

APPENDIX 1								
OSCr	Trustees' Annual Report for the period							
	Period start date			Period end date				
		Day	Month	Year		Day	Month	Year
	From	1	OCT	2018	To	30	SEPT	2019
Office of the Scottish Charity Regulator								

Reference and administration details

Charity name	SHIELDAIG COMMUNITY ASSOCIATION SCIO		
Registered charity number	SC036994		
Charity's principal address	DRUMACOSH		
	SHIELDAIG		
	STRATHCARRON		
	ROSS-SHIRE	Postcode	IV54 8XN

Names of the charity trustees on date of approval of Trustees' Annual Report

	Trustee name	Office (if any)	Dates acted if not for whole year	Name of person (or body) entitled to appoint trustee (if any)
1	James Alexander	Treasurer		
2	Mya Aronica			
3	Peter Fenton			
4	Emily Harriss			
5	John MacGregor			
6	Nick McNeil			
7	Pauline McNeil	Chair		
8	Andy Moyes			
9	Fiona Moyes			
10	Viv Rollo			
11	Tom Tindale			
12	Janene Waudby	Secretary		

Reference and administration details

Names of all other charity trustees during the period, if any, (for example, those who resigned part way through the financial period)

Name	Dates acted if not for whole year

Structure, governance and management

Type of governing document

Constitution

Trustee recruitment and appointment

Any resident of the village and its locality over the age of 18 may put themselves forward for election as a Trustee. Any resident may become a member of the Association.

At each annual general meeting one third of the elected charity trustees (who are subject to retirement by rotation), or if their number is not three or a multiple of three, the number nearest to one third, shall retire from office. At each annual general meeting the members may elect charity trustees.

The board may at any time appoint and co-opt any member or non-member of the organisation to be a charity trustee either on the basis that he/she has been nominated by a body with which the organisation has close contact in the course of its activities or on the basis that he/she has specialist experience and/or skills which could be of assistance to the board.

An elected charity trustee retiring at an annual general meeting, and whose vacancy has not been filled, will be deemed to have been re-elected, if willing to act, unless: -

he/she advises the board prior to the conclusion of the annual general meeting that he/she does not wish to be re-appointed as a charity trustee; or

an election process was held at the annual general meeting and he/she was not among those elected/re-elected through that process; or

a resolution for the re-election of that charity trustee was put to the annual general meeting and was not carried.

Objectives and activities

Charitable purposes

- To advance education and public participation in sport, particularly but not exclusively amongst the residents in the area of benefit, by the promotion of physical recreation, sports and leisure facilities.
- To promote and/or provide training in skills of all kinds; particularly such skills as will assist and promote the education and advancement of the residents in the area of benefit.
- The provision of recreational facilities, or the organisation of recreational activities, with the object of improving the conditions of life for the persons for whom the facilities or activities are primarily intended.
- To advance community development, environmental protection, and the maintenance, improvement or provision of amenities for the community.

Summary of the main activities in relation to these objects

- Holding a number of annual events, maintaining village amenities, and undertaking projects where needs are identified and means available. During 2018-19 this included:
- Annual summer Fete
 - Fireworks Night
 - Older people's annual luncheon
 - Management of pontoon and mooring facilities
 - Maintenance and repair of local amenities
 - Design and production of an annual full-colour Information Booklet
 - Children's Playpark Project
 - Community Housing Project
 - Gaelic Placenames Project

Achievements and performance

Summary of the main achievements of the charity during the financial period:

Village Fete

The Village Fete, run alongside the popular coastal rowing event, was a great success again this year.

Village Maintenance and Public Toilets

We continued to carry out Village Maintenance work this year.

As expected, Highland Council have allowed the Public Toilets to fall into disrepair to the extent that the facility has now been closed. Our intention is to lease the facility from HC while expressing an interest in asset transfer, fundraise to carry out the necessary repairs, and open the facility for the 2020 season. We will invite users to donate and, if it appears sufficient funds can be raised in this way, will go ahead with the asset transfer process later in the year.

Pontoon and Moorings

Our review of charges for local users appears to have been broadly accepted with all invoices paid in full. This should allow us to build a contingency fund for future repairs.

Village Hall

Royal Mail are no longer using the Hall to sort mail meaning we need to look for other ways to fund Hall running costs. We intend to hold more social fundraising events and have upgraded some of the hall equipment to cater for larger parties.

The Church of Scotland, which owns the building, refused to meet any of the costs of overdue exterior decorating so this year we funded this. We are now in discussion with the CoS regarding the possibility of the building being transferred to community ownership.

Community Housing Project

Much effort went into applying to HC for asset transfer of the disused schoolhouse for the purposes of this project. In March 2019, due to the forecast increase in the school roll, HC announced their intention to extend school premises to the site of the schoolhouse meaning that the application was stopped. The application was rewritten as a paper submitted to HC, drawing attention to the lack of affordable housing and urging a change in the allocation policy for social housing in remote areas. We continue to look at possible sites for community owned housing.

Gaelic Placenames Project

We received a grant of £2400 from Bord na Gaidhlig for this study of local placenames and work is ongoing.

Playpark Project

The Playpark area has now been fenced and fundraising continues. Discussions have taken place with play equipment suppliers and HC regarding possible upgrades. Some of the parents are becoming involved in shaping the project and working to secure necessary funding.

Financial review

Brief statement of the charity's policy on reserves

Funds are raised through events such as the annual summer fete, via donations to the general association fund or for specific projects and through fees and donations for the use of the all-weather sports court, village hall, moorings and pontoon facilities. The tourist information booklet also generates revenue from sales and advertising.

A budget is agreed at the beginning of the financial year against a range of budget heads covering all main activities, events, projects and general administration. Some reserves are allocated at this time to each budget head and against specific projects.

Use of remaining reserves would need to be agreed by the Trustees.

A reserve of £5000 for contingency/emergency is maintained.

Details of any deficit

N/A

Donated facilities and services (if any)

All Trustees volunteer their time to attend meetings and take responsibility for specific projects, events and activities, and co-ordination and leading of the maintenance programme.

Other optional information

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Declaration

The trustees declare that they have approved the trustees' report above.

Signed on behalf of the charity's trustees,

Signature(s)	P. McNeil	J. Waudby
Full name(s)	Pauline McNeil	Janene Waudby
Position (e.g. Chair)	Chair	Secretary
Date	6 th April 2020	6 th April 2020