers were satisfied that it is a bona fide community event in which CCA is involved as an active partner. Chesterton Festival Committee's 50% contribution of £270 had already been received. This arrangement reduced insurance costs for both parties.
10. **Future meeting dates:** to note the following Committee meeting dates for 2013: 8th April; 14th May (avoiding the early May Bank Holiday); 3rd June and 1st July. AGM to be held on 17th May.
11. **Other Business:** There was no other business.