

## APPENDIX 1

OSCr

Office of the Scottish Charity Regulator

## Trustees' Annual Report for the period

Period start date				Period end date			
From	Day	Month	Year	To	Day	Month	Year
	01	01	2022		31	12	2022

## Reference and administration details

Charity name  
Other names charity is known by

BONAR BRIDGE COMMUNITY HALL

Registered charity number

SC000057

Charity's principal address

Lairg Road

Bonar Bridge

Postcode IV24 3EA

## Names of the charity trustees on date of approval of Trustees' Annual Report

	Trustee name	Office (if any)	Dates acted if not for whole year	Name of person (or body) entitled to appoint trustee (if any)
1	PETER MONAHAN	CHAIR		
2	PATRICIA HANNAH	SECRETARY		
3	SALLY THOMSON	TREASURER		
4	FIONA PORTER		OCT 2022	
5	THELMA EASOM			
6	ALEX THOMSON			
7	MICHELE EASOM			
8	JAN CROSS			
9	ANTOINETTE CHALMERS			
10				
11				
12				
13				
14				
15				
16				
17				
18				
19				
20				

## Reference and administration details

**Names of all other charity trustees during the period, if any, (for example, those who resigned part way through the financial period)**

Name	Dates acted if not for whole year

## Structure, governance and management

### Type of governing document

The charity is governed by a Constitution which was adopted on 22<sup>nd</sup> January 2008. The charity is unincorporated.

### Trustee recruitment and appointment

All trustees stand down at the AGM but can be re-elected. The organisations using the hall on a regular basis are invited to nominate a representative to serve as a trustee. New trustees may be appointed during the year by majority vote of existing trustees.

## Objectives and activities

### Charitable purposes

The objects of the Charity are to promote the benefit of the inhabitants of Bonar Bridge and its environs, without distinction of sex, sexuality, political, religious or other opinions by associating with the local statutory authorities, voluntary organisations and inhabitants in a common effort to advance education and to provide facilities or assist in the provision of facilities in the interest of social welfare for recreation & leisure time occupation so their conditions of life may be improved.

### Summary of the main activities in relation to these objects

The organisation owns the Community Hall building which dates back to 1860 and is responsible for its maintenance and upkeep. The hall is let out to various voluntary groups e.g. Bowling, Pilates, Cinema Club, Youth Groups, Whist, Legion Scotland, History Society, Community Council, OAP fund (annual Christmas lunch) as well as individuals for Birthday parties etc. The let income meets the regular overheads. The organisation holds fundraising events to build up their own funds and applies to grant making bodies for a rolling programme of refurbishment.



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### Achievements and performance

#### Summary of the main achievements of the charity during the financial period

2022 Has seen the hall gradually get busier as local groups started up again after Coronavirus.

The majority of our regular users resumed activities from late summer 2022. Unfortunately a few struggled after the Covid Pandemic and have not restarted.

The hall management committee met face to face and were able to put on a fund raising event in the Autumn which was much appreciated by local residents for the social contact as well as raising useful funds for the hall.

We have monitored electricity usage after the prices went up and at the moment feel we do not need to raise our hall hire charges.

The £1000 grant from the Community Council and £500 from the Highland Council have been helpful towards the extra electricity charges.

### Financial review

#### Brief statement of the charity's policy on reserves

The trustees aim to keep a reserve of £3000 which is what they would expect to need to run the hall and honour bookings in the event of funding streams slowing down/stopping – e.g fall in the number of bookings. The current unrestricted reserves are £27,011.

#### Details of any deficit

There is a surplus of £ 2786 in the year but the committee had agreed to use more funds in the coming year on maintenance and repair.

#### Donated facilities and services (if any)

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Other optional information

Declaration

The trustees declare that they have approved the trustees' report above.

Signed on behalf of the charity's trustees

Signature(s)		
Full name(s)	SALLY THOMSON	
Position (e.g. Chair)	TREASURER	
Date	27/01/2023	

## APPENDIX 3

# OSCr

Office of the Scottish Charity Regulator

		Independent examiner's report on the accounts						v2
Report to the trustees/members of	Registered charity number	Charity name						
		BONAR BRIDGE COMMUNITY HALL						
On the accounts of the charity for the period		SC000057						
		Period start date				Period end date		
		Day	Month	Year		Day	Month	Year
		01	01	2022	to	31	12	2022
Set out on pages		7-10					(remember to include the page numbers of additional sheets)	
Respective responsibilities of trustees and examiner	<p>The charity's trustees are responsible for the preparation of the accounts in accordance with the terms of the Charities and Trustee Investment (Scotland) 2005 Act and the Charities Accounts (Scotland) Regulations 2006. The charity trustees consider that the audit requirement of Regulation 10(1) (d) of the Accounts Regulations does not apply. It is my responsibility to examine the accounts as required under section 44(1) (c) of the Act and to state whether particular matters have come to my attention.</p>							
Basis of independent examiner's statement	<p>My examination is carried out in accordance with Regulation 11 of the Charities Accounts (Scotland) Regulations 2006. An examination includes a review of the accounting records kept by the charity and a comparison of the accounts presented with those records. It also includes consideration of any unusual items or disclosures in the accounts and seeks explanations from the trustees concerning any such matters. The procedures undertaken do not provide all the evidence that would be required in an audit and, consequently, I do not express an audit opinion on the accounts.</p>							
Independent examiner's statement	<p>In the course of my examination, no matter has come to my attention [other than that disclosed on the attached page*]</p> <ol style="list-style-type: none"> <li>which gives me reasonable cause to believe that in any material respect the requirements: <ul style="list-style-type: none"> <li>to keep accounting records in accordance with section 44(1) (a) of the 2005 Act and Regulation 4 of the 2006 Accounts Regulations, and</li> <li>to prepare accounts which accord with the accounting records and comply with Regulation 9 of the 2006 Accounts Regulations</li> </ul> </li> </ol> <p>have not been met, or</p> <ol style="list-style-type: none"> <li>to which, in my opinion, attention should be drawn in order to enable a proper understanding of the accounts to be reached.</li> </ol>							
Signed:	Christine Ross					Date:	30/01/2023	
Name:	CHRISTINE ROSS							
Relevant professional qualification(s) or body (if any):	N/A							
Address:	VGS, ALBA							
	MAIN STREET							
	GOLSPIE							
	KW10 6TG							

\*Please delete the words in the brackets if they do not apply. If the words do apply, set out those matters which have come to your attention on the following page.

## Disclosure section

Only complete if the examiner needs to highlight material problems.

Give here brief details of  
any items that the  
examiner wishes to  
disclose

## BONAR BRIDGE COMMUNITY HALL

SC000057



Receipts and payments accounts							
For the period from	Period start date			to	Period end date		
	Day	Month	Year		Day	Month	Year
	01	01	2022		31	12	2022

## Section A Statement of receipts and payments

	Unrestricted funds	Restricted funds	Expendable endowment funds	Permanent endowment funds	Total funds current period	Total funds last period
	to nearest £	to nearest £	to nearest £	to nearest £	to nearest £	to nearest £
<b>A1 Receipts</b>						
Donations	276				276	
Legacies					-	
Grants	1,500				1,500	1,500
Receipts from fundraising activities	445				445	
Gross trading receipts	4,300				4,300	602
Income from investments other than land and buildings					-	
Rents from land & buildings	5,400				5,400	5,400
Gross receipts from other charitable activities	294				294	299
					-	
<b>A1 Sub total</b>	<b>12,215</b>	<b>-</b>	<b>-</b>	<b>-</b>	<b>12,215</b>	<b>7,801</b>
<b>A2 Receipts from asset &amp; investment sales</b>						
Proceeds from sale of fixed assets					-	
Proceeds from sale of investments					-	
<b>A2 Sub total</b>	<b>-</b>	<b>-</b>	<b>-</b>	<b>-</b>	<b>-</b>	<b>-</b>
<b>Total receipts</b>	<b>12,215</b>	<b>-</b>	<b>-</b>	<b>-</b>	<b>12,215</b>	<b>7,801</b>
<b>A3 Payments</b>						
Expenses for fundraising activities					-	
Gross trading payments	6,437				6,437	4,000
Investment management costs					-	
Payments relating directly to charitable activities	2,942				2,942	7,829
Grants and donations					-	
Governance costs:					-	
Audit / independent examination	50				50	50
Preparation of annual accounts					-	
Legal costs					-	
Other					-	
					-	
<b>A3 Sub total</b>	<b>9,429</b>	<b>-</b>	<b>-</b>	<b>-</b>	<b>9,429</b>	<b>11,879</b>
<b>A4 Payments relating to asset and investment movements</b>						
Purchases of fixed assets					-	
Purchase of investments					-	
<b>A4 Sub total</b>	<b>-</b>	<b>-</b>	<b>-</b>	<b>-</b>	<b>-</b>	<b>-</b>
<b>Total payments</b>	<b>9,429</b>	<b>-</b>	<b>-</b>	<b>-</b>	<b>9,429</b>	<b>11,879</b>
<b>Net receipts / (payments)</b>	<b>2,786</b>	<b>-</b>	<b>-</b>	<b>-</b>	<b>2,786</b>	<b>(4,078)</b>
<b>A5 Transfers to / (from) funds</b>						
					-	
<b>Surplus / (deficit) for year</b>	<b>2,786</b>	<b>-</b>	<b>-</b>	<b>-</b>	<b>2,786</b>	<b>(4,078)</b>

## Section B Statement of balances

Categories	Details	Unrestricted funds to nearest £	Restricted funds to nearest £	Expendable endowment funds to nearest £	Permanent endowment funds to nearest £	Total current period to nearest £	Total last period to nearest £
B1 Cash funds	Cash and bank balances at start of year	24,225				24,225	28,303
	Surplus / (deficit) shown on receipts and payments account	2,786				2,786	(4,078)
						-	
						-	
	Cash and bank balances at end of year	27,011	-	-	-	27,011	24,225
	(Agree balances with receipts and payments account(s))						

Details	Fund to which asset belongs	Market valuation to nearest £	Last year to nearest £
B2 Investments			
	Total	-	-

Details	Fund to which asset belongs	Cost (if available) to nearest £	Current value (if available) to nearest £	Last year to nearest £
B3 Other assets				
	Total	-	-	-

Details	Fund to which liability relates	Amount due to nearest £	Last year to nearest £
B4 Liabilities			
	Total	-	-

Details	Fund to which liability relates	Amount due (estimate) to nearest £	Last year to nearest £
B5 Contingent liabilities			
	Total	-	-

Signed by one or two trustees  
on behalf of all the trustees

Signature

Print Name

Date of  
approval

*f Thomson*

SALLY THOMSON

27.01.23



## Section C Notes to the Accounts

**C1 Nature and purpose of funds** (may be stated on analysis of funds worksheets)

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### C2 Grants

Type of activity or project supported	Individual / institution	Number of grants made	£
N/A			
Total			-

### C3a Trustee remuneration

If no remuneration was paid during the period to any charity trustee or person connected to a trustee cross this box (otherwise complete section 3b)	X
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Authority under which paid

### C3b Trustee remuneration - details

	£

### C4a Trustee expenses

If no expenses were paid to any charity trustee during the period then cross this box (otherwise complete section 4b)	X
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### C4b Trustee expenses - details

	Number of trustees	£

### C5 Transactions with trustees and connected persons

Nature of relationship	Nature of transaction	Transaction amount (£)	Balance outstanding at period end (£)
N/A			

### C6 Other information

N/A
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**Additional analysis (1)****Analysis of receipts and payments****1 Donations**

	Unrestricted funds to nearest £	Restricted funds to nearest £	Expendable endowment funds to nearest £	Permanent endowment funds to nearest £	Total current period to nearest £	Total last period to nearest £
Individual Donation	5				5	
Whist Donation	71				71	
Private Donation	200				200	
					-	
Total	276	-	-	-	276	-

**2 Grants**

	Unrestricted funds to nearest £	Restricted funds to nearest £	Total current period to nearest £	Total last period to nearest £
			-	
Community council	1,000		1,000	1,000
Highland Council	500		500	500
			-	
Total	1,500	-	1,500	1,500

**3 Gross receipts from other charitable activities**

	Unrestricted funds to nearest £	Restricted funds to nearest £	Expendable endowment funds to nearest £	Permanent endowment funds to nearest £	Total current period to nearest £	Total last period to nearest £
Income for PV cells	294				294	299
EDF refund					-	
					-	
					-	
					-	
					-	
					-	
Total	294	-	-	-	294	299

**4 Payments relating directly to charitable activities**

	Unrestricted funds to nearest £	Restricted funds to nearest £	Expendable endowment funds to nearest £	Permanent endowment funds to nearest £	Total current period to nearest £	Total last period to nearest £
Hall house maintenance					-	3,020
General improvements	2,942				2,942	4,809
					-	
					-	
					-	
					-	
					-	
					-	
					-	
Total	2,942	-	-	-	2,942	7,829